



**CITY COUNCIL MEETING AGENDA**  
**In-person meeting held at City Hall, 102 Butler St, Saugatuck, MI**  
**SEPTEMBER 27, 2021 – 7:00 pm**

*\*The meeting will be available live, virtually on Zoom, but it is not open for virtual participation\**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes**
  - A. Regular City Council Meeting Minutes – September 13, 2021
- 5. Request for Payment**
  - A. Accounts Payable approval
- 6. Mayor’s Comments**
- 7. City Manager’s Report**
- 8. Agenda Changes** (Additions/Deletions)
- 9. Public Comment** (Limit 3 minutes)
- 10. Guest Speakers**
  - A. Allegan County Sheriff’s Department
  - B. Saugatuck Township Fire District
- 11. Unfinished Business**
- 12. New Business:**
  - A. Authorization for Saugatuck-Douglas Rotary Banner
  - B. Preliminary Blue Star Trail Design approval
  - C. Resolution 210927-A of Support for TAP
  - D. City Board Appointments

**NOTICE:**  
Join online by visiting:  
<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:  
**(312) 626-6799 -or-  
(646) 518-9805**

Then enter “Meeting ID”:  
**2698572603**

Please send questions or comments regarding meeting agenda items prior to meeting to:  
[ryan@saugatuckcity.com](mailto:ryan@saugatuckcity.com)

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or [clerk@saugatuckcity.com](mailto:clerk@saugatuckcity.com) for further information.

E. Appointment of Cindy Osman to Interim-City Clerk

**13. Public Comments** (Limit 3 minutes)

**14. Closed Session:**

A. Pursuant to MCL 15.268(e)(h) of the Open Meetings Act, the City will enter into closed session to consult with attorney

**15. Communications:**

- A. Paul Burdick – Thank You
- B. Saugatuck Radar NRHP Nomination
- C. Nicole Graves – Blue Star Bike Trail
- D. Susan DeJong – Blue Star Bike Trail

**16. Council Comments:**

**17. Adjourn** (Roll Call)



**CITY COUNCIL MEETING MINUTES**  
**A Regular Meeting held at 102 Butler St., Saugatuck, MI 49453**  
**September 13, 2021 – 7:00 pm**

The City Council met for Regular Council Meeting at 7:00 p.m. The meeting was held at 102 Butler St., Saugatuck, MI 49453.

**1. Call to Order**

The meeting was called to order by Mayor Bekken at 7:01p.m.

**2. Pledge of Allegiance**

**3. Attendance**

Present: Bekken, Stanton, Trester, Dean, Lewis, & Peterson

Absent: Leo

Others Present: City Manager Heise and City Clerk Gallagher

Motion by Lewis, 2<sup>nd</sup> by Trester to approve and excuse the absence of Council Member Leo. Motion carried unanimously by voice vote.

**4. Approval of Minutes**

**A. Regular City Council Meeting Minutes – August 23, 2021**

Motion was made by Lewis, 2<sup>nd</sup> by Stanton to approve the Regular City Council Meeting Minutes from August 23, 2021.

**5. Request for Payment**

**A. Accounts Payable**

Motion was made by Lewis, 2<sup>nd</sup> by Peterson to approve the Accounts Payable in the amount of \$1,479,030.77. Motion carried by voice vote.

**B. Check Register**

**6. Mayor's Comments**

**7. City Manager's Comments**

**8. Agenda Changes**

**9. Public Comment**

Linda Escott – Holland Street – expressed concern about cyclists on sidewalks.

There are people using the sidewalks who are walking with children and dogs and asked about the no bicycles on the sidewalk sign that used to be near her house that is no longer there. She also talked about the interurban offered a takeout delivery service in January of 2021 and it was a great service for the same price as a trip on the interurban. It would be nice for the City to recognize them for their help.

Simonsen Drive – Holiday Lighting – It seems like the town spends a lot of money to make Butler Street cute but doesn't do anything on water street. We only have two main streets in town and we should be able to decorate both.

**10. Reports**

- a. Allegan County Sheriff

**11. New Business**

**A. Resolution of Appreciation for Deputy Jason Kruithoff**

Motion was made by Trester 2<sup>nd</sup> by Dean to approve the Resolution of Appreciation for Deputy Kruithoff. Motion carried unanimously by roll call vote.

**12. Unfinished Business**

**A. Appointments to Various Boards & Commissions**

Motion made by Lewis, 2<sup>nd</sup> by Trester to approve the appointments to Various Boards & Commissions. Motion carried unanimously by roll call vote.

**13. New Business**

**A. Social District Activities**

Motion was made by Lewis, 2<sup>nd</sup> by Peterson to allow staff to utilize Wicks Park as a "Social Space" within the Social District to serve as a gathering place with activities subject to the parameters set forth in the cover page and approve expenditures for the gathering space of up to \$1,000.00. Motion carried unanimously by voice vote.

**B. Holiday Lights**

Motion was made by Peterson, 2<sup>nd</sup> by Trester to activate the lights immediately after installation. Motion carried unanimously by voice vote.

Motion was made by Peterson, 2<sup>nd</sup> by Lewis to approve the expenditure of up to \$5,000.00 for the addition of seasonal lighting at Wicks Park. Motion carried unanimously by voice vote.

**C. Tap & MNRTF**

Motion was made by Dean, 2<sup>nd</sup> by Stanton to Approve having the City of Saugatuck be the lead agency for the Transportation Alternatives Program (TAP) related to the construction of the non-motorized Blue Star trail and to also apply for the Michigan Natural Resources Trail Fund (MNRTF). Motion carried unanimously by roll call vote.



**D. Matching Contribution**

Motion was made by Trester, 2<sup>nd</sup> by Lewis to approve the contribution of \$10,000 towards the construction of the non-motorized Blue Star Trail in the City of Saugatuck. Motion carried unanimously by roll call vote.

**E. Resolution for Blue Star Maintenance Agreement**

Motion was made by Stanton, 2<sup>nd</sup> by Peterson to agree to join the existing memorandum of understanding regarding Blue Star Trail maintenance with Laketown Township, City of Village of Douglas, and Saugatuck Township. Motion carried unanimously by roll call vote.

**F. AV Proposals**

Motion was made by Dean, 2<sup>nd</sup> by Lewis to authorize staff to enter into agreement with Buist to install AV equipment at City Hall, with an amount not to exceed \$22,000. Motion carried unanimously by roll call vote.

**14. Public Comments**

Carmichael – thanked council for their support of the Blue Star Trail and hopes we are successful in securing the grants we apply for.

**15. Council Boards & Commissions Updates**

Chris Peterson – Planning Commission of approval of Hotel Saugatuck to operate a conference center only for guests of the hotel. Meeting on Thursday to discuss setbacks.

Garnet Lewis – HDC – Verizon and the small cell tower was approved near the parking lot for Singapore yacht club. Also, the approval of expansion work on the Butler patio to make it a two-story patio.

Recycling Committee Michigan Recycling coalition presentation at the last meeting on the topic of solid waste. Allegan County will be required to update its solid waste plan when the new law passes through the senate. The battery bucket has been successful and they are anxiously awaiting the next bucket to arrive.

Mt. Baldhead Workgroup continues to make progress on securing and fixing up the radar station. The new roof is on and the repairs have been completed to prevent water from entering and causing further damage. Fence repairs should be completed shortly. Mt. Baldhead becomes a challenge to get materials up to the top, and the fencing team is having troubles getting the equipment up there. They are continuing to scrape away at the paint and are planning to paint this weekend.

Tri-community NMTC passed three or four very important pieces of the recommendation tonight. They will be bringing the actual BST proposed trail design will be brought to council at the next workshop.

