



**CITY COUNCIL WORKSHOP AGENDA  
November 19, 2020 – 4:00 P.M.**

**NOTICE:**

This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Join online by visiting:

<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:

**(312) 626-6799 -or-  
(646) 518-9805**

Then enter “Meeting ID”:

**2698572603**

Please send questions or comments regarding meeting agenda items prior to meeting to:

[citymanager@saugatuckcity.com](mailto:citymanager@saugatuckcity.com)

1. CALL TO ORDER
2. ATTENDANCE (*ROLL CALL*)
3. AGENDA CHANGES (ADDITIONS/DELETIONS)
4. PUBLIC COMMENT AGENDA ITEMS ONLY (*Limit 3 minutes*) Select “unmute” mic in the Zoom interface and speak your name to be recognized or press \*6 if you are calling in by phone to unmute your phone to speak.
5. DISCUSSION ITEMS
  - 5.A. Wicks Park Band Shell Project
  - 5.B. Parks Street Survey subject of National *Point of Beginning* Magazine
  - 5.C. Trail Master Plan—Jon Vanderbeek
  - 5.D. Tri-Community Recycling Survey—Garnet Lewis
  - 5.E. Screening Pumping Infrastructure at Water and Lucy Streets
  - 5.F. Police Vehicle
  - 5.G. Extend Interim City Manager Contract
6. PUBLIC COMMENT (*Limit 3 minutes*) Select “unmute” mic in the Zoom interface and speak your name to be recognized or press \*6 if you are calling in by phone to unmute your phone to speak.
7. COUNCIL COMMENTS
8. ADJOURN (*ROLL CALL*)



## City Council Workshop Discussion Item Report

**TO:** Saugatuck City Council

**FROM:** Karen Doyle Homan

**MEETING DATE:** November 19, 2020

**SUBJECT:** Balas/Sellman Band Shell at Wicks Park Project

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Early last spring the City entered into a donation agreement from the David Balas Jim Sellman Living Trust in the amount of \$100,000 for the construction of a Band Shell in Wicks Park.

Engineers Rick Stout and Jon Moxley of Fleis & VandenBrink presented design concepts at the Council workshop on October 22. (See attachment) The City Council preferred the design that paid homage to the Big Pavilion. Since then, a meeting was held with Jim Sellman and he liked the Big Pavilion concept as well as a simpler design that suggested waves of water. City Council wanted new Council Members to have an opportunity to weigh in on the design. Also a subject of this discussion, will be early estimates of what the design options might cost.

The current fiscal year budget appropriated \$180,000 for engineering and construction of the bandshell.

Rick and Jon will be in attendance to lead your discussion.

Also attached:

Jim Sellman meeting minutes

City of Saugatuck Park & Recreation Plan 2019-2023 Wicks Park Section

Donation Agreement

Estimates of Design Costs

Meeting (Zoom) with Jim Sellman  
Tuesday, October 27, 2020 3:30 p.m.

Present: Jim Sellman Ken Trester  
Jon Moxey Rick Stout  
Karen Doyle Homan

The purpose of the meeting was four-fold: 1) To hear first-hand Mr. Sellman's preferences before any design options are refined 2) to determine his willingness to extending the May timeframe, 3) to determine if he would be open to locating the band shell in Coghlin Park, and 4) to confirm his preferred location in Wicks Park.

1). Mr. Sellman liked two designs above the others. The homage to the Big Pavilion was one. In addition to the historical tie-in he liked that it was open and would not obstruct the view toward the water. He also liked option 3 particularly because the wavy blue railings were reminiscent of water.



2). Jim pointed out that the Agreement allowed for extending the date by mutual agreement. He was cognizant that it will take time to design, fabricate and construct the structure and understood that we should not rush any of the three phases. He is willing to extend the time frame with assurance that it is the City's intent to have it up and running for summer 2021 performances.

3). Jim is not willing to move the band shell to Coghlin Park. The location is between two residential buildings and across from the Saugatuck Center for the Arts. Live performances would disturb the people living close by, and there is the real possibility of competing performances in a small space. The noise bleeding over from each would result in both performances being ruined. He also felt that the sculpture and the rain garden in Coghlin Park may interfere with the space being used for performance arts.

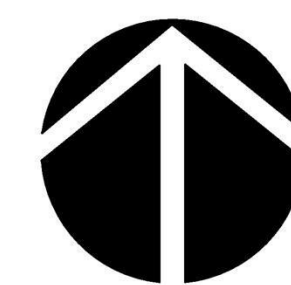
4.) Jim's preferred location in Wicks Park is "C". There are dead trees in that corner now and he would not want live trees removed. Location "C" would not disturb the beautiful tree(s) toward the south of Wicks Park. He thought the bathrooms should be moved to location "A".





# Preliminary Site Plan

## Wicks Park - City of Saugatuck



0' 20' 40'  
January 17, 2017





Option A fabric structure

20', 30', 40' options plus 1' increments as well







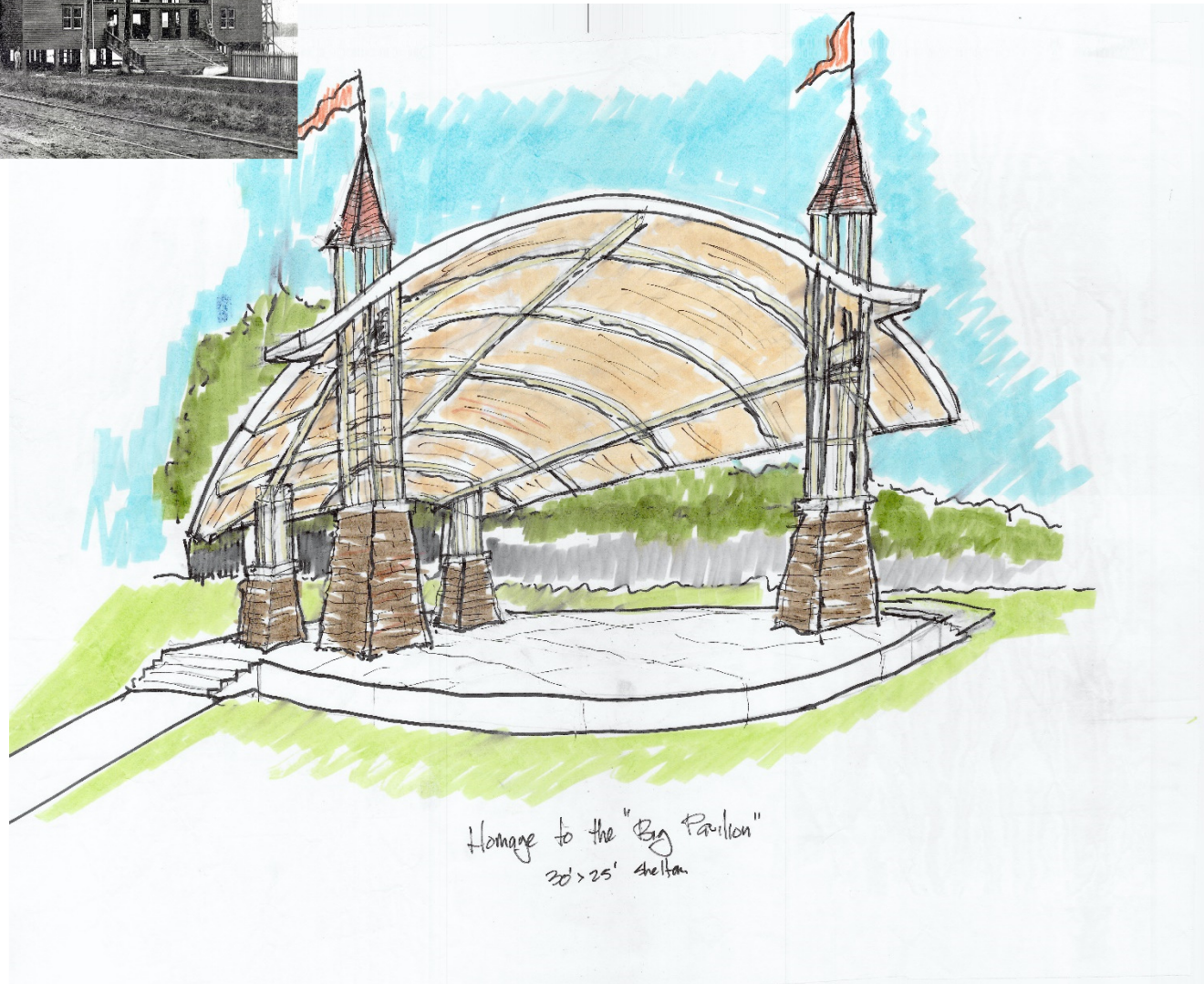
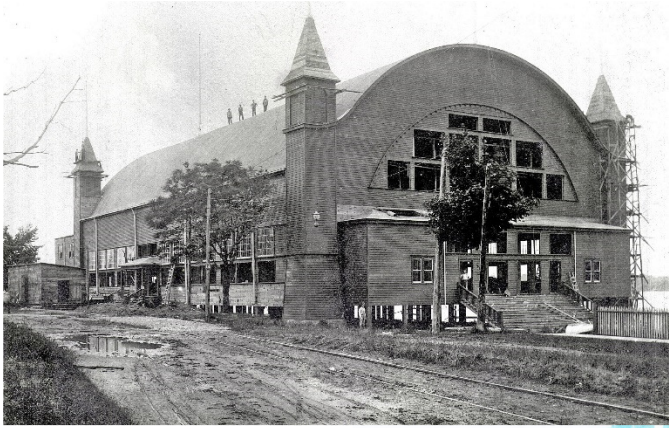


Option B - Approx 35' x 25' size









Homage to the "Big Pavilion"  
20 x 25' shell





1



2

Wood Option C - Approx 35' x 25' size





3



4





1



2

Option D - Double Gable Approx 30' x 30' size





3



4





1



2

Option E monoslope structure



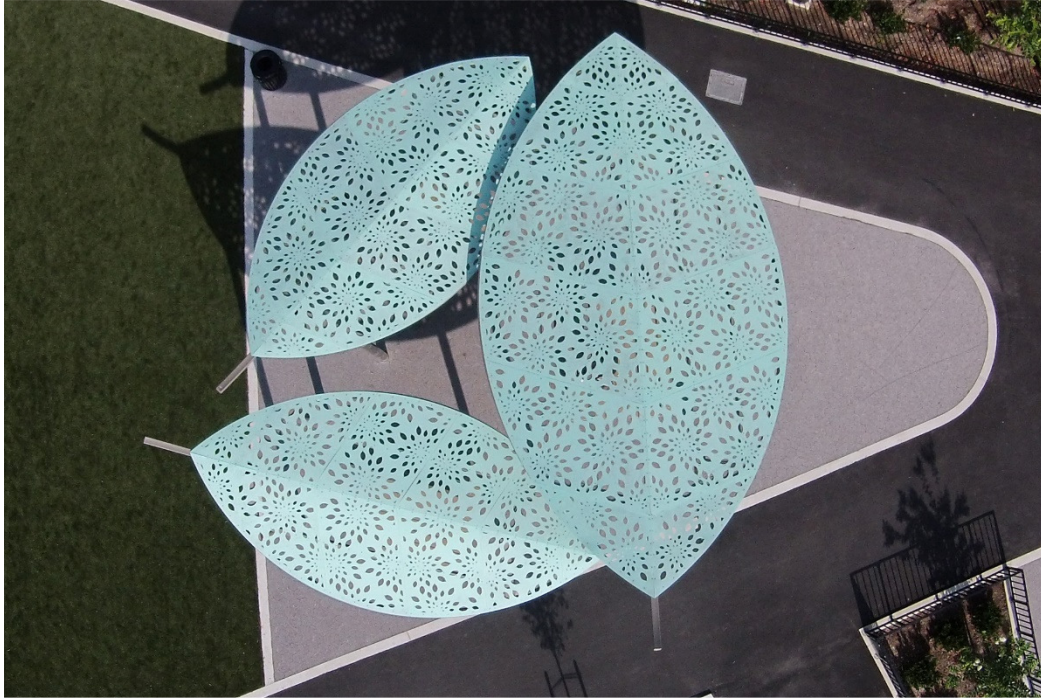


3



4





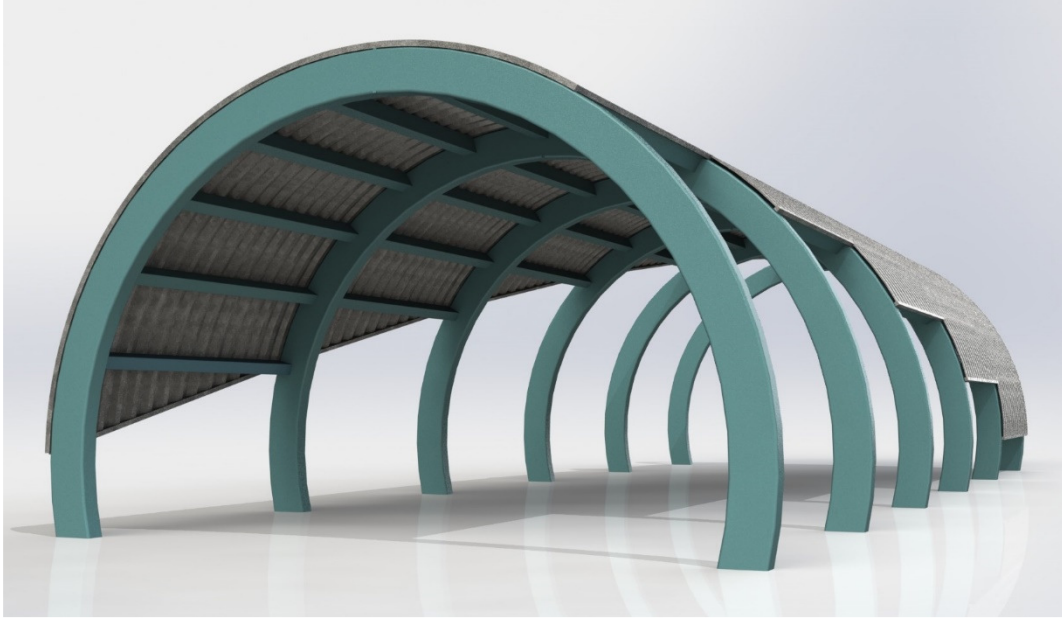
1a



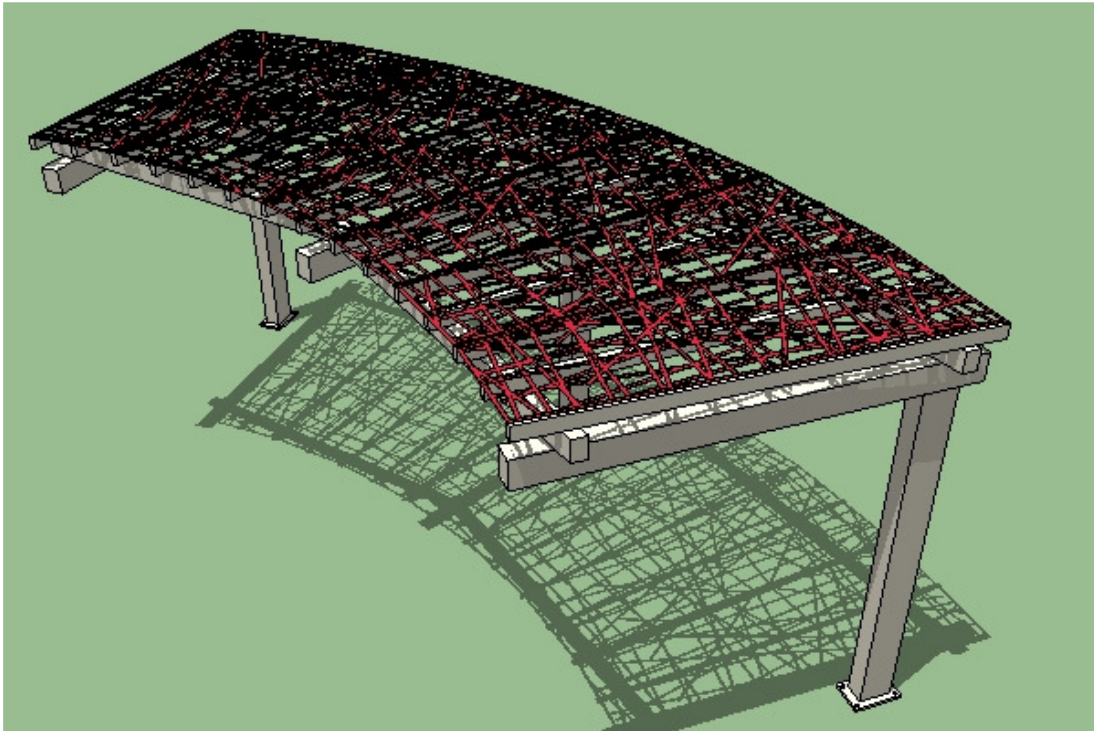
1b

Option F specialty structure





2



3





4



5





1



2

Option G Octagon Victorian structure





3



4





1



2

Option H Unique Ideas





3



4



**CITY COUNCIL  
CITY OF SAUGATUCK  
COUNTY OF ALLEGAN**

**RESOLUTION NO. 191223-A**

**A RESOLUTION TO ACCEPT A DONATION FROM AND APPROVE A DONATION AGREEMENT WITH THE DAVID BALAS JIM SELLMAN LIVING TRUST**

Minutes of a regular meeting of the City Council of the City of Saugatuck, County of Allegan, State of Michigan, held in the Saugatuck City Hall on December 23, 2019.

**PRESENT:** Council Members: Lewis, Leo, Johnson, Bekken, Verplank, Trester

**ABSENT:** Council Members: Peterson

Council Member Verplank offered and moved the adoption of the following preamble and resolution, seconded by Council Member Lewis:

WHEREAS, the City of Saugatuck (the "City") owns, operates and maintains Wicks Park, a public park which is of great benefit to the residents, businesses and visitors to the City; and

WHEREAS, the City has adopted a Master Plan for Park Improvement and Development which includes, among other matters, a recommendation for the installation of a band shell to promote the performing arts at Wicks Park; and

WHEREAS, the David Balas Jim Sellman Living Trust (the "Trust") has approached the City and generously offered to assist in the funding of the bandshell consistent with the Master Plan; and

WHEREAS, the City Council, on behalf of the City, wishes to accept with gratitude and appreciation the donation offered by the Trust; and

WEHREAS, to effectuate the donation it is necessary to take certain actions including entering into a donation agreement with the Trust.

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The City Council, subject to the terms of this Resolution, hereby:
  - a. Approves the Donation Agreement with the Trust, attached to this Resolution (the “Agreement”), and authorizes the Mayor and Clerk to sign the Agreement on behalf of the City; and
  - b. Accepts the donation of securities from the Trust consistent with the terms of the Agreement; and
  - c. Directs and authorizes the City Manager and other City officers to take all actions reasonably necessary to effectuate the Agreement including, without limitation, execution on behalf of the City of those tax and similar forms necessary to document the donation by the Trust..
  - d. Authorizes and directs the City Manager and other necessary City officers to establish in the name of the City a brokerage or similar account with George A. Stoutin of Edward Jones to facilitate the conveyance of the securities to the City with the Mayor, Mayor Pro Tem, Clerk, City Manager and City Finance Director listed as signatories.
  - e. Directs and authorizes the City Manager and other City officers to take all other actions reasonably necessary to effectuate the purposes of this Resolution.
2. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Council Members: Johnson, Lewis, Leo, Bekken, Verplank, Trester

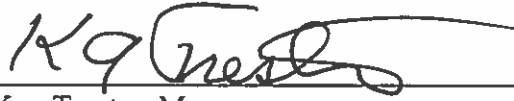
NAYS: Council Members: None

ABSTAIN: Council Members: None

ABSENT: Council Members: Peterson

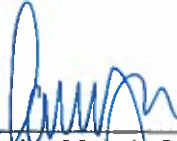


RESOLUTION NO. 191223-A DECLARED ADOPTED



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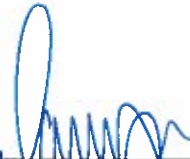
Ken Trester, Mayor  
City of Saugatuck  
County of Allegan



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Monica Nagel, Clerk  
City of Saugatuck  
County of Allegan

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the City Council of the City of Saugatuck, County of Allegan, at a regular meeting held December 23, 2019, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



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Monica Nagel, Clerk  
City of Saugatuck  
County of Allegan

# City of Saugatuck

## Engineers Estimate of Probable Costs Wicks Park Band Pavilion - Option A Big Pavilion



Project: 845610

Date: 11/17/2020

By: RWS

Item No.	Item Description	Unit	Est. Qnty.	Engineer's Estimate	
				Unit Price	Amount
1	Mobilization, Bonds & Insurance (Max. 5%)	LSum	1	\$10,000	\$10,000
2	Electric Utility Cash Allowance	Dollar	3,000	\$1.00	\$3,000
3	Silt Fence	Lft	200	\$3.50	\$700
4	Site Preparation & Grading	LSum	1	\$3,000	\$3,000
5	8" Aggregate Base, 21AA	Syd	150	\$12.00	\$1,800
6	Concrete Stage/Sidewalk	Sft	750	\$7.00	\$5,250
7	Masonry Column w/ foundation	Ea	4	\$5,000	\$20,000
8	Pavilion Structure - Ode to Big Pavilion Option	LSum	1	\$100,000	\$100,000
9	Pavilion Structure Installation	LSum	1	\$50,000	\$50,000
10	Electrical Allowance - Pavilion Fixtures & Outlets	LSum	1	\$5,000	\$5,000
11	Irrigation repair	LSum	1	\$2,500	\$2,500
12	Slope Restoration	Syd	150	\$4.00	\$600

**TOTAL ESTIMATED CONSTRUCTION COST (ROUNDED): \$ 202,000**

Contingency & Engineering 30%: \$ 61,000

**\$ 263,000**

\* Assumption that existing electrical service to park is readily available

\*\* The Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing. Bid prices may vary significantly based on these factors and market

\*\*\* Estimate does not include an allowance for sound system ( Budget \$8,700)



# City of Saugatuck

## Engineers Estimate of Probable Costs

### Wicks Park Band Pavilion - Option B Mono Sloped Roof



Project: 845610  
 Date: 11/17/2020  
 By: RWS

Item No.	Item Description	Unit	Est. Qty.	Engineer's Estimate	
				Unit Price	Amount
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5	8" Aggregate Base, 21AA	Syd	150	\$12.00	\$1,800
6	Concrete Stage/Sidewalk	Sft	750	\$7.00	\$5,250
7	Masonry Column w/ foundation	Ea	4	\$5,000	\$20,000
8	Pavilion Structure -Mono sloped roof	LSum	1	\$60,000	\$60,000
9	Pavilion Structure Installation	LSum	1	\$30,000	\$30,000
10*	Electrical Allowance - Pavilion Fixtures & Outlets	LSum	1	\$5,000	\$5,000
11	Irrigation repair	LSum	1	\$2,500	\$2,500
12	Slope Restoration	Syd	150	\$4.00	\$600

**TOTAL ESTIMATED CONSTRUCTION COST (ROUNDED): \$ 139,000**

Contingency & Engineering 30%: \$ 42,000

**\$ 181,000**

\* Assumption that existing electrical service to park is readily available

\*\* The Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing. Bid prices may vary significantly based on these factors and market

\*\*\* Estimate does not include an allowance for sound system ( Budget \$8,700)



## City Council Workshop Discussion Item Report

**TO:** Saugatuck City Council

**FROM:** Karen Doyle Homan

**MEETING DATE:** November 19, 2020

**SUBJECT:** Park Street Survey Magazine Feature

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At your workshop of September 24, City Council reviewed the updated Park Street Non-Motorized Study as prepared by Fleis & VandenBrink and authorized continuance of the study by obtaining a topographic survey of the Park Street corridor from Campbell Road to Perryman Street. The scope of the survey is contained in the proposal from Fleis & VandenBrink which follows this memo.

Fleis & VandenBrink has been approached by *Point of Beginning*, a national survey magazine, to allow them to interview and film while they are doing survey work. The Park Street project with its unique topography and present difficulties will make a really meaty study for the engineers and surveyors who subscribe to the magazine. To see the types of articles *Point of Beginning* produces click on this link: <https://www.pobonline.com/>

The actual on-site survey work is scheduled to take place the week of November 30<sup>th</sup>. It is not outside the realm of possibilities that the national exposure could result in more ideas toward preserving all that is good and necessary in the corridor while also improving its safety.

The information learned from the survey will assist you in your decision making toward what might, and might not, be done to make Park Street safer.



