



**CITY COUNCIL WORKSHOP AGENDA
THURSDAY, JANUARY 23, 2020 – 4:00 PM**

1. **CALL TO ORDER**
2. **ATTENDANCE**
3. **PUBLIC COMMENT** (Agenda Items Limit 3 minutes)
4. **DISCUSSION ITEMS**
 - A. Lucy/Water Street re: flooding
 - B. FY 20/21 re: budget millage rate levy & financial forecast
 - C. FY 19/20 re: priory project status
 - D. 01-27-2020 City Council Agenda Item Review
5. **OTHER ITEMS OF DISCUSSION**
6. **PUBLIC COMMENT** (Limit 3 minutes)
7. **COUNCIL COMMENT**
8. **ADJOURN**



MEMO

To: Kirk Harrier, City Manager
City of Saugatuck

From: Jon Moxey, PE
Paul Galdes, PE
Fleis & VandenBrink

CC:

Date: October 3, 2019

Re: Roadway Flooding

In recent months, we have reviewed several options to alleviate flooding at the corner of Lucy & Water Street and at the south end of Butler Street due to the elevated water levels on the Kalamazoo River (controlled largely by Lake Michigan). A summary of the options follows:

Option 1 – Raise the Roadways:

1. To maintain road drainage on Water Street, approximately 150-175 feet would need to be reconstructed (replacement of curb & gutter, asphalt pavement and gravel base) from Lucy Street to midway between Lucy and Spears Street. The Lucy Street intersection would need to be raised approximately 18 inches to adequately redirect surface water to the south. Similarly, raising the intersection would require reconstruction of Lucy Street from Water Street to Butler Street, approximately 200 feet. We estimate the cost to reconstruct approximately 350 feet of roadway itself (curb to curb) to be on the order of \$100,000.
2. Raising the roadway will obviously impact other features in and adjacent to the right of way – drainage, sidewalks, parking, etc. Typically, roads are designed so property on either side drains to the road. The storm sewer system would need to be expanded fairly substantially to provide drainage for areas that currently drain toward the road. By raising the road, many sidewalks and driveways would be reversed to slope away from the road, thereby trapping water behind the curbs. We would recommend budgeting an additional \$100,000 for grading, storm sewer improvements, sidewalk and driveway replacement, etc. The expanded storm sewer system will have increased maintenance implications, even after the water level returns to more historically normal conditions. It is likely easements and/or grading permits would be required to accomplish the drainage work outside the road, and associated costs are not included here.
3. Grading associated with raising the road will most likely require removal of mature trees and landscaping in the area.
4. Raising the south end of Butler Street would involve less road reconstruction work, but would still require a substantial amount of work outside the roadway to address parking,

sidewalks, access to adjacent properties, etc. We estimate the cost for Butler Street to be on the order of \$100,000 (total).

Option 2 – Pump System:

Another option to mitigate flooding on the roadways would be to install a pumping system to convey the water to the river. There is a range of potential systems/setups to consider:

1. Pumps would be sized larger than what has been used to this point at Lucy & Water Street. For the pumping to be effective, the storm sewer outlets would need to be plugged to avoid simply drawing in water from the river (creating a “short circuit”). **Keep in mind that plugging the outlets could cause flooding in areas that are not currently experiencing problems.** The outlet at Lucy & Water Street drains Lucy Street almost to Holland Street. The Butler Street outlet drains the area up to Mason Street. Given the unpredictable nature of weather, a rain event that causes flooding could occur regardless of the pump size selected. The risk is reduced as pump capacity is increased, however, the capital and operational costs increase.
2. Pumps could be operated manually, requiring the DPW (or other personnel) to closely monitor the forecast and be on site during rain events, or with an automated system. An automated system could include a rain sensor, water level monitoring, alarms, remote control capabilities and other enhancements.

We’d recommend budgeting \$15,000-20,000 for a manually-operated pump setup or \$75,000-100,000 or more for an automated system (depending on the specific equipment included) per location. The City should also budget for operational costs (labor, power, maintenance, etc.) during the anticipated use of either system.

The City should anticipate operational challenges during the winter months. Steps will need to be taken to prevent various aspects of the system from freezing. It may be possible to suspend operations once the ground freezes and the likelihood of rain events diminishes, but the system will need to be ready for “rain on snow” events in late winter, as those events can be especially problematic from a drainage standpoint.

Other Thoughts:

1. Saugatuck is obviously not the only lakeshore community dealing with this issue. There are a number of roads, boat launches and other public spaces temporarily closed until the lake level returns to a more normal elevation. Some communities are contemplating making the substantial investment to raise vital roads with high traffic counts. Pumps are being deployed in a number of locations around the state. But we haven’t come across any “outside-the-box” solutions that would apply here.
2. The water level of Lake Michigan peaked in July and has since been subsiding (a typical occurrence in the fall season). Attached is the projection from the US Army Corps of Engineers, to help visualize the recent and potential future trends.
3. Even in their submerged condition, the storm sewers are functioning. When it rains, the water level in the upstream reaches of the system raises and gravity “pushes” water through the system. Their capacity has been greatly reduced, but the sewers are still functioning. Plugging the outlets eliminates the contribution of the gravity system and relies entirely on pumping to prevent upstream flooding.
4. If the current trend continues, the water level may be lower than the road surface prior to temperatures dropping low enough for long enough to freeze water on the road. If that is not the case (and ice does form), it may be possible to use salt/sand and traditional winter maintenance activities to clear the roadway.