**16. Communications**

- A. Notice of Construction**
- B. Knights of Columbus**
- C. Buzz Burrell**
- D. Craig Steenbergh**
- E. Laura Godfrey**
- F. Tim Straker & John Cannarsa**

**17. Council Comments**

- a. Council Member Dean – Thanked the Rotary and congratulated them on a very successful mount baldhead challenge. They did a great job at the event and they marked the September 11<sup>th</sup> in a very appropriate and respectful way.
- b. Council Member Lewis – Congratulated Ryan and Scott for completing the Mount Baldhead Challenge successfully.
- c. Mayor Bekken thanked Clerk Padley Gallagher on her work as Clerk and wished her luck with her Masters Degree. We are currently actively looking for a new City Clerk.

**18. Adjournment**

Motion made by Lewis 2<sup>nd</sup> by Trester to adjourn the meeting at 7:59p.m. Motion carried unanimously by voice vote.

Respectfully Submitted,

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Padley Gallagher  
City Clerk

Vendor Name	Description	Amount
1. ALLEGAN COUNTY SHERIFF	SHERIFF CONTRACT	25,725.72
2. ALLEGAN COUNTY TREASURER	PROPERTY TAXES	693,457.96
3. BILLER PRESS INC	PARKING TICKETS	257.34
4. BS&A SOFTWARE	SOFTWARE UPDATES & ANNUAL SUPPORT	735.00
5. COMCAST	INTERNET & TELEPHONES	133.40
6. CONSUMERS ENERGY	ELECTRIC	3,881.37
7. DUNESVIEW KWIK SHOP INC	GASOLINE & DIESEL	1,057.15
8. FLEIS & VANDENBRINK ENGINEERING INC	PARK STREET	9,485.45
	ENGINEERING FEES	3,487.23
	CAMPBELL ROAD	3,610.00
	TOTAL	16,582.68
9. KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	2,575.74
10. MERS	RETIREMENT	4,500.00
	RETIREMENT	4,500.00
	TOTAL	9,000.00
11. MICHIGAN ELECTRO FREEZE INC	CONCESSION	120.00
12. NET2PHONE INC	TELEPHONES	177.50
13. OTTAWA AREA INTERMEDIATE	SCHOOL DIS	
	PROPERTY TAXES	410,599.46
14. REPCOLITE	MT BALDHEAD	10.75
	MT BALDHEAD	507.75
	TOTAL	518.50
15. RUSSELL GARDNER	MT BALDHEAD SUPPLIES	53.31
16. SAUGATUCK HARBOR INSURANCE	NOTARY SURETY BOND	60.00
17. SAUGATUCK PUBLIC SCHOOLS	CULVER STREET PARKING LOT SPLIT	24,538.90
	PROPERTY TAXES	503,334.16
	TOTAL	527,873.06
18. SEPTIC TANK SYSTEMS CO INC	EXTRA CLEANINGS AUGUST	1,075.00
	WICKS & CULVER	430.00
	TOTAL	1,505.00
19. SHORELINE TECHNOLOGY SOLUTIONS	LAP TOP REPLACEMENT	2,187.00
20. SISTERS IN INK	HOUSEHOLD HAZARDOUS TOTES	1,662.00
	UNIFORMS	165.48
	TOTAL	1,827.48
21. SMART BUSINESS SOURCE LLC		

Vendor Name	Description	Amount
	SUPPLIES	28.66
	SUPPLIES	26.72
	TOTAL	55.38
22. STANDARD INSURANCE COMPANY		
	INSURANCE	313.85
TOTAL - ALL VENDORS		1,698,696.90
<b>FUND TOTALS:</b>		
Fund 101 - GENERAL FUND		75,873.19
Fund 202 - MAJOR STREETS		3,635.14
Fund 203 - LOCAL STREETS		9,510.59
Fund 403 - BUSINESS LICENSE FUND		735.00
Fund 661 - MOTOR POOL FUND		1,486.47
Fund 701 - CURRENT TAX FUND		1,607,391.58
Fund 715 - ROSE GARDEN		64.93



## **City Managers Report – Highlights September 27th, 2021**

### **Clerk Position**

Resumes being received for City Clerk position. Clerk duties are being shared by Kate White and Cindy Osman. Staff is requesting that you appoint Cindy Osman as Interim-Clerk, at which point she will have the authority to appoint Kate White as Deputy Clerk.

### **Pop-up Patios & Social Districts**

#### **Pop-ups**

Staff hosted a presentation on Pop-Up Patios (PUP's) for current permit holders. The purpose was twofold; address any existing concerns with PUP's and to collect initial feedback on options that will be presented to Council for '22. We plan to host another meeting for all other business owners to collect additional input.

#### **Social District**

The seasonal/holiday/Christmas lights will be installed in Wicks Park and staff is communications with the Convention's & Visitors Bureau (CVB) and the Rotary Club about sponsorship of social gathering space activities.

### **Holiday/Seasonal/Christmas Lighting**

Installation nearly complete and as a reminder, lights are active 24/7, a decision made after failed experiences with timers that are subject to ground faults and are notoriously unreliable.

A special thank you to the CVB for their contribution of \$5,000.00 and SDBA for \$3,000.00.

### **Traffic Light Study by Allegan County Road Commission for Blue Star Highway**

Allegan County Road Commission has commenced a study for traffic light warrants and potential need (Lake Street and Allegan). Study anticipated to be complete by the end of calendar year.

### **Radar Signs**

Radar sign on Blue Star Highway being installed where the road transitions to 35 MPH heading north to south. Solar panels being installed at existing radar signs.

### **Oval Beach Staffing and operations**

Recruitment for staffing next season is underway. Discussions on concession improvements being conducted- product offerings.

### **Department of Public Works (DPW) Staff**

Scott Herbert has made a job offer the new full time employee position that was advertised. The DPW team has started to “winterize” infrastructure. They are also stating the Wicks Park Gazebo repairs; these are cosmetic repairs until such time that future improvements can be made.

### **Blue Star Trail Update**

On the agenda. Committee work will pause will grant applications are submitted and the next phase of the design process is determined.

Thank you to the committee for their work to date, and much gratitude to the Friends of the Blue Star Trail to their financial contributions to the engineering work and future commitments to funding a portion of the capital cost.

### **Dune Ridge Waterfront Update**

Due to pending/potential litigation, Council will discuss in Closed Session.

### **Road resurfacing (and utility) projects**

**Campbell Road** – Bid closing on September 28<sup>th</sup>.

**Mill Street**- Engineer working with A1 Asphalt and DPW to schedule milling.

**Maple Street**- Maple street is in need of resurfacing. However, there are three infrastructure improvement projects that should coincide with the repairs, which include:

- Elevating Maple Street at the intersection of North Street, including the potential for adding culverts.
- Stormwater Improvements at Maple and Mason Street, addressing a resident concern that increased water runoff is causing erosion issues in an adjacent creek.
- Water service investigation and replacement.

Given the number of infrastructure improvements needed, this looks to be a spring '22 project.

**Park Street**- The road survey has been complete for months. I anticipate that staff and Council will be prepared to re-start the conversations on the Park Street project scope in the winter months. Water service investigations and potential replacement will become a large part of the project scope.

**Hoffman Street sanitary project**- Scheduling of the repair on Hoffman being coordinated with engineer. Work schedule and anticipated inconveniences will be communicated weeks in advance.

### **Milfoil update**

Aquatic contractors are requesting a commitment for treatment in '22. A reduced cost is anticipated and a staff recommendation on billing methodology forthcoming.

### **AT&T & Verizon Cellular Facilities**

AT& T continues their structural review of the Mt. Baldhead Tower for cellular use (inside existing dome). The Verizon permits for small cell technology have been provided to legal counsel for review, please anticipate seeing the permits on an upcoming agenda. Historic District Committee approved one of the small cells with conditions.