September 25, 2020

Karen Doyle Homan, Interim City Manager  
City of Saugatuck  
102 Butler Street  
Saugatuck, MI 49453  
[citymanager@saugatuckcity.com](mailto:citymanager@saugatuckcity.com)

**RE: Park Street Topographic Survey**

Dear Karen,

At their workshop on September 24, City Council requested that we prepare a budget to obtain topographic survey of the Park Street corridor from Campbell Road to Perryman Street (approximately 3,400 feet) to help guide their decision-making process and planning for the corridor, specifically with respect to the right-of-way and potential for easement acquisition. The survey information we will obtain will be sufficient for design of improvements to the corridor, once a decision is made on the specific scope of improvements. We plan to obtain the information this fall after the leaves drop and before the snow flies, to take advantage of the efficiencies gained during that time period. We propose the following scope of work to assist you:

- Research right-of-way information, public land corners (section corners), plats and recorded surveys. We have assumed that City staff will obtain copies of deeds for the parcels within the corridor to assist with locating the right-of-way and parcel lines in the area.
- Establish horizontal and vertical control throughout the mapping area. This will be done by first setting horizontal control points throughout the area and then establishing benchmarks for vertical control. Once the control is in place and checked the actual mapping work can commence.
- Obtain information from private utilities in the project area. Contact Miss Dig to obtain mapping utilizing the design ticket process.
- Incorporate public utility information from existing City and Kalamazoo Lake Sewer & Water Authority records.
- Perform topographic mapping of the project area, including the public right-of-way plus approximately 10 feet on either side.
- Download the field data to produce the topographic basemap.

2960 Lucerne Drive SE  
Grand Rapids, MI 49546  
P: 616.977.1000  
F: 616.977.1005  
[www.fveng.com](http://www.fveng.com)

- Perform a field review of the topographic basemap.
- Finalize the topographic basemap based on field review comments.

We propose to complete the scope of work outlined above with an engineering budget of \$8,600. Authorization to proceed with the work under our existing Professional Services Agreement for general consultation can be given by returning a copy of this proposal signed below as indicated.

We look forward to working with you on this project. Please feel free to contact us with any questions.

Sincerely,

FLEIS & VANDENBRINK

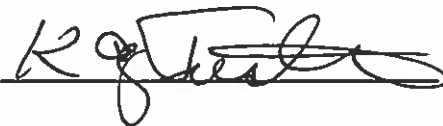


Jonathan W. Moxey, P.E.  
Project Manager



Don DeVries, P.E.  
Group Manager

**AUTHORIZATION TO PROCEED WITH  
PARK STREET TOPOGRAPHIC SURVEY**

By: 

Title: Mayor

Date: 9/30/20



TOBIE 2020

POINT OF BEGINNING

# POB



## A Great Career

But why don't more people know it? PHOTO: JEFFREY W. HARRIS



### PLUS

POINT & SHOOT ▶ p18 | THE UNLIKELY GUARDIAN TO A SURVEY MONUMENT

ADAPTATION ▶ p19 | SURVEYOR'S GREATEST TOOL

SURVEYING V. GIS V. CAD V. SCHEMATICS ▶ p23 | RELATED BUT DIFFERENT

31



## City Council Workshop Discussion Item Report

**TO:** Saugatuck City Council

**FROM:** Karen Doyle Homan

**MEETING DATE:** November 19, 2020

**SUBJECT:** Tri-Community Trail Master Plan

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Jon Vanderbeek has had “boots on the ground” working on a Tri-Community Trail Master Plan. He will share what his efforts have been to date and get City Council feedback toward future plans. Please refer to the attachments.



## **Mission of the Trails Master Plan for Saugatuck and Douglas**

The mission of the Trails Master Plan is to preserve and expand the ability of visitors and residents to enjoy the natural beauty of the area.

### **Strategy**

There are three strategies in play. The first and most ambitious is to find land that is for sale and purchase it in order to preserve it. The second is to create easements on private land to connect existing trails or natural areas. The third is to utilize existing parks, preservations, city and municipality properties in new and expanded ways such as a trail running through it.

### **Background**

A 10-year resident of the City of Saugatuck, Jon Vanderbeek, wanted to map all the trails in the peninsula, the area between Lake Michigan and the channel where OxBow exists. Soon, he began to see a larger picture and realized many trails had natural connections to other trails, but the land was private, so not legally able to hike across. He expanded his trail mapping to include the three communities, Douglas, Saugatuck, and the Saugatuck Township.

In Jon's words, this is what he is doing and why.

*I am doing a boots on the ground approach to realizing some of the conservation, recreation, and trail access goals of our TriCommunity Master plan. I have compiled maps that detail all of the major wooded lots still in our area to the tune of hundreds of acres of opportunity. Where we might not be able to get the money together for total conservation, I have worked out trail easements with a number of landowners that preserve the public access through natural corridors and connecting our many destinations together. I also have first right of refusal on other plots of land to the tune of dozens of acres.*

*I feel a lot of pressure to get this work done before the parabolic curve of development increases and there is no more natural land left to preserve. I feel like we are in crisis mode because of a couple of factors, one being that we are a loved place so more people are on the way and building and two, our Tri Community having 3 governments makes it a challenge to have continuity and three, we'll simply run out of space for some ideas to ever happen.. Just like previous great conservations like TallMadge Woods, Baldhead and Harbor Shore Natural area, these conservations were a result of a few local concerned citizens spearheading a path and the local governments supporting the efforts.*

### **Projects**

See 11 point plan map

### **Partners**

The Outdoor Discovery Center became a natural partner for the initial projects. They are the

leaders of the Lower Kalamazoo River Greenway project which also includes trails and public enjoyment of the outdoors. The Go Fund Me page is under their website called Trails for Saugatuck Douglas at <https://charity.gofundme.com/o/en/campaign/kalamazoo-river-greenway-trails1?fbclid=IwAR2ctf4p-O4mtuBExif-ZyB886BQ0ARdQGoM8cG3tSMKTfChewSn8D4P-UA>

Other partners might include the Land Conservancy of West Michigan, the City of Saugatuck, and the City of the Village of Douglas.

### **What will it take to save the land and expand the trails?**

The acquisition of several hundred acres of remaining natural woods would ensure that many or all the trails and forests remaining in this tight real estate market would be preserved and not developed for housing. A significant amount of the natural land in the Saugatuck area can be bought for similar amounts that the Harbor Shore Natural Area were purchased for or upwards of \$20 million dollars. The City of the Village of Douglas is currently considering a housing development of varied price thus increasing our area year round population by an estimated 2000 people.

That said, there are other ways to steer development around full utilization of land and blocking development with conservation and trail easements. These easements can be secured with any conservation 501C or municipality who is willing to take it on and provide tax receipts.

Until larger donors step up and actual tracts of land can be purchased, the alternative is to work with landowners to create easements or agreements whereby the public have access to cross their property as part of a trail or at least consider private conservation easement options.. Landowners are able to donate a portion of their property and receive a tax break. Normally, the 501C forwards the thousands of dollars of expenses in survey and legal to the land donor. We actively raise money from the community to cover all of the cost and make it easy.

Gifts of any size can help provide money for the easement work which includes the cost of surveying and legal documents for example.

The Saugatuck Douglas area is beautiful, let us all help to keep it that way. Your ideas, volunteer time, and financial support is most welcome and appreciated.



## MAJOR GOALS OF THE PLAN: CONNECTING CURRENT AND FUTURE DESTINATIONS

**KEY:**

Proposed Trail (extending or connecting existing trails)



Major Destinations



**A. Douglas and Peninsula**

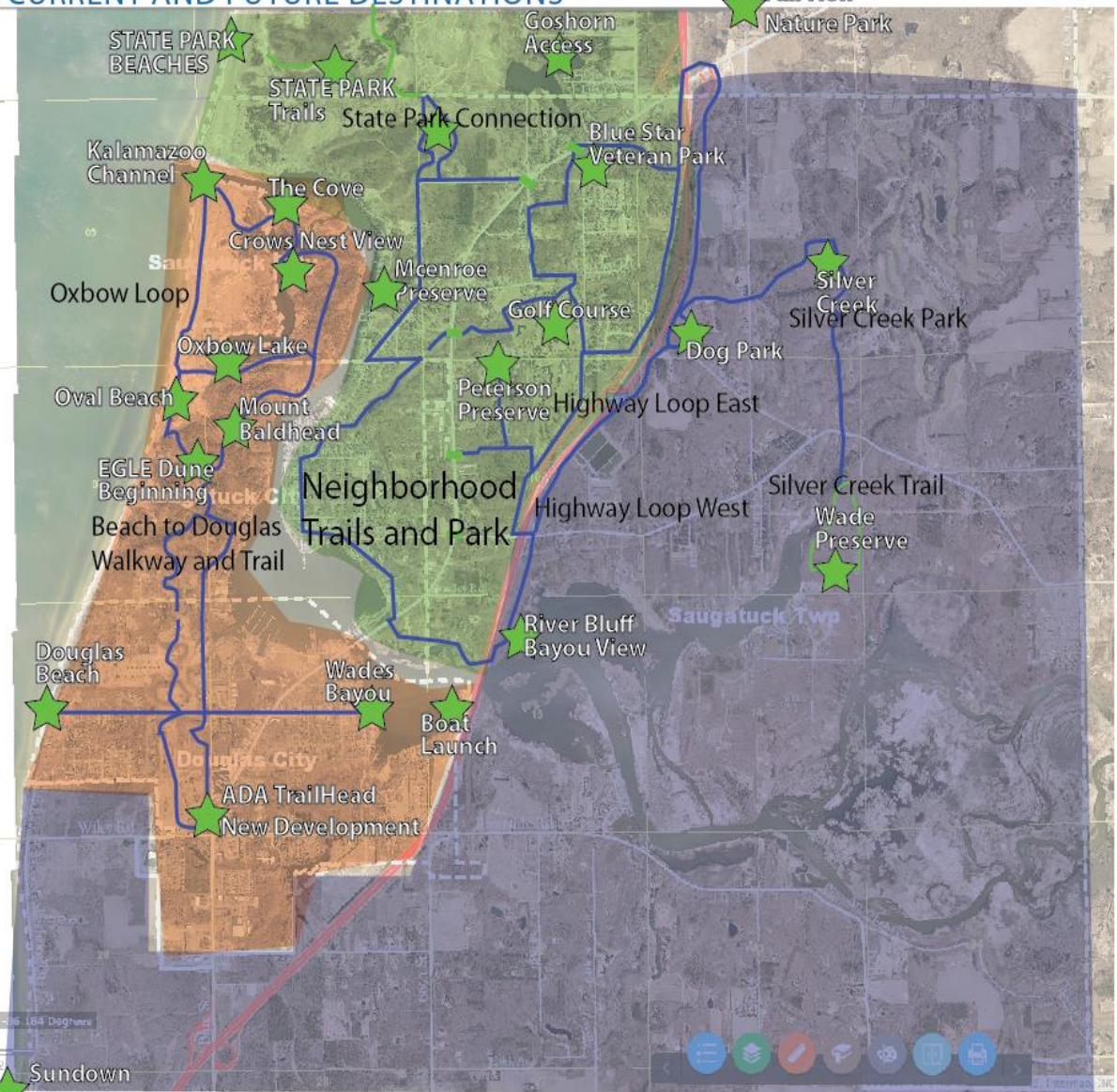
1. Oxbow Loop: This loop is already there but there needs to be an installation of a walkway over the NorthEastern part of Oxbow lake and parts of the swamp near the Cove.
2. Natural path through the dunes from Campbell and Douglas to Baldhead and Oval.
3. Park and Perryman Sidewalk

**B. Downtown Saugatuck Bluestar**

4. State Park natural connecting trail from 135th, parking and public conservation near commercial part of North shore.
5. Expansion of Bluestar Park. Work on funding to conserve as much of Milaukas 25 acres as possible and connect this park to other trails.
6. Highway Loop from River Bluff through 6 properties all the way to the 196 ramp behind the gun shop.
7. Connecting Goshorn creek and tributaries wherever possible, such as 134th/bluestar connecting to Petersons preserve.

**C. East of 196**

8. Highway loop East from Riverbluff to 196 overpass
9. Dog park connection to Silver Creek.
10. Establishment of a park at the old Airport on the Eastern half of Saugatucks Parcel where Silver creek runs south and Virgin forest exist.
11. Connect through 2 adjacent southern properties to connect to the Wade Memorial Preserve at Silver lake.



Sundown Park





# Trail Master Plan of Saugatuck and Douglas

## MAJOR GOALS OF THE PLAN: CONNECTING CURRENT AND FUTURE DESTINATIONS

### KEY:

Proposed Trail  
(extending or connecting existing trails)



Major Destinations



### A. Douglas and Peninsula

1. Oxbow Loop: This loop is already there but there needs to be an installation of a walkway over the North Eastern part of Oxbow lake and parts of the swamp near the Cove.

2. Natural path through the dunes from Campbell and Douglas to Baldhead and Oval.

3. Park and Perryman Sidewalk

### B. Downtown Saugatuck Bluestar

4. State Park natural connecting trail from 135th, parking and public conservation near commercial part of North shore.

5. Expansion of Bluestar Park. Work on funding to conserve as much of Milauckas 25 acres as possible and connect this park to other trails

6. Highway Loop from River Bluff through 6 properties all the way to the 196 ramp behind the gun shop.

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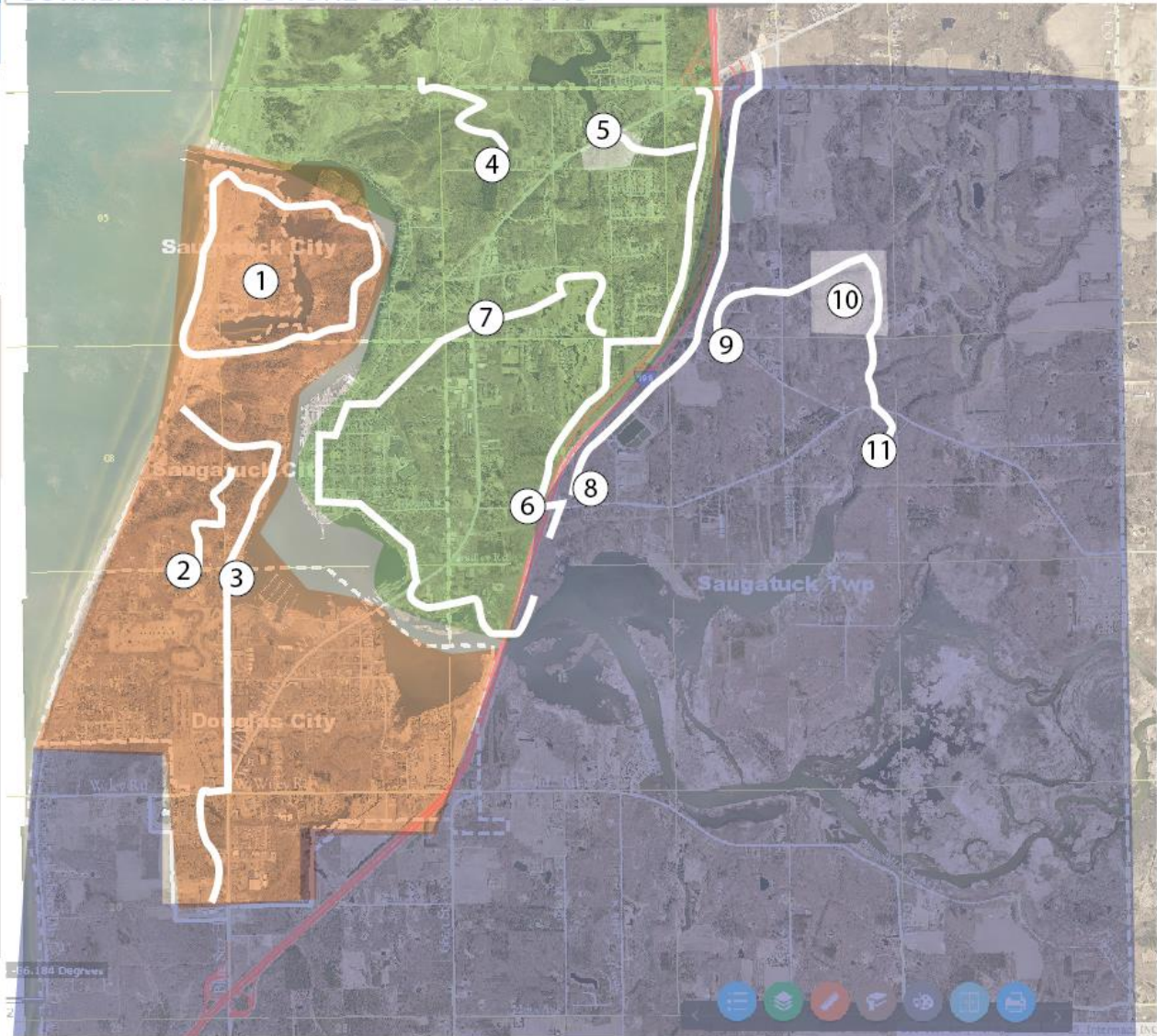
### C. East of 196

8. Highway loop East from Riverbluff to 196 overpass

9. Dog park connection to Sliver Creek.

10. Establishment of a park at the old Airport on the Eastern half of Saugatucks Parcel where Silver creek runs south and Virgin forest exist.

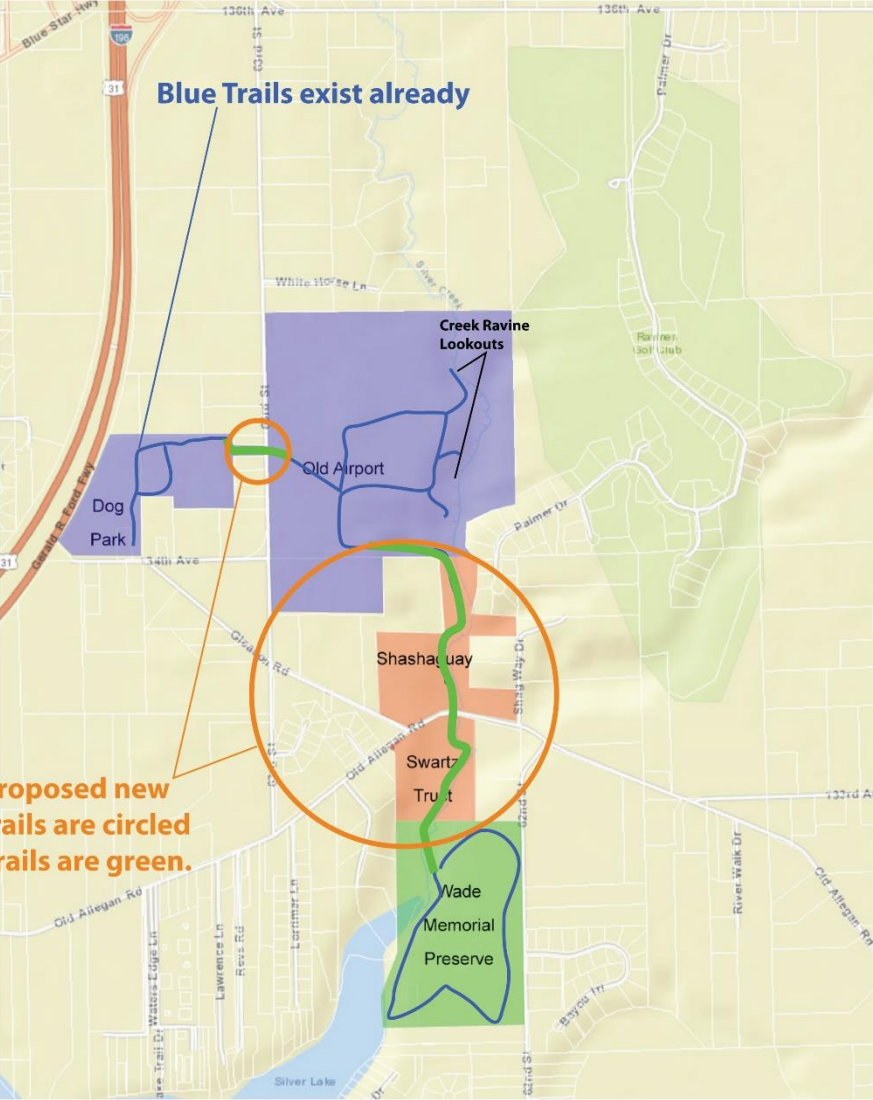
11. Connect through 2 adjacent southern properties to connect to the Wade Memorial Preserve at Silver lake.





**Proposed Silver Creek Trail:**

Connects the townships  
Dog Park to Silver Lake.  
Less than 2 miles to destination

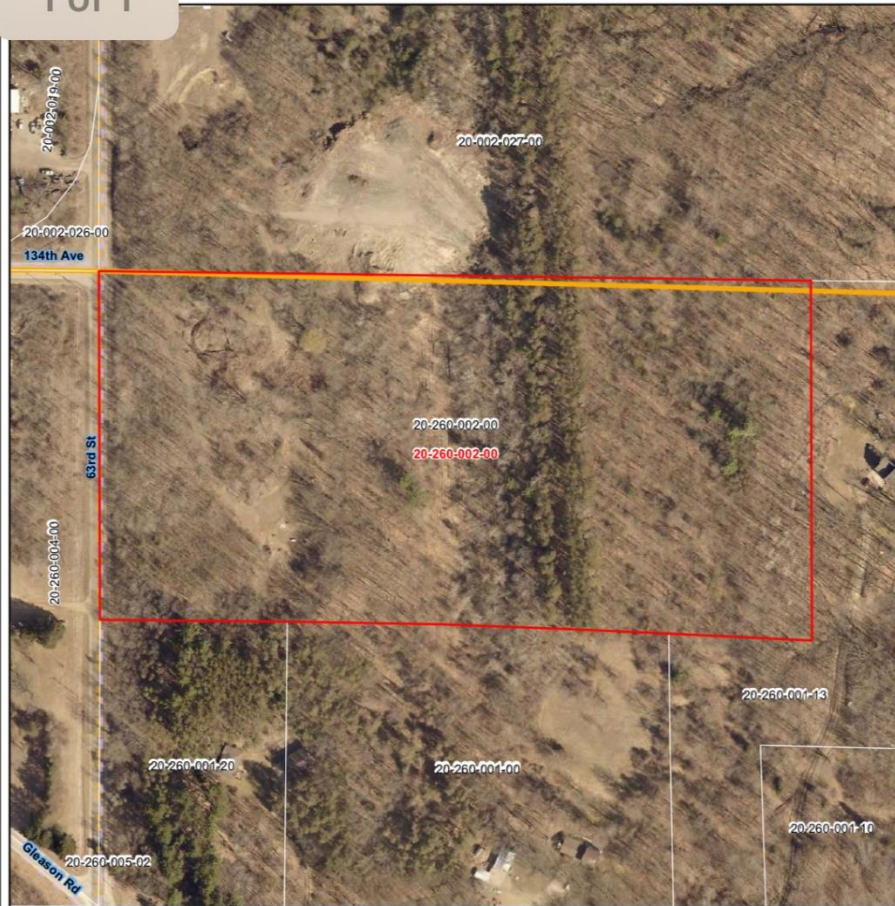


**Proposed new trails are circled**  
**Trails are green.**





**Alleghan County Parcel Number: 20-260-002-00**



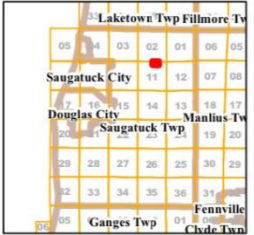
0 200 400 800 Feet

Address: 63Rd St Vacant  
 Owner: Village Of Saugatuck  
 Acres: 16.79



The information contained herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise.