MEMO

To: Saugatuck City Council
 From: Kirk Harrier—City Manager
 Date: January 22, 2020
 Re: FY 20/21 Millage Rate Levy & Financial Forecast

OPERATING MILLAGE RATE

- FY 20/21 projected City operating millage rate maximum due to Headlee Rollback **11.1800**
- FY 19/20 maximum rate was 11.4788
- FY 20/21 projected 1 mill generates \$167,000 in revenue
- 2019 taxable value \$162,136,249
- 2020 projected taxable value \$167,000,000

NON-OPERATING MILLAGE RATES

Voted Local Roads Millage

- Approved by voters in 2016 with a rate of up to 2 mills
- FY 20/21 projected extra-voted local roads millage rate maximum due to Headlee Rollback is **1.8200**
- The extra-voted local roads millage will expire in 2031

Voted Road Bond Debt Millage

- Approved by voters in 2008
- FY 20/21 projected millage rate required to support the bond payment is **1.4000**
- The voted road bond debt millage will expire in 2028

MILLAGE RATE LEVY

FY 20/21	MILLS	REVENUE	*Avg. Cost To Taxpayer
Charter Operating	11.1800	\$1,898,352	\$2,236
Local Roads	1.82000	\$312,318	\$364
Road Bond Debt	1.4000	\$232,050	\$280
TOTAL LEVY	14.4000		

**Based on a property with a \$200,000 taxable value (\$400,000 market value)*

FY 19/20	MILLS	REVENUE	*Avg. Cost To Taxpayer
Charter Operating	11.4788	\$1,861,130	\$2,295
Local Roads	1.8885	\$306,194	\$378
Road Bond Debt	1.4000	\$227,000	\$280
TOTAL LEVY	14.7673		

**Based on a property with a \$200,000 taxable value (\$400,000 market value)*

VOTED ROAD MILLAGE FINANCIAL FORECAST

Year	Est. Taxable Value	Actual Taxable	Mills	Act Mills	Est. Revenue	Actual Revenue
2017	\$143,225,139	\$142,267,758	1.9656	1.9656	\$281,523	\$279,641
2018	\$147,521,893	\$149,617,764	1.9476	1.9581	\$287,314	\$292,966
2019	\$151,947,550	\$162,136,249	1.9296	1.8885	\$293,198	\$306,194
2020	\$156,505,976		1.9116		\$299,177	
2021	\$161,201,156		1.8936		\$305,251	
2022	\$166,037,190		1.8756		\$311,419	
2023	\$171,018,306		1.8576		\$317,684	
2024	\$176,148,855		1.8396		\$324,043	
2025	\$181,433,321		1.8216		\$330,499	
2026	\$186,876,321		1.8036		\$337,050	
2027	\$192,482,610		1.7856		\$343,697	
2028	\$198,257,089		1.7676		\$350,439	
2029	\$204,204,801		1.7496		\$357,277	
2030	\$210,330,945		1.7316		\$364,209	
2031	\$216,640,874		1.7136		\$371,236	
					\$4,874,016	\$878,801

JANUARY 22, 2020 FUND BALANCES

- General Fund Parks
\$1,992,500 \$1,000,000

- Major/Local Street Fund
\$1,765,000

- Water/Sewer Fund
\$637,500

MUNICIPAL/CITY SERVICES:

Core municipal services include those authorized or mandated by state law:

- City Charter/Ordinances
- Uniform Budgeting and Accounting Act
- Michigan Election Law
- Zoning Enabling Act
- General Property Act

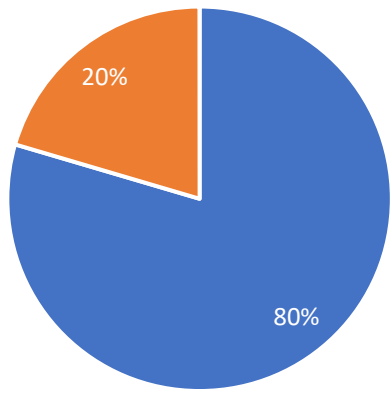
CITY OF SAUGATUCK CORE MUNICIPAL SERVICES:

- Legislative (City Council)—establish ordinances, rules, regulations, approve operating budget.
- Administration (City Manager)—oversees all operations of the city, human resources, budget, enforcement of laws/ordinances, grants, preparation of capital improvement plan, policy.
- Finance/Taxation (City Treasurer)—prepare tax bills, collect taxes for other taxing authorities, keep books of accounts of city assets, receipts, expenditures.
- Elections/Record Keeping (City Clerk)—manages voter records, hold elections, manage city's records, contracts, minutes of meetings.
- Assessing (City Assessor)—prepare assessment role for property tax collection.
- Planning/Zoning/Historic—carries out all functions of city zoning ordinance, planning/land usage, zoning permits, zoning appeals, business regulations.
- Public Safety—police protection, traffic code.
- Public Works—snow removal, leaf/brush removal, municipal trash removal, park maintenance, sidewalks, signs, trees, restrooms, oval beach.
 - Utilities—water/sewer regulations and infrastructure replacement (contracted).
 - Roads—maintenance, reconstruction (contracted).

CORE SERVICES IN THE CITY OF SAUGATUCK PROVIDED BY OTHER TAXING ENTITIES OR PRIVATE BUSINESS:

- Fire—Saugatuck Township Fire District
- Water/Sewer—Kalamazoo Lake Sewer Water Authority
- Transportation—Interurban
- Recreation—Saugatuck Public Schools
- Library—Saugatuck/Douglas Library District
- Senior Services—Allegan County
- Building/Electrical Permits (private)—Michigan Township Services
- Sanitation (private)—Republic Services
- Electricity (private)—Consumers Energy

