



## CITY COUNCIL MEETING AGENDA

**March 14, 2022 – 7:00 pm**

*This is an in-person meeting at Saugatuck City Hall, 102 Butler St, Saugatuck, MI 49453.  
The meeting will also be available live, virtually on Zoom.*

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consent Agenda:** *(Roll Call)*
  - A. Regular City Council Meeting Minutes – February 28, 2022
  - B. Public Input Session Meeting Minutes – March 9, 2022
  - C. Accounts Payable in the amount of \$136,265.41
5. **Staff Reports:**
  - A. City Manager
  - B. Treasurer
  - C. Planning and Zoning
  - D. Department of Public Works
  - E. Fire
  - F. Police
  - G. Engineer
6. **Agenda Changes** (Additions/Deletions)
7. **Guest Speakers**
8. **Public Comment on Agenda Items Only** (Limit 3 minutes)
9. **Introduction of Ordinances**
10. **Public Hearings**
11. **Unfinished Business**

**NOTICE:**  
Join online by visiting:  
<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:  
**(312) 626-6799 -or-  
(646) 518-9805**

Then enter "Meeting ID":  
**2698572603**

Please send questions or comments regarding meeting agenda items prior to meeting to:  
[ryan@saugatuckcity.com](mailto:ryan@saugatuckcity.com)

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or [Wolters@saugatuckcity.com](mailto:Wolters@saugatuckcity.com) for further information.

**12. New Business:**

- A. HWA Treatment-Landowner Agreement and Treatment Contribution (*Roll Call*)
- B. Special Event Application - Saugatuck Center for the Arts Public Art Installation in Coghlin Park (*Voice Vote*)
- C. 2022 Street End Licenses (*Voice Vote*)
- D. Resolution 220314-A – Approval for Submission of MNRTF Grant Application for the Blue Star Non-Motorized Trail (*Roll Call*)
- E. Resolution 220314-B - Extend Advisory Tri-Community Recycling Ad-Hoc Committee (*Roll Call*)
- F. Board of Review Alternate Member Appointments (*Voice Vote*)

**13. Public Comments** (Limit 3 minutes)

**14. Closed Session:**

- A. Pursuant to MCL 15.268(a) of the Open Meetings Act, the City will enter into closed session to conduct the annual City Manager performance review. (*Roll Call*)

**15. Correspondence**

- A. Blue Star Trail Letters

**16. Boards, Commissions & Committees Reports**

**17. Council Comments**

**18. Mayor's Comments**

**19. Adjourn** (*Roll Call*)



**CITY COUNCIL MINUTES-PROPOSED MINUTES  
FEBRUARY 28, 2022 – 7:00 pm**

**Call to Order:**

The meeting was called to order by Mayor Lewis at 7:00p.m.

**Attendance:**

**Present:** Mayor Lewis, Mayor Pro-Tem Dean, Councilmembers Bekken, Gardner, Leo, Stanton & Trester.

**Absent:** None

**Staff Present:** City Manager Heise, DPW Superintendent Herbert, Project Coordinator/Deputy Clerk White & City Clerk Wolters.

There were sixteen persons in the audience.

**Consent Agenda:**

**A.** Regular City Council Meeting Minutes-February 14, 2022:

**a.** Corrections to the minutes of February 14, 2022:

**i.** Second to last sentence under Staff Reports, change “packet due to receive time of report” to “packet due to received time of report.”

**B.** Accounts Payable in the amount of \$482,937.87

*Motion by Dean, second by Trester to approve the Consent Agenda. Motion carried unanimously by roll call vote.*

**Staff Reports:**

The Treasurer, Planning and Zoning Administrator, DPW Superintendent, Fire Chief and Engineer submitted status reports of current activities for their respective departments. Lt. Ensfield reported via Zoom.

**Agenda Changes:**

Mayor Lewis added Allegan County District 1 Commissioner Dean Kapenga as guest speaker.

**Guest Speakers:**

Allegan County District 1 Commissioner Dean Kapenga reviewed the County’s view on broadband, new facility changes at the courthouse, recent Sheriff Department recognitions and the upcoming Walk for Warmth scheduled on 3/26/22.

**Public Comment on Agenda Items:**

David Langley, President of the Saugatuck Douglas Area Business Association spoke regarding the Erin-Go-Bark Parade and the possibility of the parade being denied by Council.

Annie Brown is running for State Representative in the 38<sup>th</sup> District and spoke regarding her

campaign.

Kevin Whiteford is running for State Representative in the 38<sup>th</sup> District and spoke regarding his campaign.

Dan Fox updated Council with the latest Fire District Board meeting information.

**Introduction of Ordinances:** None

**Public Hearings:** None

**Unfinished Business:** None

**New Business:**

Special Event – Saugatuck-Douglas Area Business Association “Erin-Go-Bark” Parade:

The Saugatuck-Douglas Area Business Association (SDABA) completed a special event application for a St. Patrick’s Day parade event to be held on Saturday, March 12, 2022. The parade is set to run from 1:00 PM to 1:30 PM, with line-up starting at 12:30 PM.

*Motion by Leo, second by Stanton to approve the special event request for SDABA’s Erin-Go-Bark St. Patrick’s Day parade on Saturday, March 12<sup>th</sup>. Motion carried unanimously by voice vote.*

Signage Request – Saugatuck Center for the Arts “Mountainfilm on Tour”:

The Saugatuck Center for the Arts is requesting that a banner advertising the Mountainfilm on Tour be placed under the Saugatuck Palette sign for fifteen (15) days prior to the event. The film festival runs from March 25<sup>th</sup> to the 26<sup>th</sup>, with film screenings held at the Saugatuck Center for the Arts. The Saugatuck Center for the Arts is also requesting temporary yard signs to be displayed within the right-of-way. This request can be administratively approved, as listed in Section 150.30(H) of the City Code.

*Motion by Trester, second by Leo to approve the signage request from the Saugatuck Center for the Arts to place a banner under the Saugatuck Palette sign to advertise the Mountainfilm on tour. Motion carried unanimously by voice vote.*

Resolution 220228-A – 2023 GMC Sierra 3500 Purchase for FY 2022-2023:

The City DPW requested to purchase a 2023 GMC Sierra 3500HD regular cab 4x4 8’ bed pickup truck along with a Tommy Gate. If approved, the proposed vehicle will be purchased through the State of Michigan’s MiDeal program, which is a competitive bid process. The MiDeal program represents a discount from MSRP for governmental units in the program.

*Motion by Gardner, second by Stanton to approve Resolution No. 220228-A as presented and purchase a 2023 GMC Sierra 3500HD Regular Cab 4x4 pickup truck with a Tommy Gate in the amount not to exceed \$42,000 through the competitively bid State of Michigan MiDeal program. Motion carried unanimously by roll call vote.*

Resolution 220228-B – Dump Truck Purchase for FY 2022-2023:

The City DPW requested to purchase a new Dump Truck. The proposed purchase will replace the 2009 International dump truck. If approved the truck chassis and specialized equipment would be purchased through the State of Michigan’s MiDeal program. This program is a competitive bid process. This vehicle is necessary in order for the Department of Public Works to adequately perform many necessary public services including snow plowing and brush and leaf removal.



*Motion by Leo, second by Gardner to approve Resolution No. 220228-B purchasing a 2023 International HV607 chassis augmented with specialized equipment in the amount of \$170,144.21. Motion carried unanimously by roll call vote.*

**Resolution 220228-C – Dump Truck Accessories for FY 2021-2022:**

The City DPW requested to purchase a new Salt Spreader & Trip Plow. This proposed purchase will replace the 2011 Monroe MSV Slide in V Box Salt Spreader & replace a very elderly Root Spring front snowplow. If approved, the specialized equipment would be purchased through the State of Michigan’s MiDeal program. This program is a competitive bid process. This equipment is necessary in order for the Department of Public Works to adequately perform many necessary public services including snow plowing and spreading road salt.

*Motion by Stanton, second by Gardner to approve Resolution No. 220228-C purchasing a Monroe MCV Slide in V Box material spreader & one (1) Monroe MPFA-39 one-way, fixed angle, full-trip snowplow for \$31,203.00 through the State of Michigan MiDeal program.*

**Public Comments:** None

**Communications:** None

**Boards, Commissions & Committee Reports:**

Councilmember Bekken updated Council on the Kalamazoo Lake Sewer and Water Authority Board.

Councilmember Stanton noted the Historic District Commission is meeting to review the Wicks Park Bar & Grille expansion request.

**Council Comments:**

Councilmember Gardner spoke about the Verizon Small Cell and if other locations could potentially be looked at during Verizon’s next visit, one being on top of City Hall. He suggested the idea of holding a job fair in the community. Lastly, he asked Mayor Lewis for an update on the City Manager’s performance evaluation.

**Mayor’s Comments:**

Mayor Lewis thanked everyone in the audience tonight for attending the meeting and noted prayer for peace in our world.

**Adjourn:**

Mayor Lewis adjourned the meeting at 7:38 p.m. *Motion by Trester, second by Stanton to adjourn. Motion carried by voice vote.*

Respectfully Submitted,

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Jamie Wolters  
City Clerk



**CITY COUNCIL WORKSHOP –  
PUBLIC INPUT MEETING *PROPOSED MINUTES*  
SAUGATUCK, MICHIGAN, March 9, 2022 – 3:00 pm**

The City Council met for a workshop meeting at 3:00 p.m. at City Hall, 102 Butler St., Saugatuck, MI 49453.

**1. Call to Order & Roll Call:**

The meeting was called to order by Mayor Lewis at 3:00 p.m.

**Present:** Mayor Lewis, Mayor Pro-Tem Dean, Council members Bekken, Gardner, Leo, and Trester

**Absent:** Council member Stanton

**Others Present:** City Manager Heise & Project Coordinator/Deputy Clerk White

City Manager Heise gave a general background on the progress of the Blue Star trail project and the two grants that the City of Saugatuck is pursuing: the Transportation Alternative Program (TAP) grant and the Michigan Natural Resources Trust Fund (MNRTF) grant. The public input session for March 9, 2022 is for the MNRTF grant.

Council member Leo echoed that the MNRTF grant is the second of two grants the City of Saugatuck is pursuing for the trail project.

**2. Guest Speaker:**

**A. C2AE Presentation and Overview of Proposed Blue Star Non-Motorized Trail:**

Roger Marks and Rusti Owens of C2AE appeared via Zoom. Roger Marks provided a brief overview of the proposed Blue Star non-motorized trail project. Marks reviewed each of the four trail segments.

Mayor Lewis clarifies that for the MNRTF grant, the City of Saugatuck does not need to ante up any more money for this project.

**3. Public Input Session:**

Barbara Lucier (resident) noted how pleased she is with the progress of the trail project. John Mellein (non-resident) noted how pleased he is with the development and progress of the trail.

Patricia Gifford (part-time resident) noted how proud she is of the trail progress and would appreciate the extension and connection of the trail.