Image Year: 2018 Map Date: 9/6/2020














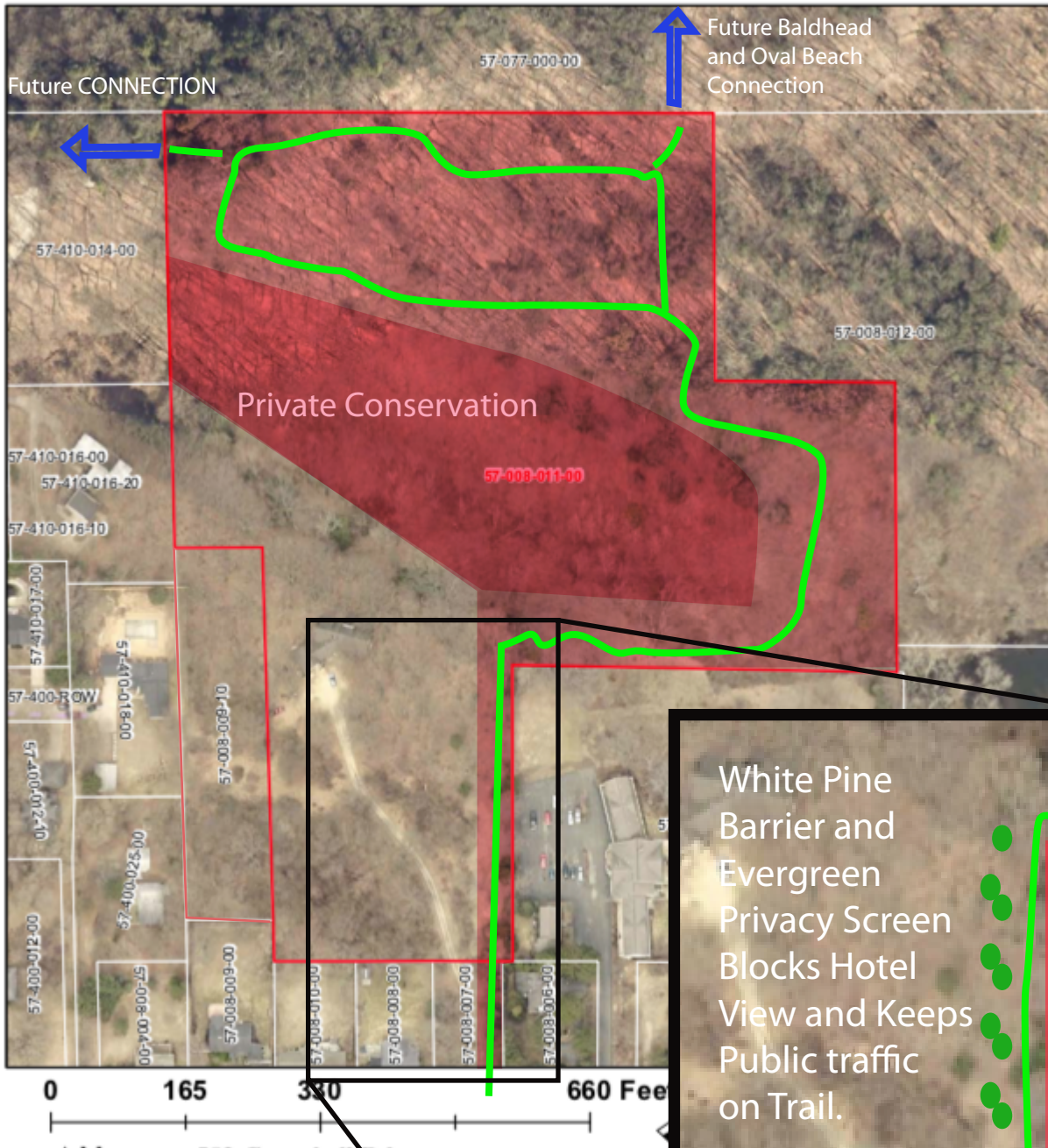




# Trail Master Plan of Saugatuck and Douglas

-  Public Trail Easement
-  Green Barrier/Natural Fencing
-  Conservation Easement, Partially Public

**Allegan County Parcel Number: 57-008-011-00**



White Pine Barrier and Evergreen Privacy Screen Blocks Hotel View and Keeps Public traffic on Trail.





## City Council Workshop Discussion Item Report

**TO:** Saugatuck City Council  
**FROM:** Karen Doyle Homan  
**MEETING DATE:** November 19, 2020  
**SUBJECT:** Tri-Community Recycling Survey

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Mayor Pro Tem Lewis will discuss the Tri-Community Recycling Survey that follows.

Content includes:

- Pages 1-3 - general summary of the process and results,
- Pages 3-20 - tables and graphs,
- Pages 21-32 - respondent comments,
- Page 33 - a summary of the initial presentations made to the three municipalities prior to survey administration,
- Page 35 - a copy of the Republic Services flier, as an example of an initial mailer to constituents.

## **Tri-Community Recycling Survey Results - DRAFT**

### **Introduction**

In early 2020, the three local municipalities (City of Saugatuck, the City of Douglas, and Saugatuck Township) collaborated to form the Tri-Community Recycling Ad-hoc Committee (TCRC). The primary goals of the TCRC was to determine (1) residents' recycling knowledge, (2) the ease/difficulty of recycling, and (3) how recycling-related communication and education can be improved.

Current recycling activities in the tri-community area are limited to individual consumer commitment and constituent and/or business owner passion pertaining to recycling, and individual waste management contracts and that company's commitment and access to recycling. In short, the local recycling program is extremely limited.

However, given the environmental focus of the lakeshore community, residents and business owners are committed to ensuring that the local environment is cleaner, conserving materials, saving energy and reducing the amount of garbage in West Michigan landfills. Tri-community residents and business owners recognize that recycling (1) reduces the amount of waste sent to landfills and incinerators, (2) conserves natural resources, (3) increases economic security by tapping a domestic source of materials, (4) prevents pollution by reducing the need to collect new raw materials, (5) saves energy, (6) supports American manufacturing and conserves valuable resources, and (7) helps create jobs in the recycling and manufacturing industries. What is lacking is a clear determination of individual and business owner commitment to recycling and the sacrifice they are willing to make in order to implement and sustain a long-term, permanent recycling program.

The first measurable objective of the TCRC was to develop a survey instrument that would adequately gather recycling-related practices and relevant information from tri-community residents and business owners. Once the survey was developed, it was administered via electronic and hard-copy methodology, as well as through social media page postings.

By eventually implementing a clear and concise recycling-related communication and education plan, it is our hope to decrease waste and increase recycling in the tri-communities. Success will be measured by the completion of the survey and implementation of a clear and concise recycling education program.

### **Data analysis and summary reporting**

Summary data will be reported in aggregate form and the survey results will be shared via public meetings to the respective municipalities, and by posting the summary report on the respective municipality web pages. The final objective will be to have a clear tri-community recycling-related communication and education plan of action.

Data are presented below in three parts: (1) resident survey responses (n=579), (2) business-owner responses (n=69), and (3) resident and business owner comment section. The resident survey consisted of nineteen (19) questions that took approximately 6 minutes to complete. The business-owner survey consisted of twenty (20) questions with an identical response time.

General observations are that residents and business-owners feel confident in their knowledge of how and what to recycle, are passionate about recycling, would recycle on a weekly basis, but are not



satisfied with the current recycling procedures that are in place. Resident sentiment remains unclear as to whether or not the yellow bags are still to be used for recycling and have a lack of confidence that recycling materials are being processed correctly. A significant number of respondents indicated that they would like “reassurance that all eligible materials are actually being recycled.”

When responding to the questions regarding composting, the majority indicated that they do not currently compost and are not sure if they would use a compost site if one was available. In addition, the majority of respondents (468) indicated that they would “support the elimination of non-recyclable plastic bags, Styrofoam or non-recyclable plastic containers/utensils, in our community.” Lastly, residents are interested in receiving educational materials and updates regarding composting and recycling, through direct mail, social media, via the municipality webpage and, for business-owners, via the CVB and/or SDABA listservs.

### **Initial review and recommendations**

An initial review of the data, and resident and business-owner comments suggest the following:

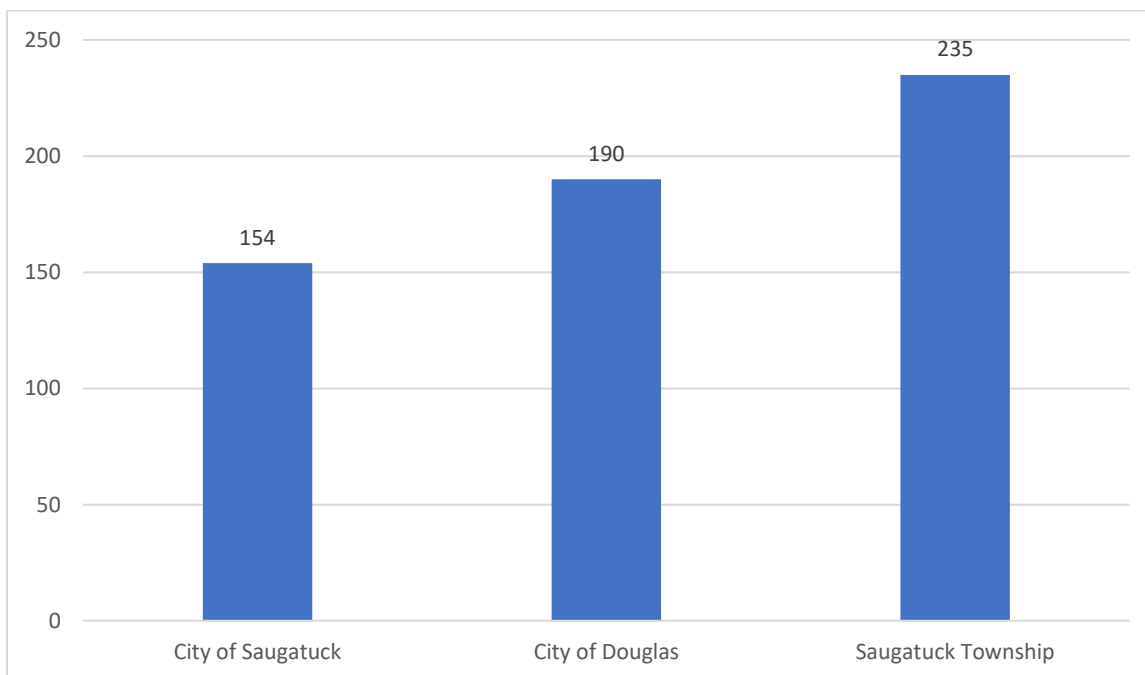
1. That the TCRC must address the continued use of the yellow bags, specifically in Saugatuck Township. Apparently, Republic Services is continuing to make the yellow bags available. This has led to confusion and adds more plastic to our local landfills.
2. A “Back-to-basics” education initiative. The TCRC could provide educational materials to local residents and business-owners. Within this initiative, the TCRC would encourage residents and business-owners to ONLY recycle: cardboard boxes, paper, metal cans/pop cans, milk jugs, water and soda plastic bottles.
3. Resident-specific suggestions:
  - a. Create one-page mailer for residents of the tri-communities to inform them of the results of the Recycling Survey and the immediate Action Plan of the Recycling Committee. This flier would include ‘getting back to basics’ and how they can help support the effort. Note on this flier that information will be available online. Flier would include:
    - i. What Items Can Be Recycled (Specific items will be determined upon feedback from Republic, with a focus on items we know Republic has an interest in recycling as opposed to “wish-list” items. Critical piece in shifting public’s expectations away from wanting to recycle everything to recognizing that increasing the volume of materials successfully recycled depends upon recycling only those materials capable of being recycled.
    - ii. How to Properly Prepare Material to be Recycled (Important follow-up piece to increase the likelihood that appropriate materials put into the recycling will be recycled and not rejected due to contamination.
    - iii. How to Compost at Home (Educate residents about how to compost at home and respond to misconceptions about composting as a means of reducing overall waste)
  - b. Create an easily accessible Facebook page for Saugatuck/Douglas Recycling where the above educational sheets can live and be easily accessed by residents and visitors.
  - c. Regular Column in the Commercial Record (Approach Scott Sullivan about having a semi-monthly article in the Commercial Record keeping the public informed about recycling trends, news, and developments in the Recycling Committee. We would need 2-3 contributing writers to create the articles to print. The TCRC could create an outline of all the articles we would like to cover in the year. Everything from single use plastics, composting, to ways we can recycle better.
  - d. Provide composting-related education through FB page, possible live stream demos, explaining the difference around backyard vs. industrial composting.
  - e. Connect with the Garden Club to see if they would be willing to host/manage a compost drop off site to then use in the gardens. Coordinate with school efforts around this as well.

4. Connect with Jim Yost and Kelly Roche to explore possible composting opportunities especially with respect to compostable materials most likely to be used by businesses that may require special processing.
5. Business-owner specific suggestions:
  - a. Determine business owner interest in group-buys for compostable materials.
  - b. Explore possibilities for food waste reduction: connect with local farmers to see if there is interest or need in utilizing unusable food for animal feed.
  - c. Explore opportunity to create branded, reusable bags to cut down on plastic bag use and generate funds for the Recycling Committee.
  - d. Discuss ways to eliminate single-use plastics and identify more sustainable options. Start discussions to eliminate plastic bags from retail stores in town for something more sustainable.
  - e. "Group Buy" of sustainable single-use packaging throughout the tri-community area.
6. General community-wide thoughts, for both residents and businesses:
  - a. Research the cost of household hazardous waste drop off & medical waste/pills events that includes all 3 municipalities.
  - b. Discuss options about a recycle drop-off location(s).
  - c. Research community composting location(s) and/or farmers.
  - d. Reach out to Saugatuck Public Schools to explore educational and program opportunities with the students and, subsequently, their parents/guardians.

**Resident survey responses**

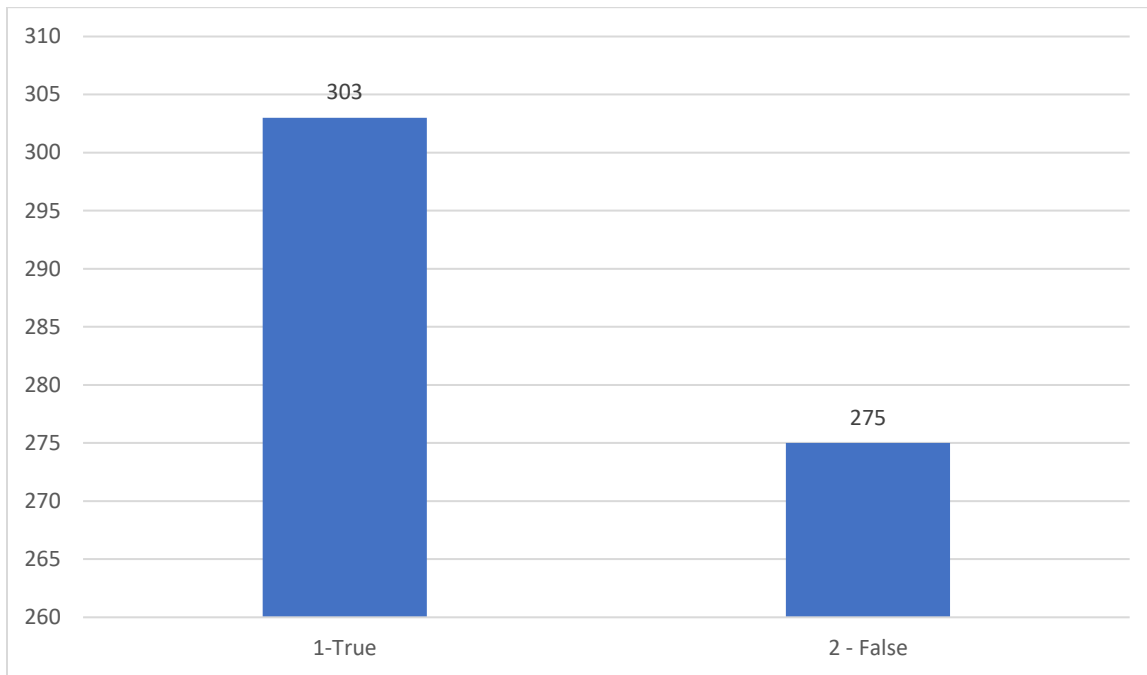
The TCRC made the survey available via electronic and hard-copy methodology, as well as through postings on numerous social media pages. A total of 579 responses were collected (154 from the City of Saugatuck, 190 from the City of Douglas, and 235 from Saugatuck Township) from a possible 4,760 residents, resulting in an overall response rate of 12.2%

Question 1 - Do you reside in:



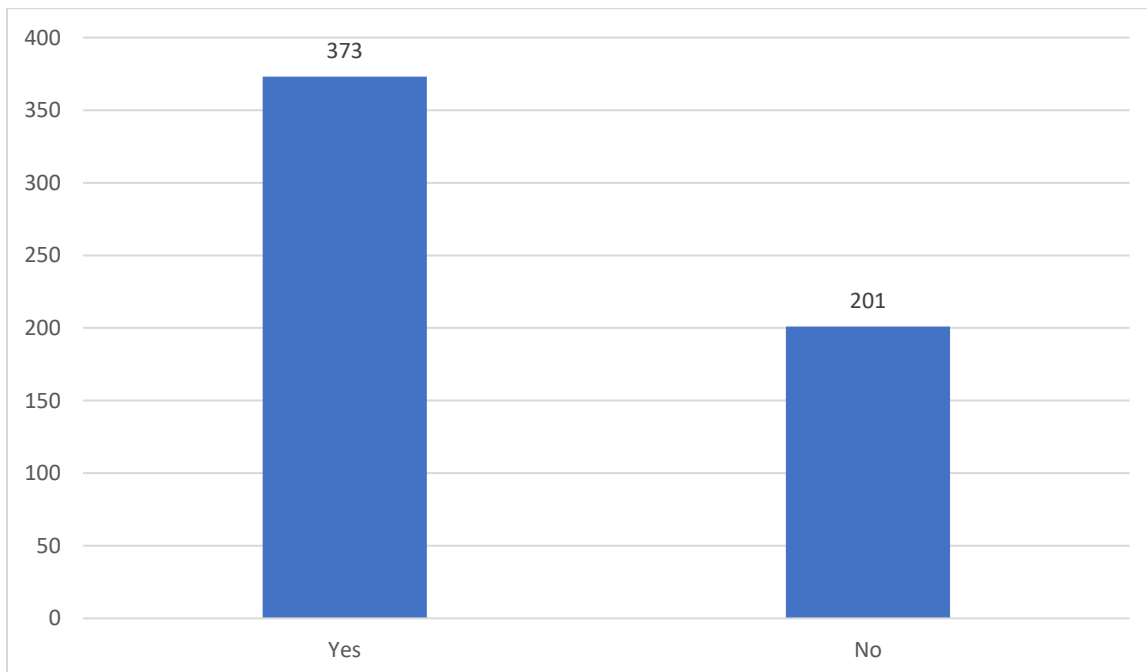


Question 3: True or False? I feel completely confident in my knowledge of how and what to recycle.

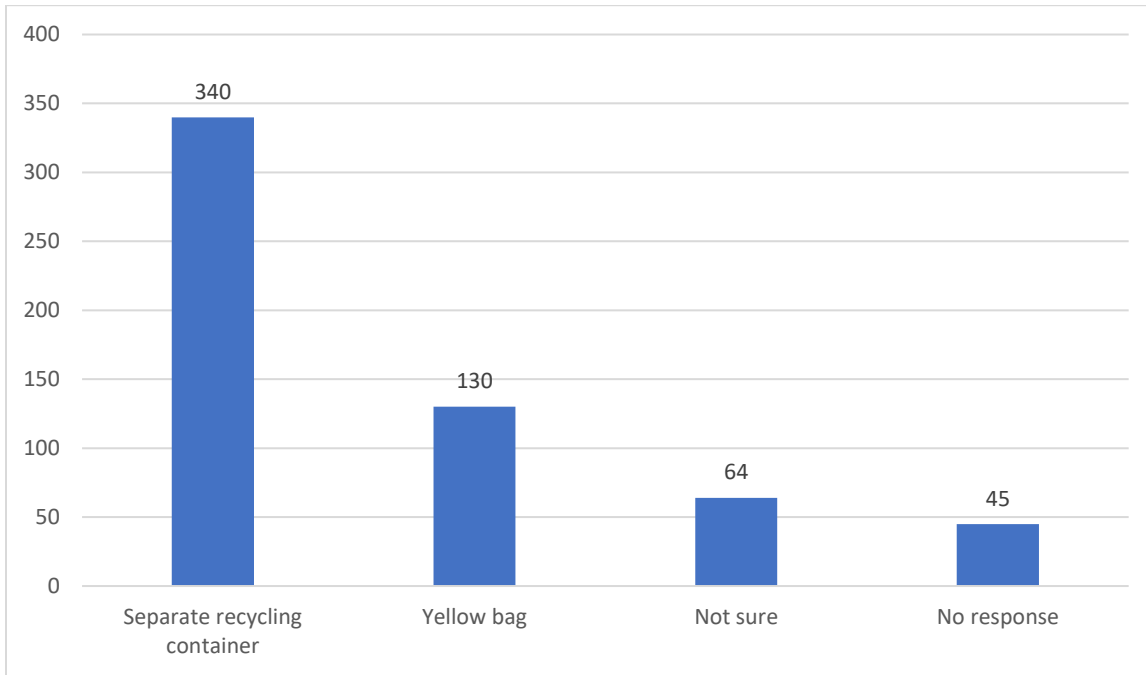


Question 4: When asked, “Who is your current trash provider?” The majority of responses were Republic Services (or Chef). It is important to note that the City of Saugatuck and the City of Douglas are under a single-hauler contract with Republic Services. Saugatuck Township does not currently have a contract. As a result, additional responses included: Thirty-three (33) “JJ Disposal” or “Jay’s;” ten (10) “Arrow Waste;” thirteen (13) “Not sure.” Other single responses included: Virg’s, Allied, Reliable, Lakeside Disposal, Everclean, and Jerry’s.

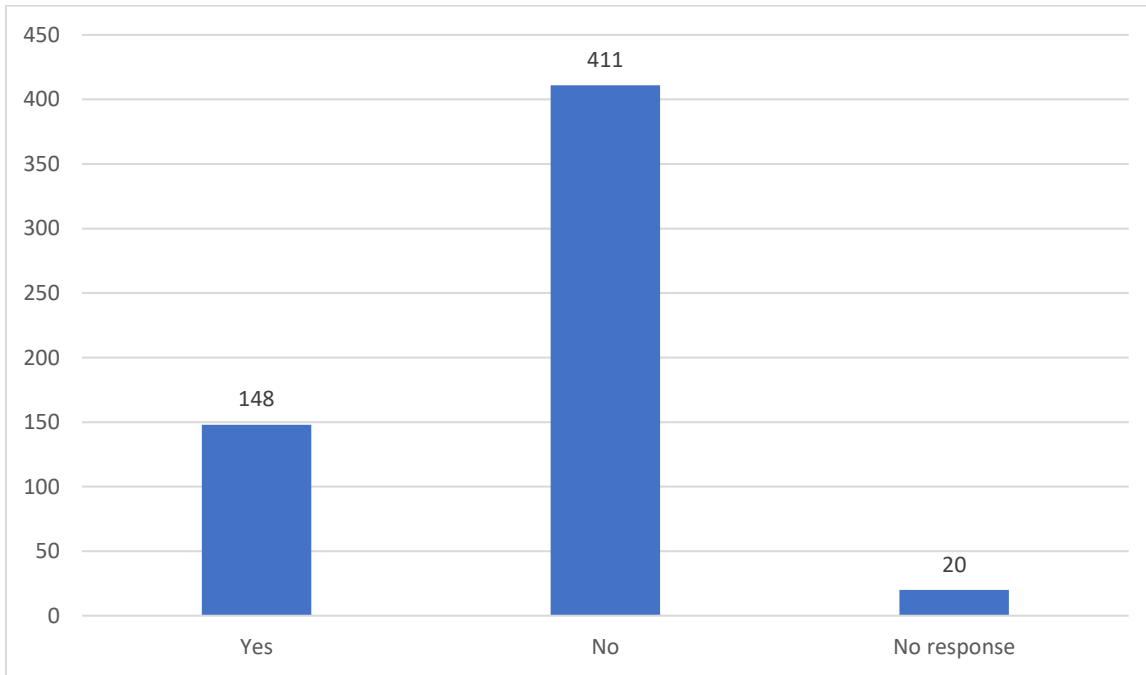
Question 5: Have you opted into your waste hauler’s recycling cart service?



Question 6: What type of recycling container do you use?

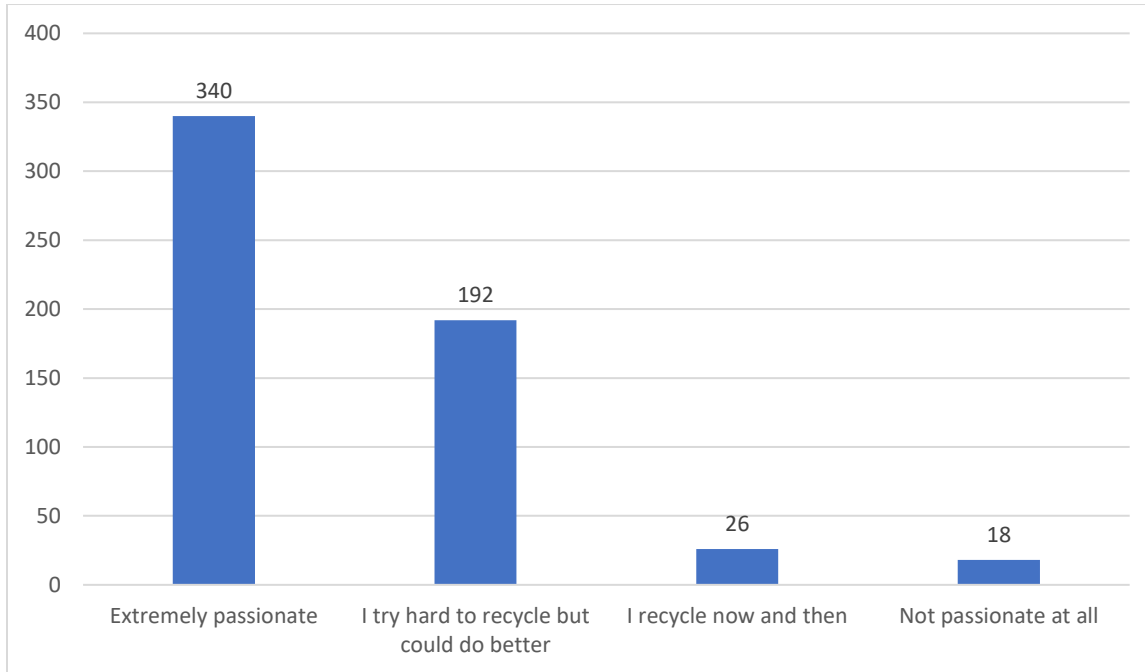


Question 7: Are you satisfied with the current recycling procedures in place?