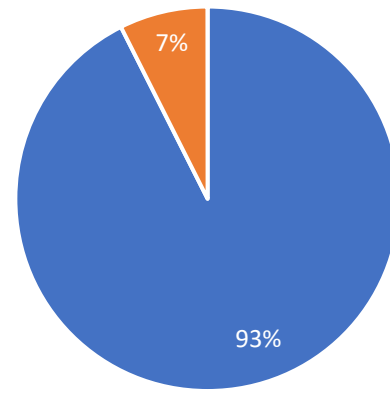
Operations 2015



● Core Functions

● Capital Outlay/Discretionary

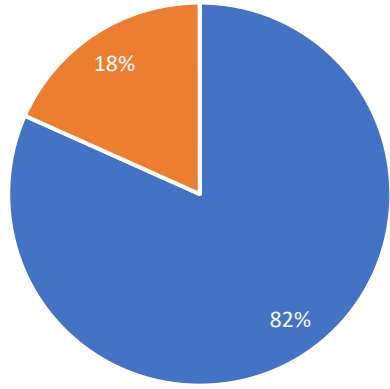
Operations 2016



● Core Functions

● Capital Outlay/Discretionary

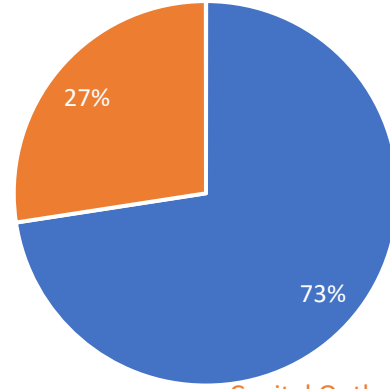
Operations 2017



● Core Functions

● Capital Outlay/Discretionary

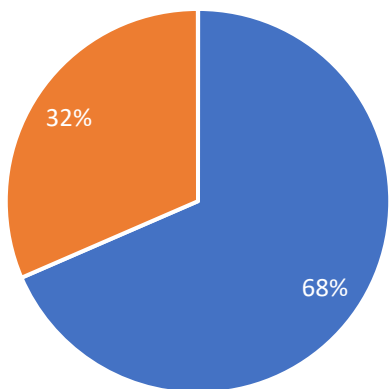
Operations 2018



● Core Functions

● Capital Outlay/Discretionary

Operations 2019



● Core Functions

● Capital Outlay/Discretionary

01/20/2020		TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK				
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
Fund 101 - GENERAL FUND						
Assets						
101-000-001.000	CASH IN CHEMICAL	493,464.94	330,057.89	30,123.11	76,320.58	181,349.20
101-000-001.005	SAVINGS	1,042,284.60	1,048,053.51	799,549.61	810,080.30	1,082,359.25
101-000-004.000	PETTY CASH	1,975.00	1,858.00	5,475.00	5,915.00	5,475.00
101-000-017.000	INVESTMENTS	217,924.51	569,364.33	1,025,223.54	1,291,995.84	1,933,661.35
101-000-019.000	TAXES AR	145.03	145.03	145.03	145.03	145.03
101-000-040.000	RECEIVABLES	27,912.35	33,699.53	28,479.35	103,554.50	89,852.40
101-000-040.001	ENDOWMENT	0.00	0.00	0.00	0.00	69,292.00
TOTAL ASSETS		1,783,706.43	1,983,178.29	1,888,995.64	2,288,011.25	3,362,134.23
Liabilities						
101-000-202.000	ACCOUNTS PAYABLE	36,933.14	44,096.84	58,539.61	143,493.16	258,550.68
101-000-215.000	EMPLOYMENT TAXES DUE	6,683.06	7,994.63	3,275.82	4,134.83	1,997.69
101-000-228.002	STATE INCOME TAX WITHHELD	0.00	(1,239.26)	20.00	3,320.01	2,075.42
101-000-257.000	ACCRUED WAGES	40,044.98	44,448.94	17,039.29	22,482.66	10,728.66
101-000-339.000	DEFERRED REVENUE	0.00	0.00	0.00	0.00	69,292.00
TOTAL LIABILITIES		83,661.18	95,301.15	78,874.72	173,430.66	342,644.45
Fund Equity						
101-000-390.000	FUND BALANCE	1,538,584.76	1,700,045.25	1,362,960.49	1,283,178.77	1,087,638.44
101-000-390.751	PARKS CAPITAL PROJECT COMMITTED	0.00	0.00	500,000.00	500,000.00	1,000,000.00
101-000-390.760	SPEAR BOAT LAUNCH	0.00	0.00	24,916.65	26,942.15	26,942.15
TOTAL FUND EQUITY		1,538,584.76	1,700,045.25	1,887,877.14	1,810,120.92	2,114,580.59
Revenues						
101-000-402.000	REAL PROPERTY TAXES	1,484,779.55	1,568,118.10	1,614,309.71	1,684,405.08	1,761,521.37
101-000-403.000	PERSONAL PROPERTY TAXES	15,566.91	18,966.05	17,250.61	20,223.20	24,075.68
101-000-445.000	PENALTIES & INTEREST	16,661.49	13,930.20	20,180.36	18,090.20	12,976.10
101-000-447.000	ADMINISTRATION FEE	64,919.28	69,338.00	70,425.22	75,312.46	77,149.16
101-000-478.000	PERMIT FEES	7,778.50	13,100.91	28,664.90	24,148.14	20,668.20
101-000-574.000	REVENUE SHARING	79,230.00	80,617.00	83,948.00	86,632.00	90,181.00
101-000-577.000	LIQUOR LICENSE FEES	8,020.65	8,741.15	9,394.00	10,031.45	9,858.75
101-000-579.000	GRANTS RECEIVED	5,565.97	0.00	4,729.73	56,750.27	41,316.00
101-000-607.000	FRANCHISE FEES	38,372.90	39,900.11	41,510.84	43,084.67	42,610.08
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,140.50	3,173.50	3,195.50	3,253.25	3,203.75
101-000-615.000	PARKING LOT FEES	13,426.70	16,239.50	16,606.19	19,684.00	17,045.65