### **City Hall Office Space**

New office furniture and layout remains under review, likely a winter project.



**FROM:** Cindy Osman, Planning and Zoning

**MEETING DATE:** September 27, 2021

**SUBJECT:** Banner at the Pallett sign for Rotary fund raiser Mini Golf

**DESCRIPTION**

Jim Sullivan, on behalf of the Saugatuck Douglas Rotary Club has submitted an application for the installation of a banner on the Pallet Sign from May 15 through June 7, 2021.

Because this banner request is for Monday September 27 through Monday October 3, 2021. The City Council may approve a banner as an exception, as listed in section 150.30(H). The conditions for approval of the exception are as follows:

1. The sign does not create a traffic vision obstruction;
2. The sign does not create a pedestrian traffic obstruction;
3. The sign is compatible with the surroundings and is not uniquely out of character for the community;
4. The sign does not create a situation which could be detrimental to health safety, or welfare; and,
5. The banner shall be displayed for no more than three 14-day periods between January 1 and December 31 of any year.

**BUDGET ACTION REQUIRED**

N/A

**COMMITTEE/COMMISSION REVIEW**

None

**LEGAL REVIEW**

None

**SAMPLE MOTION:**

Motion to approve/deny the request to install a banner to promote the Rotary Mini-Golf Challenge within the public right of way from Monday, September 27, 2021, through Monday, October 3, 2021.





## City Council Agenda Item Report

**FROM:** Ryan Heise

**MEETING DATE:** 9/27/21

**SUBJECT:** Design selection for Non-Motorized Blue Star Trail

**Recommended Motion:**

*Move to approve the three (3) lane option for Washington Street to Lake Street (Douglas and Saugatuck) and full roadway separation with at grade boardwalk or retaining wall section for Lake Street to Maple Street.*

**Description:**

Council reviewed and discussed the design recommendation for the Non-motorized Blue Star Trail. Highlights include:

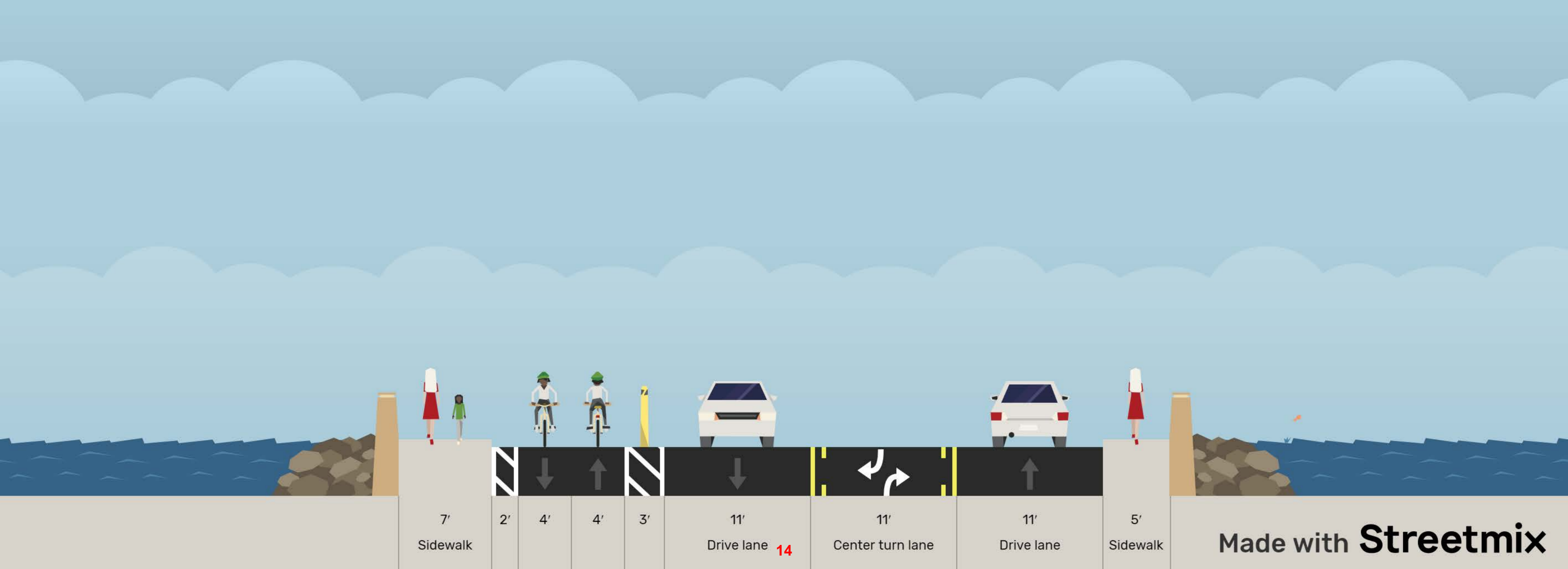
Washington Street to Lake Street (Douglas and Saugatuck)

- Restripe roadway to provide three each 11 foot traffic lanes
- Add 3 foot separation between trail and southbound traffic lane via pavement marking and vertical separation (traffic delineators, or other to be determined).
- Provides 8 foot non-motorized pathway with paved 2 foot clear zones on each side.
- North bridge approach includes a 10 foot wide separated trail behind the curb with a bike rail on the west side along the embankment (same for both alternates).

Lake Street to Maple Street (City of Saugatuck)

- Full Roadway Separation with At Grade Boardwalk or Retaining Wall Section
- Maintains existing roadway as-is
- Requires guardrail relocation north of Lake Street
- Limited top width and steep embankment section on northwest side of roadway requires adding an at-grade boardwalk or retaining wall section north to Bridge Street to provide 10' separated trail with required clear zone (5' from edge of paved shoulder).
- From Bridge Street to Maple Street, embankment reverses and retaining wall on west side of trail likely required.

# Blue Star Highway Bridge



Made with **Streetmix**



















## Blue Star Trail - Route Descriptions and Alternates

### Washington Street to Lake Street (Douglas and Saugatuck)

#### Option 1 – 3 Lane Roadway with 8' Non-motorized Trail Recommended Alternative

- Restripe roadway to provide three each 11 foot traffic lanes
- Add 3 foot separation between trail and southbound traffic lane via pavement marking and vertical separation (traffic delineators, or other to be determined).
- Provides 8 foot non-motorized pathway with paved 2 foot clear zones on each side.
- North bridge approach includes a 10 foot wide separated trail behind the curb with a bike rail on the west side along the embankment (same for both alternates).

#### Observations/Discussion

- May require "design exception" from MDOT for 8 foot wide trail. Good justification is available.
- Vertical separation proposed through use of traffic delineators. MDOT may require curb or other separation technique.
- Maintains full 3 lane section through bridge and approaches. 11 foot center lane highly desirable by emergency services.
- **Estimated Construction Cost for this Alternative is \$130,000**

#### Option 2 – 2 Lane Roadway with 10' Non-motorized Trail and Traffic Signal Not Selected

- Restripe roadway to provide 2 lane bridge crossing with 4.5 foot paved shoulders and greater separation from non-motorized trail. Vertical separation also required or highly recommended (traffic delineators or other to be determined).
- Provides 10 foot wide non-motorized trail with paved 2' clear paved clear zones on each side.
- South bridge approach transitions back to 3 lanes for left turns at Washington Street. This section has 2 each 11' travel lanes with a 10' left turn lane and no shoulders.
- Two lane alternate requires traffic signal at Lake Street for emergency vehicles

#### Observations/Discussion

- Short left turn lane stacking at south end of bridge may cause traffic backups
- Vertical separation proposed through use of traffic delineators. MDOT may require curb or other separation technique.
- Traffic Signal Provides the following benefits:
  - o Southbound traffic lane through bridge can be cleared of traffic via remote control of the signal before emergency vehicles get to the bridge.
  - o Would provide traffic control of vehicular and pedestrian traffic at the Lake Street intersection during normal operation.
- Adds fairly significant cost (approx. \$150,000), of which approximately 20% would be eligible for funding participation.
- **Estimated Construction Cost for this Alternative is \$280,000**

#### Alternates Also Considered for this section but not recommended for further evaluation

- Two lane roadway w/o traffic signal. – Not supported by Emergency Responders.
- Various width additions to the existing concrete sidewalk on north side. – Requires bike railing along traffic lane/edge of sidewalk as well as increased height rail on outer edge of bridge. Significantly changes the bridge loading and drainage systems. Very high costs.
- Three lanes configuration with 11.5' travel lanes and 10' left turn lane. – Not supported by Emergency Responders due to limited left turn lane width.
- For northerly bridge section, on roadway lane to Lake Street (utilizes existing acceleration lane). – Traffic impacts at Lake Street due to loss of existing acceleration lane.