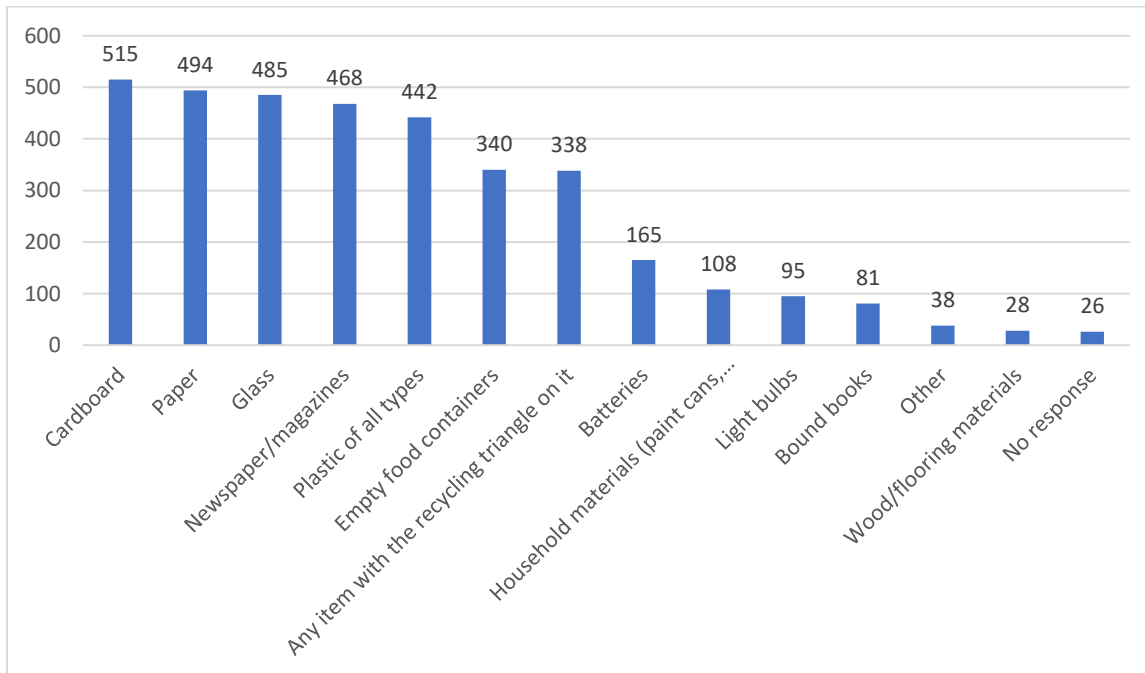




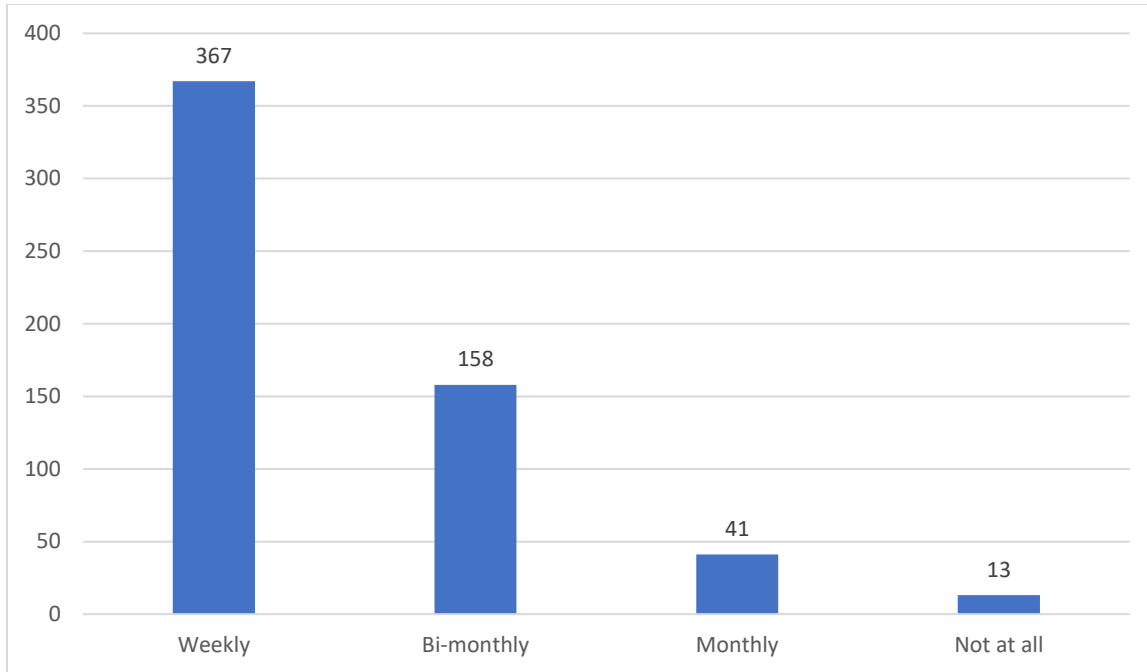
Question 8: How passionate are you about recycling?



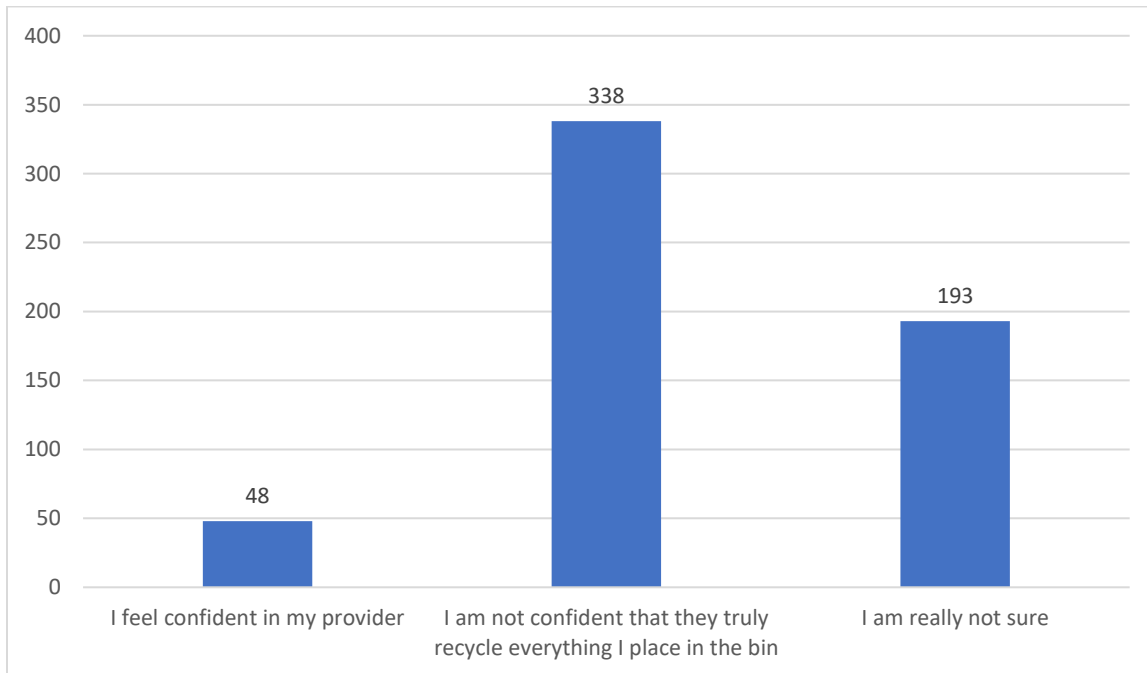
Question 9: What do you currently recycle (check all that apply).



Question 10 - If I could, I would recycle:

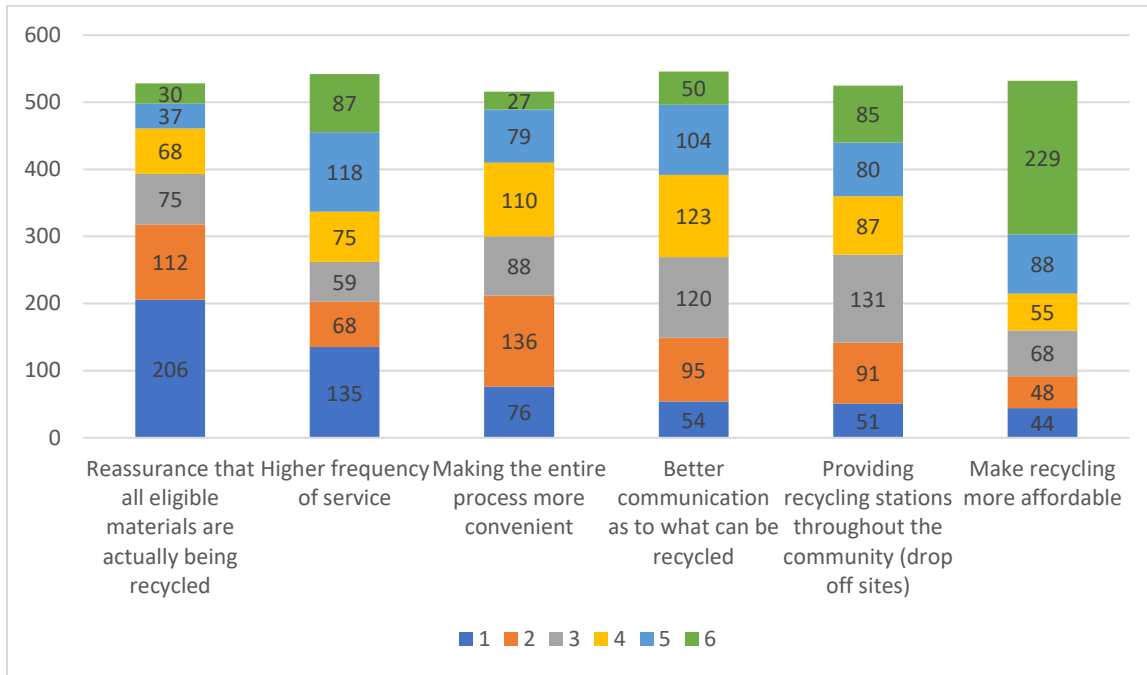


Question 11 – How much confidence do you have that your recycling is being processed correctly?

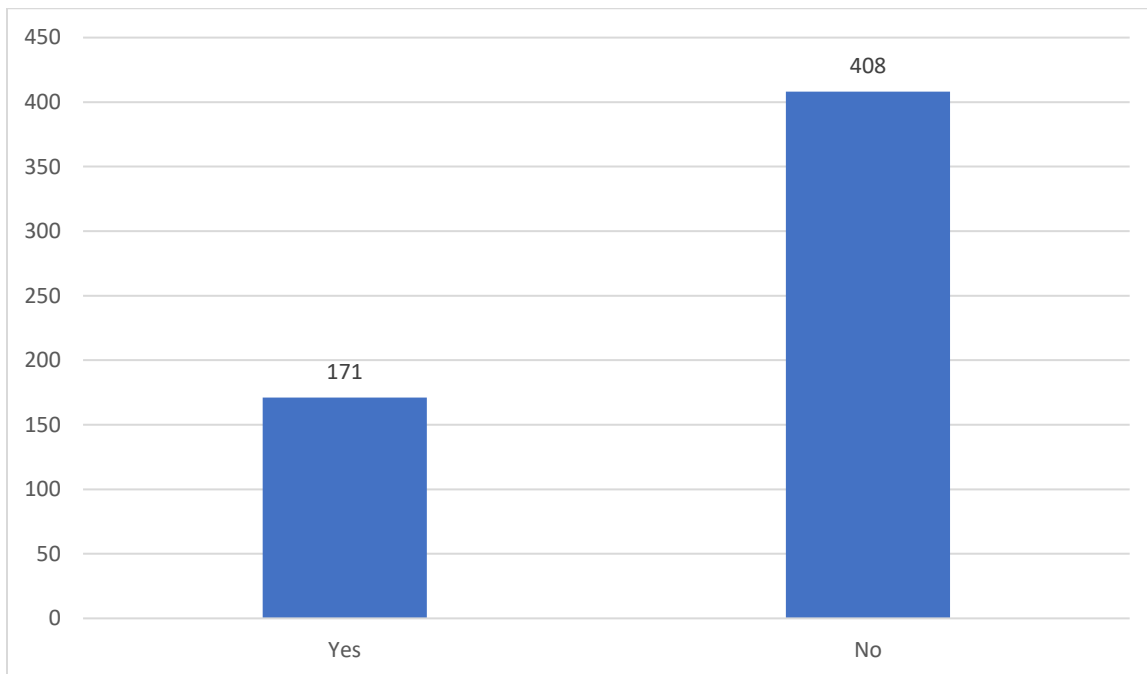




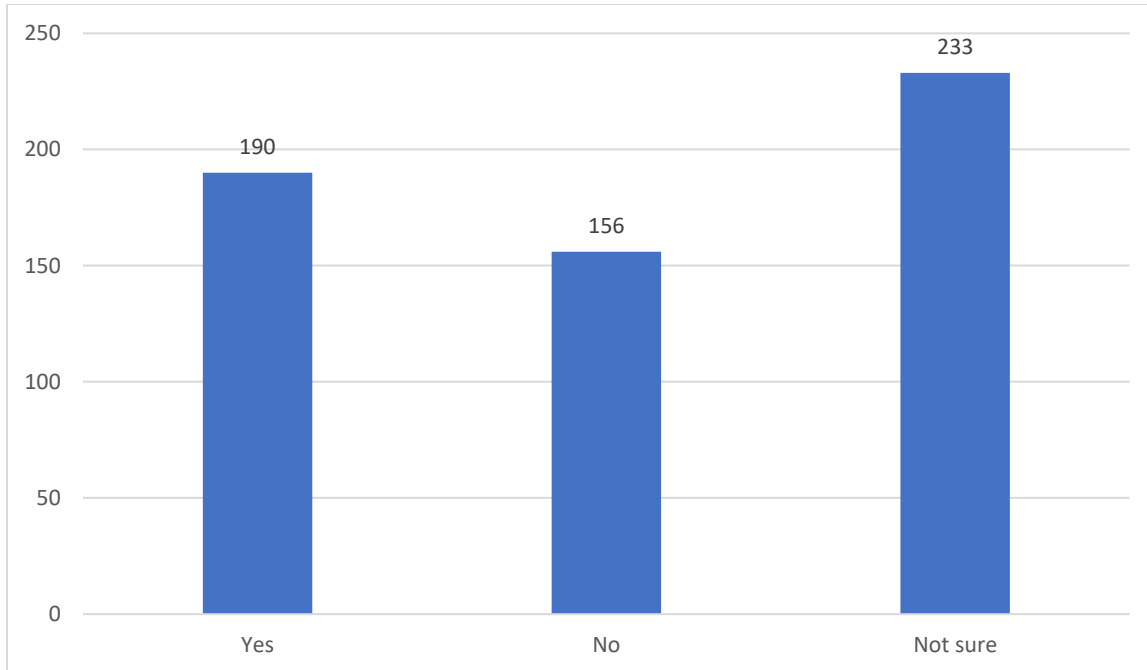
Question 12 – If we could help improve your current recycling experience, please rank what you believe is the most important, to the least important (1 being most important).



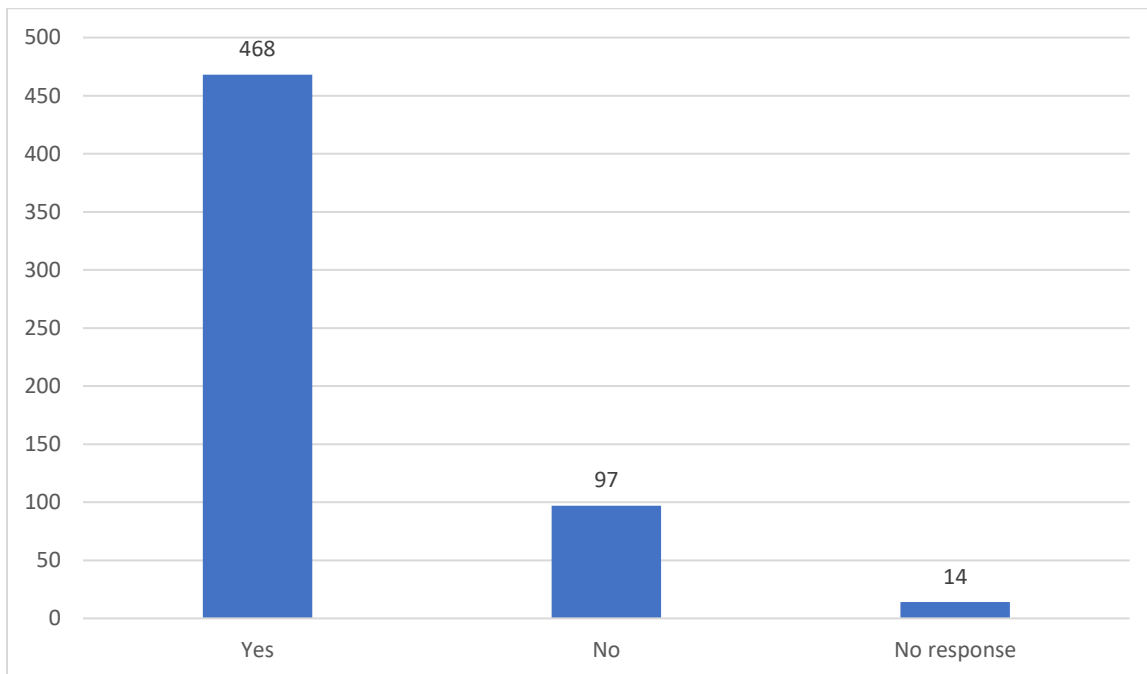
Question 13 – Do you compost?



Question 14 – If a community compost site was available, would you use it?

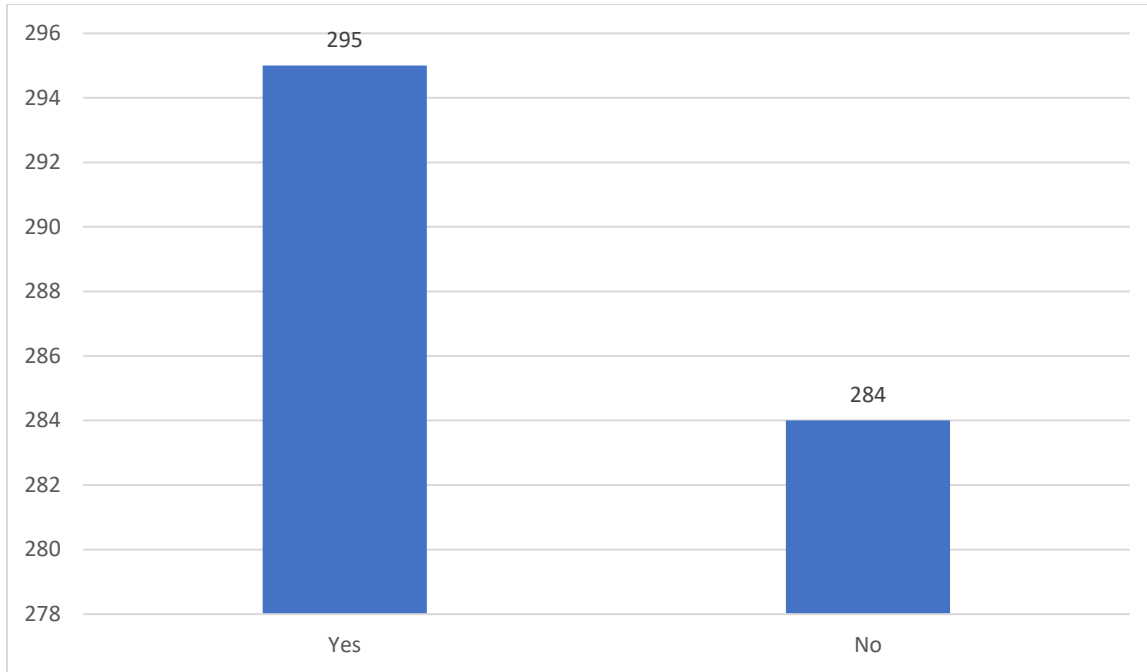


Question 15 – Would you support the elimination of non-recyclable plastic bags, styrofoam or non-recyclable plastic containers/utensils in our community?

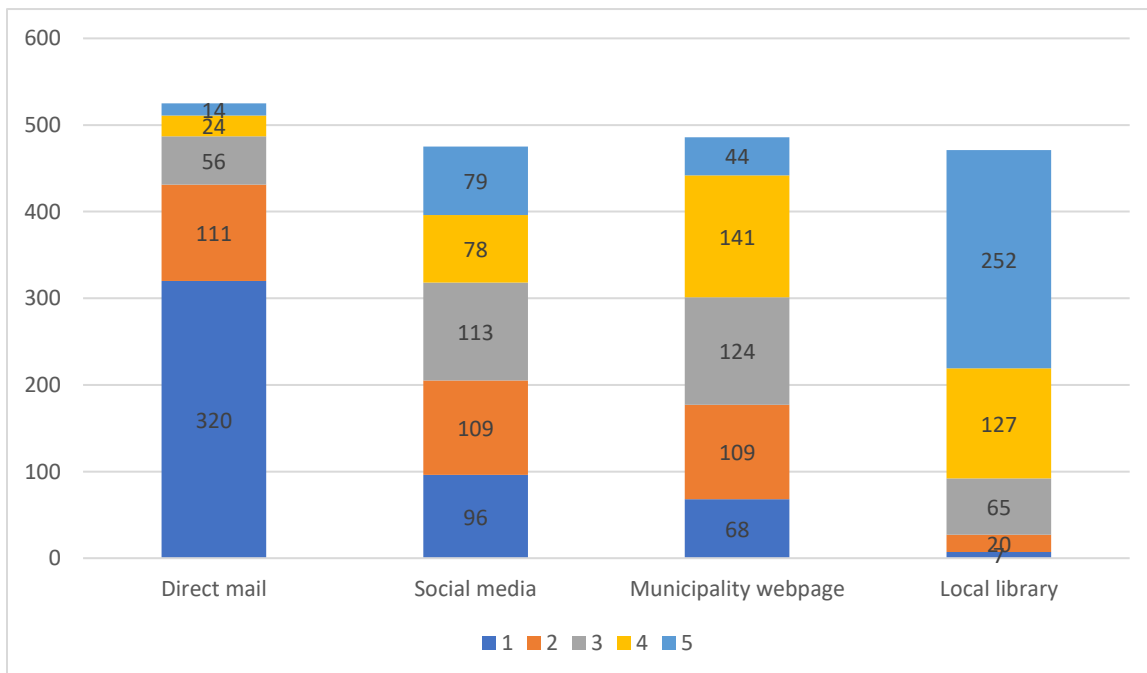




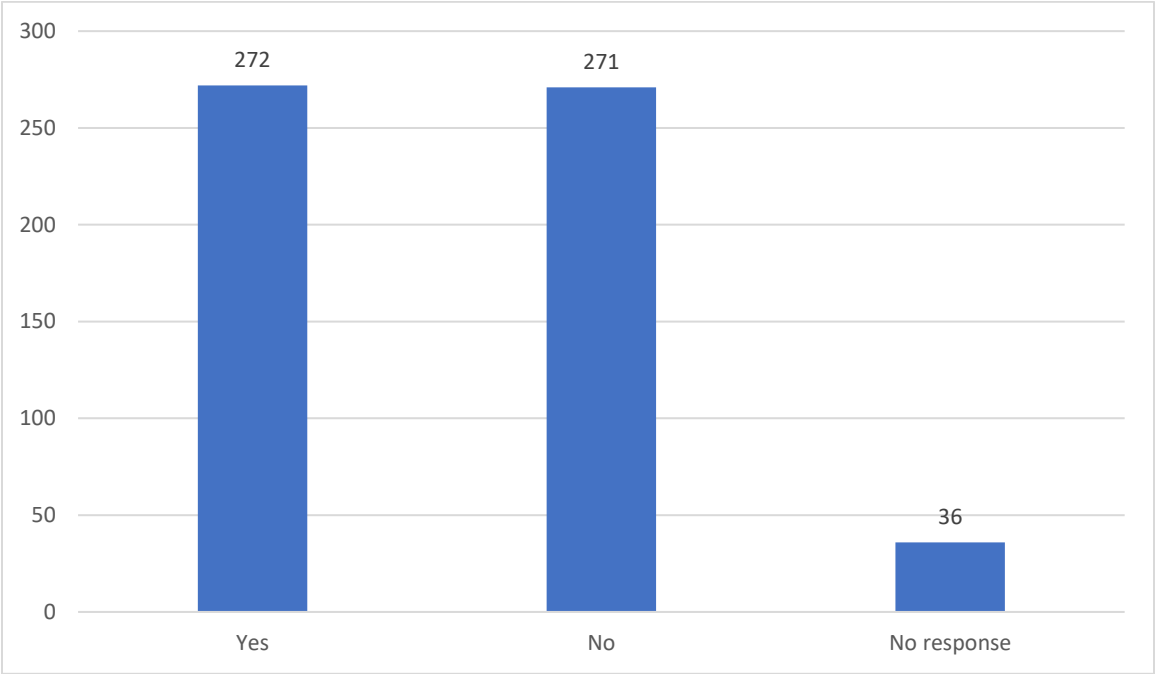
Question 16 – Are you interested in receiving educational materials regarding recycling and composting?