01/20/2020 TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK						
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
101-000-650.000	CHAIN FERRY FEES	37,288.31	36,061.62	26,584.55	38,203.67	24,980.24
101-000-651.000	OVAL BEACH FEES	305,313.17	419,125.13	403,377.28	491,443.19	475,779.13
101-000-652.000	OVAL CONCESSION	84,342.22	127,821.52	109,255.66	122,069.87	121,266.95
101-000-653.000	BOAT RAMP FEES	5,707.50	5,459.50	3,338.00	4,299.75	2,538.13
101-000-654.000	GAZEBO FEES	700.00	400.00	1,700.00	2,500.00	1,500.00
101-000-655.000	POLICE & ORDINANCE FEES	6,417.48	9,608.65	8,696.20	7,764.35	6,052.58
101-000-665.000	INTEREST EARNED	8,778.67	11,463.04	17,376.58	31,166.42	66,422.23
101-000-667.000	STREET END & PROPERTY FEES	31,817.19	32,896.40	31,402.48	32,040.81	23,371.28
101-000-670.000	BOAT SLIP FEES	17,681.40	16,328.20	16,501.60	18,117.20	19,831.00
101-000-674.000	MISC DONATIONS & INCOME	18,174.48	7,749.98	3,397.63	30,792.12	11,745.64
101-000-682.000	USE TAX & ELECTION FEES	3,476.84	28,326.86	17,887.51	18,524.15	16,964.13
TOTAL REVENUES		2,257,159.71	2,527,365.42	2,549,732.55	2,838,536.25	2,871,057.05
Expenditures						
101-101-702.000	SALARY	5,575.00	5,437.50	5,190.00	6,525.00	7,900.00
101-101-720.000	FRINGE BENEFITS	676.50	465.99	797.03	561.19	679.36
101-101-801.000	CONTRACTUAL SERVICES	4,025.40	20.70	0.00	2,829.32	2,392.47
101-101-803.000	LEGAL FEES	19,237.50	19,474.52	9,816.50	10,800.00	17,999.90
101-101-831.000	CEMETERY FEES	5,520.59	5,520.59	5,520.59	5,520.59	0.00
101-101-860.000	EDUCATIONAL TRAINING	2.99	0.00	0.00	0.00	0.00
101-101-882.000	EVENTS/SERVICES	5,172.71	5,118.26	5,755.18	5,357.35	4,898.00
101-101-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	115.16	15.00
101-101-908.000	DUES & PUBLICATIONS	881.00	895.00	898.00	905.00	924.00
101-101-913.000	INSURANCE	2,000.00	2,000.00	2,000.00	2,100.00	2,300.00
101-173-702.000	SALARY/WAGES	84,685.43	86,544.08	87,980.73	90,514.73	101,649.02
101-173-720.000	FRINGE BENEFITS	33,547.57	33,946.57	35,528.64	36,975.12	40,476.66
101-173-727.000	OFFICE SUPPLIES	2,656.01	1,778.51	1,548.58	1,688.42	1,361.82
101-173-801.000	CONTRACTUAL SERVICES	10,031.37	11,498.48	10,098.71	10,010.21	14,048.72
101-173-802.000	AUDIT	13,500.00	9,400.00	9,550.00	9,700.00	9,850.00
101-173-803.000	LEGAL FEES	16,396.25	16,512.68	10,405.34	11,078.34	15,280.72
101-173-850.000	TELEPHONES	1,673.40	1,500.44	1,452.48	1,425.20	1,434.35
101-173-860.000	EDUCATIONAL TRAINING	1,167.03	367.95	759.50	128.51	24.14
101-173-900.000	PRINTING & PUBLISHING	167.76	0.00	0.00	0.00	0.00
101-173-910.000	INSURANCE	1,600.00	1,700.00	1,700.00	1,800.00	2,000.00
101-173-970.000	CAPITAL OUTLAY	0.00	0.00	500.00	0.00	0.00
101-215-702.000	SALARY/WAGES	48,734.63	49,837.89	52,199.29	52,155.56	53,132.25
101-215-720.000	FRINGE BENEFITS	24,734.84	21,810.71	21,991.83	23,062.58	33,183.37
101-215-727.000	OFFICE SUPPLIES	749.90	777.59	945.48	718.81	957.42
101-215-801.000	CONTRACTUAL SERVICES	212.75	200.00	250.00	0.00	228.00
101-215-803.000	LEGAL FEES	422.50	2,000.00	376.50	525.00	655.00
101-215-820.000	ELECTIONS	3,924.01	4,159.42	3,321.52	3,475.47	6,136.03

01/20/2020 TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK						
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
101-215-850.000	TELEPHONES	487.25	492.00	492.00	533.00	492.00
101-215-860.000	EDUCATIONAL TRAINING	102.80	553.83	783.40	377.48	777.71
101-215-900.000	PRINTING & PUBLISHING	100.00	0.00	0.00	0.00	0.00
101-215-970.000	CAPITAL OUTLAY	650.00	650.00	0.00	0.00	960.00
101-253-702.000	SALARY/WAGES	61,148.15	62,533.15	63,614.46	65,510.73	69,324.84
101-253-720.000	FRINGE BENEFITS	22,323.49	23,409.57	23,989.17	24,397.63	35,070.96
101-253-727.000	OFFICE SUPPLIES	2,199.26	2,399.40	2,196.33	2,071.12	2,485.51
101-253-801.000	CONTRACTUAL SERVICES	2,630.00	3,247.00	3,610.00	2,920.89	3,084.99
101-253-803.000	LEGAL FEES	0.00	125.00	0.00	0.00	0.00
101-253-850.000	TELEPHONE	494.92	592.20	487.20	527.80	487.20
101-253-860.000	EDUCATIONAL TRAINING	995.18	1,464.07	1,973.89	1,383.24	1,828.22
101-253-900.000	PRINTING & PUBLISHING	162.92	475.00	42.00	249.78	25.00
101-253-913.000	INSURANCE	122.00	575.00	600.00	650.00	700.00
101-253-970.000	CAPITAL OUTLAY	949.99	1,000.00	0.00	0.00	2,185.99
101-257-702.000	SALARY	1,100.00	1,100.00	1,050.00	1,100.00	700.00
101-257-720.000	FRINGE BENEFITS	159.15	84.15	105.33	84.16	53.54
101-257-727.000	OFFICE SUPPLIES	775.64	916.85	1,042.46	1,186.79	1,140.33
101-257-801.000	CONTRACTUAL SERVICES	28,992.46	29,509.20	30,050.52	30,852.44	31,437.60
101-257-804.000	BOARD OF REVIEW	220.01	190.55	179.94	173.00	169.50
101-257-807.000	TRIBUNAL CHARGEBACKS	13,426.38	4,169.36	1,533.90	3,785.19	2,014.90
101-257-850.000	TELEPHONES	408.00	547.38	491.00	533.00	492.00
101-257-860.000	EDUCATIONAL TRAINING	583.00	1,545.46	366.00	775.20	210.00
101-257-900.000	PRINTING & PUBLISHING	0.00	556.21	0.00	0.00	785.00
101-257-970.000	CAPITAL OUTLAY	650.00	235.00	235.00	0.00	0.00
101-265-702.000	SALARY/WAGES	7,303.31	5,957.17	5,885.26	5,508.49	4,974.29
101-265-720.000	FRINGE BENEFITS	3,892.08	4,385.81	9,910.17	4,947.61	6,923.73
101-265-730.000	SUPPLIES	556.22	648.50	648.47	648.45	484.48
101-265-801.000	CONTRACTUAL SERVICES	2,362.60	2,828.48	10,297.70	2,814.54	3,989.40
101-265-850.000	TELEPHONE	473.95	500.00	480.00	520.00	480.00
101-265-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	51.00	0.00
101-265-913.000	INSURANCE	900.00	1,000.00	1,000.00	1,100.00	1,150.00
101-265-920.000	UTILITIES	3,750.00	3,495.51	3,744.41	4,300.78	4,002.01
101-265-930.000	REPAIRS & MAINTENANCE	159.70	932.49	1,999.91	154.55	1,999.64
101-265-946.000	EQUIPMENT RENTAL	901.22	1,000.00	459.72	998.95	667.76
101-265-970.000	CAPITAL OUTLAY	0.00	787.55	0.00	0.00	0.00
101-301-702.000	WAGES DEPUTIES	0.00	0.00	0.00	0.00	308,708.64
101-301-702.002	RESERVE OFFICERS	0.00	0.00	0.00	0.00	10,656.00
101-301-748.000	FUEL & OILS	0.00	0.00	0.00	0.00	8,500.00
101-301-801.000	CONTRACTUAL SERVICES	413,486.46	562,599.43	683,669.94	514,884.30	0.00
101-301-803.000	LEGAL FEES	0.00	0.00	0.00	0.00	750.00
101-301-882.000	EVENTS/SERVICES	0.00	0.00	0.00	0.00	584.48
101-301-946.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	34,000.00
101-441-702.000	SALARY/WAGES	103,646.11	107,059.28	93,908.08	93,198.96	81,166.29