Dick Waskin (non-resident) thanked City Council for the work and collaboration with the Tri-Community Non-Motorized Trail Committee. He noted support for the grant and the trail.

**4. General Public Comment:**

Council member Leo thanked the staff of the Tri-Community Non-Motorized Trail Committee for their efforts behind the scenes and their collaboration and cooperation. She appreciated the level of support from the community.

Council member Bekken asked C2AE to provide a timeline for the MNRTF grant. Marks of C2AE stated that the City would have an understanding of whether they received the grant by August of 2022.

Council member Leo clarified that the City should receive a notice about the MDOT TAP grant within the next month or two. Marks confirmed that that was correct.

Council member Gardner looked for clarification on whether the grant dollars proposed were the best-case scenario in terms of award amount. Marks confirmed that that was correct.

Council member Bekken asked about the timeline of the project in terms of getting the grant money and the design phase. Marks stated that receipt of funds would occur in 2023 and then the Tri-Communities could move into the design phase. Municipalities would have about 2-3 years to spend the funds.

Council member Leo noted that the Tri-Communities would engage with the community in the design phase.

Council member Lewis confirmed that the C2AE engineers would be working with the Tri-Communities in the design phase.

**5. Adjournment:** A motion was made by Mayor Lewis, 2<sup>nd</sup> by Council member Trester, to adjourn at 3:15 p.m. Upon voice vote, the motion carried 6-0.

Respectfully Submitted,

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Kate White  
Project Coordinator & Deputy Clerk

03/08/2022 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 02/01/2022 - 03/01/2022				
Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED CASH				
02/04/2022	DD5329(A)	BOUWMAN, CHAD	PAYROLL	1,049.50
02/04/2022	DD5330(A)	HARDY, CODY	PAYROLL	1,038.89
02/04/2022	DD5331(A)	HEISE, RYAN	PAYROLL	3,021.21
02/04/2022	DD5332(A)	HERBERT, SCOTT	PAYROLL	1,634.14
02/04/2022	DD5333(A)	KERRIDGE, ADAM	PAYROLL	1,162.80
02/04/2022	DD5334(A)	MARTIN, DANNY	PAYROLL	691.21
02/04/2022	DD5335(A)	OSMAN, CINDY	PAYROLL	2,346.18
02/04/2022	DD5336(A)	STANISLAWSKI, PETER	PAYROLL	1,336.39
02/04/2022	DD5337(A)	WENDT, MICHAEL	PAYROLL	1,430.19
02/04/2022	DD5338(A)	WHITE, KATHERINE	PAYROLL	1,454.22
02/04/2022	DD5339(A)	WOLTERS, JAMIE	PAYROLL	1,630.66
02/04/2022	EFT1515(E)	ALERUS	PAYROLL	2,964.90
02/04/2022	EFT1516(E)	EXPERT PAY	PAYROLL	487.13
02/04/2022	EFT1517(E)	MERS HYBRID	PAYROLL	1,742.41
02/04/2022	EFT1518(E)	FEDERAL TAX DEPOSIT	PAYROLL	5,293.32
02/14/2022	16891	BREWER'S CITY DOCK INC.	ICE CONTROL SAND	535.03
02/14/2022	16892	CARELTON EQUIPMENT	PARTS	9.91
02/14/2022	16893	GATES ELECTRIC INC	HOLIDAY TREE	195.00
02/14/2022	16894	GIL- ROY'S HARDWARE	SUPPLIES	107.98
02/14/2022	16895	MCKELLIPS PLUMBING INC	CITY HALL	120.00
02/14/2022	16896	OVERISEL LUMBER COMPANY	SUPPLIES PICNIC TABLES	957.52
02/14/2022	16897	PETTY CASH	SUPPLIES	20.13
02/14/2022	16898	PIVOT POINT PARTNERS LLC	ASSESSING SOFTWARE	403.20
02/14/2022	16900	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	369,265.29
02/14/2022	16901	SOUTHWEST TRANSPORT CO	CAMPBELL ROAD	42,856.22
02/14/2022	16902	STANDARD INSURANCE COMPANY	INSURANCE	392.35
02/14/2022	3876(E)	AT&T MOBILITY	CELL PHONES	92.17
02/14/2022	3877(E)	CAPITAL ONE	ROAD SALT & REPAIRS	677.93
02/14/2022	3878(E)	CONSUMERS ENERGY	ELECTRIC	3,605.80
02/14/2022	3879(E)	FIRST BANK CARD	DPW	1,774.55
02/14/2022	3880(E)	FRONTIER	OVAL BEACH	62.79
02/14/2022	3882(E)	JOHN DEERE FINANCIAL	SAFETY EQUIPMENT	334.90
02/14/2022	3883(E)	KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	973.62
02/14/2022	3884(E)	MERCHANTS BANCARD NETWORK	BANK FEES	76.51
02/14/2022	3885(E)	MICHIGAN GAS UTILITIES	BUTLER STREET TOILETS	192.17
02/14/2022	3886(E)	MICHIGAN GAS UTILITIES	DPW GARAGE	490.94
02/14/2022	3887(E)	MICHIGAN GAS UTILITIES	CITY HALL	133.99
02/14/2022	3888(E)	PRIORITY HEALTH	HEALTH INSURANCE	9,745.63
02/14/2022	3889(E)	SHELL	GASOLINE & DIESEL	977.83
02/14/2022	3890(E)	VALLEY CITY LINEN INC	SHOP TOWELS	85.70
02/14/2022	3891(E)	XEROX FINANCIAL SERVICES	COPIER LEASE	481.54

03/08/2022 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 02/01/2022 - 03/01/2022				
Check Date	Check	Vendor Name	Description	Amount
02/14/2022	3892(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	79,723.52
02/14/2022	3893(A)	ASSESSING SOLUTIONS INC	ASSESSING SERVICES	2,500.00
02/14/2022	3894(A)	CERTASITE LLC	ALARM MONITORING	747.70
02/14/2022	3895(A)	DETROIT SALT COMPANY	ROAD BULK SALT	7,196.04
02/14/2022	3896(A)	E DOWD CRANE SERVICE LLC	TREE SERVICE	8,040.00
02/14/2022	3897(A)	FAHEY SCHULTZ BURZYCH RHODES	LEGAL ZBA DUNE RIDGE	40,823.58
02/14/2022	3898(A)	FLEIS & VANDENBRINK ENGINEERING INC	BRIDGE ST WATER	12,858.39
02/14/2022	3899(A)	INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	20,810.60
02/14/2022	3900(A)	K&R TRUCK SALES INC	TIRE REPAIR	597.30
02/14/2022	3901(A)	LORRIE PASTOOR	CLEANING SERVICES	50.00
02/14/2022	3902(A)	MICHIGAN OFFICE SOLUTIONS	COPIER USE	166.90
02/14/2022	3903(A)	SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	34,711.93
02/14/2022	3904(A)	SAUGATUCK FIRE	RENTAL INSPECTIONS	95,478.95
02/14/2022	3905(A)	SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	2,199.00
02/14/2022	3906(A)	SMART BUSINESS SOURCE LLC	SUPPLIES	215.87
02/14/2022	3907(A)	TRUCK & TRAILER SPECIALTIES	REPAIRS	109.84
02/14/2022	16899	PRINTING SYSTEMS, INC.	SUPPLIES	164.11
02/14/2022	3881(E)	FRONTIER	DPW GARAGE	187.48
02/18/2022	DD5340(A)	BOUWMAN, CHAD	PAYROLL	1,078.88
02/18/2022	DD5341(A)	BROEKER, ANN	PAYROLL	25.42
02/18/2022	DD5342(A)	HARDY, CODY	PAYROLL	1,089.50
02/18/2022	DD5343(A)	HEISE, RYAN	PAYROLL	3,021.21
02/18/2022	DD5344(A)	HERBERT, SCOTT	PAYROLL	1,699.14
02/18/2022	DD5345(A)	KERRIDGE, ADAM	PAYROLL	1,719.25
02/18/2022	DD5346(A)	MARTIN, DANNY	PAYROLL	861.01
02/18/2022	DD5347(A)	OSMAN, CINDY	PAYROLL	1,411.17
02/18/2022	DD5348(A)	STANISLAWSKI, PETER	PAYROLL	1,336.39
02/18/2022	DD5349(A)	WENDT, MICHAEL	PAYROLL	1,607.20
02/18/2022	DD5350(A)	WHITE, KATHERINE	PAYROLL	1,454.21
02/18/2022	DD5351(A)	WOLTERS, JAMIE	PAYROLL	1,550.64
02/18/2022	EFT1519(E)	ALERUS	PAYROLL	2,978.62
02/18/2022	EFT1520(E)	EXPERT PAY	PAYROLL	487.13
02/18/2022	EFT1521(E)	MERS HYBRID	PAYROLL	1,752.69
02/18/2022	EFT1522(E)	FEDERAL TAX DEPOSIT	PAYROLL	5,527.19
02/18/2022	EFT1523(E)	MERS	PAYROLL	3,890.23
02/18/2022	EFT1524(E)	MI DEPT OF TREASURY	PAYROLL	1,781.04
02/21/2022	16903	SAUGATUCK PUBLIC SCHOOLS	OVAL BEACH SIGN	600.00
02/28/2022	3908(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	65,543.48
02/28/2022	3909(A)	BARBER FORD INC	SHERIFF VEHICLE MIRROR	386.93
02/28/2022	3910(A)	DETROIT SALT COMPANY	ROAD BULK SALT	10,455.48
02/28/2022	3911(A)	E DOWD CRANE SERVICE LLC	TREE SERVICE	4,080.00
02/28/2022	3912(A)	FASTENAL	SUPPLIES BOLTS	624.19
02/28/2022	3913(A)	INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	14,953.31