## Blue Star Trail - Route Descriptions and Alternates

### Lake Street to Maple Street (City of Saugatuck)

#### Option 1 – Full Roadway Separation with At Grade Boardwalk or Retaining Wall Section

- Maintains existing roadway as-is **Recommended Alternative**
- Requires guardrail relocation north of Lake Street
- Limited top width and steep embankment section on northwest side of roadway requires adding an at-grade boardwalk or retaining wall section north to Bridge Street to provide 10' separated trail with required clear zone (5' from edge of paved shoulder).
- From Bridge Street to Maple Street, embankment reverses and retaining wall on west side of trail likely required.

#### Observations/Discussion

- AASHTO Compliant separation
- No roadway configuration changes
- **Estimated Construction Cost for this Alternative is \$675,000**

#### Option 2 – 10' Non-motorized Trail with Reduced Separation

**Not Selected**

- Because of the high cost of Option 1, it may be possible to reduce the roadway separation requirement by adding a vertical separation component. This option would add concrete curb and gutter to the west side of the roadway along with a vertical component such as delineators. This can then reduce the separation from the travel lane to approximately 4 feet, and reduces the overall top width requirement by approximately 7 feet from Option 1.
- Requires existing guardrail relocation to face of curb.
- Roadway reconfiguration consists of cutting and removing paved shoulder and adding concrete curb and gutter at lane line.
- From Bridge to Maple, embankment reverses and retaining wall on west side of trail likely required.

#### Observations/Discussion

- Reduced horizontal separation from AASHTO minimum 5 feet requires vertical element and design exception approval from MDOT.
- Vertical separation proposed through use of traffic delineators and curb and gutter.
- Roadway drainage reconfiguration required
- **Estimated Construction Cost for this Alternative is \$600,000**

#### Alternates Also Considered for this section but not recommended for further evaluation

- Utilize a portion of the existing paved shoulder with pavement marking and rumble strips. = Requires a significant design exception. AASHTO standards require a minimum 5' separation from the edge of the paved shoulder (not lane line). Existing paved shoulder width on roadway is needed to continue to comply with AASHTO roadway standards.



## **Blue Star Trail - Route Descriptions and Alternates**

### **Maple Street to Old Allegan Road (Saugatuck Township)**

Three Distinct Typical Cross Sections Apply to the Area (No Alternates Provided)

All Sections are AASHTO compliant Separated Trails with No Roadway Reconfiguration

#### 10' HMA Trail with Retaining Wall - From Maple to approximately 350' north

This section has a steep embankment up from the roadway and some structures close to the right of way line that will require a retaining wall to be constructed in order to construct the path within the right of way.

#### 10' Separated Trail

The section from 350 feet north of Maple to 900 feet north of Maple has grades that allow for a standard separated trail construction.

- AASHTO Compliant separation
- No roadway configuration changes

#### Boardwalk – Old Allegan Road to 300 feet South

The northernmost section of trail to Old Allegan Road has wetland/low area adjacent to the roadway and will require a boardwalk section.

**Estimated Construction Cost for this section is \$450,000**

#### Alternates Also Considered for this section but not recommended for further evaluation

- None

## Blue Star Trail - Route Descriptions and Alternates

### Blue Star Highway to Holland Street via North Street, Amalanchier Park and 66<sup>th</sup> Street (Saugatuck Township)

#### Two Distinct Typical Cross Sections Apply to the Area

All Sections are AASHTO compliant Separated Trails with No Roadway Reconfiguration

#### 10' Separated Trail

The section will apply along North Street (construction along old RR grade offset from roadway) from the Blue Star Highway to just east of the creek crossing, then north through Amalanchier Park and then along the east side of 66<sup>th</sup> Street (adjacent to cemetery) to Holland Street and the Beeline Trail to Holland.

#### Boardwalk

This section will apply to the wetland/creek crossing in Amalanchier Park. The length of boardwalk will be limited as much as practical.

#### Observations/Discussion

- This section of trail will be routed through a forested, undeveloped park setting providing a high aesthetic user experience.
- This section of 66<sup>th</sup> Street has very few residences. Location on the east side would not impact any residences.
- **Estimated Construction Cost for this section is \$330,000**

#### Alternates Also Considered for this section but not recommended for further evaluation

- Continue trail along the west side of the Blue Star Highway to Clearbrook and then along Clearbrook to Holland Street. – Requires at grade boardwalk or retaining wall due to steep dropoff near roadway and high costs.
- Continue trail along the north side of North Street to Holland Street rather than north through Amalanchier Park. – Limited right of way and steep slopes would require retaining wall, higher costs and greater impact to residences than other alternatives. A timber bridge crossing of the creek would still be required.

## Blue Star Trail Public Meeting Survey Results

Updated 9/8/2021 – Includes follow up information received up to 9/1

Meeting Date: 8/25/2021

64 Total Survey Responses

### Segment: Washington Street to Lake Street (Kalamazoo River Bridge Section):

This segment has two alternatives:

- 3 Lane Configuration
- 2 Lane Configuration

The two lane configuration alternative was most favored. Please see the responses below.

#### 3 Lane Configuration -

Of those responding to this question, 16 were in favor of this configuration. The most common reason cited was that it would be best for **EMS Access**. Second most common comment was **No Traffic Light (“this would be more palatable”)**. Other comments included Drivers are used to a turn lane; Cost seems modest; Do not like the look of delineators; Prefer a roundabout; Good cost, but would like a traffic light.

#### 2 Lane Configuration –

Of those responding to this question, 39 were in favor of this configuration. The most common reasons cited were **Safest Option, A Traffic Signal Here Is Long Overdue, and Two Lanes Are More Roomy (Safer) and Better Aesthetics**. Other comments of note include: This option would be better with a painted barrier and not a physical barrier; Less confusion more open design; More expensive but worth it; Do two lanes but no signal (1 response); Need multiple crosswalks (1 response).

### Segment: Lake Street to Maple Street:

This segment has two alternatives:

- At Grade Boardwalk or Retaining Wall Section -
- Alternate Median Section with Curb and Gutter

The At Grade Boardwalk or Retaining Wall Section alternative was most favored. Please see the responses below.

#### At Grade Boardwalk or Retaining Wall Section-

Of those responding to this question, 34 were in favor of this alternative. The most common comments were **More Separation Is Better; More Appealing (Cost is worth it); Safer**. Another comment was made a couple of times saying that the Curb is not of benefit.

#### Median Section with Curb and Gutter-

Of those responding to this question, 13 were in favor of this alternative. The most common comments were **More Affordable; Safety; Clearer Route Delineation**. Other comments included Will reduce impact on entry landscaping as well as reduces cost of construction and eliminates run-off issues; More bike friendly; Less wood structure to maintain; Concern for plan for passage by the Pallet Signal; Concern about boardwalk safety when wet.