Question 17 – If the municipalities were to provide educational materials and updates regarding composting and recycling, what is the best way to communicate with you? Please rank the options with 1 being your most favorite.



Question 19 – Are you interested in being notified when your municipality’s trash contract comes up for renewal?



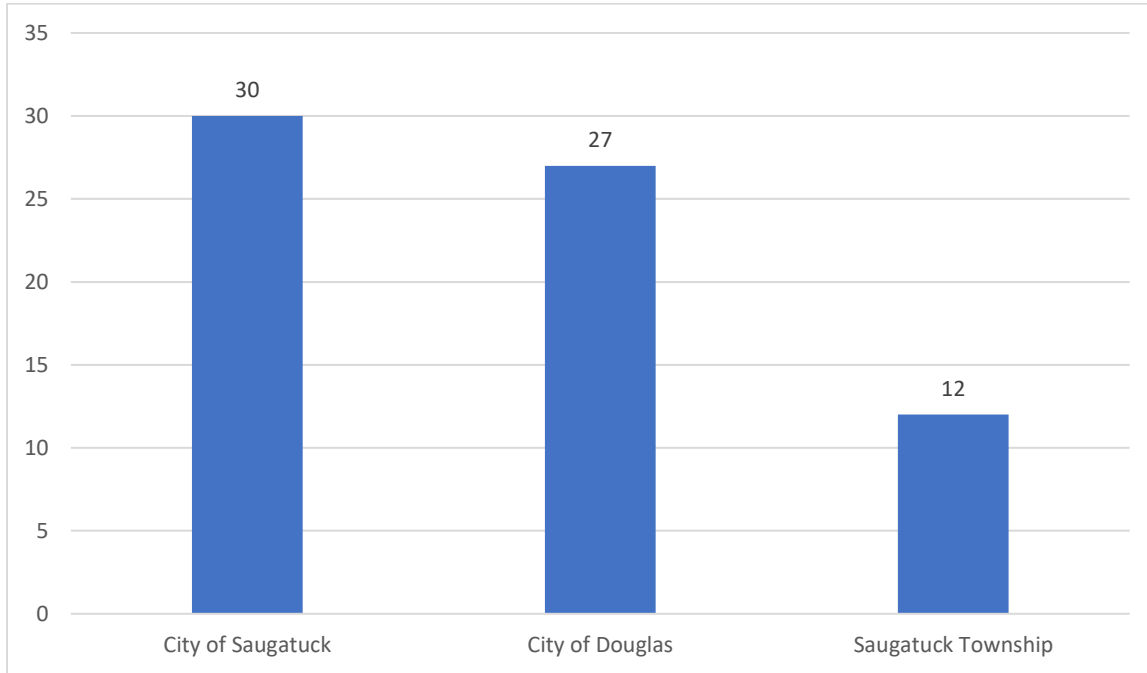
For resident recycling-related comments, see Appendix A.



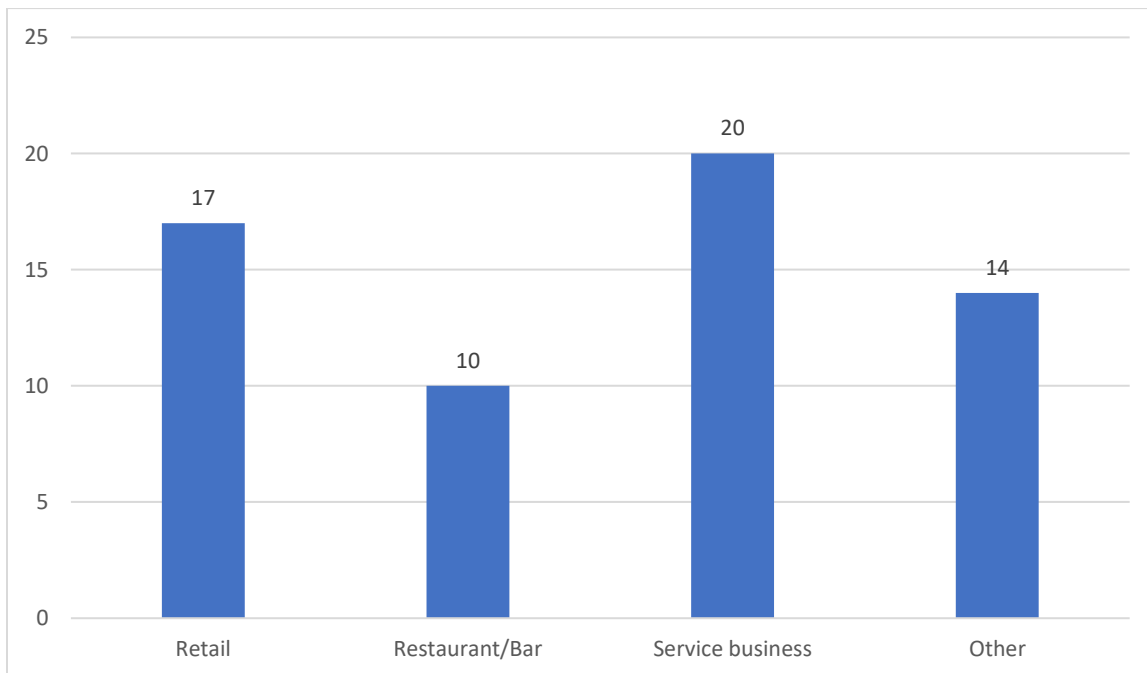
### Business-owner survey responses

The business-owner version of the Recycling Survey was sent via individual emails sent to business owners; an e-blast to Convention and Visitor's Bureau as well as Saugatuck-Douglas Area Business Association members; and through postings on numerous social media pages. A total of 69 business owners responded.

Question 1 – Is your business located in:

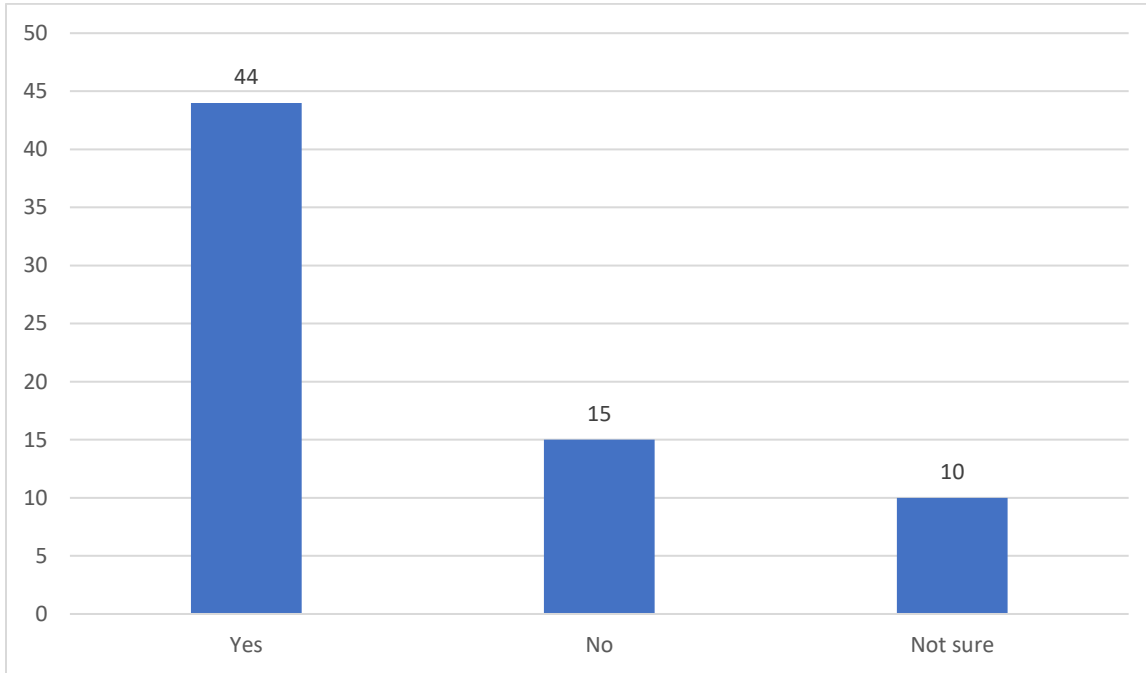


Question 3 – In what category is your business?

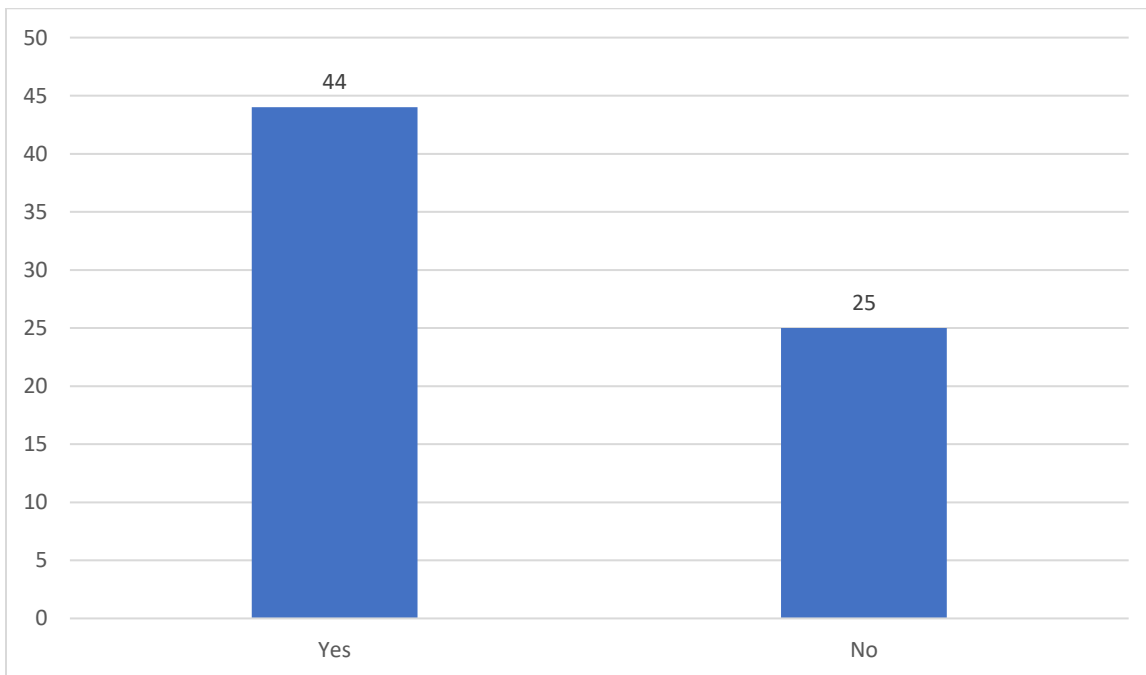


When asked, “Who is your current trash provider?” The majority of responses were Republic Services (also referred to as Chef). It is important to note that businesses are not included in the respective City of Saugatuck and the City of Douglas single-hauler contract with Republic Services, and Saugatuck Township does not currently have a contract. Additional responses included J’s Disposal, Reliable, “the City,” and “I take it home.” Five responded “I do not know.”

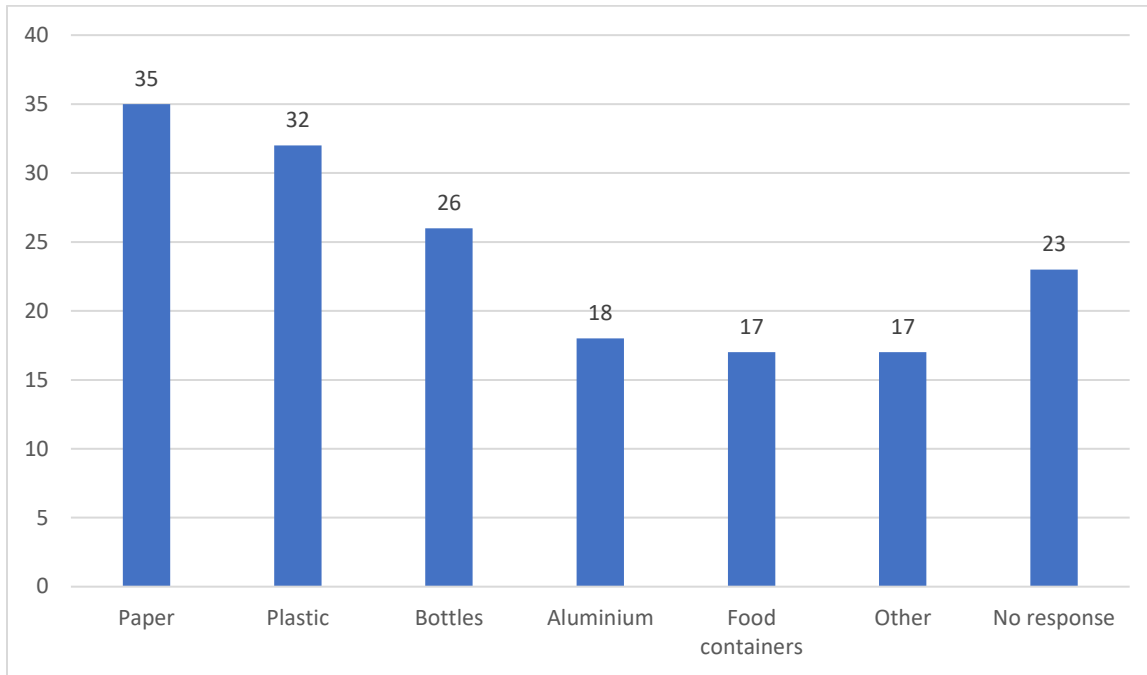
Question 5 – Does your trash provider also provide recycling?



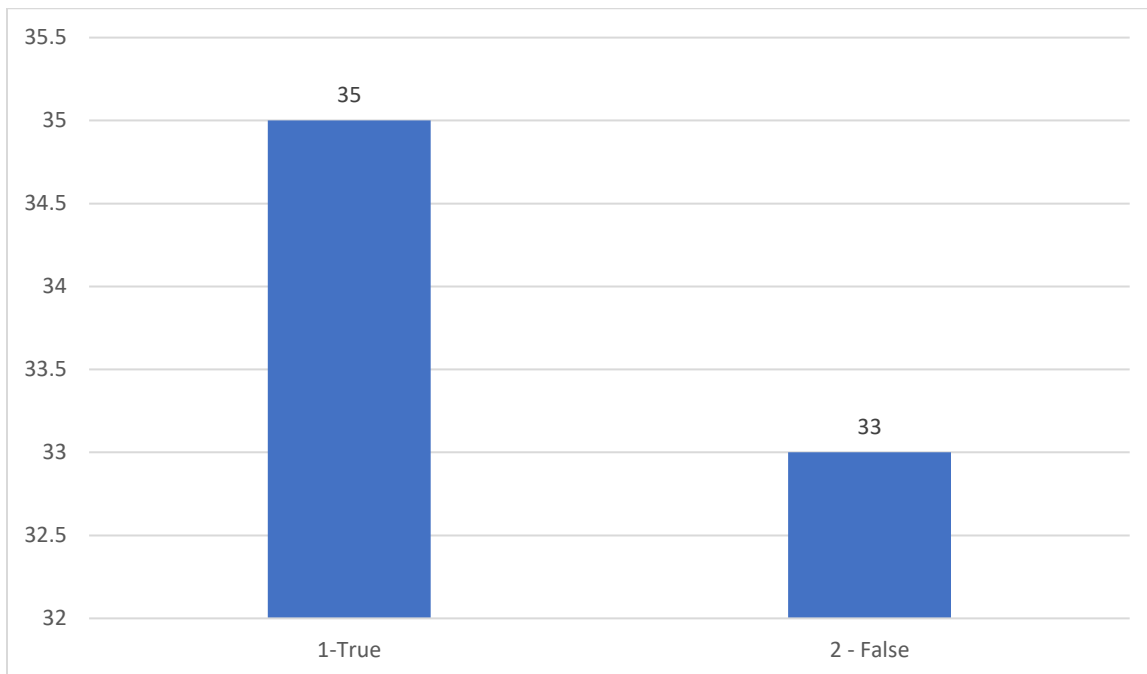
Question 6 – Do you recycle for your business currently?



Question 7 – If yes to the question above, what products do you most frequently recycle? (Check all that apply.)

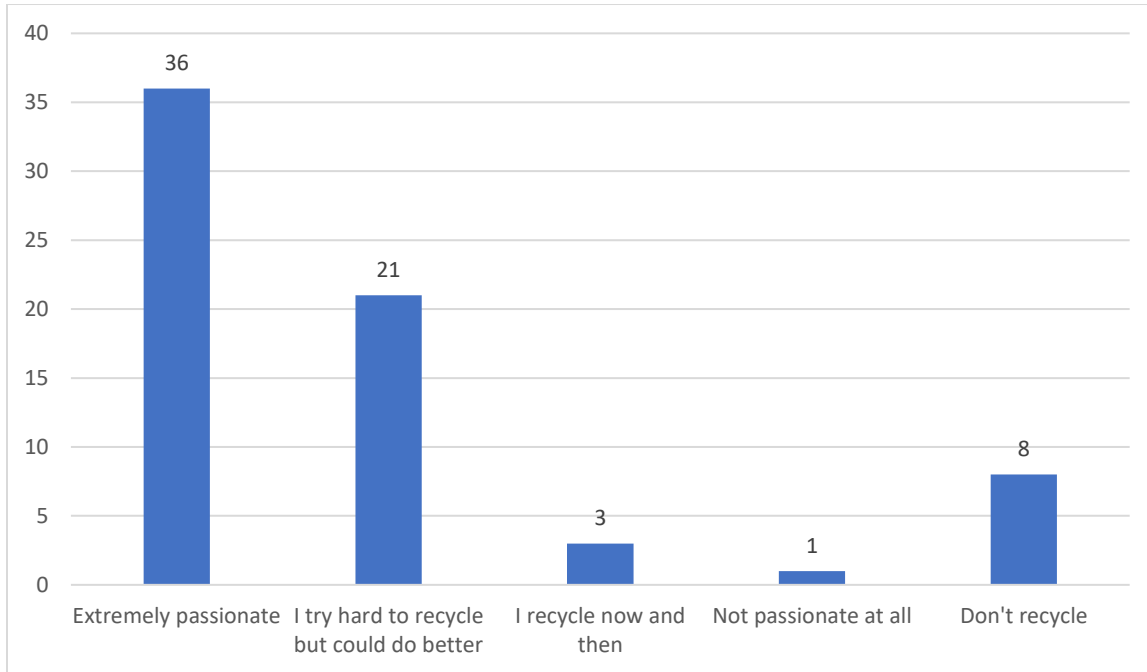


Question 8: True or False? I feel completely confident in my knowledge of how and what to recycle.

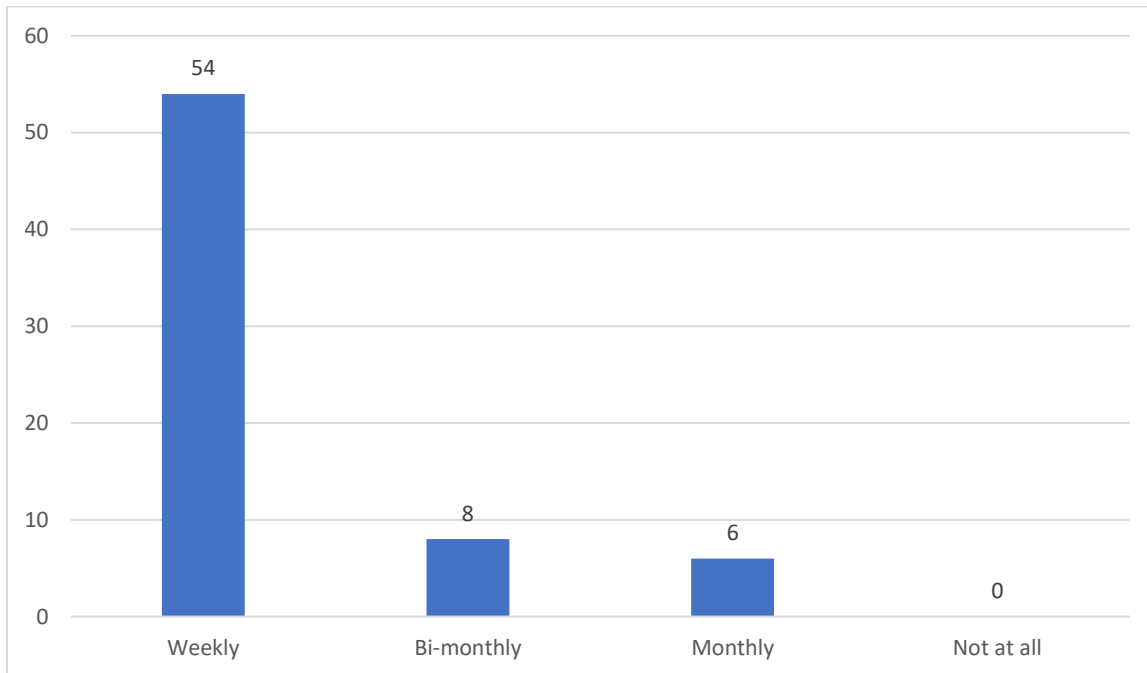




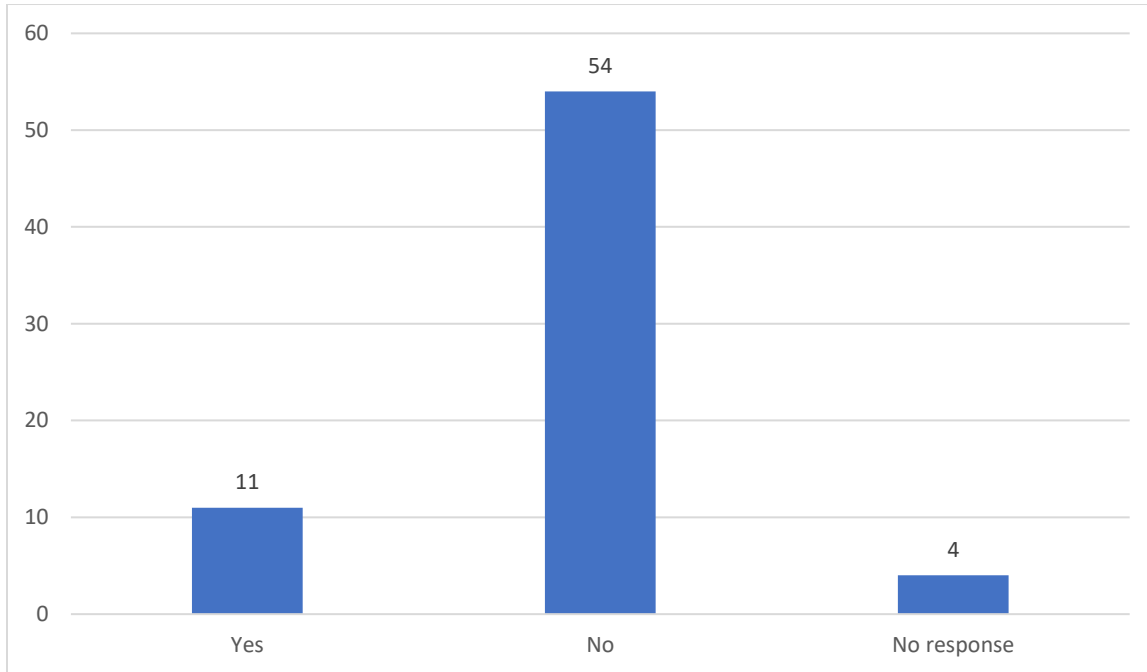
Question 9 – If you recycle, how passionate are you about recycling for your business?