03/08/2022 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 02/01/2022 - 03/01/2022				
Check Date	Check	Vendor Name	Description	Amount
02/28/2022	3914(A)	LORRIE PASTOOR	CLEANING SERVICES	100.00
02/28/2022	3915(A)	OTTAWA AREA INTERMEDIATE SCHOOL D	PROPERTY TAXES	4,889.81
02/28/2022	3916(A)	PURITY CYLINDER GASES INC	WELDER	4,819.74
02/28/2022	3917(A)	SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	24,942.05
02/28/2022	3918(A)	SAUGATUCK FIRE	PROPERTY TAXES	69,234.12
02/28/2022	3919(A)	SHORELINE TECHNOLOGY SOLUTIONS	COPIER SET UP	93.75
02/28/2022	3920(A)	SISTERS IN INK	UNIFORMS	886.48
02/28/2022	3921(A)	TRUCK & TRAILER SPECIALTIES	SNOW PLOW CUTTING EDGES	594.09
02/28/2022	3929(E)	NET2PHONE INC	TELEPHONES	175.90
02/28/2022	3922(E)	COMCAST	TELEPHONE & INTERNET	153.67
02/28/2022	3923(E)	FRONTIER	DPW GARAGE	183.81
02/28/2022	3924(E)	FRONTIER	OVAL BEACH	62.13
02/28/2022	3925(E)	MERS	RETIREMENT	4,500.00
02/28/2022	3926(E)	MICHIGAN GAS UTILITIES	DPW GARAGE	583.07
02/28/2022	3927(E)	MICHIGAN GAS UTILITIES	BUTLER STREET TOILETS	180.14
02/28/2022	3928(E)	MICHIGAN GAS UTILITIES	CITY HALL	175.06
02/28/2022	3930(E)	PRIORITY HEALTH	HEALTH INSURANCE	9,426.37
02/28/2022	16904	BEST ONE FLEET SERVICE	LOADER TIRE REPAIR	203.57
02/28/2022	16905	CUSTOM DESIGN WORKS	SNOW PLOW MATERIAL	200.00
02/28/2022	16906	D & L TRUCK & TRAILER LLC	SNOW PLOW REPAIR #1	598.95
02/28/2022	16907	GATES ELECTRIC INC	COUGHLIN PARK STERNBERGS TO LED'S	1,697.67
02/28/2022	16908	IHLE AUTO PARTS	SUPPLIES	564.04
02/28/2022	16909	MAJOR BRANDS OIL CO.	OIL'S	1,061.91
02/28/2022	16910	PETTY CASH	TRAINING	20.00
02/28/2022	16911	SAUGATUCK DRUG	SUPPLIES	25.28
02/28/2022	16912	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	260,530.52
02/28/2022	16913	STANDARD INSURANCE COMPANY	INSURANCE	392.35
Total of 111 Checks:				1,284,641.85
Less 0 Void Checks:				0.00
Total of 111 Disbursements:				1,284,641.85

Vendor Name	Description	Amount
1. ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT	420.76
2. ALLEGAN COUNTY SHERIFF	OIL CHANGE S2	33.93
	SHERIFF CONTRACT	26,100.28
	TOTAL	26,134.21
3. ALLEGAN COUNTY TREASURER	DRAINS AT LARGE	917.95
	PROPERTY TAXES	2,751.68
	TOTAL	3,669.63
4. ASSESSING SOLUTIONS INC	ASSESSING SERVICES	2,500.00
5. BELL EQUIPMENT CO	STREET SWEEPER MAINTENANCE	2,995.10
6. CAPITAL ONE	SUPPLIES	13.48
7. CERTASITE LLC	ALARM MONITORING	480.00
8. COMMERCIAL RECORD	PRINTING	294.00
9. CONSUMERS ENERGY	ELECTRIC	3,203.29
10. DISABILITY NETWORK/ LAKESHORE	BLUE STAR TRAIL	240.00
11. DUNESVIEW KWIK SHOP INC	GASOLINE & DIESEL	2,459.65
12. ELHART GMC	PAINT	23.41
13. FAHEY SCHULTZ BURZYCH RHODES	LEGAL FEES GENERAL	4,349.00
	ZBA LEGAL FEES	639.00
	LEGAL FEES SEWER	126.00
	LEGAL FEES LAWSUIT	41,887.00
	LEGAL FEES ZBA APPEAL	1,700.00
	TOTAL	48,701.00
14. FIRST BANK CARD	TRAINING, PARKS & SUPPLIES	2,357.20
15. FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING FEES	565.50
	CAMPBELL ROAD	7,740.00
	BRIDGE ST WATER EXT	2,627.75
	TOTAL	10,933.25
16. GLOBAL EQUIPMENT COMPANY	DPW LOCKERS	673.69
17. HOLLAND TRAILER SALES	TRAILER TIRES	516.00
18. IHLE AUTO PARTS	PARTS & REPAIRS	238.41
19. INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	405.73
20. JOHN DEERE FINANCIAL	PARTS	82.37
21. LAMB INDUSTRIAL SUPPLY	SUPPLIES	208.02
22. MERCHANTS BANCARD NETWORK	BANK FEES	52.53
23. MICHIGAN CAT		

Vendor Name	Description	Amount
24. MICHIGAN MUNICIPAL LEAGUE	WHEEL LOADER REPAIR	2,830.03
25. OTTAWA AREA INTERMEDIATE	PROJECT COOR. AD	37.00
	SCHOOL DIS	
	PROPERTY TAXES	162.36
26. OVERISEL LUMBER COMPANY	SUPPLIES	638.09
27. PETTY CASH	BAND SAW	100.00
28. SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	676.73
29. SAUGATUCK FIRE	PROPERTY TAXES	1,896.14
	SHORT TERM RENTAL INSPECTIONS	1,600.00
	TOTAL	3,496.14
30. SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	11,464.73
31. SAUGATUCK TOWNSHIP	TRAINING	53.50
32. SHELL	GASOLINE & DIESEL	1,053.52
33. SHIVER ME TIMBERS	STUMP REMOVALS	1,608.50
34. SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	1,126.00
35. SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES	52.59
36. STINGERS PEST CONTROL	PEST CONTROL	92.00
37. SUPERIOR ASPHALT INC	COLD PATCH ASPHALAT	140.00
38. VALLEY CITY LINEN INC	SHOP TOWELS	56.95
39. WEDEVEN BROS	TICKET BOOTH REPAIR	5,594.00
40. XEROX FINANCIAL SERVICES	COPIER LEASE	481.54
TOTAL - ALL VENDORS		136,265.41
<b>FUND TOTALS:</b>		
Fund 101 - GENERAL FUND		98,653.41
Fund 202 - MAJOR STREETS		7,820.00
Fund 203 - LOCAL STREETS		60.00
Fund 661 - MOTOR POOL FUND		12,339.93
Fund 701 - CURRENT TAX FUND		17,357.37
Fund 715 - ROSE GARDEN		34.70





## **City Managers Report –Highlights March 14<sup>th</sup>, 2022**

### **A Note:**

Your March 9<sup>th</sup> and 14<sup>th</sup> agendas are exciting, and in my opinion encapsulates Saugatuck well. We have discussions about solid waste and recycling which speaks to environmental stewardship and sustainability. We've begun discussions about invasive species treatment in partnership with Ox-Bow, which speaks to environmental stewardship and strengthening relationships with community partners. We have a proposed public art installation from Saugatuck Center for the Arts, speaking to philanthropy, community partnerships and furthering our brand as the art coast. Resolution for Blue Star non-motorized trail, representing health, environment, and eco-tourism. Finally, street-end licenses which facilitate public access to the boardwalk and water. Well done.

### **New! Council Training to be Scheduled in March**

Attorney Chris Patterson will provide Council training 101 with a focus on Open Meeting Laws and a discussion on the Council-Manager form of Government. This will be a tri-community effort and considerations for inviting public should space allow. Tentative date set for March 23<sup>rd</sup>, 6 PM at the Saugatuck Center for the Arts.

### **New! Uniform Parade Routes and Safety Protocol**

City staff has been working with the Fire and Sheriff's Department to develop standard parade routes which incorporate safety protocols. Staff will present a narrative on the routes and new parade route forms at the March 23<sup>rd</sup> meeting.

### **City Staff Meet With Saugatuck Center for the Arts (SCA) and Friends Regarding Public Art in Coghlin Park**

City staff had a productive meeting with the SCA regarding their proposed art installation. Staff will be assisting the SCA in addressing concerns and presenting their final ask to Council in March. Recommendation for approval on your agenda.

### **Bridge Street Utilities - Some owners have requested sewer as well**

There is a new home being constructed on Bridge Street along the Kalamazoo River, west of Blue Star HWY. City ordinances require a connection to the water system. City staff is reviewing extending water services in cooperation with engineering and in partnership with the Kalamazoo Lake Water and Sewer Authority (KLWSA). Special assessment methodologies will be reviewed and presented to Council. Meeting being scheduled with property owners to

review process. Bid documents are being created. Supply chain issues for water infrastructure are predicted. Exploring easements through title work in the area.

### **KLSWA Agreement**

Discussions underway with KLSWA. KLSWA prefers to being with negotiating the asset management plan for sewer and use that as a roadmap for the water agreement. Legal counsel has been engaged and I will likely recommend that the City enter into a limited contract with a separate engineer to review agreement ((Fleis & VandenBrink (F&V) also provides services to KLSWSA)). This is a five (5) party agreement, F&V would be placed in a difficult to highlight any deficiencies in the agreement, should they exist; F&V has been notified.

### **Traffic Light Study by Allegan County Road Commission for Blue Star Highway**

Allegan County will wait for City Council's direction on the potential placement for traffic light. Study linked to website under *2022 Council Meeting Information*.

### **Oval Beach Staffing and operations**

Staff retention/recruitment will be a priority over the winter months. Staff to connect and visit with regional high schools.

### **Blue Star Trail Update**

Transportation Alternatives Program grant has been submitted. Staff working with engineers to submit the State Stewardship Grant... due on April 1<sup>st</sup>. A public meeting regarding the Blue Star Trail specific to the Stewardship Grant was conducted. On your March 14<sup>th</sup> agenda.

### **Road resurfacing (and utility) projects**

**Campbell Road** – A slow going project, glad we started when we did. Water main has been installed and testing is complete. Water service replacement is underway. Jon Moxey of Fleis & VandenBrink will be reaching out to property owners or their designated local representatives to begin coordinating water service work.

**Butler/Hoffman Street sanitary project-** Phase one (1) of the project went very well. Final asphalt work will commence in the spring.

**Maple Street-** Spring '22 project. Engineering proposal received. Project plans shared with the Township; however, they are not prepared to proceed in the coming year according to the Township Engineer and previous Administrator. Maple street requires resurfacing. There are three infrastructure improvement projects that should coincide with the repairs, which include:

- Elevating Maple Street at the intersection of North Street, including the potential for adding culverts.
- Stormwater Improvements at Maple and Mason Street, addressing a resident concern that increased water runoff is causing erosion issues in an adjacent creek.
- Water service investigation and replacement.

The Township has determined that they do not receive and ACT 51 funds for Maple Street and that they are not responsible for road maintenance. Their Responsibility would be specific to shared water service.

Proposals have been received and will be presented in early April for consideration. It's likely that I will be recommending that the stormwater improvements at Maple and Mason, and temporary elevations be made at North St. and Mason, along with a temporary resurfacing for all of Maple. I'd recommend waiting for a total road repair (milling and resurfacing) with water service replacement when state funding becomes available.

### **Dune Ridge Waterfront Update**

A Motion for Summary Disposition seeking dismissal of all individually named defendants in Dune Ridge SA, LP v. City of Saugatuck et al, Case No. 21-64709-CZ, was GRANTED by the Honorable Allegan County Circuit Court Judge Roberts A. Kengis, following oral argument heard on March 7, 2022.

The individually named defendants were: Ken Trester, Jeff Spangler, Bill Hess, Mark Bekken, Jane Verplank, Barry Johnson, and Chris Peterson, all of whom were Saugatuck City Councilmembers at the time a Land Swap Agreement was executed between the City and Dune Ridge, a local developer. Mr. Trester was also the City Mayor. Monica Nagle, also a named defendant, was the City Clerk who signed the Land Swap Agreement.

