



**CITY COUNCIL MEETING MINUTES  
February 12, 2024**

The City Council met for Regular Council Meeting at 7:00 p.m.  
City Hall  
102 Butler St., Saugatuck, MI 49453.

**Call to Order:**

The meeting was called to order by Mayor Pro Tem Baldwin at 7:00 p.m.

**Pledge of Allegiance.**

**Attendance:**

Present: Mayor Pro-Tem Baldwin and Councilmembers Anderson, Gardner, Muncey and White.

Absent: Mayor Stanton.

*Motion by Anderson, second by Muncey to excuse Mayor Stanton from the meeting tonight. Via voice vote, motion carried 6-0.*

Others Present: Director of Planning, Zoning & Project Management Cummins, Department of Public Works Assistant Superintendent Herbert, Attorney Jake Witte and Clerk Wolters.

**Mayor's Comments:**

Mayor Pro-Tem noted she volunteered for election and the training is extensive, she's excited.

**City Manager Comments:** None.

**Agenda Changes:** None.

**Guest Speakers:** None.

**Public Comment on Agenda Item Only:** None.

**Consent Agenda:**

- A. Regular City Council Meeting Minutes – January 22<sup>nd</sup>, 2024.
- B. Special City Council Meeting Minutes – February 6<sup>th</sup>, 2024.
- C. Special City Council Meeting Minutes – February 7<sup>th</sup>, 2024.
- D. Right of Way Signage Request – Pallete Sign Banner for St. Patrick's Day Pub Crawl.

*Motion by Gardner, second by Dean to approve the consent agenda as presented. Upon roll call vote, motion carried 6-0.*

**Staff Reports:**

City Manager, Director of Planning & Zoning, Treasurer, DPW Superintendent and Engineer submitted status reports of current activities since the last Council meeting on January 8th, 2023, for their respective departments.

Ryan Cummins:

- Highlighted that there was a water main break on North Maple and thanked the Kal-Lake team for repairing and the boil water advisory has been lifted.
- Planning Commission has been working hard on a number of items. Short-term rentals will be on their agenda for Thursday, there is a possibility they may make some recommendations soon.

Peter Stanislawski noted that property taxes are due by Wednesday February 14<sup>th</sup>.

Scott Herbert noted they are continuing preparation for the new Village Square Park Playground.

**Boards, Commissions & Committees:**

Fire District Administration Board, Dan Fox:

- One of the STFD vehicles was destroyed in a head on collision on Blue Star Highway by a driver under the influence.
- There is an abundance of informational reports on the STFD website.
- Reviewed statistics on falls.

Interurban Board, Councilmember Muncey:

- Ridership is up, close to pre-Covid numbers.
- They are extending hours starting March 1<sup>st</sup> to be open until 7pm through the entire week.
- Memorial Day through Labor Day they will be open till 11pm.
- They are still scouting for a new director.
- There are three buses that are set to be refitted for propane, bringing the propane fleet to five.
- They have their own propane tank for the drivers to re-fill their buses.

KLSWA, Barry Johnson: None.

Kalamazoo Lake Harbor Authority, Mayor Stanton: None.

Zoning Board of Appeals, Chair Bob Kubasiak:

- Reviewed the 2023 ZBA cases.

Historic District Commission, Councilmember Gardner:

- Next meeting is March 7th.
- Chair Straker has signed the commission up for training on March 12<sup>th</sup>.

Planning Commission, Chair Councilmember Anderson:

- Kudos to the lawyers and Ryan Cummins on the hard work with the short-term rental materials.

Ryan Cummins:

- Reviewed the Planning Commission 2023 report that was included in the packet.

Parks and Public Works Committee, Mayor Pro-Tem Baldwin:

- Next meeting has been moved from February 27<sup>th</sup> to February 29<sup>th</sup> due to the election.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Dean:

- Getting Ryan Cummins up to speed on the Blue Star Trail.

Tri-Community Recycling Ad-Hoc Committee: None.

**Request for Payment:** None.

**Approval of Accounts Payable:**

- A. Accounts Payable in the amount of \$572,668.79.

*Motion by Muncey, second by Dean to approve the accounts payable in the amount of \$572,668.79. Via roll call vote, motion carried 6-0.*

**Introduction of Ordinances:** None.

**Unfinished Business:** None.

**New Business:**

City Council Meeting Date Request:

*Motion by Dean, second by White to approve moving the regular scheduled City Council meeting of February 26, 2024, to February 29<sup>th</sup>, 2024, at 7pm with no change of location. Via voice vote, motion carried 6-0.*

**Public Comment:**

John Blair who is currently runs Allegan County probate court in is running for judge of the Circuit Court. He introduced himself and gave Council a brief professional background also why he is running for judge.

**Correspondence:** None.

**Council Comments:**

- Councilmember White: He and councilmember Anderson attended MML training for new elected officials. He won a raffle and won a full weekend of training.
- Councilmember Muncey: Thanked Council for his birthday celebration between the last two meetings where there was a short break. New businesses coming to town, Lulu Cadieux is opening up a second location downtown by Duck Alley. A new bakery is going in next door to Wick's Park Bar & Grille.
- Councilmember Dean: None.
- Councilmember Gardner: None.
- Councilmember Anderson: Big win that the proposed Marina on the waterfront on the Kalamazoo River was denied by EGLE. She is exciting to being working as an election inspector.

- Mayor Pro-Tem Baldwin: Congratulated Councilmember Anderson for her service on the Board of the Coastal Alliance. She is also looking forward to being an election inspector. Thanked DPW Superintendent Herbert for taking the big equipment over to the local daycare, she participated and it was fun to see the kids enjoying the day.

**Adjournment:**

*Motion by Dean, second by Anderson to adjourn the meeting. Upon voice vote, motion carried unanimously. Mayor Pro-Tem Baldwin adjourned at 4:40 p.m.*

Respectfully Submitted

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Jamie Wolters, City Clerk