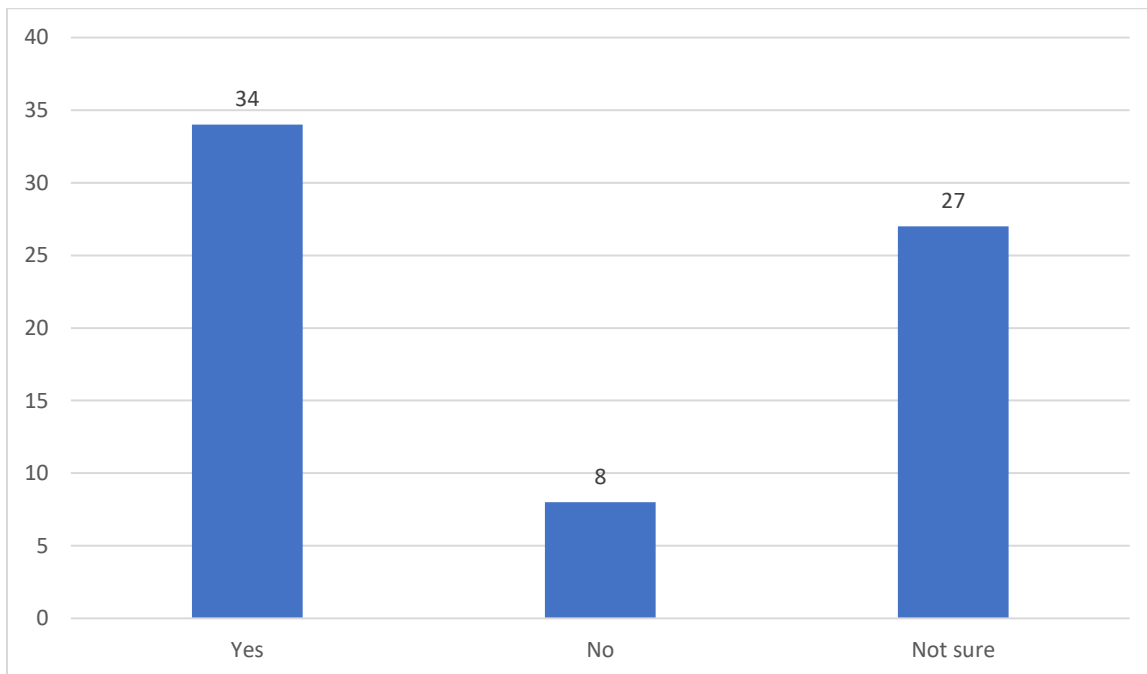
Question 10 – If money were not an object, our business would recycle:



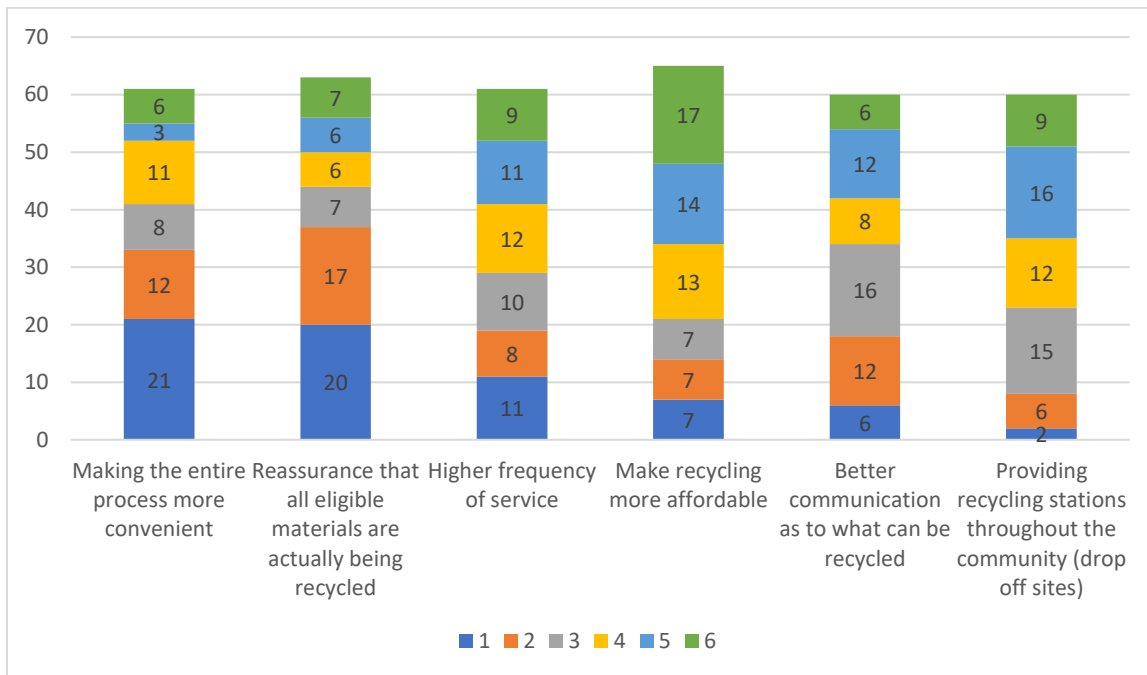
Question 11 – Are you satisfied with the current municipal recycling procedures in place?



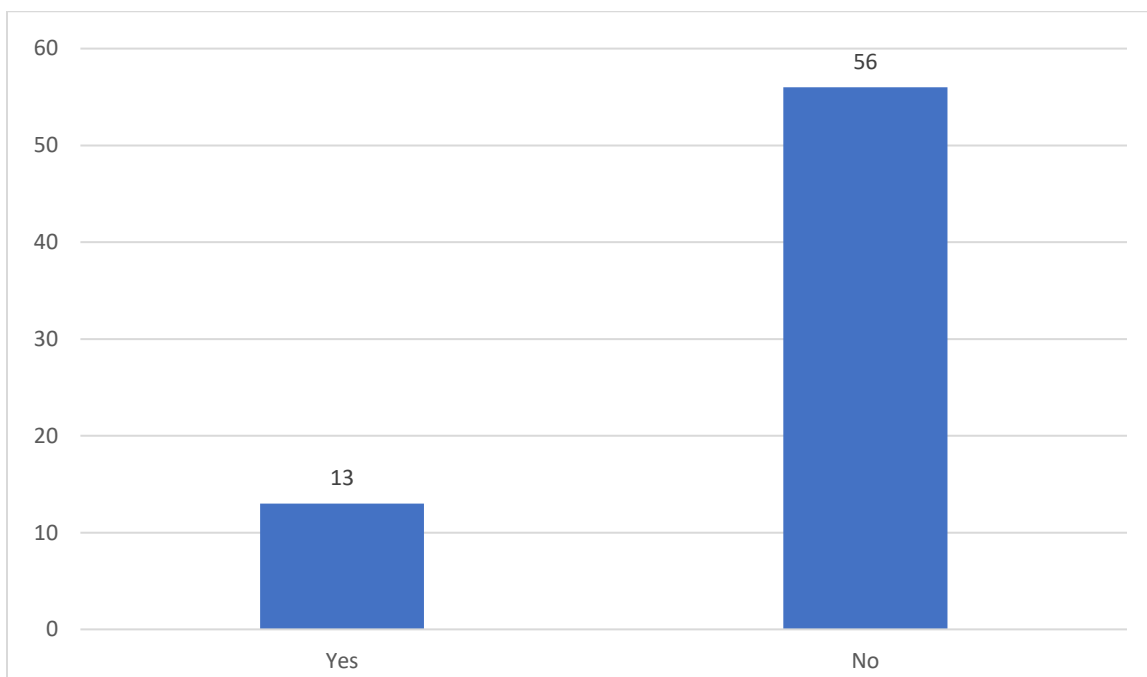
Question 12 – If the municipalities offered a bi-annual hazardous waste drop off, for a fee, would you be inclined to participate?



Question 12 – If we could help improve your current recycling experience, please rank what you believe is the most important, to the least important (1 being most important).

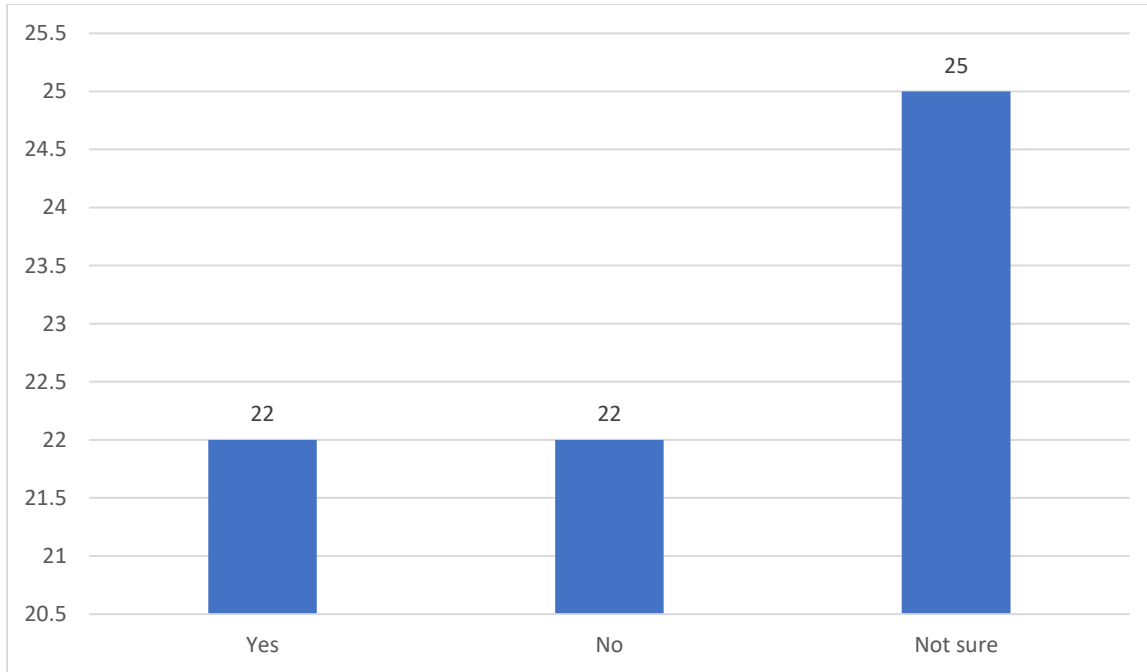


Question 14 – Do you compost?

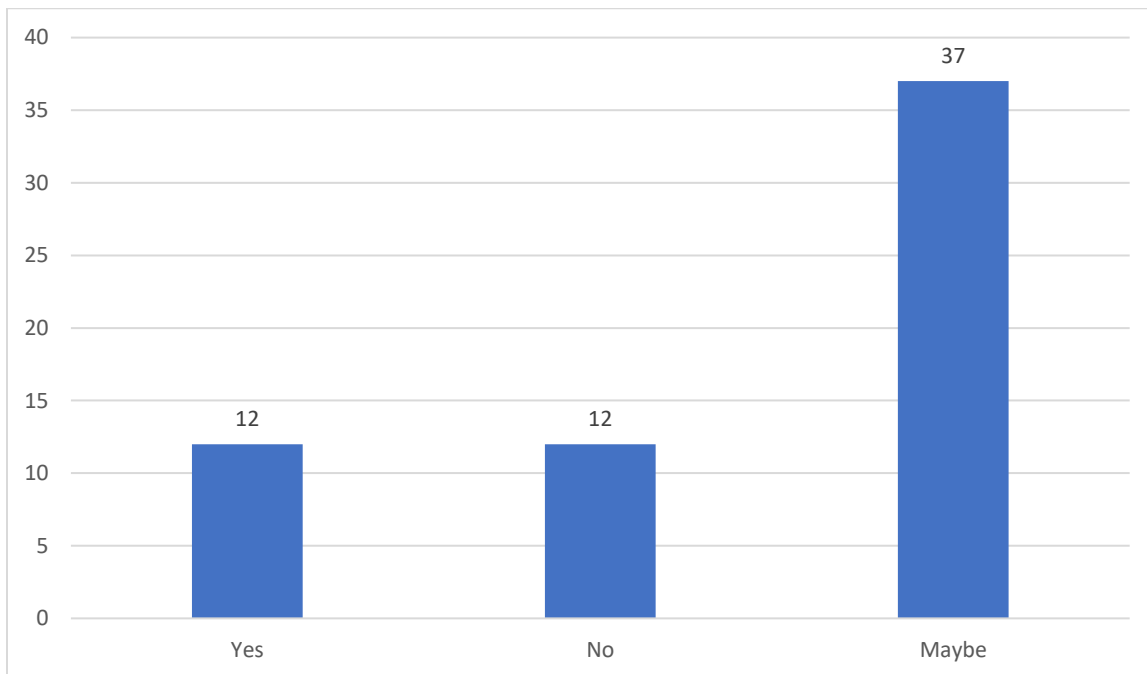




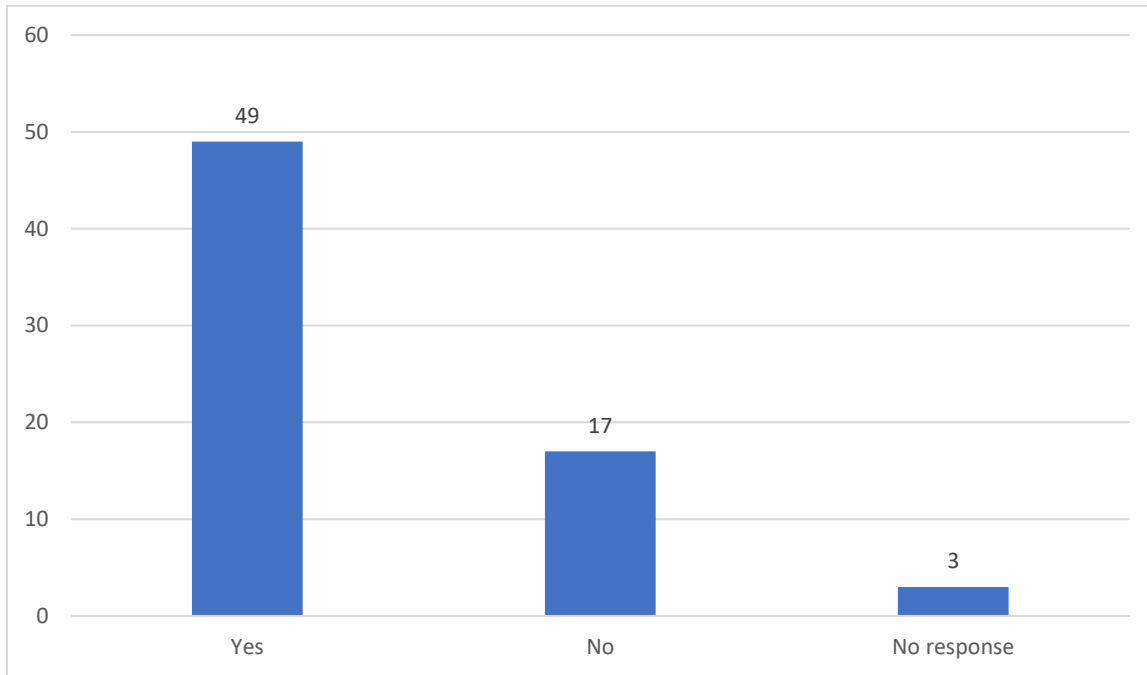
Question 15 – If a community compost site was available, would you use it?



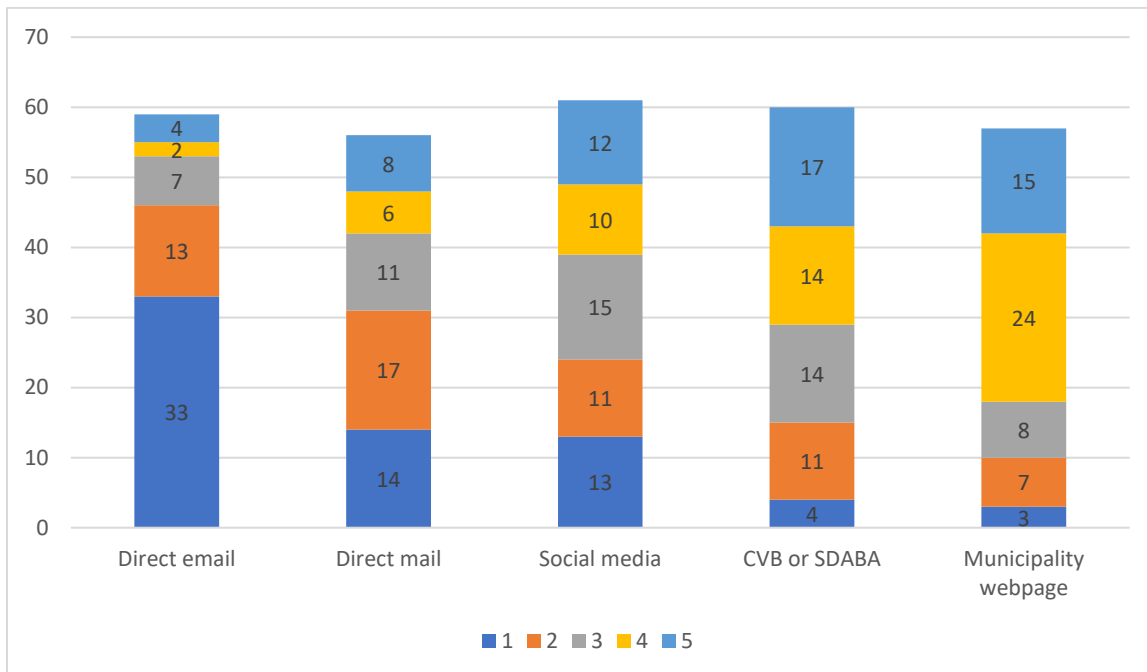
Question 16 – Would you be interested in group discount purchasing for recyclable products for your business?



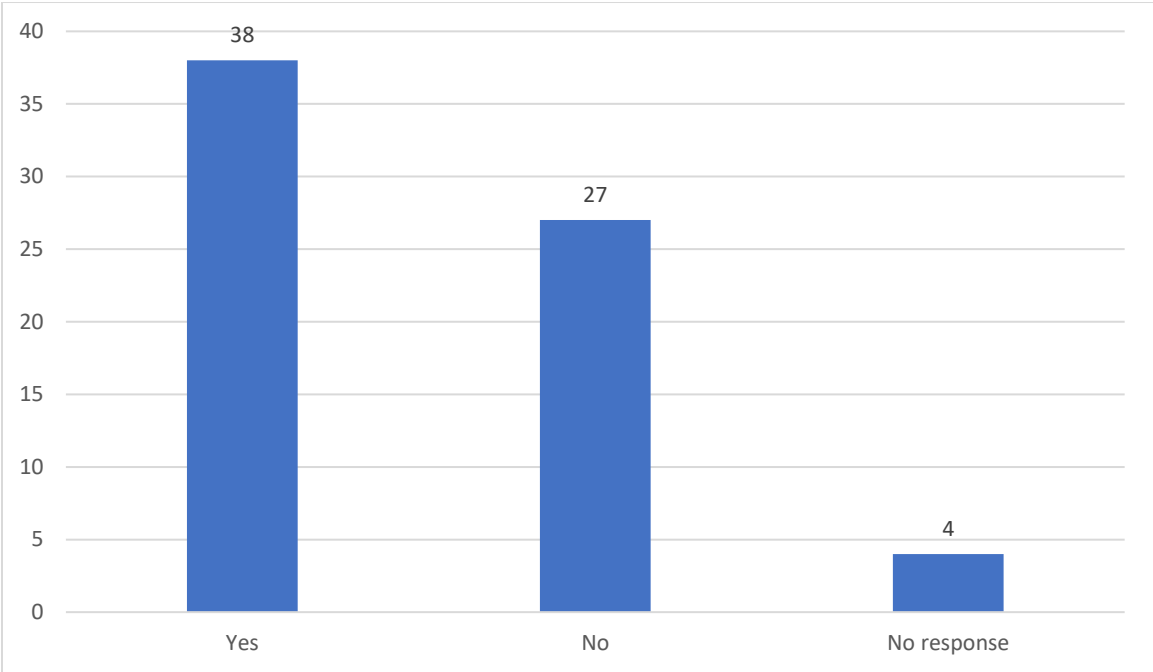
Question 17 – Would you support the elimination of non-recyclable plastic bags, styrofoam or non-recyclable plastic containers/utensils in our community?



Question 18 – If the municipalities were to provide educational materials and updates regarding composting and recycling, what is the best way to communicate with you? Please rank the options with 1 being the best way.



Question 19 – Are you interested in receiving educational materials regarding recycling and composting?



For business-owner recycling-related comments, see Appendix A.



## Appendix A Resident recycling-related comments

Do you have any other recycling-related comments that you would like to share with the committee?

There should be an added fee to residents that use waste pick up but DO NOT use the recycling service provided by the community.

Let's get things going now! People want & need to recycle!

Just that once per month pick-up is insufficient.\

Provide a bin

What to do with light bulbs & especially how to discard batteries

I'm glad that we moved away from the yellow recycling bags to recycle bins as you can now separate easier and recycle more. But again, recycle bins should be a weekly pick on the same day that trash is picked up.

Better communication on where to take items that cannot be recycled and where to take them.

Thanks for the interest.

The yellow plastic bags worked best to place all recycle materials to then be placed in dumpsters.

I do not like having to use Republic Services at all and wish that we could go back to using our own companies.

I really want to be able to get rid of household waste through the county. I can't even pay a small fee to recycle with the county. I had to use a friend from a different township to recycle electronics, batteries, old cleaning products, and other household waste. To recycle this through republic is very expensive!

We are serious recyclers in our household. However, we see renters not doing the same and that makes us sick! It would be great to have rental properties make it easy for renters to recycle while they are enjoying our community.

Would love to have a community drop off spot.

Recycling educational programs at the library.

Residents must be educated of need. Service must be part of basic trash removal contracts and included in cost.

Drug takeback collection site or collection day. Leftover or unused medications should be disposed of properly.

Thank you for doing this. Our earth depends on our wise choices.

I would love to know how and where to recycle things such as batteries, light bulbs, aerosol cans and appliances.

We need weekly pickup.

It would be nice to have a drop off for cardboard boxes. Between UPS and FedEx boxes from online purchases we need to be recycling 100%.

What are we supposed to do with electronics, building or remodeling material that the contractor does not take, batteries, - We want to recycle as much as we can but there is so much we do not know.

I eat out most meals.

Would love to see recycling receptacles throughout the area (next to garbage cans, for example).

With All the Money We Pay in Taxes--this should have been set-up in the 80's. WAY before the Library, or that bike-path.

It would be helpful to have ONE location with designated hours that took everything, sorted it and distributed it to the appropriate processor.

Let's keep the momentum going!

I support any efforts to help our community become more educated on this subject.

Why are we paying for recycling through our garbage bill when nothing is being recycled. Why was this not communicated to the constituents of your community.

I'm appalled that Republic picks up recycling 1X/ month. It's irresponsible.

I am pleased that at least some recycling service is available here. If there were a transfer station available to Douglas residents, I would use it.

An accessible recycle center in the community.

Thank you for looking into this important topic.

Easier and/or more frequent opportunities to recycle the harder items: batteries, light bulbs, paint, household cleaner/solvent. Maybe some TerraCycle drop-off days for damaged/unusable clothing, wine corks, e-waste, the options are numerous.

Recycling is inefficient and merely serves to make people feel better about themselves.

Republic needs competition, we should have more than one choice of providers.

We need a way to recycle household batteries. To my knowledge, there is no local place to bring these items.

Please explore how private homeowners associations work or don't work with the municipalities' recycling program.

We should have access to free recycling even in a condo as we are taxpayers wanting to do the right thing for the environment. Make it easy! Thank you!

Thanks for survey I'd like to see more recycling downtown areas.

We need to find a way to get the rental houses to comply.

I support installing bottle filling sites at drinking fountains to reduce plastic and research/development of more glass recycling.

When Chef container used the yellow bags that was very convenient way to recycle If there were a drop-off site I would use it.

I am so excited about having better recycling options!

We would like to recycle but it's not very convenient in Saugatuck Township. We support improving current situation.

I always loved the recycle center we had at Demonds lot Separate slots for glass paper cardboard etc. so would be willing to cart to a community center.

I certainly want to be able to "opt out" if the Tri-Community dictates one recycler. Recycling of small appliances has been a problem since the Allegan County options were eliminated.

Our current recycling through Republic does not accept any glass. There is a drop-off for glass in Fennville. If we could do more and get information out about recycle glass would be great. Also, have our local business's get in involved in recycling.

Leave it the way it was!

What are we supposed to do with the leaves? I'm in the township! They don't pickup out here?

It seems like hazardous material deposal is non existent - except for a place in Plainwell Can this be improved?

If you are looking for community members as a possible advisory group, I would be interested in helping out.