Dune Ridge and the City dispute certain provisions of the Land Swap Agreement that relate to its claimed right to use property adjacent to the Saugatuck Chain Ferry for houseboats and the erection of a privacy screen. In its Circuit Court complaint, Dune Ridge named not only the City, but also the above persons as additional defendants. By its action, Judge Kengis ruled that Dune Ridge could not sue these individuals directly, and that Dune Ridge is limited to proceeding against the City alone.

As a result, the City is now the only remaining defendant in the litigation, and it will continue its efforts to achieve a favorable result.

### **Milfoil update**

Staff will bring recommendation on treatment and billing methodology. Staff has been on contact with legal counsel on various options.

### **AT&T & Verizon Cellular Facilities**

Staff had a very productive meeting with AT&T and engineers, along with the emergency services and a representative from the Mt. Baldhead Radar Tower group.

Two (2) of the three (3) Verizon permits for small cell technology are on the agenda. More details to be worked out on third location near City Hall, please anticipate on this to be placed on future agenda.

### **City Hall Office Space**

Staff has prepared an RFP for architectural services for interior renovations and will request that selected Architect work with Herman Miller's design team. Staff will present plans as they begin to develop. Staff will be putting together a advisory team to assist with reviewing the project.

Exterior repairs are also needed.



### **Treasurer Report**

Below is a summary of the administrative work done within the Treasurer's Office since the last Council meeting on 2/28/2022:

- Paid routine bills
- Completed and disseminated bi-weekly payroll
- Sent out Assessor notices



## **Planning & Zoning Report**

Below is a summary of the administrative work done within the Planning and Zoning Office since the last Council meeting on 2/28/2022:

### **1. Planning Commission:**

- a. Met with Lynee Wells (Township) and Nick Wiker (Douglas) March 1, 2022 to start to plan for the Master Planning process.
- b. No Planning Commission meeting.

### **2. Historic District Commission: March 3, 2022**

- a. 449 Water Street – Wicks Bar and Grille remodel/addition - approved

### **3. Zoning Board of Appeals**

- a. No meeting (received two applications for the April meeting)

### **4. Other:**

- a. Street cut application for 40 Butler completed water taps March 8, 2022
- b. Met with Fred Low on new small cell pole at 44 Water Street - ongoing.
- c. Stop work order for 449 Water Street (121 Mary Street) removed window before HDC approval. (February 24, 2022)
- d. Removed stop work order – 121 Mary Street (March 4, 2022)



### **Department of Public Works Report**

Below is a summary of notable activities carried out by the Department of Public Works staff since the last Council meeting on 2/28/2022:

- Replaced the roof of the Oval Beach ticket booth
- Filled potholes throughout the City
- Cleaned up debris from winter activities (e.g. sod from plowing)
- Filled vacant position for full-time Equipment Operator/Maintenance Worker



### **Allegan County Sheriff Report**

Below is a summary of the notable activities carried out by the Allegan County Sheriff's Deputies since the last Council meeting on 2/28/2022:

- Officers attended the Ottawa Area Safe Schools program this week. The topic of the program is reunification for students/parents and the logistics that go along with reunification.
- Deputy Kruthoff and one Saugatuck school official is signed up to go to the Strategos International training, which is hosted in Allegan County in April. The Allegan Safe Schools Network is hosting the class along with the Allegan Area Educational Service Agency. Funding for the class is provided by Regional Homeland Security funds.



**City of Saugatuck  
Status Report of Engineering Activities  
March 10, 2022**

General Consultation

- Water Street Sidewalk: Sidewalk design is complete. We worked through details with the fire department related to the fire dock connection. **Once discussions have been had with affected property owners, we are ready to get quotes and move toward construction any time.**
- High School Improvements: The water main permit application has been submitted.
- Water Street Water Services: We reviewed options for the water services at 403-449 Water Street (4 properties on a shared service that appears to run under several of the buildings) **and are awaiting direction to move forward.**
- The Butler Improvements: Domestic and fire suppression water service taps are complete. Work on the structure is ongoing. Road restoration will be completed for Butler Street once asphalt plants open for the season.

Campbell Road Improvements

- Water main installation is complete and tested. Samples for bacteriological testing are being drawn today.
- Water service replacement is anticipated to begin the week of 3/14/22. A subcontractor will be on site to help with service installation work.
- Roadway improvements are still scheduled for April/May, 2022.
- The construction engineering budget was set up for 12 weeks, anticipating a winter shutdown January through March. The water main installation took much longer than anticipated, and it doesn't appear that there will be a shutdown. We stretched our original 12-week budget by reducing hours and sharing duties with the Butler Street project, but the total construction period could be as long as 30 weeks (less a few weeks for weather and holiday time) if the contractor works straight through to the May 26 substantial completion date. **A proposal with an amended budget has been prepared and is pending approval from each City for their share.**

Butler Street Sanitary Sewer Improvements

- 2021 work is complete. The road is a combination of milled concrete and asphalt millings – the DPW is maintaining the surface as practical over the winter.
- 314 and 318 are now connected to the new sewer. 317 and 325 have laterals extended to the right of way line to be used if and when they are needed.
- In April/May 2022, millings will be removed and asphalt pavement will be replaced, along with pavement markings. Paving work is tentatively scheduled for April 12.
- **Prepared a cost estimate for resurfacing the remainder of the block through the Main Street intersection (~\$30,000) pending City direction.**

Bridge Street Water Main Extension

- Prepared cost estimates for options discussed at our meeting with property owners and City staff on February 15. Title work to search for existing easements between Bridge Street and Maple Street is expected to come back any time. That will help make decisions for the final scope of the project.

- Depending on the final project scope and timeframe for completing design, we anticipate bidding and permitting will take place in April with construction in late spring or early summer, depending on the availability of water main materials.
- City staff is working on a special assessment process for the project and future similar extensions.

### Maple Street Improvements

- The original vision for this project included 4 parts: (1) water main (and service) replacement from Blue Star Highway to south of North Street; (2) drainage improvements at Mason Street; (3) crush, shape and resurface from Blue Star Highway to south of North Street; and (4) reconstruct the failing portion of Maple Street near North Street (raise alignment, improve base, etc.).
- The Township has questioned the urgency of the water main replacement. We have prepared a revised proposal for the portions of the project that only impact the City: (1) drainage improvements at Mason Street; (2) reconstruct the failing portion of Maple Street near North Street (raise alignment, improve base, etc.); and (3) apply a slurry seal or similar treatment as a temporary measure to improve the roadway while funding can be budgeted/secured for water main replacement. **We are ready to begin design work upon approval.**



## City Council Agenda Item Report

**FROM:** Ryan Heise  
**MEETING DATE:** March 8<sup>th</sup>, 2022  
**SUBJECT:** Hemlock Woolly Adelgid (HWA) Treatment

### **DESCRIPTION:**

Council will be receiving a presentation/education about the hwa from a Ms. Keely Dunham-Adkins, employee of the West Michigan Conservation Network at your Council workshop (3-9-22).

From Michigan.Gov - [https://www.michigan.gov/invasives/0,5664,7-324-68002\\_71241-367635--,00.html](https://www.michigan.gov/invasives/0,5664,7-324-68002_71241-367635--,00.html)

In short, *Michigan is home to an estimated 170 million eastern hemlock trees which provide important habitat and protect against erosion along rivers and streams. The hemlock woolly adelgid (hwa) sucks sap from hemlock needles, killing needles, shoots and branches. Infested hemlocks become less vigorous and may turn grayish-green. Left untreated, hemlock woolly adelgid can cause tree death in 4-10 years.* The hwa is present in the City of Saugatuck and surrounding areas. City staff has received numerous requests from various stakeholders to begin treating the Hemlocks on public grounds and providing education and resources for private property owners to do the same.

City staff was recently contacted by Ox-Bow School of Art and Artists' Residency with a request to be co-grantor for the survey and treatment of Tallmadge Woods. The requests contains two components; a financial ask and permission to allow contractors to access the property for surveying and treatment.

The financial ask- originally was presented at \$12,500... roughly a 1/3 of the total cost. However, out a concern of public bid thresholds, I've communicated that I would recommend \$9,500.00 to Council. Ox-Bow seems appreciative of any contribution.

The property access agreement (landowner agreement)- this has been reviewed by legal, and staff will address any concerns or exposure that the city may have.

Ox-Bow has demonstrated great environmental stewardship and leadership by initiating this program. Participating in the survey and treatment of Tallmadge Woods is of benefit to our natural environment and strengthens our partnership with Ox-Bow.

### **BUDGET ACTION REQUIRED:**

Yes, use of general funds and a budget adjustment. \$9,500.00

### **COMMITTEE/COMMISSION REVIEW:**

N/A

### **LEGAL REVIEW:**

Yes.

**SAMPLE MOTION:**

Approve the landowner agreement form for survey and treatment of hemlock woolly adelgid (hwa) with the Ottawa Conservation District subject to staff and attorney review and approval.

Approve contributing \$9,500.00 for the survey and treatment of hwa within Tallmadge Woods, within City limits.

## LANDOWNER AGREEMENT FORM FOR SURVEY AND TREATMENT OF HEMLOCK WOOLLY ADELGID (HWA)

This Agreement is made this 11th February, 2022, by and between the Ottawa Conservation District, ("OCD") And VillageCity of Saugatuck ("Customer") whose address is Rupprecht Way (Parcel #) # 20-004-012-00 (the "Property") and is as follows:

### 1. Engagement.

a. Customer engages in agreement with OCD to survey for the presence of hemlock woolly adelgid (HWA) as well as treat hemlock trees infested with or in the vicinity of HWA. OCD will be in possession of a State of Michigan Pesticide Application Business License and all applicators will be properly certified with the State of Michigan to apply pesticides for the treatment of HWA.

### 2. Services.

~~a.~~ OCD will survey for the presence of HWA as well as treat hemlock trees infested with or in the vicinity of HWA. ~~b.~~

~~a.b.~~ OCD will treat hemlock trees within our work plan to address HWA infestation using Dinotefuran and/or Imidacloprid through either trunk injection or basal trunk sprays. Insecticides will be applied according to manufacturer's directions for use or application and Michigan laws.

~~b.c.~~ OCD will document the amount of insecticide used on the property. Such property shall only be the property under the ownership and control of the City. OCD shall operate consistent with industry practices to mitigate against any insecticides entering adjacent non-City owned and controlled property.

~~c.d.~~ OCD will provide all equipment and insecticides necessary to complete the work.

~~d.e.~~ OCD will provide all required documentation and paperwork and will do this through to be supplied by hard copy or email.

### 3. Term.

The term of this contract runs through December 31, 2023 unless extended by the parties due to weather or other circumstances. Either party may terminate this Agreement by giving five (5) days written notice to the other party. Customer is responsible for notifying OCD fifteen (15) days before the legal transfer of property deed or before they no longer have the requisite authority to permit the OCD to perform the services.