For this segment there were also three responses of Either Alternative and two responses of Just Get It Done.

**Segment: Maple Street to Old Allegan:**

This segment simply requested any comments.

Of those turning in the survey, 17 did not comment on this area at all. The most common comments were **Looks Good (well thought out) (Get it done); Needs additional traffic light (at Blue Star & Old Allegan)**. Notable comments: Would like to see additional traffic light or roundabout; Slower speed limit; Expand shoulder or add separating curb; Needs stop signs for Bikes; Make fit in with landscape; Add shaded area with benches/picnic tables.

**Segment: North Street to Holland Street:**

This segment simply requested any comments.

Of those turning in the survey, 30 did not comment on this area at all. The most common comment was **I Like The Plan (26 responses)**. Other notable comments were Glad it will be an official trail that meets standards; Important to connect the two communities; Consider stop sign for bikers at Holland crossing (and general comment of add stop signs for bikers); Expand shoulder and add curb; I like planning of crossing through undeveloped park area – would love to see park made accessible to the public, the trail would allow this.

**Overall Trail Plan:**

Request to Please Provide any comments related to the overall trail plan and alternatives.

Of those turning in the survey, 15 had no comment. The most common comments (same meaning, different words, 39 comments) were **I Support All; Build It!; Thank You For All The Work That Was Put Into This; Looking Forward To Progress**. Other comments included Incredible benefits for the economy and residents; A lot can be gained by doing this right, take a look at the TART Trail and all the ways it helps the area (Traverse City); Use the most cost effective, attractive, and safe solution; Make a separated trail wherever possible; A great investment in the future; Support recreation and makes it safer; Please don't alter pallet sign.

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<b>Client:</b>	Blue Star Trail Committee (Municipalities)	<b>Date:</b>	September 17, 2021
<b>Project No.:</b>	21-0097	<b>Project Manager:</b>	Larry Fox
<b>Project Name:</b>	Blue Star Trail	<b>Client Manager:</b>	Bill Kimble
<b>Project Phase:</b>	Schematic Design and Grant Applications		
<b>Client Approved Revised Completion Date:</b>		<b>Project Start Date:</b>	May 7, 2021
<b>Client Project No.:</b>		<b>Project Completion Date:</b>	April 2022
		<b>Period Covered:</b>	August 14 to Sept 17, 2021

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**THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:**

- Made final modifications to the exhibits and analysis for the open house on August 24.
- Assisted the Committee on public outreach/advertising as needed for the public open house
- Provided 3 C2AE staff to attend and present information meeting at the open house
- Met with the Committee as follows:
  - o 8/20 – Final Prep for Open House, discussed/determined TAP applicant, local share funding and Trail Maintenance Plan
  - o 8/27 – Reviewed public input received at the open house and continued discussion on items from 8/20 meeting
  - o 9/10 – Assisted Committee in final alternative selection and funding breakdowns
  - o Began preparation for Local Unit of Government (LUG) approvals. Prepared exhibits, funding breakdown and draft resolutions.

**THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:**

- o Assist LUG's in project approval
- o Prepare TAP Grant Application for submittal

**SCOPE CHANGES MADE DURING DEFINED PERIOD:**

- None current

**BUDGET STATUS (% COMPLETE):**

- The project budget has been exceeded. This is ahead of actual project progress. Since this is a Not to Exceed contract, no additional billing to the client is planned unless there is a future scope change. Project billings have been reduced to a % completion basis. **This has not and will not impact C2AE's deliverables or work standard.**

**SCHEDULE STATUS:**

PROGRESS REPORT # 4

Project Description: Blue Star Trail Schematic Design and Grant Applications

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Task	Milestone Date	Status
Project Kickoff Meeting	May 7, 2021	Completed
On-Site Review Meeting	May 17, 2021	Completed
Initial Contact with Grant Coordinators	May 26, 2021	Completed
Internal C2AE Alternative Reviews	May/June	Completed
Emergency Services Alternative Review Meeting	June	Completed
On Site Project Review with Grant Coordinators (if applicable)	June/July	Not Needed
Committee Consensus on Project Alternative	July/August	Completed
Development of Funding Package	July/August	Completed
Determination of Grant Applicant(s)	August/September	Completed
Individual Municipality and Public Engagement	August/September	In-process
Maintenance Plan Development	August/September	Completed
Grant Application Support Documentation	September	On-going
Resolutions of Support from all entities	September	In-process
<b>TAP Grant Application</b>	<b>October 13, 2021</b>	In-process
Verify Recreation Plan Consistency and adjust if needed	NLT February 1, 2022	
TAP Supplemental Materials (as requested by TAP review)	January 2022	
<b>TAP Conditional Commitment</b>	<b>March 9, 2022</b>	
MNRTF Public Hearings and Resolutions of Support	March, 2022	
<b>MNRTF Grant Application Submittal</b>	<b>April 1, 2022</b>	
MNRTF Supplemental Information (as requested by MNRTF)	July-Sept 2022	
<b>MNRTF Board Grant Award Recommendations</b>	<b>December 2022</b>	

**INPUT NEEDED FROM CLIENT:**

- Continued input as requested
  - o Individual LUG resolutions approved
  - o Assistance with TAP Grant background information as needed (can be a small number of committee members)

**CLIENT INPUT, DECISIONS AND DIRECTIVES:**

- The Committee made the necessary decisions on final trail routing alternatives, funding package, lead agency applicant and maintenance agreement – good work!

**REALIZED OR ANTICIPATED CONCERNS:** None current

**VALUE ADDED:** None current

**cc:** Tri-Community Joint Study Committee for the Blue Star Trail (via Ryan Heise)  
WJK, RFM, CD, CRO, MTR, SDC, ALM, E. Meyerson



## City Council Agenda Item Report

**FROM:** Ryan Heise

**MEETING DATE:** 9/27/21

**SUBJECT:** Resolution of support for Non-Motorized Blue Star Trail

### **Recommended Motion:**

*Move to approve resolution #210927-A in support of being lead applicant for Transportation Alternative Program grant.*

### **Description:**

City of Saugatuck, in partnership with City of the Village of Douglas and Saugatuck Township, are applying for funds through Michigan Department of Transportation, Transportation Alternatives Program (MDOT TAP) for approximately 1.14 miles of non-motorized trail which is the Blue Star Trail – North Section.

Details included in attached resolution; highlights include:

- The total project cost (construction and engineering) is estimated at \$2,100,000.
- City of Saugatuck, via this resolution, is committing to \$10,000 for the project.
- City of Saugatuck will be applying to the Michigan Natural Resources Trust Fund for \$300,000, and
- Saugatuck Township has committed to \$10,000 for the project and will be applying to the Michigan Natural Resources Trust Fund for \$300,000.
- The Friends of the Blue Star Trail have committed to raising \$205,000 for the remainder of the construction and engineering costs.
- The participating match cost for the MDOT TAP grant is \$825,000, from City of Saugatuck, Saugatuck Township, the Friends of the Blue Star Trail and other agencies, and
- The grant request from MDOT TAP program is \$1,275,000.

**RESOLUTION 210927-A OF SUPPORT**  
**City of Saugatuck**  
**Blue Star Trail - North Section**  
**TAP GRANT**

A resolution to establish a request for funding, designate an agent, attest to the existence of funds and commit to implementing a maintenance program for development of the Blue Star Trail – North Section, a non-motorized trail primarily on the west side of the Blue Star Highway from Washington Street in the City of the Village of Douglas, through portions of the City of Saugatuck and Saugatuck Township to Holland Avenue (Beeline Trail) in Saugatuck Township, Allegan County.