Everyone I've talked to here feels unsure about the recycling program. We are willing to sort and clean, but nothing is clear, so it's very discouraging.

PLEASE LET ME CHOOSE MY OWN TRASH HAULER.

Many municipal recycling contracts have an "economic out" clause. They get paid to collect materials - but are not required to actually recycle if current economics are not favorable. Would be good to know if that is in place so we cannot waste money and time in process and collecting materials in more expensive fashion if they are actually landfilled at the conclusion of the process.

We were always able to recycle before Republic came along. I understand other condo complexes are having the same problem. That's a lot of people that can't recycle!



Community drop bins work the best - there can be numerous bins so citizens sort the items themselves into the correct bin. The only plastic that might be recycled is bottles, so we should stop pretending and not accept anything else - feeling the pain of putting it all in the trash will increase self-responsibility.

We need to have more options for cardboard boxes in particular.

Since the township rejected the recycle millage, I have no way to recycle paint, tires, old satellite dishes, batteries etc.

I'm happy that you are working on this. Thank you.

If it was part of regular trash service at no additional cost, it would be utilized.

I would like to see recycling brought back to the township.

Mostly, I just want to know what actually can be recycled in more detail.

Thank you to the three communities for coming together to make recycling and composting work better for all of us. Figuring this out will make this a more attractive community!

Biggest problem I see across all 3 communities is uncertainty regarding what happens to their waste/recycling...Which leads to reduced recycling compliance. Also being a resort community, with beaches (full of trash and plastics) we need to make education of visitors a priority. That only YOU put the Pure in Pure Michigan, do your part. Recycling bins need to be available routinely alongside public space garbage cans. Even if people don't want to bother over a dime for a returnable, we need to capture it as a recyclable vs landfill. I know restaurants who do NOT recycle cans in their own operations...just straight into the garbage.

Need easy and accessible place to recycle batteries, paints and other toxic materials.

We need more local options for hazardous waste, electronics recycling, household waste recycling.

Would prefer to return to the yellow bag method.

We can and should be doing much better in this community. Lack of action is a lack of leadership and foresight. We should be leaders in the state.

I think text message should be considered as a means of communication as well.

Cardboard - shipping- boxes are the issue for us, partners during pandemic. Just not enough capacity to handle these and other recycling with only once per month pickup.

I'd like to be part of the solution but our current provider makes it rather challenging. Looking forward to other options!

Improve your recycling pick up program without increasing the cost.

Just to encourage everyone to recycle. Make it free! Discourage excess use of plastic bags etc.

I realize recycling has become less profitable and more difficult for companies since China and others no longer buy our recycled items. I have hope that the problem will be solved and we can work to save our environment through better recycling once again.

We are anxious to see what will happen in Douglas with the new committee working on updates and support their recycling efforts for our community.

We are in an association and have communal trash and would appreciate republic offering a communal bin to recycle.

We need separate recycle bins at no additional cost.

I would like more publicity and information about hazardous waste drop-off sites and would like them available on a regular basis, say once a quarter or at least semi-annually. If that is happening, I'm not aware of it.

Yellow bags need to be bigger and stronger and need assurance their contents are being recycled as well as separate bin.

It would make a huge difference if our condo could have recycling services again!

I would like to know if they are indeed recycling or just putting recyclables in a different land fill??

I hope it continues weekly.

No place will accept batteries or paint.

Thank you!!!! Single provider for recycling makes sense to me.

I would love to see local drop off sites for recycling. We are great at sorting, but as mentioned in the survey, I don't have confidence that Republic is actually recycling my materials. Even if the drop off sites are just for paper and cardboard, that would be great. I'd also like to see/hear about household item recycling. If it's something that happens locally, I'm unaware. I have items like light bulbs and small electronics that I don't know what to do with.

We need to be serious about recycling, not continue to throw out some quasi-solution which doesn't really address the issue.

The city MUST address the frequency in which our recycling is picked up. As a full-time resident, it is completely necessary. We are literally throwing away items that can be recycled because our recycling bin is picked up so infrequently.

Go back to yellow bags or give us a station to take things in. We would willingly separate paper, glass, tin and plastic if need be.

Just need somewhere to go or a better service offered.

Currently we have one bag of trash per week and our recycling bin is nearly full. So trash pick up every other week and recycling every week would be ideal.

No good place to recycle styrofoam, old paint.

I have styrofoam that I receive medications in and I don't know what to do with it. I don't want to throw it in the garbage because it will end up in a landfill.

Please bring back the inexpensive recycling that were paid once a year with property taxes. The twice monthly pickup and price were really nice.

Thank you for the survey. Community compost!

Let us get this resolved.

Thank you for your effort.

We've been very frustrated that we haven't been able to recycle anymore.

I don't believe the contents of the yellow plastic bags are recycled at all. I have better confidence in the large containers and like the \$3/ month price, but wish they were picked up more frequently than 1 x month. I have two containers and they are full in two weeks.

Reducing is better than recycling, so banning limited use plastic bags and such is best.

Firm believer in Reduce, Reuse, Recycle. Protect our environment.

If the city isn't going to provide curbside pick up to condo associations, then there should be a recycling center to drop off our recyclables.

Frankly, to get the vast majority of people to recycle it needs to be financially cheaper. I believe if it was possible we should charge those who do not recycle more than those who do.

Need to recycle.

We need special services too -- we must have a way of disposing of hazardous materials - specifically mercury in light bulbs. And we need at least an annual event to dispose of electronic waste.

Drop off a post Recycling is best for individual needs and wusnito which varies each week.

Fix the frequency of pick up!

Thank you for your efforts. Too much plastic making our beaches a mess.

I lived in a town with a community recycle center. It was in a building with a loading dock. Workers were always there to help and keep things sorted and moving. People pre-sorted and brought their recycling as often as they needed. It was free. But trash was only collected in a certain city trash bag that was 1.50 per bag. This encouraged everyone to recycle whatever they could!

I appreciate you doing this!



Last time there was a recycling (zoom) meeting the notice did not go out until just before the meeting. I wanted to attend but did not get the email until too late. Every other meeting held by the city I get at least a day's notice. Why is this not consistent? Please mention to city staff.

Need to be able to easily dispose of large items, electronics, hazardous materials on a monthly basis in one location.

I work for a non-profit that does some environmental education and can assist with information.

If recycling isn't as easy as it is now with the yellow bag, i would just put everything in the garbage.

Love the initiative to focus on this. Thank you!

Make available, a way to recycle everything (like plastic bags, plastic wrappers, batteries, electronics, etc.) from your house.

Thanks for doing this!

Already paying way more than when done with township pickup.

I think we need a place to bring old Paint, Electronics, etc.

If what I read on social media is true...and Republic does not really recycle what we pay them extra to pick up every other week, then they should be prohibited from charging for a fraudulent service.

I just wish we had the ability to recycle in our complex. The amount of recyclable items that our just thrown in our complex's big Trash bin is substantial.

Thank you for working on this!!! We not only need better recycling and "green" policies, but this could energize Saugatuck/Douglas as a green, pristine destination and environmentally conscious place to live, too. Good for us and this world we live in. Bravo for tackling this!

Glad this is being prioritized. It's important.

Impressed that you are doing this. Thank you!

Go back to the county program, that was a good program.

How can we get more people to recycle?

The sooner the better for the life of the planet.

Need to be able to recycle acid free batteries and electronics.

Yes, basically I am sure the City of Douglas practices good environmental standards. Perhaps to a point! I have sent prior correspondence to the City regarding the dumping of roots, tree stumps, back fill materials, removed old concrete and other materials on the old MIRO golf course by the factory. I have extensive experience in managing many major construction projects throughout the country, as well as issues relating to contaminated soil testing, removal and disposal to properly tested and approved sites to dump these materials by the EPA and other state agencies. These sites must be approved and the

materials that are dumped need to be tested for contaminants into the soil. Some of these removed materials are from contaminated locations. From my understanding this process has been ignored, and proper testing procedures have not been established to ensure that these dumped materials are free of contaminated substances. This is not a simple procedure or outcome based on what you see. Also an abandoned old restaurant that is a potential environmental problem and safety hazard is still in a rapidly deteriorating condition for many months. A factory which has an environmental record of leaching chemicals and perhaps other contaminated materials into the soil in the field on the west side. From my knowledge not cleaned up and contaminated soils removed and this should be required by the City and the owner of the Factory has this responsibility as well. So in conclusion any recycling program is a positive. Unless I am incorrect you have a few other more Major Issues to resolve as well, that impacts all of us environmentally!

We need to recycle all eligible materials that are placed in the bins.

It would be better to innovate and create a bolder recycling initiative rather than try to fit with what currently exists. Finding both financial and convenience incentives is key. Those of us who are already passionate about recycling will recycle but what we want is to try to get a higher level of the most people recycling and learning. The companies that contract with us to handle recycling need to be more transparent with the communities they serve - as their customers we should all have a very clear understanding about how often/why materials are either actually recycled or added to a landfill when not recycled. Confidence is essential.

I appreciate that our community is involved

I would like to minimize the pounding of our subdivision roads needlessly. Trucks should be one source and truck size should take its weight into consideration by you! One provider should handle areas exclusively.

Please leave trash and recycling up to the individual owners. We do not want to be forced into a single hauler like the cities are. My money, my choice!!!

Yes. Please amend the ordinance. We should have a choice in recycling companies 2 companies not just one

Thank you for addressing this issue and for making it a priority.

Recycling is long overdue in Saugatuck Township. A look at how other communities have successfully initiated recycling (e.g., Petaluma, CA and Boulder, CO) could provide some good models for Saugatuck's plan.

I have been recycling for as long as I can remember, here and where we lived before...up until two months ago, because of distrust in the system.

Thank you for doing this!

Pick up more often please.

Glad there is an effort to improve recycling rates in our community. Thank you!

I think it's odd (and a little disappointing) that, based on an earlier question in this survey, this committee did not appear to know that plastic bags are not only recyclable, but there are nearby drop-off sites conveniently available.

Great job.

Don't we have more important things to worry about?

Wish we could use the yellow bags instead of one large blue trash bin. It was more convenient.

Until this spring when Republic said they would no longer supply the yellow bags (and I understand why they had to do it), I have recycled for over 30 years; now I can't recycle and I find it very disturbing.

Don't spend a lot of the Township's money on this topic.

How can the condo complex recycle?

My previous community provided large composting bins. It reduced my trash to half a small bin every two weeks. Compost bin collected every two weeks.

Build a recycling plant and use the latest technologies from all over the world.

Also need to encourage pre-recycling, making good purchasing choices.

It should go beyond individuals but pushing to the restaurants and such add cost at a time they are struggling with COVID changes. I still support it being beyond residential though. Love to see at least Douglas be an example city for all Michigan in this regard. Others will follow suit if a culture change can be made.

We need to find a way to "hook in" young people to recycling. I think we over-amplify recycling as something for homeowners, home renters and landlords. What about all those kids who live on college campuses.

Economically, it might work to have a two-tiered system so the waste from avid recyclers, who sort carefully and produce high-value recyclables, is not mixed with other household that don't have the time or capacity to follow every rule.

The Republic bins are not branded clearly at all. The blue bin that Republic dropped off is stenciled with "Trash" on the lid, so I use that for trash. My recycling bin is the old 'Chef' branded bin- nothing branded on the bin (a recycling stencil, or green lid or...?) to make it abundantly clear this bin is for recycling. I think I moved in right after the yellow bag requirement was lifted, which of course would have made it clear which bin was which. But perhaps a rebranding initiative would at least help to make it entirely clear for community visitors where the recycling goes.

More information regarding how to prepare items for recycling, i.e., is it necessary to remove paper labels from tin cans?

How about hazardous materials 4 times a year?

Place in township to recycle wood, carpet, larger household items.



Nearly anything can be recycled, from cigarette butts to commercial food waste. In the past when I inquired of my local government as to where I could recycle household batteries and styrofoam I was told "Government can't do everything for you". Great attitude towards its citizenry.

I would like to see recycling bins placed downtown and around parks/public spaces, so empty cans, bottles, etc. can be recycled rather than thrown in the trash.

Due to the fact that our road has a minimum of 5 trash trucks come down it each week we would like to see the township have one trash/recycler/yard waste hauler for all residents so that there is less wear and tear on the roads and not to have to look at trash bins all the time. Another consideration for the committee is that bins not be stored in view of the street as some store theirs in their driveway but next to the street where they are visible and often overflowing.

Would like community recycling program with bins that is affordable every two weeks . Currently spend \$140+ annually to recycle.

I believe it should be mandatory for everyone to recycle.

Make it weekly same day as garbage, not too expensive, easy with stickers for cans of what can be recycled.

Please make it user friendly.

Republic is far too large to be able to give the kind of service we deserve. I believe we should be using a smaller local hauler.

Weekly recycling.

Attaboy on the efforts. Thank you.

Let's get started soon.

Bring back the yellow bags (or equivalent).

Less junk mail that is not easy to determine if it is recyclable or not. I know that's out of our hands, though. :-{

We like to be able to drop off shipping bubble wrap and peanuts to a recycle Center. They are not allowed to be placed in our recycle bin.

It can be very short sighted to simply ban materials in a community this small. Would be better at county or state level. Look forward to more info on composting . Would also be refreshing to see the 3 very small communities do something collaboratively for once.

I think we can do better! I know there are a lot of other things going on right now, but we have so much room for improvement in this area!

I'm glad to see this survey.

I used to live in a community that had a "town dump." It was very convenient to be able to go over and leave things when you needed to.

Need a place to recycle batteries.

No survey addressed concerns. Need to know what qualifies, need more frequent pickup. Most green towns have frequent recycling compost pick up & limited garbage pick up . Community recycling needs to happen in town w number of tourists.

Once a month is not enough especially during the summer season.

Vacation rentals, if they have the most current & updated recycling info, could also participate.

Thank you! We need this and I am so thankful you have stepped up!

Happy to be part of this team! Looking forward to moving our communities forward on this initiative.

**Appendix B**  
**Business-owner comments**

Thank you for doing this survey.

SPS would like to be part of a regional recycling solution. I envision a model similar to colleges and universities, where we engage students and teachers in separating materials during the day and have an efficient and cost-effective solution for removing the sorted recyclables from our buildings.

Go back to the way things were 5 years ago.

Thank you for working on this issue.

MORE MORE MORE

Appreciate your efforts in making this a priority. Thank you.

Please publish results. Alternatively, educational articles about recycling could be included in the Commercial Record.

This survey was too long and cumbersome. If the whole system in Saugatuck didn't irritate me so much, I would not have stuck with it. WHY ISN'T THERE INCENTIVE FOR RECYCLING VERSUS A CHARGE????HARDLY ANY OF MY NEIGHBORS RECYCLE. THE WHOLE EFFORT SEEMS HALF-ASSED.

I think there is a lot of confusion about recycling. There doesn't seem to be one place to find out the facts and you tend to hear a lot of people say "well I heard it was this way". People want to do the right thing. They just need help figuring out what that is. Thanks for doing this.

It seems ridiculous that our community does not have an effective way of managing recycling. I live in the Township and pay for once a month recycling service (not convinced it actually works). We are a progressive community!

Thank you for your work on making this an easier, more inclusive resource in our community!  
Let us try to do something that doesn't make our town look like a trash heap.

Thanks for asking!

Please leave the option to me as the vendor I choose to haul my waste and recycling. I do not want anything from Republic's horrible service!!

Thanks for doing this!

No, all set. Thanks for asking.



**Appendix C**  
**Presentation to the three municipalities**

**Proposal for Tri-Community Recycling Committee Survey**

The cities of Saugatuck and Douglas, and Saugatuck Township, are collaborating to educate constituents about recycling and waste reduction. The three municipalities formed the Tri-Community Recycling Ad-hoc Committee (TCRC) to “identify and address critical recycling issues, and to provide better education and processes to enhance and maximize recycling activities in the most cost effective manner to the public.” The goal of the TCRC is to (1) determine residents’ recycling knowledge, (2) ease/difficulty of recycling, and (3) how recycling-related communication and education can be improved. Using survey results, the TCRC will develop a sustainable recycling solution for the tri-community area.

**Quick re-cap of the committee’s progress thus far:**

1. Resolution initiated to form the Tri-Community Recycling Ad-Hoc Committee
2. Municipality members selected/finalized – March 31, 2020
  - a. City of Saugatuck: Garnet Lewis, Berry Johnson, Linda Escott
  - b. Village of Douglas: Cathy North, Ronna Alexander, Demetrhea Terrian
  - c. Saugatuck Township: Daniel DeFranco, Patrick Stewart, Mark Epstein
3. April 14, 2020 – 1<sup>st</sup> meeting of the committee
  - a. Chairperson selected: Garnet Lewis
  - b. Vice Chairperson selected: Demetrhea Terrian
  - c. Recording Secretary volunteer: Cathy North & Monica Nagel
4. April 24, 2020 – 2<sup>nd</sup> meeting
  - a. Presentation by Ken Freestone, GreenMichigan.org Director & Co-Founder, Residential Energy Advisor for the City of Holland
  - b. Discussion of committee goals and outcomes
5. May 18, 2020 – 3<sup>rd</sup> meeting
  - a. Reviewed City of Saugatuck and Village of Douglas Republic Services contracts
  - b. Discussed Recycling Survey
  - c. Introduction to EGLE Recycling Grant
6. June 23, 2020 – 4<sup>th</sup> meeting
  - a. Special guests Kerry Rattinger and Jack Brown, Republic Services
7. August 12 – 5<sup>th</sup> meeting
  - a. Special Guest: Rosemary Graham, Allegan County Resource Recovery and Recycling Program
  - b. Draft survey reviewed and edited

## Recycling Survey Proposal

1. Survey administration
  - Online in Survey Monkey
  - One per household
2. Two surveys – each take approximately 6 minutes to complete
  - Resident
  - Business owner
3. Online versions available:
  - a. Resident – sent via
    - Municipality email list serve
    - Municipality web page
    - Social media
    - Other?
  - b. Business owner
    - SDABA list serve
    - CVB list serve
    - Social media
    - Other?
4. Hard copy of survey available upon request. Copy should be requested directly from the respective municipality.
5. Time frame: one month
  - September 8 – online version available to business owners
  - September 9 – online version available to residents
  - September 17 & 18 – reminders posted
  - September 25 – surveys closed
  - October 2 – data analyzed and comments summarized
  - October 9 – draft report of findings completed
6. Cost per municipality:
  - Survey administration & analysis – gratis
  - Hard copy printing – paid for by the respective municipality
7. Publicize via
  - Commercial Record article
  - Press release to relevant sources
  - Morning Grind
  - Fliers



recycling-simplified-is-this-recyclable.pdf





## City Council Workshop Discussion Item Report

**TO:** Saugatuck City Council

**FROM:** Karen Doyle Homan

**MEETING DATE:** November 19, 2020

**SUBJECT:** Unsightly Pumping Infrastructure at Water and Lucy Intersection

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There has been some discussion regarding the pump infrastructure installed at the Water and Lucy Street intersection for flood mitigation and whether or not it was a good idea for the City to try to cover the “unsightly” equipment with some sort of fencing or protective equipment.

A white fencing screen, the Great White Wall, was briefly installed but it too was unsightly. It did not fit the Historic District guidelines. It should be noted that any screening would be in the public right of way and as such, the City is not bound by the Historic District guidelines, but it makes good sense to be sensitive to the location.

Some have mentioned they would like to see it screened. It is not believed to have been discussed formally among the Council so we open the topic up for discussion at this time.





## City Council Workshop Discussion Item Report

**TO:** Saugatuck City Council  
**FROM:** Karen Doyle Homan  
**MEETING DATE:** November 19, 2020  
**SUBJECT:** New Police Vehicle

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I have received word from Allegan County Sheriff that the old blue police vehicle has 119,000 miles on it and is starting to have issues. This was an expected and budgeted replacement. \$40,000 was approved in the fiscal year 2020-2021 budget for the vehicle.

The State bid for the 2020 SUV Police Interceptor is \$31,544 and the options for the Allegan County Sheriff result in a final bid price of \$32,994. The City has used Barber Ford in the past so I reached out to them. They will honor the 2020 bid price; however, the vehicle will be a 2021 model. For comparison, the retail price of the vehicle is \$39,720. It is quite likely that the after-market police equipment, radios, decals, cage, etc. will push the price to around \$43,000.

The approval to purchase a new vehicle will be an action item on your regular meeting of Monday, November 23<sup>rd</sup>. **What I need to know tonight is whether to continue the white series or switch to the beige metallic.**

Switching to the County colors will eliminate some confusion experienced by the public. Our contract with the County funds 75% of our deputy's salaries. The County pays 25%. This arrangement gives the Sheriff the flexibility to, when needed, pull a deputy out of the City to respond to an emergency. I understand that we have had complaints from the public along the lines of, why is our police car outside the city. It might be less noticeable if our vehicle were the same color. The converse is also true, because we often have other deputies in town, we appear to have more sheriff's presence than we might have.

And the con is that we will lose our unique identifier, our white vehicles.

Please find attached a picture of our white Explorer and a picture of the County's beige metallic.



Contact: **KIRK HARRIER** Phone #: **269-857-2603**  NEW Start Date: **08/2018**  
 Company: **SAUGATUCK PD** Due Date: **00/2018**  
 Salesperson: **GINA** Designer: **JOHN** Estimate #: **23338** WO #: **-**

**OPTION 14**



\* Graphic colors and placement are representative, the final product may vary.  
 \* Please check for any errors - SPELLING, LOGO INFO, PHONE NUMBERS, Etc. - EXTREME GRAFFIX IS NOT RESPONSIBLE FOR ANY ERRORS IN ARTWORK AFTER PROOF IS APPROVED.  
 If changes are made after artwork has been approved, there will be additional cost on final invoice (Please contact sales rep for any changes prior to approval)

FILE PATH: **SAUGATUCK PD>2018>White Sheriff SUV**

Material: **VINYL**  PLOTTED  LAMINATE Vinyl Color(s): **-**  RTA  CUSTOM  
 Print Process: **-** Vinyl Brand: **-**  
 Laminate Type: **-** Size: **-** Quantity: **-**

**ART FILE REQUIREMENTS**

**ALL PROOFS MUST BE SIGNED UPON APPROVAL**

ART READY FORMATS - NO ART TIME REQUIRED (Saved from original art program in which art was created)  
 - ILLUSTRATOR (.AI) - UNIVERSAL FORMAT (.PDF) - UNIVERSAL FORMAT (.EPS) - PHOTOSHOP (.PSD)  
 CONCEPT FORMATS - Requires art time to recreate @ \$85 HR. (Typically files saved from the internet)  
 - .JPG - .TIF - .BMP - .GIF

Accepted by: **82**  
 X





16



ALLEGAN

COUNTY

**SHERIFF**

K-9  
CAUTION

K-9 TEAM

Serving with Honor and Integrity



# Macomb County Bid Price (Bid #21-18, MY2020) in the State of Michigan 2020 Utility Police Interceptor Major Standard Equipment

## MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine – V6 Direct-Injection FFV with 10-Speed Automatic Transmission (136-MPH Top Speed)
- Note:** Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank
- 3.0L V6 EcoBoost® with 10-Speed Automatic Transmission – (148-MPH Top Speed)
- Note:** Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H7 AGM Battery (800 CCA/80-amp)
- Lithium-Ion Battery Pack
- Suspension – independent front & rear
- Transmission – 10-speed automatic

## EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding MIC
- Door Handles – Black (MIC)
- Exhaust True Dual (down-turned)
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note:** Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
- Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
- Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
- Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst
- Note:** Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – (MIC)
- Tail lamps – LED
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

## INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Door-Locks
- Power
- Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)

## INTERIOR/COMFORT (continued)

- Liftgate Release Switch located in overhead console (45 second timeout feature)
  - Lighting
  - Overhead Console
  - Red/White Task Lighting in Overhead Console
  - 3rd row overhead map light
  - Mirror – Day/night Rear View
  - Particulate Air Filter
  - Powerpoints – (1) First Row
  - Rear-door closeout panels
  - Rear-window Defrost
  - Scuff Plates – Front & Rear
  - Seats
  - 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
  - 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
  - 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
  - Built-in steel intrusion plates in both driver/passenger seatbacks
  - 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
  - Speed (Cruise) Control
  - Speedometer – Calibrated (includes digital readout)
  - Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches
  - Sun visors, color-keyed, non-illuminated
  - Universal Top Tray – Center of I/P for mounting aftermarket equipment
  - Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature
- ## SAFETY/SECURITY
- AdvanceTrac® w/RSC® (Roll Stability Control™)
  - Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
  - Anti-Lock Brakes (ABS) with Traction Control
  - Brakes – Police calibrated high-performance regenerative braking system
  - Belt-Minder® (Front Driver / Passenger)
  - Child-Safety Locks (capped)
  - Individual Tire Pressure Monitoring System (TPMS)
  - LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
  - Rearview Camera with Washer viewable in 4.2" center stack.
  - Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
  - SOS Post-Crash Alert System™

## FUNCTIONAL

- Audio
- AM/FM / MP3 Capable / Clock / 4-speakers
- Bluetooth® interface
- 4.2" Color LCD Screen Center-Stack "Smart Display"
- Note:** Standard radio does not include USB Port or Aux. Audio Input Jack; Aux. Audio Input Jack requires SYNC 3®
- Easy Fuel® Capless Fuel-Filler
- Ford Telematics™ – Includes Ford Modem and complimentary 2-year trial subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Recovery Hooks; two in front and trailer bar in rear
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper Wipers – Front

## WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
  - 8 Year / 100,000 Miles Hybrid Unique Components
- ## POWERTRAIN CARE EXTENDED SERVICE PLAN
- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

**Police Interceptor Utility Base Prices**

<input checked="" type="checkbox"/>	<b>Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A</b>	<b>\$31,544.00</b>
<input type="checkbox"/>	<b>Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A</b>	<b>\$35,356.00</b>
<input type="checkbox"/>	<b>Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A</b>	<b>\$34,659.00</b>

**Payment Terms: Net 10 days**

VEHICLE BRAND AND MODEL: Ford Utility Police Interceptor

**BID PRICE EXPIRES: TBD.**

Subject to change without notice by Ford Motor Company

<b>VEHICLE COLOR: Order Code</b>	<b>Interior Trim Color</b>	
	<b>Charcoal Black (96)</b>	
Arizona Beige Clearcoat Metallic	[E3]	[X]
Medium Brown Metallic	[BU]	[ ]
Dark Toreador Red Clearcoat Metallic	[JL]	[ ]
Dark Blue	[LK]	[ ]
Norsea Blue Clearcoat Metallic	[KR]	[ ]
Royal Blue	[LM]	[ ]
Light Blue Metallic	[LN]	[ ]
Vermillion Red	[E4]	[ ]
Smokestone Clearcoat Metallic	[HG]	[ ]
Silver Grey Metallic	[TN]	[ ]
Iconic Silver Clearcoat Metallic	[JS]	[ ]
Agate Black	[UM]	[ ]
Oxford White Clearcoat	[YZ]	[ ]
Blue Metallic	[FT]	[ ]
Sterling Grey Metallic	[UJ]	[ ]
Medium Titanium Clearcoat Metallic	[YG]	[ ]
Ultra Blue (Extra Cost Paint \$870)	[21U17]	[ ]

**INTERCEPTOR OPTIONAL FEATURES:**

**Flooring/Seats**

	<b>Code</b>	<b>\$Cost</b>
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	125.00
<input type="checkbox"/> 2nd Row Cloth Seats	F6/ 88F	60.00
<input type="checkbox"/> Power passenger seat (6-way) w/manual recline and lumbar	87P	325.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	45.00
<input checked="" type="checkbox"/> <b>Interior Upgrade Package</b>	<b>65U</b>	<b>390.00</b>

- 1st and 2nd Row Carpet Floor Covering
  - Cloth Seats – Rear
  - Center Floor Console less shifter w/unique Police console finish plate
  - Includes Console and Top Plate with 2 cup holders
  - Floor Mats, front and rear (carpeted)
  - Deletes the standard console mounting plate (85D)
  - SYNC® 3
    - Enhanced Voice Recognition Communications and Entertainment System
    - 4.2" Color LCD Screen Center-Stack "Smart Display"
    - AppLink®
    - 911 Assist®
- Note:** SYNC® AppLink® lets you control some of your favorite compatible mobile apps with your voice. It is compatible with select smartphone platforms.