### 4. Payment.

Customer shall pay OCD no more than \$32,500.00 ("Listed Price") for its services. The actual cost will not exceed the ~~listed price~~ Listed Price, but will be billed at the actual cost of treatment if costs come in below the ~~list price~~ Listed Price, as shown on invoicing detailing the time spent and materials used.

### 5. Authority of Customer and Obligations of Customer.

Customer is the owner of the property and/or has all the requisite authority to permit OCD to perform the services hereunder and to enter into this Agreement. Customer shall identify any

areas that it is aware of that may be hazardous or dangerous for OCD's employees or agents. See attached list and map of identified areas.

## 6. Insurance.

- a. OCD agrees to maintain commercial general liability insurance, worker's compensation insurance on its employees, and automobile liability insurance covering its vehicles, consistent with the coverage limits required by the City. OCD shall show proof of insurance satisfying the limits upon request by the City.
- b. Customer shall maintain ~~homeowner's~~the City's applicable general liability insurance policy requirements.

## 7. Limitation of Warranties and Limitation of Liability.

OCD makes no warranties, express or implied in connection with its services rendered hereunder. OCD's liability for any damages arising hereunder shall be limited to the extent of its insurance coverage ~~or of its fee earned~~provided hereunder. OCD shall not be liable for incidental ~~or consequential~~ damages resulting from the services provided hereunder.

## 8. Indemnification.

- a. OCD shall indemnify and save harmless the Customer from ~~any and~~ all costs, claims, judgments or awards of damages (including costs and all attorney fees) arising solely out of or in any way resulting from negligent acts, errors or omissions of OCD, its employees or agents in performing this Agreement.

~~Customer shall defend and indemnify and save harmless OCD, its officers, employees and agents from any and all costs, claims, judgments or awards of damages (including costs and all attorney fees) arising solely out of or in any way resulting from negligent acts, errors or omissions of Customer, its employees or agents in performing this Agreement. This provision shall survive the termination of this Agreement.~~

## 9. General Provisions.

This Agreement represents the entire understanding and agreement between the parties with respect to the subject matter and supersedes all prior agreements or negotiations between the parties, except written proposals, email communications, or letters providing additional representations and details regarding the service that were used in conjunction with securing City Council's approval that are not otherwise inconsistent with this Agreement. This Agreement may be amended, supplemented, or changed only by an agreement in writing that makes specific reference to this Agreement or the agreement delivered pursuant to it and that is signed by the party against whom enforcement of any such amendment, supplement, or modification is sought. This Agreement shall inure to the benefit of, and be binding on, the named parties and their respective heirs, successors and assigns, but not any other person. Any provision of this Agreement which has been declared invalid or illegal shall in no way affect or invalidate any other provision. In the event either ~~of the parties~~party defaults on the performance of any of the terms of this Agreement, or either party places enforcement of this Agreement in the hands of an attorney, or files a lawsuit, each party shall pay ~~all of~~ its own attorney fees, costs and expenses. The venue for any dispute related to this Agreement shall be in ~~Ottawa~~Allegan County, Michigan.

In witness whereof, the parties have executed this Agreement on the date set forth above.

**OCD  
OTTAWA CONSERVATION DISTRICT**

By:

Keely Dunham-Adkins  
WMCISMA Coordinator  
Ottawa Conservation District  
16731 Ferris Street  
Grand Haven, MI 49417  
Phone: 616-402-9608

**CUSTOMER - Please copy this form for your records prior to returning.**

Customers Name:

Customers Signature:

Phone:

Email:

Notes to Applicators:

**HWA Treatment Costs: Ox-Bow Campus & Tallmadge Woods**

Parcel #	Address	Landowner	Estimated Inches	Estimated Trees	Survey Cost	Treatment Cost	Final Quote
20-004-014-10	3426 Rupprecht Way, Saugatuck, MI 49453	Ox Bow	100	10	\$ 100.00	\$ 125.00	\$ 225.00
20-004-014-00	3435 Rupprecht Way	Ox Bow	1000	100	\$ 500.00	\$ 1,350.00	\$ 1,850.00
20-004-012-00	Rupprecht Way	Village of Saugatuck	20500	2050	\$ 11,000.00	\$ 21,500.00	\$ 32,500.00
						Total	\$ 34,575.00





# SAVE MI HEMLOCKS

## FREQUENTLY ASKED QUESTIONS ABOUT CHEMICAL CONTROL OF HEMLOCK WOOLLY ADELGID (HWA)

### WHAT CHEMICALS CAN BE USED TO MANAGE HWA AND HOW ARE THEY APPLIED?

The most effective treatment method for control of HWA is the use of insecticides. There are two insecticides used in Michigan for HWA control – imidacloprid and dinotefuran, which are applied utilizing various methods including basal bark spray, soil drench, granule and trunk injection and are active for a few months or years. Some compounds control pests on contact by damaging the physical structure of the pest. Other compounds become active only after they are absorbed or ingested, by interfering with physical development or the reproduction ability of the pest.

To minimize the risk of impacts to non-target species, the trunk injection and basal bark application method will be utilized on your property. While dinotefuran moves much more rapidly than imidacloprid into the tree canopy, the treatment is only effective for a single year. Therefore, imidacloprid treatments will be the priority option for more long-term protection. Once a tree has received treatment, when HWA attaches itself to a hemlock tree to feed, it receives a fatal dose of the pesticide.

State and federal laws require that insecticides must be applied according to label directions. Labels direct users as to how, where, and at what rate the material must be applied. Upon request, your applicator will supply you with a copy of the label(s) for the product(s) applied.

### ARE THE INSECTICIDES TOXIC TO ANIMALS OR POLLINATORS?

The insecticides used to treat hemlocks infested with HWA are known as neonicotinoids. Neonicotinoids have been implicated in harming populations of pollinators (such as bees), but bees do not pollinate hemlock trees. Therefore, for tree species such as ash or hemlock, which are pollinated by wind (not insects), systemic insecticide treatments can be anticipated to have no impact on pollinator species. Because neonicotinoids block specific neural pathways that are more abundant in insects than birds or mammals, the insecticides are more selectively toxic to insects. In addition, the basal bark spray application method keeps the insecticides in the trees and out of the soils and groundwater. When correct procedures are followed, the risk of impacts to non-target species is negligible.

### WHY ARE INSECTICIDE TREATMENTS DONE ONLY IN THE SPRING AND FALL?

Systemic insecticides are proven as the more effective way to treat hemlock with HWA. Systemic insecticides are applied in spring and fall when the soils are moist, hemlocks are actively growing and water uptake by the trees is greatest. Optimum time for spring treatment begins when the soil thaws. Fall treatments can begin with the wetter September weather and usually end near the end of October or in early November when soil temperatures drop.

## DO THE INSECTICIDES HAVE AN IMPACT ON GROUNDWATER OR STREAMS?

The amount of insecticides applied in a treatment area has an influence on the concentration of the chemicals in streams, a fact which is carefully considered in regard to frequency and extent of applications to meet management goals while providing minimal environmental impact. By administering treatments in a coordinated effort the concentration will be well below the legal limitations.

## HOW LONG DO THE INSECTICIDES PERSIST IN THE ENVIRONMENT AFTER TREATMENT?

Exposure to light, heat and other agents in the environment cause pesticides to deteriorate. The amount of time that it takes to break down the pesticide depends on the temperature, humidity, light, moisture conditions, and other environmental factors

The use of a trunk injection application method will mitigate environmental contamination with this insecticide. Although less adsorbent to organic matter than imidacloprid, any residues leaching from a bark spray application with subsequent rainfall will bind to soil organic matter or be degraded by light on the soil surface. Even with imidacloprid's potential to persist in the soil, it has a low potential for bioaccumulation due to high photodegradation tendency (breaks down in sunlight) and high water solubility (easily dissolves in water).

## COMMON SENSE PRECAUTIONARY MEASURES, SITE PREPARATION, & EXPECTATIONS

It is important to consider site preparation and precautionary measures with any chemical control.

- **DO NOT** enter the treatment area until the time period provided by/posted by the applicator has elapsed.
- The product applied may have a specific re-entry interval during which you may **NOT** enter the area or harvest the tree.
- For outdoor applications – put away children's toys and any clothing that may be outside drying, remove pets, discard water for pets and water in birdbaths, close windows, move or place your vehicles in the garage, and make certain that applicators understand what areas, such as children's play areas and home gardens, should **NOT** be treated.

Treatment time varies depending on the environmental conditions, tree health and method of application. The pesticide will move upward into the foliage from the injection or bark spray sites. Adelgid mortality occurs after ingestion, generally within 14-28 days, and continues for up to 2 years. White, cottony masses remain for some time, but will turn a distinctive gray color. Hemlocks respond positively to treatment with a resumption of twig growth.

If you encounter an unusual reaction following a pesticide application, immediately wash with soap and water and consult with a physician. It is important to provide the doctor with any information you may have concerning the pesticides used.

Refer to your treatment notice which will show which products were used at the time of application. Additional emergency information about the pesticide may be obtained by contacting the National Poison Control Center at 1-800-222-1222, or the National Pesticide Information Center at 1-800-858-7378 or [www.npic.orst.edu](http://www.npic.orst.edu).





## City Council Agenda Item Report

**FROM:** Kate White, Project Coordinator & Deputy Clerk

**MEETING DATE:** March 14, 2022

**SUBJECT:** Special Event Application – Saugatuck Center for the Arts Public Art Installation in Coghlin Park

**DESCRIPTION:**

The Saugatuck Center for the Arts (SCA) presented their public art installation pitch at the January 19<sup>th</sup> City Council workshop and Council requested some more information on the installation before moving forward with a vote.

The proposed art installation at Coghlin Park would one of four community, temporary art displays. This part of celebration of the SCA’s 20<sup>th</sup> Anniversary Community Celebration. Artists Jeremy Barnett and Jason Maracani intend to create a massive “wave” of rowboats, which would span across the eastern side of Coghlin Park. The artists and volunteers would start the art installation on June 7. The art installation would come down September 9.

To address any concerns that the Saugatuck Department of Public Works and city staff may have, SCA representatives and the artist, Barnett, met with city staff to go over the scope and scale of the art installation and how it might affect Department of Public Works park maintenance. Superintendent Herbert and his team can work around the proposed art installation; the SCA offered assistance should the Department of Public Works need help at any point with maintenance. Concerns were also raised over park events (e.g. Venetian Festival concerts) and the artist is incorporating this information into the plan to ensure enough room for events and stage placements. Kristin Armstrong, SCA Executive Director, provided a brief memo that provides an overview of the meeting between the SCA and city staff (attached in the subsequent documents).

The SCA completed the special event application and supplied a certificate of liability insurance, listing the City of Saugatuck as an additional insured (attached in the subsequent documents).