WHEREAS, City of Saugatuck, in cooperation with City of the Village of Douglas and Saugatuck Township, recognizes a need for contiguous non-motorized pathways connecting their communities, and

WHEREAS, a regional non-motorized trail route, connecting the communities with the City of Holland (north) and the City of South Haven (south) through Allegan County has been a priority in local and regional recreation and non-motorized transportation plans, and

WHEREAS, several sections of the trail have already been completed except for three short but critical links for a contiguous trail, and

WHEREAS, a Tri-Community non-motorized trail committee was created by the three governments along with the Friends of the Blue Star Trail in order to finalize route selection on the remaining segments, and

WHEREAS, the Tri-Community non-motorized trail committee hired an engineer to complete schematic design plans and cost estimates for the remaining segments, and

WHEREAS, City of Saugatuck, in partnership with City of the Village of Douglas and Saugatuck Township, are applying for funds through Michigan Department of Transportation, Transportation Alternatives Program (MDOT TAP) for approximately 1.14 miles of non-motorized trail which is the Blue Star Trail – North Section, and

WHEREAS, the total project cost (construction and engineering) is estimated at \$2,100,000 and

WHEREAS, City of Saugatuck, via this resolution, is committing to \$10,000 for the project, and

WHEREAS, City of Saugatuck will be applying to the Michigan Natural Resources Trust Fund for \$300,000, and

WHEREAS, Saugatuck Township has committed to \$10,000 for the project and will be applying to the Michigan Natural Resources Trust Fund for \$300,000, and

WHEREAS, the Friends of the Blue Star Trail have committed to raising \$205,000 for the remainder of the construction and engineering costs, and

WHEREAS, the participating match cost for the MDOT TAP grant is \$825,000, from City of Saugatuck, Saugatuck Township, the Friends of the Blue Star Trail and other agencies, and

WHEREAS, the grant request from MDOT TAP program is \$1,275,000.



NOW, THEREFORE, BE IT RESOLVED that City of Saugatuck has authorized Ryan Heise, City Manager, to act as agent on behalf of the City of Saugatuck, City of the Village of Douglas and Saugatuck Township to request MDOT TAP funding, to act as the applicant agent during the project development and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED, that the City of Saugatuck attests to the existence of, and commits to the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, cost overruns and matching funds. Said committed funds to be provided in accordance with the terms of an intergovernmental agreement between the City of Saugatuck, City of the Village of Douglas, Saugatuck Township and the Friends of the Blue Star Trail.

BE IT FURTHER RESOLVED, that the City of Saugatuck, City of Village of Douglas and Saugatuck Township commit to funding and implementing a maintenance program over the design life of the facilities constructed with MDOT TAP funding per memorandum of understanding between the governments.

MOVED BY:

SUPPORTED BY:

YEAS:

NAYS:

ABSENT:

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021

CERTIFICATION:

**Blue Star Trail  
Project Funding  
9/16/2021  
Based on Final Selected Alternatives**

Total Project Construction Cost*	\$ 1,825,000
Total Engineering Costs (15%)	\$ 275,000
Total Project Cost	\$ 2,100,000

TAP Grant 70% of Construction	\$ 1,275,000
MNRTF Grants	\$ 600,000
Total Local Share	\$ 225,000
Total Funding	\$ 2,100,000

Local Share Breakdown

City of Saugatuck	\$ 10,000
Saugatuck Township	\$ 10,000
Friends of the Blue Star Trail	\$ 205,000

\* Denotes Construction Estimate + 15% Contingency



# City Council Agenda Item Report

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City of Saugatuck

**FROM:** Cindy Osman, Deputy City Clerk

**MEETING DATE:** September 27, 2021

**SUBJECT:** Various City Boards & Commission Reappointments & Appointments

**DESCRIPTION**

Per the City Charter Section 6.11 and 6.12 and City Ordinance Section 152.06 reappointments and appointments shall be made by the Mayor subject to the confirmation/approval of the City Council. The Mayor's reappointments and appointments are as follows:

**Zoning Board of Appeals with said term expiring July 1, 2024**

Bob Kubasiak (2024)

**Planning Commission with said term expiring July 1, 2024**

Bobbie Gaunt (2024)

**Historic District Commission with said term expiring August 1, 2024**

Keith Patterson (2024)

**BUDGET ACTION REQUIRED**

N/A

**COMMITTEE/COMMISSION REVIEW**

N/A

**LEGAL REVIEW**

N/A

**SAMPLE MOTION:**

Motion to **approve/deny** the Mayor's reappointments as presented.



**FROM:** Ryan Heise, City Manager  
**MEETING DATE:** September 27, 2021  
**SUBJECT:** Interim City Clerk Appointment

**DESCRIPTION**

The City Clerk position is currently vacant and the City Manager is conducting a search to fill the position. Section 6.3 of the Saugatuck City Charter states, the City Manager shall make all appointments and removals of those appointed (staff), except he shall receive the approval of a majority of the Council for the appointment of the clerk, treasurer and assessor.” I am appointing the City of Saugatuck Planning/Zoning Administrator, Ms. Cindy Osman, to serve as Interim City Clerk until the position is filled. This appointment however is required to receive approval from a majority of Council. Ms. Osman served as interim City Clerk previously and intends to appoint Kate White as Deputy City Clerk.

**BUDGET ACTION REQUIRED**

N/A

**COMMITTEE/COMMISSION REVIEW**

N/A

**SAMPLE MOTION:**

Motion to **approve/deny** the City Manager’s appointment of Cindy Osman to serve as Interim City Clerk.

September 15, 2021

City Council  
City of Saugatuck  
102 Butler St  
PO Box 86  
Saugatuck, MI 49453

Dear Council members,

The Saugatuck-Douglas Art Club thanks you for your generous donation of \$200.00. We were pleased with the number of our neighbors and visitors who came out to enjoy our 2021 Waterfront Invitational Art Fair.

The winner of the CITY OF SAUGATUCK MAYOR'S AWARD was:  
Mike Riley, sculptures fashioned from musical instruments, 145 S. Livernois Road, Rochester MI 48307.

As a donor who has funded an award at the Waterfront Invitational Art Fair, the Executive Board of the Saugatuck-Douglas Art Club recognizes you as a Friend of the Art Club and accordingly will continue to have your name on the Art Club's Website for a period of one year.

With your faithful support our fairs provide the funding for our scholarship programs and contributions to our community's cultural and educational projects.

Sincerely,



Paul Burdick  
Awards Committee

# SAUGATUCK-DOUGLAS HISTORY CENTER

Old School House | The History Museum  
PO Box 617  
Douglas, MI 49406  
269-857-5751 | [www.MySDHistory.org](http://www.MySDHistory.org)  
[director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org)

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*The Saugatuck-Douglas History Center preserves local history and inspires learning to inform and improve our community.*

September 17, 2021

Mr. Todd Walsh, National Register Coordinator  
State Historic Preservation Office  
300 North Washington Square  
Lansing, MI 48913

Dear Mr. Walsh,

Thank you for your ongoing support of our volunteers at the Saugatuck Douglas History Center working on a National Register nomination for the Mount Baldhead Radar Station on Park Street, Saugatuck, Allegan County. Chuck Gustafson and a growing team now designated as the Friends of the Mt Baldhead Radar Site Working Group by the City of Saugatuck have completed a revised nomination draft for review from you and SHPO staff. The team anticipates this will meet NR criteria and serve as the penultimate version of the register nomination before presentation of the property to the State Historic Preservation Review Board.

As confirmed in correspondence from 2019, the findings from the National Register of Historic Places Preliminary Questionnaire from January 22, 2018 established that the radar station may be eligible for the National Register of Historic Places under Criterion A for its significance in Michigan's military history and Criterion C as a distinctive representative type of Cold War resource. Our research demonstrates that the Saugatuck radar station is a rare survivor with its station building, tower structure and dome, and electronics equipment largely intact. The enclosed CD contains photographs and a revised draft nomination for your review and comments.