01/20/2020 TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK						
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
101-441-720.000	FRINGE BENEFITS	54,011.93	52,298.21	54,827.15	101,621.92	99,700.81
101-441-730.000	SUPPLIES	6,297.51	4,597.67	4,791.25	3,050.58	5,472.77
101-441-740.000	UNIFORMS	1,933.32	2,413.53	1,689.03	3,295.20	1,573.31
101-441-755.000	TOOLS	1,499.96	1,499.61	1,023.32	1,499.50	1,075.78
101-441-799.000	PARKWAY TREES	3,798.00	2,392.00	1,391.88	1,761.69	1,464.00
101-441-801.000	CONTRACTUAL SERVICES	43,258.45	30,244.80	50,927.25	81,081.84	50,999.32
101-441-805.000	HOLIDAY LIGHTING	12,284.39	11,900.88	11,311.79	12,984.71	11,855.05
101-441-860.000	EDUCATIONAL TRAINING	0.00	114.44	468.64	426.42	427.78
101-441-882.000	EVENTS/SERVICES	144.40	0.00	0.00	0.00	403.31
101-441-900.000	PRINTING & PUBLISHING	1,043.62	463.13	677.84	473.23	437.53
101-441-913.000	INSURANCE	3,000.00	3,100.00	3,250.00	3,692.00	4,000.00
101-441-920.000	UTILITIES	2,952.06	2,678.37	2,356.56	2,305.15	2,437.03
101-441-926.000	STREET LIGHTS	23,393.06	21,452.54	21,462.75	23,436.40	25,380.38
101-441-930.000	REPAIRS & MAINTENANCE	2,165.38	907.29	860.20	501.26	1,475.04
101-441-932.000	SIDEWALK REPAIRS	2,915.00	3,016.50	2,260.00	4,994.25	5,253.50
101-441-945.000	CAPITAL OUTLAY	7,347.00	7,401.00	1,366.59	22,000.00	0.00
101-441-946.000	EQUIPMENT RENTAL	94,000.00	119,000.00	94,999.64	99,554.47	92,082.60
101-441-960.000	SIGNS	1,198.64	700.77	313.00	1,624.35	5,002.46
101-540-702.000	SALARY/WAGES	16,288.06	16,467.51	15,437.73	22,788.01	12,004.98
101-540-720.000	FRINGE BENEFITS	1,671.70	2,078.11	1,602.77	2,329.70	1,347.74
101-540-730.000	SUPPLIES	175.22	462.51	91.35	0.00	0.00
101-540-740.000	UNIFORMS	0.00	404.32	218.80	0.00	0.00
101-540-801.000	CONTRACTUAL SERVICES	7,307.84	8,271.79	7,104.99	8,630.59	6,572.95
101-540-860.000	EDUCATIONAL TRAINING	945.37	992.88	0.00	782.12	29.95
101-540-913.000	INSURANCE	1,600.00	1,650.00	1,400.00	1,700.00	1,820.00
101-540-930.000	REPAIRS & MAINTENANCE	2,549.96	1,126.33	38.21	900.81	99.98
101-540-946.000	EQUIPMENT RENTAL	225.00	685.04	78.51	392.06	165.29
101-721-702.000	SALARY/WAGES	4,281.43	16,865.96	36,196.01	36,588.93	36,604.21
101-721-720.000	FRINGE BENEFITS	403.89	5,793.99	20,972.67	21,826.30	22,232.23
101-721-727.000	OFFICE SUPPLIES	722.33	913.74	743.93	791.24	1,496.49
101-721-801.000	CONTRACTUAL SERVICES	35,305.09	6,627.07	4,922.14	4,375.00	4,417.78
101-721-803.000	LEGAL FEES	46,555.01	4,752.20	20,323.69	2,512.37	6,321.40
101-721-850.000	TELEPHONES	396.00	480.00	491.00	533.00	492.00
101-721-860.000	EDUCATIONAL TRAINING	0.00	190.00	999.58	161.00	1,070.00
101-721-900.000	PRINTING & PUBLISHING	250.00	375.00	400.00	703.00	545.00
101-721-908.000	DUES, FEES & PUBLICATIONS	0.00	300.00	0.00	0.00	115.63
101-721-913.000	INSURANCE	0.00	0.00	2,000.00	0.00	0.00
101-721-970.000	CAPITAL OUTLAY	650.00	0.00	689.96	175.00	0.00
101-723-702.000	SALARY	3,074.29	11,730.25	24,360.50	24,730.65	24,623.49
101-723-720.000	FRINGE BENEFITS	311.12	4,322.79	14,907.81	14,467.86	14,902.25
101-723-727.000	OFFICE SUPPLIES	422.30	512.33	270.05	729.76	803.00
101-723-801.000	CONTRACTUAL SERVICES	21,971.99	2,452.13	0.00	893.00	563.60
101-723-803.000	LEGAL FEES	1,732.03	3,824.25	1,516.50	323.00	747.00