**BUDGET ACTION REQUIRED:**

N/A

**COMMITTEE/COMMISSION REVIEW:**

N/A

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Motion to **approve/deny** the special event application from the Saugatuck Center for the Arts for a Quad-Community Art Installation in Coghlin Park, with an installation date of 6.7.2022 and a takedown date of 9.9.2022.



February 17, 2022

TO: City of Saugatuck  
FR: Saugatuck Center for the Arts  
RE: **Follow up information | proposed outdoor art installation at Coghlin Park**

As a follow up to my presentation to City Council on Monday, January 31, this report shares additional information on the SCA's proposed outdoor public art installation at Coghlin Park from June 7 (installation start) through September 9 (tear down date).

On Friday, February 11 at Coghlin Park, Kristin Armstrong, installation artist Jeremy Barnett, and SCA Education & Exhibitions Manager Whitney Valentine met with Scott Herbert, Ryan Heise and Katherine White for the City, as well as Nancy McDonnall representing Venetian Festival.

We walked the area of the park that would "house" the proposed outdoor installation. As a team we addressed:

#### **LAWN CARE**

After discussion, Scott determined that the DPW would assume maintenance of the grass around the sculpture. The SCA volunteered to assist in any way with this task; Scott agreed to communicate with the SCA should he need help, at any time during the installation, with maintenance. At that time we would agree on a plan of action.

Scott is providing the SCA with a map of irrigation lines and sprinkler heads. Jeremy will work around all lines & heads to mitigate any unintentional interference.

#### **INSTALLATION PLACEMENT VISA VIS PARK EVENTS**

After walking the space together, all were in agreement that the proposed installation footprint will not interfere with regular guest traffic nor with public events.

Jeremy & Nancy spoke specifically about Venetian Festival's stage layout; Jeremy is building a plan for Venetian Festival so the stage company has an exact location for placement of the stage. Nancy was very positive about this.

#### **COMMUNICATION + COLLABORATION**

We are all in agreement that we will work together to ensure guest safety and maximum enjoyment in the Park. The group has been in communication since our walk-through and will continue close communication. The SCA is absolutely flexible with regard to the City's needs (as well as Venetian Fest or other public events) – we want to be a good neighbor AND create an installation that everyone is proud of and benefits from.



<b>Council Action</b>
_____ Approved
_____ Denied
_____ Date

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453  
 Phone: 269-857-2603 • Website: [www.saugatuckcity.com](http://www.saugatuckcity.com)

## SPECIAL EVENT & PARADE APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 60 days prior to scheduled event

### SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Saugatuck Center for the Arts

TELEPHONE: 269-857-2399

MAILING ADDRESS: 400 Culver Street

CONTACT NAME: Kristin Armstrong

TELEPHONE: 269-857-2399

E-MAIL ADDRESS: kristin@sc4a.org

CELL PHONE: 269-921-2650

### CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: TBD (use Kristin's info for now)

TELEPHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

### EVENT INFORMATION

NAME OF EVENT: Quad Community Art Installation

DATE(S) OF EVENT: 6/07 (install)

PURPOSE OF EVENT: outdoor public art for the community

RAIN DATE: 9/9 (tear down)

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Non-Profit    | <input type="checkbox"/> For-Profit    | <input type="checkbox"/> City Operated/Sponsored | <input type="checkbox"/> Co-Sponsored                          |
| <input type="checkbox"/> Marathon/Race | <input type="checkbox"/> Festival/Fair | <input type="checkbox"/> Video/Film Production   | <input checked="" type="checkbox"/> Other <u>community art</u> |

EVENT LOCATION: Coghlin Park

EVENT HOURS: Park hours

ESTIMATED NUMBER OF ATTENDEES: NA

ESTIMATED NUMBER OF VOLUNTEERS: ~ 20 to install and tear down

ESTIMATE DATE / TIME FOR SET-UP: 6/07 - 6/09      INSTALL       A.M.     P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: 9/09      \_\_\_\_\_       A.M.     P.M.



## EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT:  Yes  No

TYPE OF MUSIC PROPOSED:  Live  Amplification  Recorded  Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: \_\_\_\_\_ END: \_\_\_\_\_

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)  Yes  No  
 Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT:  Yes  No  
 Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)  
 Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: \_\_\_\_\_

WILL FIREWORKS BE A PART OF EVENT:  Yes  No  
 Provide Copy of Liability Insurance (listing the City as additionally insured)  
 Provide Copy of Fireworks Permit

**EVENT SIGNAGE:** City Council approval is required for any temporary signing in the public right-of-way, across a street or on City property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: \_\_\_\_ (Maximum size is 2' x 2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

BANNER UNDER SAUGATUCK PALETTE SIGN - (Size cannot be greater than 14' x 4'). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): TBD in collab with DPW

Description of signs: Installation title, project info, QR code to website, map of other installations  
(Signs at event site cannot be displayed prior to day of the event and must be removed at the end of the event.)

**TENTS/CANOPIES/MISC:** The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under "Rental Service Stores" that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

BOOTHS – QUANTITY \_\_\_\_\_  TENTS – QUANTITY \_\_\_\_\_

AWNINGS – QUANTITY \_\_\_\_\_  TABLES – QUANTITY \_\_\_\_\_

PORTABLE TOILETS – QUANTITY \_\_\_\_\_

VENDOR PARKING: Have you made arrangement for vendor parking?  Yes  No

If yes, where do you propose your vendors park? \_\_\_\_\_

Will the Interurban be utilized?  Yes  No Time(s) \_\_\_\_\_

**DEPARTMENT OF PUBLIC WORKS**

APPROVED

DENIED

\_\_\_\_\_  
*Authorized Personnel Signature*

Will this event require the use of any of the following municipal equipment:  Yes  No

TRASH RECEPTACLES – QUANTITY \_\_\_\_\_

BARRICADES – QUANTITY \_\_\_\_\_

TRAFFIC CONES – QUANTITY \_\_\_\_\_

PARKING SIGNS – QUANTITY \_\_\_\_\_

FENCING

WATER

ELECTRIC

RESTROOM CLEANING

OTHER \_\_\_\_\_

**POLICE DEPARTMENT**

APPROVED

DENIED

\_\_\_\_\_  
*Authorized Personnel Signature*

ADDITIONAL OFFICERS REQUIRED?  Yes  No

If yes please describe & include times \_\_\_\_\_

Other (describe): \_\_\_\_\_

**SAUGATUCK TOWNSHIP FIRE DISTRICT**

APPROVED

DENIED

\_\_\_\_\_  
*Authorized Personnel Signature*

STREET CLOSURES:  Yes  No (use attached map to outline proposed closures)

Street closure date/time: \_\_\_\_\_  A.M.  P.M.

Street re-open date/time: \_\_\_\_\_  A.M.  P.M.

SIDEWALK CLOSURES:  Yes  No (use attached map to outline proposed closures)

Describe Sidewalk Use: \_\_\_\_\_

Sidewalk closure date/time: \_\_\_\_\_  A.M.  P.M.

Sidewalk re-open date/time: \_\_\_\_\_  A.M.  P.M.

PARKING LOT CLOSURES:  Yes  No (use attached map to outline proposed closures)

Parking Lot Location: \_\_\_\_\_

Sidewalk closure date/time: \_\_\_\_\_  A.M.  P.M.

Sidewalk re-open date/time: \_\_\_\_\_  A.M.  P.M.

What parking arrangements are proposed to accommodate potential attendance: \_\_\_\_\_

## APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: \_\_\_\_\_

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.

Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

  
Applicant Signature

2/24/2022  
Date





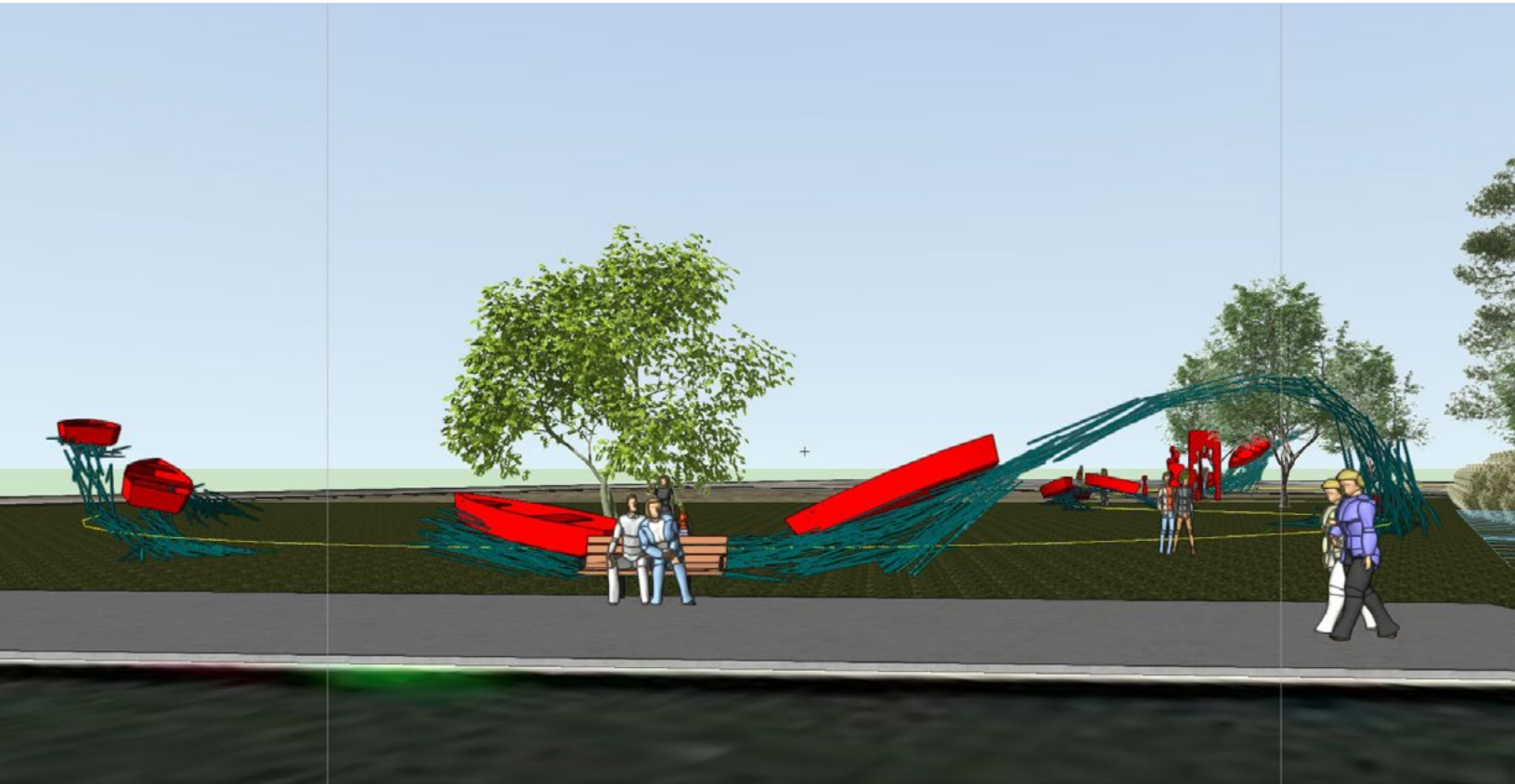
## **create common[unity]**

### **Spaces for Discovery**

A collaborative public installation celebrating our Fennville–Douglas–Saugatuck–Holland community landscape.