We have the support of the City of Saugatuck which has jurisdiction over the radar station and site atop Mount Baldhead. Given the prominence of the radar tower in the Lake Kalamazoo viewshed, there is also strong popular support for the recognition and preservation of this distinctive Cold War feature.

Sincerely,

Eric F Gollanek

*Activities funded in part by a grant from the Michigan Council for Arts and Cultural Affairs  
and the National Endowment for the Arts*



**From:** [Ryan Heise](#)  
**To:** [Katherine White](#)  
**Subject:** FW: Saugatuck radar NRHP nomination, 2nd draft  
**Date:** Friday, September 24, 2021 10:56:45 AM  
**Attachments:** [Mt Baldhead NR cover letter 9-17-2021.pdf](#)

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**From:** Russell Gardner <[russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com)>  
**Sent:** Monday, September 20, 2021 9:48 PM  
**To:** Ryan Heise <[Ryan@saugatuckcity.com](mailto:Ryan@saugatuckcity.com)>  
**Subject:** Fw: Saugatuck radar NRHP nomination, 2nd draft

Ryan - Would it be possible to include this in a future council packet as a correspondence item?

I will forward you the NRHP application as well. They go hand-in-hand so to speak.

Russ

**Russ Gardner**  
**616-218-6545**

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**From:** Eric Gollanek <[efgollan@gmail.com](mailto:efgollan@gmail.com)>  
**Sent:** Saturday, September 18, 2021 12:40 PM  
**To:** Russell Gardner <[russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com)>  
**Cc:** [mechanique@wmol.com](mailto:mechanique@wmol.com) <[mechanique@wmol.com](mailto:mechanique@wmol.com)>; Robert Sapita <[bksapita@outlook.com](mailto:bksapita@outlook.com)>; [brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com) <[brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com)>; [deltuck@aol.com](mailto:deltuck@aol.com) <[deltuck@aol.com](mailto:deltuck@aol.com)>; [johndkerr55@gmail.com](mailto:johndkerr55@gmail.com) <[johndkerr55@gmail.com](mailto:johndkerr55@gmail.com)>; [sdean@saugatuckcity.com](mailto:sdean@saugatuckcity.com) <[sdean@saugatuckcity.com](mailto:sdean@saugatuckcity.com)>; [stmboyd@yahoo.com](mailto:stmboyd@yahoo.com) <[stmboyd@yahoo.com](mailto:stmboyd@yahoo.com)>; [director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org) <[director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org)>  
**Subject:** Re: Saugatuck radar NRHP nomination, 2nd draft

Hello Mt Baldhead Radar Working Group,

I met with Chuck yesterday for the hand off of the 'final' nomination materials to send to Lansing. I put together a letter and mailed off the materials yesterday so they should receive them Monday. I will let you know what response I receive from the State Historic Preservation Office (SHPO) on next steps.

Chuck deserves a big round of applause for carrying the NR nomination effort forward through the last couple of years. It is a remarkable effort and impressive result to read this stellar nomination report. Getting the site on the National Register will be a major step in raising the profile of the site and confirming to the state and beyond what everyone in this group has known for a long time: the Mt Baldhead SAGE site is worth preserving and interpreting!

I have attached my cover letter to this email for reference.

All best to you on this beautiful Saturday,  
Eric

On Sun, Sep 12, 2021 at 9:25 PM Russell Gardner <[russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com)> wrote:

Chuck - Thank you for staying on top of this AND managing the realtor's expectations

Regarding your architectural significance dilemma. The way I'm seeing it is that though the building is not architecturally significant, it is unique in the sense that it is one of the few remaining examples of an intact SAGE station.

I will read through the conclusion and study the national register document you linked us to.

Russ

**Russ Gardner**  
**616-218-6545**

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**From:** [mechanique@wmol.com](mailto:mechanique@wmol.com) <[mechanique@wmol.com](mailto:mechanique@wmol.com)>

**Sent:** Sunday, September 12, 2021 10:35 AM

**To:** 'Robert Sapita' <[bksapita@outlook.com](mailto:bksapita@outlook.com)>; [brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com) <[brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com)>; [deltuck@aol.com](mailto:deltuck@aol.com) <[deltuck@aol.com](mailto:deltuck@aol.com)>; [johndkerr55@gmail.com](mailto:johndkerr55@gmail.com) <[johndkerr55@gmail.com](mailto:johndkerr55@gmail.com)>; [russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com) <[russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com)>; [sdean@saugatuckcity.com](mailto:sdean@saugatuckcity.com) <[sdean@saugatuckcity.com](mailto:sdean@saugatuckcity.com)>; [stmboyd@yahoo.com](mailto:stmboyd@yahoo.com) <[stmboyd@yahoo.com](mailto:stmboyd@yahoo.com)>

**Cc:** [efgollan@gmail.com](mailto:efgollan@gmail.com) <[efgollan@gmail.com](mailto:efgollan@gmail.com)>; [director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org) <[director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org)>

**Subject:** RE: Saugatuck radar NRHP nomination, 2nd draft

Catching up on emails. Been a very demanding week with more to come. I have a very particular and whip wielding realtor.

The critiqued response from SHPO used revision tracking, but the document basically needed a complete rewrite and tracking revisions, beyond being superfluous, would have been cumbersome as hell. So I killed tracking and proceeded without. I expect one more opportunity to fine tune the text will be offered by SHPO (trying to be optimistic here) at



which point revision tracking will probably be useful.

FYI, straightened out the section page numbering issues. Hope in the next two days to wrap Conclusions and burn the DVD.

Any suggestions on Conclusions would be welcome, although they must be in the context of the <https://www.nps.gov/subjects/nationalregister/upload/NRB16A-Complete.pdf> and Todd Walsh's critique to be useful. The requirements are very rigid for that last most important statement where the arguments supporting the annex's engineering, military, and architectural significance (this last which I have continually rode the fence on dumping altogether) must be formally summarized and tied into the Cold War theme. Those in turn must support a summary argument for national, as opposed to local, significance. That's why the current multiple vague attempts. Trying on various approaches to getting all the important check-list phrases laid down in a tasteful manner without sounding too repetitive.

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**From:** Robert Sapita [mailto:[bksapita@outlook.com](mailto:bksapita@outlook.com)]  
**Sent:** Wednesday, September 08, 2021 12:02 PM  
**To:** [mechanique@wmol.com](mailto:mechanique@wmol.com); [brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com); [deltuck@aol.com](mailto:deltuck@aol.com); [johndkerr55@gmail.com](mailto:johndkerr55@gmail.com); [russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com); [sdean@saugatuckcity.com](mailto:sdean@saugatuckcity.com); [stmboyd@yahoo.com](mailto:stmboyd@yahoo.com)  
**Cc:** [efgollan@gmail.com](mailto:efgollan@gmail.com); [director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org)  
**Subject:** RE: Saugatuck radar NRHP nomination, 2nd draft

Chuck,

Forgot to ask if you have the Word format of the application doc. Using Word's revision tracking would be a good way to share any suggested changes.

Thanks.

