



**City of Saugatuck
Historic District Commission**

Meeting Minutes January 5th, 2023, 6:00 PM

Saugatuck City Hall
102 Butler Street

Call to Order/Roll Call: Chair Straker called the meeting to order at 6:02 p.m.

Present: Chairman Straker, Commission members: Cannarsa, Lewis, Panozzo & Paterson.

Absent: Vice-Chairman Leo & Commission member Lewis.

Others Present: Director of Planning, Zoning and Project Management Cummins & Deputy Clerk/DPW Administrative Assistant Williams.

Agenda Changes/Additions/Deletions: None.

Approval of Minutes:

Motion by Cannarsa, second by Paterson, to approve the December 1, 2022, meeting minutes. Upon voice vote, the motion carried 4-0.

Public Comments:

A. Logan White (resident) - opposed construction of fence at 525 Butler St.

B. Russ Gardner (resident) - opposed construction of fence and tree removal at 525 Butler St.

Unfinished Business: None.

New Business:

A. 647 Butler St (Voice Vote)

The applicant proposes a comprehensive exterior renovation to the existing dwelling at 647 Butler Street, including the replacement of windows and doors, painting shutters, adding exterior lighting, replacing gutters, installing, and replacing fencing, and adding a deck and covered screened porch. While not in the narrative, it appears that the home will be re-roofed with black shingles, although the roofing project may only apply to the new porch addition.

A motion was made by Straker, second by Panozzo, to approve the application only in part including the exterior lights and roof as submitted in the application. All other parts of the application are denied. Applicant will return with a revised application based on feedback from this meetings application. Applicant shall resubmit with actual drawings with dimensions and specifications that show exterior changes with photo documentation and what type of fence and materials that will be used. Upon voice vote, motion carried 4-0.

Administrative Approvals & Updates:

Director of Planning, Zoning and Project Management Cummins gave an update regarding approval of three-foot fence at 560 Mill St.

Communication:

A. Email from Bill Hill & Susie Newbie (residents) - opposing six-foot fence at 647 Butler St.

Public Comment:

A. Russ Gardner (resident) – Commended HDC for process and their work on the application.

B. Eric Birkholz (resident) – Welcomes the applicant to the neighborhood. He appreciates the application working with the Commission to get this exterior of this project rolling.

C. Jennifer Reese (resident) – She looks forward to meeting the neighbors. She is pleased that the HDC recognized the jewel that the home is. She has concerns regarding the fence.

Commission Comment: None.

Adjourn: Motion by Panozzo, second by Cannarsa to adjourn. Chair Straker adjourned the meeting adjourned at 7:05 p.m.

Respectfully Submitted by
Sara Williams,

Deputy Clerk