*Create Community: Spaces for Discovery*, designed by artists Jeremy Barnett + Jason Maracani, uses “everyday objects” (many found in our local environments) to call to mind our community’s deep environmental treasures like the river and lake, agricultural fields, woodlands, dunescapes, and more. Additionally, sustainability of the build materials is paramount (to walk lightly on the sites and foster sustainability), thus choices include solar powered lighting and untreated wood.

## → what?



### **At Coghlin Park:**

A ‘wave’ of ten (10) 12’ red rowboats riding from the SCA garden across the street through the east edge of the park. In some areas, the boats are low, in others they arch up high inviting guests to walk underneath. The boats will be filled with small community gardens maintained by the Saugatuck Center for the Arts staff. Boats connect to a wave of blue sticks, guiding the audience through the park and to the waterfront.

*There will also be 5 other installations throughout our Quad-Community exhibition, including the SCA, Wade’s Bayou (Douglas), Outdoor Discovery Center (Holland), Crane’s Pie Pantry (Fennville), and downtown Fennville.*



## → who?

**Presented by: Saugatuck Center for the Arts**

Artists:

Jeremy Barnett - [www.jeremybarnett.com](http://www.jeremybarnett.com)

Jason Maracani - [www.jasonmaracani.com](http://www.jasonmaracani.com)

*This project also gives "everyday people" -- including children -- opportunities to be a part of the creative process. Friends + neighbors work together, co-creating the installations that celebrate their communities! So the installations themselves "create community" by bringing together folks from different walks of life, and "create community" by intentionally making special spaces for discovery within iconic areas.*



## → when?

**Timeline:**

Install Date: 6/7 - 6/9

On View: 6/9 - 9/9

Public Debut: 6/17

Strike: 9/9

**What we need from you:**

Approval of plan by: February 3, 2022

The first major announcement of the locations and all the details to the world at large is scheduled to take place on April 19.

# → where?

## Coghlin Park

Overview of the Plan:





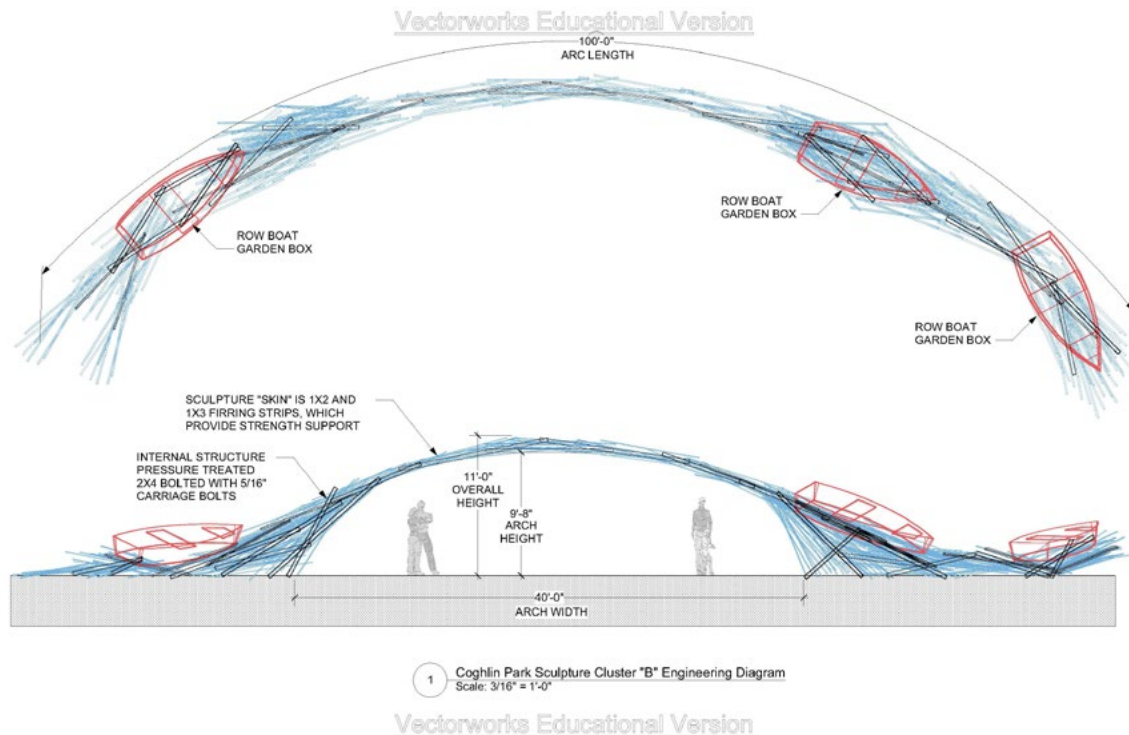
# → specs + safety

## 'Floating' boats

**Materials:** 10 rowboats (12' x 4') constructed, 2x4 sticks of wood and hardware for structural support, 1x2 and 1x3 furring strips, Red and blue latex paint, solar powered lighting for inside boats, plants for inside boats

In order to prevent tripping hazards of a supportive base, support pieces will be buried up to 18" in the ground.

Boats will be viewable from the road and water, they can be accessed more closely with a walk through Coghlin Park. Boats with interactive components (community gardens) will be placed lower on arches. These boats will be full of foliage, rendering them unable to be climbed into.



## Safety Notice

The structure is self-supporting through wind and rain, and the audience can interact with the piece. It will not withstand extreme force (ex. a car or linebacker). The piece will withstand light climbing, but should not be used as a jungle gym. Climbers climb at their own risk. Clear signage will be provided.

# → inspiration + concept



## An immersive experience

The installation starts in the gallery at the SCA, out into the garden, and finally floats across the street down to the staple of our little community: the water. Blending in iconic and imaginative boats which create a wandering line.

These two locations: the SCA and Coghlin Park, form the start of the longer journey through all of the outdoor exhibitions in Saugatuck, Douglas, Fennville, and Holland.



## Inspiration

Inspiration can be found all around us -- from the smallest flowers to the biggest trees. We're leading learners of all ages on a journey toward new adventures and explorations.



## City Council Agenda Item Report

**FROM:** Kate White, Project Coordinator & Deputy Clerk

**MEETING DATE:** March 14, 2022

**SUBJECT:** Resolution No. 220314-A: Approval for the Submission of the Michigan Natural Resources Trust Fund (MNRTF) Grant Application for the Blue Star Non-Motorized Trail

**DESCRIPTION:**

Presented in the following document is a resolution to approve the submission of the MNRTF grant application for the Blue Star Non-Motorized Trail. This portion of the non-motorized trail has been in progress since 2020, with the creation of the Tri-Community Non-Motorized Trail Study Committee. This Tri-Community Committee worked alongside the engineering firm, C2AE, and other agencies to create plans for connecting segments of the Blue Star Trail. A public input session for the proposed trail plans were held in August of 2021. The comments were then incorporated into the feedback and recommendations given by the Tri-Community Committee.

The City of Saugatuck applied for grant funding through the MDOT Transportation Alternative Program (TAP), with a matching contribution of \$50,000. The TAP grant request is \$1,275,000 and City Council approved this grant submission and requested amount via Resolution 210927-A. Also under this resolution, City Council approved for the City of Saugatuck to apply for the MNRTF for \$300,000 to cover construction and engineering costs associated with the proposed project.

A necessary part of the MNRTF grant application is the resolution from the governing, elected body of the municipality, approving the submission of the grant application. The submission of this grant application could provide access to up to \$300,000 to support the proposed trail project.

**BUDGET ACTION REQUIRED:**

N/A

**COMMITTEE/COMMISSION REVIEW:**

N/A

**LEGAL REVIEW:**

N/A – Language was provided by grant consultant, Emily Meyerson.

**SAMPLE MOTION:**

Motion to **approve/deny** Resolution No. 220314-A to approve the submission of the Michigan Natural Resources Trust Fund grant application for the Blue Star Non-Motorized Trail.

**CITY COUNCIL  
CITY OF SAUGATUCK  
ALLEGAN COUNTY, MICHIGAN**

**RESOLUTION NO. 220314-A**

**A RESOLUTION APPROVING THE SUBMISSION OF THE MNRTF GRANT  
APPLICATION FOR THE BLUE STAR NON-MOTORIZED TRAIL**

Council Member \_\_\_\_\_ offered the following resolution and moved for its adoption, seconded by Council Member \_\_\_\_\_:

**WHEREAS**, City of Saugatuck supports the submission of an application titled “City of Saugatuck Blue Star Trail Development” to the Michigan Natural Resources Trust Fund for development of .5 miles of non-motorized trail between Washington Street and Maple Street on the west side of the Blue Star Highway in the City of Saugatuck, Allegan County; and,

**WHEREAS**, the proposed application is supported by the City’s 5-Year Approved Parks and Recreation Plan; and,

**WHEREAS**, City of Saugatuck is hereby making a financial commitment to the project in the amount of \$50,000 matching funds, in cash and/or force account; and,

**WHEREAS**, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

MDOT-TAP:	\$ 687,900
Contributions:	\$ 92,700 (via the Friends of the Blue Star Trail)
TOTAL:	\$ 780,600

**NOW THEREFORE, BE IT RESOLVED** that City of Saugatuck hereby authorizes submission of a Michigan Natural Resources Trust Fund Grant Application for \$300,000, and further resolves to make available a local match through financial commitment and donations of \$830,600 (73%) of a total project cost of \$1,130,600 during the 2023-2024 fiscal year.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

**ADOPTED** this 14<sup>th</sup> day of March, 2022



**CERTIFICATION:**

I, Jamie Wolters, the duly appointed City Clerk of the City of Saugatuck do hereby certify the foregoing as a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held on March 14, 2022 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

\_\_\_\_\_  
Jamie Wolters, City Clerk

Dated: \_\_\_\_\_



## City Council Agenda Item Report

**FROM:** Kate White, Project Coordinator & Deputy Clerk

**MEETING DATE:** March 14, 2022

**SUBJECT:** Resolution No. 220314-B: Extend Advisory Tri-Community Recycling Ad Hoc Committee Through 2022

**DESCRIPTION:**

The Advisory Tri-Community Recycling Ad Hoc Committee has been in place since February 2020, as created by Resolution 200210-A. The Tri-Community Committee is charged with identifying recycling and waste related objectives, researching those objectives, and bringing reports outlining recommendations to each unit of government. Given statewide challenges with recycling (i.e. contamination and vulnerable recycling markets), the Tri-Community Committee has provided opportunities to educate residents on healthier recycling habits and investigates ways to improve recycling activities for the public. Saugatuck City Council extended the life of this committee in February of 2021, via Resolution 210208-C.