Bob Sapita

(H): 269.857.2123

(M): 269.355.4832

**Please note our new email address: [bksapita@outlook.com](mailto:bksapita@outlook.com)**

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**From:** Robert Sapita  
**Sent:** Wednesday, September 8, 2021 11:58 AM  
**To:** [mechanique@wmol.com](mailto:mechanique@wmol.com); [brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com); [deltuck@aol.com](mailto:deltuck@aol.com);  
[johndkerr55@gmail.com](mailto:johndkerr55@gmail.com); [russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com); [sdean@saugatuckcity.com](mailto:sdean@saugatuckcity.com);  
[stmboyd@yahoo.com](mailto:stmboyd@yahoo.com)  
**Cc:** [efgollan@gmail.com](mailto:efgollan@gmail.com); [director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org)  
**Subject:** RE: Saugatuck radar NRHP nomination, 2nd draft

Chuck,

Those documents represent a remarkable amount of work. Kudos for the team's efforts.  
Comments:

- The footers on some of the pages don't match the page's content. The footer's on pages four to 12 read 'Section 8, Page no.' although section eight doesn't begin till page 13.
- Will re-read for other grammatical details including possible 'Conclusions' suggestions.

Bob Sapita

(H): 269.857.2123

(M): 269.355.4832

**Please note our new email address: [bksapita@outlook.com](mailto:bksapita@outlook.com)**

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**From:** [mechanique@wmol.com](mailto:mechanique@wmol.com) <[mechanique@wmol.com](mailto:mechanique@wmol.com)>  
**Sent:** Monday, September 6, 2021 7:45 AM  
**To:** [bksapita@outlook.com](mailto:bksapita@outlook.com); [brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com); [deltuck@aol.com](mailto:deltuck@aol.com);  
[johndkerr55@gmail.com](mailto:johndkerr55@gmail.com); [russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com); [sdean@saugatuckcity.com](mailto:sdean@saugatuckcity.com);  
[stmboyd@yahoo.com](mailto:stmboyd@yahoo.com)  
**Cc:** [efgollan@gmail.com](mailto:efgollan@gmail.com); [director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org)  
**Subject:** FW: Saugatuck radar NRHP nomination, 2nd draft

First attempt bounced. It appears the NRHP guide was too ambitious at 22mb (didn't realize size until after hitting send), so I will instead include a link to it,  
<https://www.nps.gov/subjects/nationalregister/upload/NRB16A-Complete.pdf>.

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**From:** [mechanique@wmol.com](mailto:mechanique@wmol.com) [<mailto:mechanique@wmol.com>]

**Sent:** Sunday, September 05, 2021 11:38 AM

**To:** [bksapita@outlook.com](mailto:bksapita@outlook.com); [brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com) ([brentbirkholz@gmail.com](mailto:brentbirkholz@gmail.com)); [deltuck@aol.com](mailto:deltuck@aol.com); [johndkerr55@gmail.com](mailto:johndkerr55@gmail.com); [russ\\_gardner@hotmail.com](mailto:russ_gardner@hotmail.com); [sdean@saugatuckcity.com](mailto:sdean@saugatuckcity.com); ['stmboyd@yahoo.com'](mailto:stmboyd@yahoo.com)

**Cc:** [efgollan@gmail.com](mailto:efgollan@gmail.com) ([efgollan@gmail.com](mailto:efgollan@gmail.com)); [director@sdhistoricalsociety.org](mailto:director@sdhistoricalsociety.org)

**Subject:** Saugatuck radar NRHP nomination, 2nd draft

Well,

Find attached some light reading for those who would like to indulge. The hi-lighted notes will be stripped before the final version.

I am pretty satisfied with most of it except the conclusion in Section 8. The requirements get pretty abstract for me and I don't do abstract well so I'm stumbling around a bit wrapping up that final, and most important, portion.

SHPO requests full citations in footnotes on each page, not referencing the bibliography, hence the odd style in that regard. Also find attached Todd Walsh's incredibly thorough, and daunting, suggestions born of the first draft. I have included the primary of the many (many) guides for those who wish to delve a tad deeper into the NRHP's requirements for nominations. I'll toss in SHPO's style guide too, long as I'm at it, although I found the Chicago Manual of Style isn't prohibitively expensive and bought one, fearing hardcopy would be all but useless (online prescription *is* prohibitive) but it has an incredible index.

The final version sent to SHPO will include all references that are not likely to be readily available through normal sources and, of course, the photos.

Comments welcome, even solicited, particularly on Section 8\Conclusion.

Chuck

--

[gollanne@gvsu.edu](mailto:gollanne@gvsu.edu) || [efgollan@gmail.com](mailto:efgollan@gmail.com) || Cell: [302-528-0361](tel:302-528-0361)  
<https://www.linkedin.com/in/efgollan>

**From:** [Ryan Heise](#)  
**To:** [Katherine White](#)  
**Subject:** FW: Blue Star Trail  
**Date:** Friday, September 24, 2021 10:56:58 AM

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## Correspondence

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**From:** Nicole Graves <nicole.r.graves@gmail.com>  
**Sent:** Monday, September 13, 2021 7:36 PM  
**To:** Ryan Heise <Ryan@saugatuckcity.com>  
**Subject:** Blue Star Trail

Hello,

I am writing as a new member of the Saugatuck community (and unfortunately could not attend the meeting this evening). Our community is an incredibly wonderful place to live and visit. But we are sorely lacking in non-motorized trails.

Trails provide excellent recreational opportunities to residents for safe walking, running, and cycling. And they are one more reason for visitors to come to our community. In our case, most importantly, the Blue Star Trail will greatly increase safety. The current means of cycling between Saugatuck and Douglas is incredibly dangerous. Cyclists should not be riding on the bridge sidewalk as this is appropriately designated for pedestrians. However, staying on the road requires crossing the incredibly busy Blue Star Highway twice with no traffic signal to assist. And, riding the road while on the bridge forces the cyclist to become part of the auto traffic as there is nowhere else to ride.

This is an incredibly risky endeavor which deters one from making this trip. I made it once on my bike, and was disappointed to know it would be my last until improvements were made to the trail. We are a one car, biking family who are comfortable on busy streets, but I definitely would not feel safe having my children ride to Douglas.

We are fortunate to have a group of citizens, the Friends of the Blue Star Trail, who have taken the initiative to solve this problem. Getting a trail built is no small task and the Friends have shown incredible dedication. They have not only done the research necessary to advance the cause; they are dedicated to providing the local match needed to fund building the trail.

I urge you to support building the Blue Star Trail and my personal preference for the bridge section is the 2 lane option. However, whichever option is selected, please add a traffic signal at the corner of Lake and Blue Star. This signal is needed for safe passage whether on foot, bicycle or motorized vehicle.

Thank you,  
Nicole

**From:** [Ryan Heise](#)  
**To:** [Katherine White](#)  
**Subject:** FW: Bike Trail  
**Date:** Friday, September 24, 2021 10:57:19 AM

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Correspondence.

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**From:** Susan DeJong <sdejong8@gmail.com>  
**Sent:** Monday, September 13, 2021 5:15 PM  
**To:** Mark Bekken <mbekken@saugatuckcity.com>; Ken Trester <ktrester@saugatuckcity.com>; Chris Peterson <cpeterson@saugatuckcity.com>; Holly Leo <hleleo@saugatuckcity.com>; Garnet Lewis <glewis@saugatuckcity.com>; Scott Dean <sdean@saugatuckcity.com>; Lauren Stanton <lstanton@saugatuckcity.com>; Ryan Heise <Ryan@saugatuckcity.com>  
**Subject:** Bike Trail

Dear Saugatuck City Council Members,

Tonight you will be discussing a very important aspect of the Saugatuck community: the proposal regarding the completion of the Bike Trail. As avid cyclists, my husband and I chose to move to Saugatuck 4 years ago to take advantage of the fine walkability and cycling opportunities. We are excited to see that the Bike Trail is still a possibility. Completed, it will further enrich active opportunities for residents and visitors, and build on the fine work done thus far. We support the successful completion of the Bike Trail and urge Council to consider the good work & research provided by the committee and move forward with this important project.

Thank you for your service.

Susan DeJong  
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