01/20/2020 TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK						
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
101-723-850.000	TELEPHONES	377.45	480.00	480.00	520.00	480.00
101-723-860.000	EDUCATIONAL TRAINING	1,010.95	270.00	523.00	320.00	65.00
101-723-900.000	PRINTING & PUBLISHING	0.00	250.00	0.00	0.00	0.00
101-723-908.000	DUES & PUBLICATIONS	0.00	195.00	0.00	0.00	0.00
101-730-801.000	CONTRACTUAL SERVICES	502.89	36,440.77	8,262.80	4,600.00	1,205.00
101-751-702.000	SALARY/WAGES	56,617.09	45,814.45	46,031.74	58,388.83	52,664.99
101-751-720.000	FRINGE BENEFITS	31,160.35	27,231.27	29,481.40	33,054.01	53,947.54
101-751-730.000	SUPPLIES	14,431.80	14,884.59	15,998.59	15,997.28	19,296.28
101-751-801.000	CONTRACTUAL SERVICES	9,894.17	5,739.44	13,070.05	55,608.29	12,324.07
101-751-809.000	GRANT PROJECTS	0.00	0.00	0.00	3,600.00	145,649.40
101-751-900.000	PRINTING & PUBLISHING	642.92	50.00	100.00	0.00	115.00
101-751-913.000	INSURANCE	1,875.00	1,095.00	2,000.00	2,050.00	2,200.00
101-751-920.000	UTILITIES	21,121.25	17,991.92	20,211.52	20,721.46	20,644.19
101-751-928.000	TRASH	5,999.11	6,421.95	6,751.32	6,826.88	6,296.80
101-751-930.000	REPAIRS & MAINTENANCE	2,066.24	844.68	11,066.24	3,797.69	5,150.16
101-751-946.000	EQUIPMENT RENTAL	43,500.00	43,999.19	39,999.03	38,000.00	38,000.00
101-751-960.000	SIGNS	0.00	0.00	0.00	0.00	20.00
101-751-970.000	CAPITAL OUTLAY	0.00	10,081.00	10,335.00	0.00	0.00
101-756-702.000	SALARY/WAGES	76,854.44	89,673.95	85,482.59	78,490.91	67,130.64
101-756-720.000	FRINGE BENEFITS	31,853.19	26,141.04	24,723.03	31,821.92	18,142.26
101-756-730.000	SUPPLIES	2,726.25	3,990.83	2,998.26	3,990.18	4,991.76
101-756-801.000	CONTRACTUAL SERVICES	11,055.64	14,997.58	14,004.39	14,956.89	14,339.75
101-756-850.000	TELEPHONE	1,915.86	2,827.34	3,075.82	2,675.88	3,069.71
101-756-860.000	EDUCATIONAL TRAINING	495.88	465.26	300.54	500.00	473.70
101-756-900.000	PRINTING & PUBLISHING	1,819.51	1,871.93	1,982.48	1,998.23	2,196.39
101-756-913.000	INSURANCE	3,200.00	3,300.00	3,400.00	3,500.00	3,600.00
101-756-920.000	UTILITIES	4,544.06	3,551.58	4,413.79	4,144.09	3,768.68
101-756-930.000	REPAIRS & MAINTENANCE	260.95	1,649.16	2,999.43	2,605.33	2,636.71
101-756-946.000	EQUIPMENT RENTAL	24,200.00	34,996.90	24,910.57	32,145.82	18,316.84
101-756-960.000	SIGNS	594.56	503.67	566.40	650.00	650.00
101-756-970.000	CAPITAL OUTLAY	0.00	389,093.51	5,585.94	4,468.98	1,366.00
101-758-702.000	SALARY	21,178.00	23,936.26	23,162.47	20,206.40	24,597.40
101-758-720.000	FRINGE BENEFITS	3,896.65	6,038.10	5,725.94	5,722.42	4,381.73
101-758-730.000	SUPPLIES	41,499.34	54,170.40	48,382.66	48,835.37	47,894.21
101-758-801.000	CONTRACTUAL SERVICES	3,439.48	2,737.82	1,932.90	1,925.96	1,595.11
101-758-850.000	TELEPHONES	154.48	299.44	231.19	449.80	361.53
101-758-860.000	EDUCATIONAL TRAINING	0.00	0.00	0.00	36.00	0.00
101-758-920.000	UTILITIES	290.87	107.62	255.29	127.70	0.00
101-758-930.000	REPAIRS & MAINTENANCE	64.10	30.37	667.06	0.00	231.04
101-758-960.000	SIGNS	0.00	500.00	187.89	500.00	42.82
101-758-970.000	CAPITAL OUTLAY	2,958.00	860.00	233.19	0.00	0.00
101-760-801.000	CONTRACTUAL SERVICES	1,831.75	1,802.75	1,207.00	993.25	1,001.26
101-760-900.000	PRINTING & PUBLISHING	178.25	208.34	74.00	0.00	298.01

01/20/2020		TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK				
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
101-965-998.202	TRANSFER TO MAJOR STREETS	300,000.00	0.00	294,500.00	275,000.00	0.00
101-965-998.203	TRANSFER TO LOCAL STREETS	0.00	0.00	250,000.00	200,000.00	0.00
TOTAL EXPENDITURES		2,095,699.22	2,339,533.53	2,627,488.77	2,534,076.58	1,966,147.86
Total Fund 101 - GENERAL FUND						
TOTAL ASSETS		1,783,706.43	1,983,178.29	1,888,995.64	2,288,011.25	3,362,134.23
BEG. FUND BALANCE		1,538,584.76	1,700,045.25	1,887,877.14	1,810,120.92	2,114,580.59
+ NET OF REVENUES & EXPENDITURES		161,460.49	187,831.89	(77,756.22)	304,459.67	904,909.19
= ENDING FUND BALANCE		1,700,045.25	1,887,877.14	1,810,120.92	2,114,580.59	3,019,489.78
+ LIABILITIES		83,661.18	95,301.15	78,874.72	173,430.66	342,644.45
= TOTAL LIABILITIES AND FUND BALANCE		1,783,706.43	1,983,178.29	1,888,995.64	2,288,011.25	3,362,134.23