**Lamps/Lighting**

<input checked="" type="checkbox"/> <b>Dark Car Feature – Courtesy lamp disable when any door is opened</b>	<b>43D</b>	<b>20.00</b>
<input type="checkbox"/> Daytime Running Lamps	942	45.00
<input type="checkbox"/> Side Marker Lights in Skull Caps	63B/60A	340.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	575.00
<input type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L/60A	600.00
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	395.00
<input type="checkbox"/> Front Interior Windshield Warning Lights (Red/Blue with take down)	96W	1145.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1495.00



<input checked="" type="checkbox"/>	Dome Lamp – Red/White in Cargo Area	17T	50.00
<input type="checkbox"/>	Pre-wiring for grille lamp, siren, and speaker	60A	50.00
<input type="checkbox"/>	Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	395.00
<input type="checkbox"/>	Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input checked="" type="checkbox"/>	Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	620.00
<input type="checkbox"/>	Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	665.00
<b>Body</b>			
<input type="checkbox"/>	Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/>	Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	85.00
<input type="checkbox"/>	Deflector Plate	76D	335.00
<b>Wheels</b>			
<input type="checkbox"/>	Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
<input type="checkbox"/>	18" Painted Aluminum Wheel	64E	475.00
<b>Misc</b>			
<input type="checkbox"/>	Engine Block Heater	41H	90.00
<input type="checkbox"/>	License Plate Bracket – Front	153	N/C
<input type="checkbox"/>	Badge Delete (Police Interceptor Badge Only)	16D	N/C
<input type="checkbox"/>	100 Watt Siren/Speaker (includes bracket and pigtail)	18X	300.00
<input type="checkbox"/>	Aux Air Conditioning	17A	610.00
<input checked="" type="checkbox"/>	Noise Suppression Bonds (Ground Straps)	60R	100.00
<input type="checkbox"/>	Rear Bumper Step Pad	16Y	95.00
<input type="checkbox"/>	My Speed Fleet Management	43S	60.00
<b>Audio/Video</b>			
<input type="checkbox"/>	Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror)	87R	N/C
<b>Note: This option would replace the camera that comes standard in the 4" center stack area.</b>			
<input type="checkbox"/>	Rear Camera On-Demand – allows driver to enable rear camera on-demand	19V	230.00
<b>Doors/Windows</b>			
<input checked="" type="checkbox"/>	<b>Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK *****</b>	<b>18D</b>	<b>N/C</b>
<input type="checkbox"/>	Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable	52P	160.00
<input checked="" type="checkbox"/>	Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.	<b>68G</b>	<b>75.00</b>
<input checked="" type="checkbox"/>	Lock system; Single Key/All Vehicles Keyed Alike	<b>59_</b>	<b>50.00</b>
	Keyed Alike 1284x= <b>59B</b> Keyed Alike 1294x= <b>59C</b> Keyed Alike 0135x= <b>59D</b>		
	Keyed Alike 1435x= <b>59E</b> Keyed Alike 0576x= <b>59F</b> <b>Keyed Alike 0151x= 59G</b>		
	Keyed Alike 1111x= <b>59J</b>		
<b>Safety &amp; Security</b>			
<input type="checkbox"/>	Ballistic Door Panels – Driver Front Door Only (Level 3)	90D	1585.00
<input type="checkbox"/>	Ballistic Door Panels – Driver & Pass Front Doors (Level 3)	90E	3170.00
<input type="checkbox"/>	Ballistic Door Panels – Driver Front Door Only (Level 4+)	90F	2415.00
<input type="checkbox"/>	Ballistic Door Panels – Driver & Pass Front Doors (Level 4+)	90G	4830.00
<input type="checkbox"/>	BLIS® – Blind Spot Monitoring with Cross Traffic Alert	55B/54Z	545.00
<input checked="" type="checkbox"/>	<b>Police Perimeter Alert</b> – detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.	68B	675.00
<input type="checkbox"/>	<b>Pre-Collision Assist with Pedestrian Detection</b> (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) <b>Note:</b> Not available with option 96W	76P	145.00
<input type="checkbox"/>	Mirrors– Heated, Non BLIS	549	60.00
<input type="checkbox"/>	Lockable Gas Cap for Easy Fuel Capless Fuel-Filler	19L	20.00
<input type="checkbox"/>	Perimeter Anti-Theft Alarm – Activated by Hood, Door, or Decklid	593/55F	460.00
<input type="checkbox"/>	Remote Keyless Entry w/4 Key Fobs (w/o Keypad)	55F	340.00
<input type="checkbox"/>	Police Engine Idle Feature	47A	260.00
<input type="checkbox"/>	Extra Key \$6.00x___=	Parts	6.00 ea
<input type="checkbox"/>	Remote Starter (Must Order Keyless Entry <b>55F</b> )	Parts	550.00
<input type="checkbox"/>	Reverse Sensing	76R	275.00
<input checked="" type="checkbox"/>	<b>Class III Trailer Tow Lighting Package (4-pin and 7-pin connectors and wiring)</b>	<b>52T</b>	<b>80.00</b>
<input type="checkbox"/>	H8 AGM Battery (900 CCA/92-amp)	19K	110.00
<input type="checkbox"/>	Gun Vault (Not Available with (17A) Aux Air Conditioning)	63V	245.00

[ ]	<b><u>Front Headlamp Lighting Solution</u></b>	<b>66A</b>	<b>895.00</b>
	<ul style="list-style-type: none"> <li>• Includes LED Low beam/High beam headlamp, Wig-wag function and Red/Blue/White LED side warning lights (driver's side White/Red / passenger side White/Blue)</li> <li>• Includes pre-wire for grille LED lights, siren and speaker (60A)</li> <li>• Wiring, LED lights included. Controller "not" included</li> </ul>		
	<b>Note:</b> Not available with option: 67H		
	<b>Note:</b> Recommend using Ultimate Wiring Package (67U)		
[ ]	<b><u>Police Wire Harness Connector Kit – Front/Rear</u></b>	<b>67V</b>	<b>185.00</b>
	<b>For connectivity to Ford PI Package solutions includes:</b>		
	• <b>Front</b>		
	<ul style="list-style-type: none"> <li>– (2) Male 4-pin connectors for siren</li> <li>– (5) Female 4-pin connectors for lighting/siren/speaker</li> <li>– (1) 4-pin IP connector for speakers</li> <li>– (1) 4-pin IP connector for siren controller connectivity</li> <li>– (1) 8-pin sealed connector</li> <li>– (1) 14-pin IP connector</li> </ul>		
	• <b>Rear</b>		
	<ul style="list-style-type: none"> <li>– (2) Male 4-pin connectors for siren</li> <li>– (5) Female 4-pin connectors for lighting/siren/speaker</li> <li>– (1) 4-pin IP connector for speakers</li> <li>– (1) 4-pin IP connector for siren controller connectivity</li> <li>– (1) 8-pin sealed connector</li> <li>– (1) 14-pin IP connector</li> </ul>		
	<b>Note:</b> Note:See Upfitters guide for further detail <a href="http://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>		
[ ]	<b><u>Tail lamp/Police Interceptor Housing Only</u></b>	<b>86T</b>	<b>60.00</b>
	<ul style="list-style-type: none"> <li>• Pre-existing holes with standard twist lock sealed capability (does not include LED Strobe lights) (eliminates need to drill housing assemblies)</li> </ul>		
	<b>Note:</b> Not available with options: 66B and 67H		
[ ]	<b><u>Tail Lamp Lighting Solution</u></b>	<b>66B</b>	<b>430.00</b>
	<ul style="list-style-type: none"> <li>• Includes LED lights plus two (2) rear integrated hemispheric lighthouse white LED side Warning lights in taillamps</li> <li>• LED lights only. Wiring, controller "not" included</li> </ul>		
	<b>Note:</b> Not available with option: 67H		
	<b>Note:</b> Recommend using Ultimate Wiring Package (67U)		
[X]	<b><u>Rear Lighting Solution</u></b>	<b>66C</b>	<b>455.00</b>
	<ul style="list-style-type: none"> <li>• Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass</li> <li>• Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)</li> <li>• LED lights only. Wiring, controller "not" included</li> </ul>		
	<b>Note:</b> Not available with option: 67H		
	<b>Note:</b> LED lights only – does "not" include wiring or controller		
	<b>Note:</b> Recommend using Ultimate Wiring Package (67U)		
[ ]	<b><u>Ultimate Wiring Package</u></b>	<b>67U</b>	<b>560.00</b>
	<ul style="list-style-type: none"> <li>• Rear console mounting plate (85R) – contours through 2nd row; channel for wiring</li> <li>• Pre-wiring for grille LED lights, siren and speaker (60A)</li> <li>• Wiring harness I/P to rear cargo area (overlay) <ul style="list-style-type: none"> <li>– Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille)</li> <li>– One (1) 10-amp siren/speaker circuit engine cargo area</li> </ul> </li> <li>• Rear hatch/cargo area wiring – supports up to six (6) rear LED lights</li> <li>• Does "not" include LED lights, side connectors or controller <ul style="list-style-type: none"> <li>– Recommend Police Wire Harness Connector Kit 67V</li> </ul> </li> </ul>		
	<b>Note:</b> Not available with options: 65U, 67H		



[ ] **Ready for the Road Package All-in Complete Package** 67H 3595.00

**All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus**

- Whelen Cencom Light Controller Head with dimmable backlight
- Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat)
- Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails
- High current pigtail
- Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head
- Pre-wiring for grille LED lights, siren and speaker (60A)
- Rear console plate (85R) – contours through 2nd row; channel for wiring
- Grille linear LED Lights (Red / Blue) and harness
- 100-Watt Siren / Speaker
- Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P)

**Note:** Not available with options: 66A, 66B, 66C, 67U and 65U

**Total Price \$ \$32,994 ea**



CNGP530

VEHICLE ORDER CONFIRMATION

11/11/20 10:42:00

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Dealer: F48617

2021 EXPLORER 4-DOOR

Page: 1 of 2

Order No: 1111 Priority: A1 Ord FIN: QL156 Order Type: 5B Price Level: 120

Ord PEP: 500A Cust/Flt Name: SAUGATUCK PO Number:

RETAIL

RETAIL

K8A 4DR AWD POLICE \$40630

51S DUAL LED LAMPS \$620

.119" WHEELBASE

59G KEY CODE 0151X 50

E3 ARIZONA BEIGE

60R NOISE SUPPRESS 100

9 CLTH BKTS/VNL R

66C REAR LIGHT PKG 455

6 EBONY

68G RR DR/LK INOP 75

500A EQUIP GRP

794 PRICE CONCESSN

.AM/FM STEREO

REMARKS TRAILER

99B 3.3L V6 TI-VCT (3530)

44U 10SPD AUTO TRAN NC

TOTAL BASE AND OPTIONS 39720

JOB #2 ORDER

TOTAL 39720

FLEET SPCL ADJ NC

\*THIS IS NOT AN INVOICE\*

17T CARGO DOME LAMP 50

\*TOTAL PRICE EXCLUDES COMP PR

18D GBL LOCK/UNLOCK NC

42S 50 STATE EMISS NC

\* MORE ORDER INFO NEXT PAGE \*

43D COURTESY DISABL 25

F8=Next

CNGP530

VEHICLE ORDER CONFIRMATION

11/11/20 10:42:14

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Dealer: F48617

2021 EXPLORER 4-DOOR

Page: 2 of 2

Order No: 1111 Priority: A1 Ord FIN: QL156 Order Type: 5B Price Level: 120

Ord PEP: 500A Cust/Flt Name: SAUGATUCK PO Number:

RETAIL

RETAIL

FLEX-FUEL

SP DLR ACCT ADJ

SP DLR ACCT

FUEL CHARGE

B4A NET INV FLT OPT NC

PRICED DORA NC

DEST AND DELIV 1245

TOTAL BASE AND OPTIONS 39720

TOTAL 39720

\*THIS IS NOT AN INVOICE\*

\*TOTAL PRICE EXCLUDES COMP PR

*Retain*

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers



## Bid for 2021 police interceptor

### 2020 Utility Police Interceptor Major Standard Equipment

MECHANICAL ● Axle Ratio – 3.73 (AWD) ● Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers ● Column Shifter ● DC/DC converter – 220-Amp (in lieu of alternator) ● Drivetrain – All-Wheel-Drive ● Electric Power-Assist Steering (EPAS) – Heavy-Duty ● Engine – 3.3L V6 Direct-Injection Hybrid Engine System ● Engine – V6 Direct-Injection FFV with 10-Speed Automatic Transmission (136-MPH Top Speed) Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80amp) and replaces 19-gallon tank with 21.4-gallon tank ● 3.0L V6 EcoBoost® with 10-Speed Automatic Transmission – (148-MPH Top Speed) Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank) ● Engine Hour Idle Meter ● Engine Hour Meter ● Engine Oil Cooler ● Fuel Tank – 19-gallons ● H7 AGM Battery (800 CCA/80-amp) ● Lithium-Ion Battery Pack ● Suspension – independent front & rear ● Transmission – 10-speed automatic EXTERIOR ● Antenna, Roof-mounted ● Cladding – Lower bodyside cladding MIC ● Door Handles – Black (MIC) ● Exhaust True Dual (down-turned) ● Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate) ● Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass ● Grille – Black (MIC) ● Headlamps – Automatic, LED Low-and-High-Beam Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature) — Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature) — Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights) — Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U) ● Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder ● Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®) ● Spare – Full size 18" Tire w/TPMS ● Spoiler – Painted Black ● Tailgate Handle – (MIC) ● Tail lamps – LED ● Tires – 255/60R18 A/S BSW ● Wheel-Lip Molding – Black (MIC) ● Wheels – 18" x 8.0 painted black steel with wheel hub cover ● Windshield – Acoustic Laminated INTERIOR/COMFORT ● Cargo Hooks ● Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC) ● Door-Locks — Power — Rear-Door Handles and Locks Operable ● Fixed Pedals (Driver Dead Pedal) ● Floor – Flooring – Heavy-Duty Thermoplastic Elastomer ● Glove Box – Locking/non-illuminated ● Grab Handles – (1 – Front-passenger side, 2-Rear)

INTERIOR/COMFORT (continued) ● Liftgate Release Switch located in overhead console (45 second timeout feature) ● Lighting — Overhead Console — Red/White Task Lighting in Overhead Console — 3rd row overhead map light ● Mirror – Day/night Rear View ● Particulate Air Filter ● Powerpoints – (1) First Row ● Rear-door closeout panels ● Rear-window Defrost ● Scuff Plates – Front & Rear ● Seats — 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row – Passenger 2-way manual track (fore/aft. with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track ● Speed (Cruise) Control ● Speedometer – Calibrated (includes digital readout) ● Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches ● Sun visors, color-keyed, non-illuminated ● Universal Top Tray – Center of I/P for mounting aftermarket equipment ● Windows, Power, 1-touch Up/Down Front

Driver/Passenger-Side with disable feature SAFETY/SECURITY ● AdvanceTrac® w/RSC® (Roll Stability Control™) ● Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy® ● Anti-Lock Brakes (ABS) with Traction Control ● Brakes – Police calibrated high-performance regenerative braking system ● Belt-Minder® (Front Driver / Passenger) ● Child-Safety Locks (capped) ● Individual Tire Pressure Monitoring System (TPMS) ● LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations ● Rearview Camera with Washer viewable in 4.2" center stack. ● Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row ● SOS Post-Crash Alert System™ FUNCTIONAL ● Audio — AM/FM / MP3 Capable / Clock / 4-speakers — Bluetooth® interface — 4.2" Color LCD Screen Center-Stack "Smart Display" Note: Standard radio does not include USB Port or Aux. Audio Input Jack; Aux. Audio Input Jack requires SYNC 3® ● Easy Fuel® Capless Fuel-Filler ● Ford Telematics™ – Includes Ford Modem and complimentary 2year trial subscription ● Front door tether straps (driver/passenger) ● Power pigtail harness ● Recovery Hooks; two in front and trailer bar in rear ● Simple Fleet Key (w/o microchip, easy to replace; 4-keys) ● Two-way radio pre-wire ● Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard) ● Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper Wipers – Front WARRANTY ● 3 Year / 36,000 Miles Bumper / Bumper ● 8 Year / 100,000 Miles Hybrid Unique Components POWERTRAIN CARE EXTENDED SERVICE PLAN ● 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible)

Options:

- [X] Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A Arizona Beige Clearcoat Metallic [E3]
- [X] Dark Car Feature – Courtesy lamp disable when any door is opened
- [X] Dome Lamp – Red/White in Cargo Area
- [X] Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)
- [X] Noise Suppression Bonds (Ground Straps)
- [X] Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) \*\*\*\*\* OLD STYLE REAR HATCH LOCK / UNLOCK \*\*\*\*\*
- [X] Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.
- [X] Lock system; Single Key/All Vehicles Keyed Alike                      Keyed Alike 0151x= 59G
- [X] Class III Trailer Tow Lighting Package (4-pin and 7-pin connectors and wiring)
- [X] Rear Lighting Solution
  - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass
  - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)
  - LED lights only. Wiring, controller "not" included      Note: Not available with option: 67H      Note: LED lights only – does "not" include wiring or controller      Note: Recommend using Ultimate Wiring Package (67U) [ ] Ultimate Wiring Package      67U

Per specifications the total is \$32994

Curt Wierda  
 Barber Ford  
 640 E 8<sup>th</sup> street  
 Holland mi 49423  
 616-396-2361





## City Council Workshop Discussion Item Report

**TO:** Saugatuck City Council

**FROM:** Mayor Mark Bekken

**MEETING DATE:** November 19, 2020

**SUBJECT:** Extend Interim City Manager Contract

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The contract between Karen Doyle Homan and the City expires December 1, 2020. When the contract was first negotiated Ms. Doyle Homan and her husband had travel plans. Due to circumstances those travel plans have been cancelled. Ms. Doyle Homan is willing to continue in her role as Interim City Manager through the end of January 2021.

Should City Council desire her to continue in this role, she has asked that her compensation remain a flat fee of \$2,000 per week with no additional covered expenses or benefits.

**FIRST AMENDMENT TO EMPLOYMENT AGREEMENT**

This First Amendment to Employment Agreement (“First Amendment”) is made as of November \_\_, 2020, between the City of Saugatuck, a Michigan municipal corporation, whose business address is 102 Butler Street, Saugatuck, Michigan 49453, as the employer (“Saugatuck”) and Karen Doyle Homan, whose address 5836 Woodbriar Drive, NE, Belmont, Michigan 49306, as the employee (“Interim Manager”).

**RECITALS**

- A. Saugatuck and the Interim Manager entered into an Employment Agreement dated September 14, 2020 (“Employment Agreement”) by which Saugatuck employed the Interim Manager on a temporary basis to serve as Saugatuck’s City Manager.
- B. The original term of the Employment Agreement expires on December 1, 2020.
- C. The parties desire to extend the term of the Employment Agreement for an additional period of two months (or such other date agreed to by the parties in writing) to allow Saugatuck sufficient time to find and retain a new City Manager.

Now, therefore, for good and valuable consideration referred to herein, the parties agree as follows:

1. Amendment of Section 3 of the Employment Agreement. That Section 3 of the Employment Agreement shall be amended to read in full as follows:

3. Compensation. Saugatuck shall pay Interim Manager a weekly fee of \$2,000.00 for her services to Saugatuck and she shall receive no other compensation or benefits of any kind except as expressly set forth herein. For the period of December 1, 2020 through December 31, 2020 the Interim Manager shall be paid on or after January 1, 2021 at such time as directed by the Interim Manager in writing. Thereafter, for the remainder of the term of the Employment Agreement as amended, she shall be paid on the same schedule as Saugatuck department heads are paid.

2. Amendment of Section 8 of the Employment Agreement. That Section 8 of the Employment Agreement shall be amended to read in full as follows:

8. Term and Termination. The term of this Agreement and Interim Manager’s employment under it shall begin on the Starting Date and shall terminate at the close of business on January 29, 2021 or such other date agreed to by the parties in writing. In addition, this Agreement and Interim Manager’s employment pursuant to it may be terminated as follows:

- (a) By Saugatuck, in its sole discretion, upon thirty (30) days prior written notice to Interim Manager.
- (b) By Interim Manager, in her sole discretion, upon thirty (30) days prior written notice to Saugatuck.
- (c) By action of the Saugatuck City Council, to take effect immediately,



for any of the following reasons:

(i) Conviction or a plea of no contest to a felony by Interim Manager;

(ii) Misconduct, whether during or outside the course of employment, which substantially impairs Interim Manager’s ability to function effectively as Interim City Manager or which brings disrepute to the office of Saugatuck City Manager;

(iii) Gross negligence in the performance of duties;

(iv) Fraud or embezzlement;

(v) Dishonesty, intentional falsification of records or documents, financial improprieties, misuse of position for personal gain, or deliberate misrepresentation of material facts to the Saugatuck City Council;

(vi) Willful neglect or abandonment of Interim Manager’s duties;

(vii) Drug test confirming the use of illegal substances, or intoxication while working;

(viii) Violations of federal or state laws, the Saugatuck Charter and the Code of Ordinances of the Saugatuck which would expose the Saugatuck to civil liability and/or affect the validity and enforceability of Saugatuck actions; or

(ix) Material breach of this Agreement.

3. Remaining Terms Unchanged. Except as expressly set forth in this First Amendment, all terms and provisions of the Employment Agreement shall be and remain in effect.

The parties have signed this Agreement as of the date first written above.

CITY OF SAUGATUCK

KAREN DOYLE HOMAN

By: \_\_\_\_\_

\_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_