01/20/2020		TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK				
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
Fund 202 - MAJOR STREETS						
Assets						
202-000-001.000	CASH IN BANK	93,905.18	133,217.21	435,134.67	857,912.11	240,947.54
202-000-017.000	INVESTMENTS	0.00	0.00	100,605.80	102,735.62	208,970.03
202-000-040.000	ACCOUNTS RECEIVABLE	9,850.01	11,648.77	13,388.05	14,187.35	15,401.99
TOTAL ASSETS		103,755.19	144,865.98	549,128.52	974,835.08	465,319.56
Liabilities						
202-000-202.000	ACCOUNTS PAYABLE	9,181.31	545.00	8,037.99	3,598.69	11,897.07
202-000-215.000	EMPLOYMENT TAXES DUE	271.23	258.03	329.48	451.99	66.10
202-000-257.000	ACCRUED WAGES	972.98	930.59	346.19	406.39	250.46
TOTAL LIABILITIES		10,425.52	1,733.62	8,713.66	4,457.07	12,213.63
Fund Equity						
202-000-390.000	FUND BALANCE	132,805.42	93,329.67	143,132.36	540,414.86	970,378.01
TOTAL FUND EQUITY		132,805.42	93,329.67	143,132.36	540,414.86	970,378.01
Revenues						
202-000-538.000	COUNTY ROAD MILLAGE	60,293.15	62,944.70	63,645.48	73,645.58	75,779.50
202-000-546.000	ACT 51 FEES	74,982.98	75,548.45	79,487.52	95,299.84	110,109.34
202-000-665.000	INTEREST	338.80	300.06	998.01	3,646.37	8,056.39
202-000-699.000	DUE FROM LS & GF					0.00
TOTAL REVENUES		135,614.93	138,793.21	144,131.01	172,591.79	193,945.23
Expenditures						
202-463-702.000	SALARY/WAGES	15,103.60	12,398.98	10,975.82	11,270.07	10,392.98
202-463-720.000	FRINGE BENEFITS	7,895.05	8,748.27	8,824.68	9,167.90	7,357.69
202-463-727.000	SUPPLIES	1,882.38	1,610.86	1,334.00	1,999.60	1,589.07
202-463-801.000	CONTRACTUAL SERVICES	328,958.20	15,715.00	12,712.11	46,404.18	636,598.74
202-463-930.000	REPAIRS & MAINTENANCE	249.80	0.00	350.00	157.40	2,257.83
202-463-946.000	EQUIPMENT RENTAL	15,000.00	13,955.17	12,525.58	15,414.56	15,775.68
202-464-702.000	SALARY/WAGES	15,682.11	11,335.41	9,299.91	11,419.60	8,292.81
202-464-720.000	FRINGE BENEFITS	7,102.61	7,852.39	8,138.33	7,799.94	6,947.94
202-464-727.000	SUPPLIES	12,684.04	7,137.14	4,482.87	7,441.11	9,499.90
202-464-946.000	EQUIPMENTAL RENTAL	20,532.89	10,237.30	5,705.21	14,504.28	12,504.67
TOTAL EXPENDITURES		425,090.68	88,990.52	74,348.51	125,578.64	711,217.31

01/20/2020		TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK				
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
Total Fund 202 - MAJOR STREETS						
TOTAL ASSETS		103,755.19	144,865.98	549,128.52	974,835.08	465,319.56
BEG. FUND BALANCE		132,805.42	93,329.67	143,132.36	540,414.86	970,378.01
+ NET OF REVENUES & EXPENDITURES		(39,475.75)	49,802.69	397,282.50	429,963.15	(517,272.08)
= ENDING FUND BALANCE		93,329.67	143,132.36	540,414.86	970,378.01	453,105.93
+ LIABILITIES		10,425.52	1,733.62	8,713.66	4,457.07	12,213.63
= TOTAL LIABILITIES AND FUND BALANCE		103,755.19	144,865.98	549,128.52	974,835.08	465,319.56

01/20/2020		TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK				
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
Fund 203 - LOCAL STREETS						
Assets						
203-000-001.000	CASH IN BANK	62,755.92	156,854.89	288,670.87	669,210.08	442,341.35
203-000-017.000	INVESTMENTS	0.00	200,397.04	603,944.06	612,436.87	875,757.66
203-000-040.000	ACCOUNTS RECEIVABLE	80,434.23	43,110.71	7,540.22	8,149.67	8,838.53
TOTAL ASSETS		143,190.15	400,362.64	900,155.15	1,289,796.62	1,326,937.54
Liabilities						
203-000-202.000	ACCOUNTS PAYABLE	2,606.46	797.92	3,794.44	1,289.09	14,185.12
203-000-215.000	EMPLOYMENT TAXES DUE	709.58	283.51	277.14	456.13	53.16
203-000-257.000	ACCRUED WAGES	2,249.19	1,019.04	317.34	475.48	201.72
203-000-339.000	DEFERRED REVENUE	74,506.88	35,760.68	0.00	0.00	0.00
TOTAL LIABILITIES		80,072.11	37,861.15	4,388.92	2,220.70	14,440.00
Fund Equity						
203-000-390.000	FUND BALANCE	153,229.75	63,118.04	362,501.49	895,766.23	1,287,575.92
TOTAL FUND EQUITY		153,229.75	63,118.04	362,501.49	895,766.23	1,287,575.92
Revenues						
203-000-402.000	LOCAL ROAD MILLAGE	125,025.06	239,620.21	240,964.98	280,057.75	293,392.05
203-000-445.000	PENALTIES & INT ON TAXES	469.01	1,218.05	735.12	936.77	759.52
203-000-538.000	COUNTY ROAD MILLAGE	60,293.65	63,029.35	63,645.48	73,645.59	75,806.02
203-000-546.000	ACT 51 FEES	54,519.44	60,219.57	48,776.95	58,693.64	71,845.35
203-000-665.000	INTEREST	353.50	1,095.99	4,153.07	10,313.75	15,629.61
203-000-672.000	SPECIAL ASSESSMENTS					0.00
203-000-699.000	DUE FROM GENERAL FUND					0.00
TOTAL REVENUES		240,660.66	365,183.17	358,275.60	423,647.50	457,432.55
Expenditures						
203-463-702.000	SALARY/WAGES	23,296.57	15,523.40	13,296.54	10,687.03	10,920.11
203-463-720.000	FRINGE BENEFITS	10,397.56	10,805.66	11,511.90	11,346.13	7,903.01
203-463-727.000	SUPPLIES	1,743.75	1,647.49	1,426.36	2,232.10	1,615.94
203-463-801.000	CONTRACTUAL SERVICES	298,704.91	17,218.21	6,899.94	41,402.80	352,733.77
203-463-930.000	REPAIRS & MAINTENANCE	30.75	54.79	326.25	261.57	754.05
203-463-946.000	EQUIPMENT RENTAL	22,000.00	17,974.27	15,648.39	14,108.28	18,000.00

01/20/2020		TRIAL BALANCE REPORT FOR CITY OF SAUGATUCK				
Month Ended: June						
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019
203-464-702.000	SALARY/WAGES	17,696.74	11,486.55	9,273.37	12,764.49	8,904.73
203-464-720.000	FRINGE BENEFITS	7,654.06	8,625.10	8,835.48	8,685.46	6,707.69
203-464-727.000	SUPPLIES	12,684.03	7,137.12	4,482.87	7,441.14	13,686.57
203-464-946.000	EQUIPMENT RENTAL	22,324.68	11,087.81	6,070.44	14,958.81	11,285.06
203-965-998.202	TRANSFER TO MAJOR STREETS	0.00	0.00	33,000.00	107,950.00	0.00
TOTAL EXPENDITURES		416,533.05	101,560.40	110,771.54	231,837.81	432,510.93
Total Fund 203 - LOCAL STREETS						
TOTAL ASSETS		143,190.15	400,362.64	900,155.15	1,289,796.62	1,326,937.54
BEG. FUND BALANCE		153,229.75	63,118.04	362,501.49	895,766.23	1,287,575.92
+ NET OF REVENUES & EXPENDITURES		(90,111.71)	299,383.45	533,264.74	391,809.69	24,921.62
= ENDING FUND BALANCE		63,118.04	362,501.49	895,766.23	1,287,575.92	1,312,497.54
+ LIABILITIES		80,072.11	37,861.15	4,388.92	2,220.70	14,440.00
= TOTAL LIABILITIES AND FUND BALANCE		143,190.15	400,362.64	900,155.15	1,289,796.62	1,326,937.54



FY 19/20 BUDGET PRIORITY PROJECTS UPDATE SUMMARY

PROJECT DESCRIPTION	ORIG. BUDGET APPROPRIATION	PROGRESS/CURRENT STATUS	NOTES
Park Street Paving (Mt. Baldhead to Oxbow)	\$300,000	Council approved F&V Engineering Services Agreement. F&V completed survey and developing preliminary design. F&V presented preliminary design to Council at December 5 th workshop meeting. Project has been bid out and bid opening is scheduled for February 18 at 10am.	Estimated construction spring of 2020. This section of roadway has had a complex history and the city was involved in lawsuits over ownership in the past. Those issues were resolved through the courts. However this project will take a considerable amount of staff time to address resident concerns prior, during and after project.
Manchester Drive Storm Sewer/Flooding Improvements	\$20,000	Contract awarded to Southwest Transport Co. in the amount of \$26,536. Contractor finished installation work end of October. Final grading will take place in the spring. Final project punch list inspection and billing pending.	This project could have used more staff time devoted to citizen related matters. All future road projects need to have appropriate staff time devoted to working with residents on specific matters that arise before and during actual construction. No road project is too small.
Mt. Baldhead Lower Level Improvements	\$500,000	MNRTF preliminary grant score 200. MNRTF final grant score 310. MNRTF Board meets December 11 to announce grant awards. MNRTF did not select the project for funding. Council will need to discuss options, i.e. reapply next grant cycle or execute project with 100% city funds.	Amended project cost \$551,000. Council will need to discuss the condition of the steps and the needed repair as well as the condition of the deck on the upper level.
Coghlin Park Shoppers Dock	\$170,000	Dock installed. Stand pipe system needs to be completed and fire extinguisher pedestals need to be installed. Grant reimbursement paperwork is in process.	City had to install a water line to dock in order for DPW to clean goose feces from dock structure on a regular basis.

PROJECT DESCRIPTION	ORIG. BUDGET APPROPRIATION	PROGRESS/CURRENT STATUS	NOTES
Coghlin Park Port-a-Potty Shelter	\$10,000	N/A	There is a considerable amount of pre-planning work that needs to be done in order to engage the residents in the nearby condos as they will have a clear view of any port-a-potty structure.
Oval Beach Concession Building (windows/security roller)	\$5,000	Staff solicited bids and a contractor has been selected to perform the work. Actual date start date is pending.	The unique construction of this structure and current employment market is making it very difficult for staff to locate contractors to get bids. Also the concession stand and rest room complex is functionally obsolete.
City Hall Exterior	\$50,000	A preliminary consultation meeting with the HDC needs to be scheduled to determine if the HDC will allow existing siding to be removed and replaced.	Past painting expenditures—2004 \$5,850, 2012 \$28,300, 2017 \$8,520. Exterior siding will not hold paint. Wood is rotted in areas. City Council should have discussions about the functional obsolescence of the building in general.
Parks Asset Management Plan	\$10,000	F&V is preparing a proposal for Council consideration.	
Holiday Lighting Contract	\$9,000	RFP was prepared bids received. Council awarded contract to Chips Ground Cover of Holland, MI for \$9,710. An additional contact for \$3,195 was approved to decorate additional trees on Culver Street after receiving a donation from local business owner for the work. 71 trees have been decorated using city funds + funds raised by Holiday Lighting Committee.	
Personnel Compensation Study	\$3,500	MML awarded contact to complete study. Onsite meetings were held with employees in October. Final study anticipated to be delivered in February.	MML noted there has been a delay in this project t due to difficulty in getting the base data request back from other municipalities.
Lead/Copper Pipe Inventory	\$3,000	City Council approved proposal with F&V in October to conduct inventory. Inventory requirement is a state unfunded mandate. Project was completed on schedule and report submitted to State of Michigan.	Budget \$4,000 to \$6,000 for inventory. Estimated cost to actually make replacements would likely be in the millions.

PROJECT DESCRIPTION	ORIG. BUDGET APPROPRIATION	PROGRESS/CURRENT STATUS	NOTES
Mt. Baldhead Reforestation	\$1,500	City received \$1,000 grant from Allegan County Community Foundation and \$500 donation for Bill Hess and Mike Mattern. Trees were planted on November 4 th .	Over 35 community volunteers participated in the planting of 500 trees.
Well Head Protection	\$1,000	City Council adopted Well Head Protection Ordinance in September.	City Manager part of KLSWA well head protection team. First meeting was held on November 7. Well head protection and municipal well protection is a critical issue that should be ranked as a higher priority item in the future.
National Night Out Community Event	\$1,000	Event was held August 6 in Coghlin Park.	Very good turnout from the public. Many local first responder agencies participated.
Marijuana Regulations Review	\$1,000	August 15, 2019 meeting of the Planning Commission the final public hearing was held to gather public input on whether the City should authorize one or more types of marihuana establishment. A motion to retain the "opt out" ordinance to allow time to learn from other communities was approved by a 4-3 vote.	
Employee Personnel Manual Update	\$500	City Council approved new manual in October. New manual has been distributed to all employees.	Previous manual was over 20 years old.
TOTAL	\$1,085,500		