Presented in the following document is a resolution to extend the Advisory Tri-Community Recycling Ad Hoc Committee, with a termination date of December 31, 2022. The committee expired on December 31, 2021 and, as initiated by Saugatuck Township, there is a desire to extend the lifespan of the committee. The resolution additionally would reappoint Garnet Lewis, Barry Johnson, Linda Escott and Kelly Roche to the four (4) member positions that represent the City of Saugatuck.

**BUDGET ACTION REQUIRED:**

N/A

**COMMITTEE/COMMISSION REVIEW:**

N/A

**LEGAL REVIEW:**

N/A – Simply a revision of a past resolution for the Tri-Community Recycling Ad-Hoc Committee to extend the lifespan of the committee

**SAMPLE MOTION:**

Motion to **approve/deny** Resolution No. 220314-B to extend the lifespan of the Advisory Tri-Community Recycling Ad-Hoc Committee to December 31, 2022 and to reappoint Garnet Lewis, Barry Johnson, Linda Escott and Kelly Roche as the City of Saugatuck’s representatives.

**CITY OF SAUGATUCK  
COUNTY OF ALLEGAN  
STATE OF MICHIGAN**

**RESOLUTION NO. 220314-B**

**A RESOLUTION TO EXTEND  
ADVISORY TRI-COMMUNITY RECYCLING AD HOC COMMITTEE THROUGH  
2022**

**WHEREAS**, the government bodies of the City of Saugatuck, City of the Village of Douglas and Saugatuck Township (“Communities” or “Community” as appropriate) did collaborate and establish a 2020 Advisory Tri-Community Ad Hoc Committee, and

**WHEREAS**, the Advisory Tri-Community Recycling Committee desires to continue their efforts past their committee expiration date of December 31, 2021, and

**WHEREAS**, per Section 4.28 of the Saugatuck City Charter, the Mayor, with the advice and consent of the Council may, from time to time, appoint such committees or boards as are deemed appropriate to advise and consult with them, and with appropriate departments, regarding any municipal activity, and such committees or boards shall be advisory, serve temporarily and without compensation unless otherwise provided by the Council.

**THEREFORE, BE IT RESOLVED** the Council does hereby reauthorize and extend the Advisory Tri-Community Recycling Ad Hoc Committee (“Committee”) as follows:

1. Saugatuck Township and the City of the Village of Douglas will be allowed to appoint up to 3 members to represent their jurisdictions. The City of Saugatuck will be allowed to appoint up to 4 members to represent their jurisdiction.
2. Appointees may be elected officials and/or non-elected
3. The City of Saugatuck appoints Barry Johnson, Garnet Lewis, Linda Escott and Kelly Roche.
4. The Committee will be charged with identifying a list of objectives to research and prepare a report outlining any recommendations back to each unit of government.
5. The Committees actions shall be advisory in nature only.
6. The Council does not delegate any authority to the Committee to make decisions on behalf of the Council.
7. The Committee shall terminate on December 31, 2022 unless otherwise extended by the Council via resolution.

**BE IT FINALLY RESOLVED** All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

ADOPTED this 14th day of March, 2022.

Signed: \_\_\_\_\_  
Garnet Lewis, Mayor

Signed: \_\_\_\_\_  
Jamie Wolters, City Clerk

### **CERTIFICATION**

I, Jamie Wolters, the duly elected Clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held March 14, 2022, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended. The minutes of the meeting were kept and will be or have been made available as required by said Act.

Signed: \_\_\_\_\_  
Jamie Wolters, City Clerk



## City Council Agenda Item Report

**FROM:** Jamie Wolters  
**MEETING DATE:** March 14<sup>th</sup>, 2022  
**SUBJECT:** 2022 Municipal License Renewals

**DESCRIPTION:** Annually the Saugatuck City Council reviews the renewal of Municipal License Agreements. The 2022 rate is calculated by applying the CPI (6.1%) calculated from the Bureau of Labor Statistics to the previous year's rate. **Attachment A** are details of all the municipal licenses and the new rates. **Attachment B** is a copy of the standard Agreement.

**BUDGET ACTION REQUIRED:**

N/A

**COMMITTEE/COMMISSION REVIEW:**

N/A

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Motion to **approve/deny** Motion to approve/deny the 2022 Municipal License Agreement rates as presented on Attachment A and authorize the Mayor and City Clerk to sign such Agreements for 2022 as presented.

LOCATION	2021 Calculation	2022 RATE (+ CPI 6.1%)	Licensed Feet	2022 Total Charge	Monthly Holdover Charges	Balance Due	PROPERTY TYPE	TERM	Agreement Expires
W. ½ of S. Butler	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
E. ½ of S. Butler	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
N. ½ Francis	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
S. ½ Francis	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
W. ½ Griffith	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
N. ½ Hoffman	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
S. ½ Hoffman	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
S. ½ Lucy	1030.01 (15'x\$68.67)	\$72.86	15	\$1092.90	\$91.08	<b>\$1092.90</b>	15' Street-end	1 year	12/31/2022
N. ½ Mason	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
S. ½ Mason	2,266.01 (33'x\$68.67)	\$72.86	33	\$2404.38	\$200.37	<b>\$2404.38</b>	66' Street-end	1 year	12/31/2022
N. 22' Spear	1,510.68 (22'x\$68.67)	\$72.86	22	\$1602.92	\$133.58	<b>\$1602.92</b>	66' Street-end	1 year	12/31/2022
Interlaken	1,560.98 (50'x\$31.22)	\$33.12	50	\$1656.00	\$138.00	<b>\$1656.00</b>	50' Street-end	1 year	12/31/2022
N. ½ Perryman	780.49 (25'x\$31.22)	\$33.12	25	\$828.00	\$69.00	<b>\$828.00</b>	50' Street-end	1 year	12/31/2022
S. ½ Perryman	780.49 (25'x\$31.22)	\$33.12	25	\$828.00	\$69.00	<b>\$828.00</b>	50' Street-end	1 year	12/31/2022
N. ½ south of Museum	1221.73	\$1,296.26		\$1,296.26	\$108.02	<b>\$1296.26</b>	City Parcel #0357-009-050-00	5 year Agreement	12/31/2022
S. ½ south of Museum	1221.73	\$1,296.26		\$1,296.26	\$108.02	<b>\$1296.26</b>	City Parcel #0357-009-050-00	5 year Agreement	12/31/2022
Van Dalsen	1221.73	\$1,296.26		\$1,296.26	\$108.02	<b>\$1296.26</b>	City Parcel #0357-009-057-00	5 year Agreement	12/31/2022
Cook Park	12,982.24 4993.33 credit =\$7,989.51	\$13774.16		13774.16 \$5297.92credit =\$8476.24	\$1147.85	<b>\$8476.24</b>	City Parcel #0357-009-215-00	5 year Agreement	12/31/2022

**2022 STREET END / STRUCTURE-DOCKAGE LICENSE**

THIS LICENSE AGREEMENT (“License”) is made on this \_\_\_ day of \_\_\_\_\_, 2022, by and between the CITY OF SAUGATUCK, a municipal corporation, located in Allegan County, Michigan (the “City”) and \_\_\_\_\_, whose address is \_\_\_\_\_ (“Licensee”).

IN CONSIDERATION of the mutual covenants and promises contained herein, the parties hereto agree as follows:

1. Description of the Licensed Premises: The City grants a license to Licensee as to the following described land (“Premises”):

**[INSERT DESCRIPTION]**

The Premises include the water frontage and fifteen (15) feet landward of the shoreline or bulkhead line, as well as the bottomlands attributable to the Premises.

2. Purpose of License: Licensee may use the Premises and waters of the Kalamazoo River and Kalamazoo Lake comprising the Premises for the purpose of boat docking, but for no other purpose (or purposes) unless specifically approved beforehand in writing by the City Council of the City. Licensee may utilize such specific boat slip(s)/mooring(s) as are agreed to by the City.
3. Term: The term of this License shall be for one (1) year and shall commence on January 1, 2022 and shall terminate on December 31, 2022. This License can be canceled pursuant to Sections 14 and/or 15 of this Lease.

4. License Charge: In consideration for this License, the Licensee shall pay to the City the sum of \$\_\_\_\_\_ for the one-year term, payable in full to the City in advance. Holdover charges shall be \$\_\_\_\_\_ per month (due on the first day of each month).
5. Control of Structures: The Licensee may, at the end of the term of this License, remove any of the following structures and equipment belonging to Licensee presently located on the Premises, or which may be constructed during the term of this License and located on the Premises, or in or over the waters of the Kalamazoo River and Kalamazoo Lake within the Premises: docks, power pedestals, finger piers, dock boxes, and lighting fixtures. Licensee shall leave any areas from which any such item has been removed in a good and reasonable condition. In the event the Licensee elects not to remove the aforesaid structures or equipment as permitted in the preceding sentence, then ownership of the same shall be with the City, which may dispose of such structures or equipment as it, in its sole discretion, deems fit and without any payment to Licensee. Licensee shall not remove the aforesaid structures or equipment during the term of this License.
6. New Construction, Alterations or Major Repair: Licensee may not undertake any new construction, alterations, or major repair work (i.e. over \$2,500) of any kind or description on, within or to the Premises (or any structures thereon), or in the waters of the Kalamazoo River or Kalamazoo Lake within the Premises, without the prior written permission of the City. Licensee further agrees that it will, prior to commencement of any construction, alteration, or repair, obtain any necessary permits required under the City Waterfront Construction Ordinance, Zoning Ordinance, or other applicable ordinance, as well as any required Michigan Department of the Environment, Great Lakes and Energy or Army Corps of Engineer permits or approvals. If any construction, alterations or major repair work that



will be done by Licensee shall in any way impact or affect any City property or utility or any seawall, retaining wall, boardwalk or similar structure or item, the Licensee shall not commence any such construction, alteration or major repair unless and until the Licensee consults with the City (and obtains City approval) and the parties negotiate about whether the City will contribute any monies for any such alteration or modification of or to any such City property, utility, seawall, retention wall, boardwalk or similar item or structure.

7. Liability Insurance: Licensee will obtain and maintain public liability insurance with limits of not less than \$ 1,000,000.00 for each person and \$ 1,000,000.00 for each occurrence of bodily injury and \$ 1,000,000.00 for each property damage occurrence arising out of the use of the Premises. The City of Saugatuck shall be added to that policy of insurance as a named insured, and Licensee shall file a certificate of insurance or other written proof of such insurance coverage (acceptable to the City) with the City Clerk not later than the date of the signing of the License at its inception. Such insurance shall not be canceled or cancelable during the term of this License (or beyond the term of the License or after the termination of this License so long as any dock or boat, structure, or item belonging to Licensee is present on or at the Premises).
8. Indemnification and Hold Harmless Provision: Licensee shall indemnify, reimburse, and hold harmless the City (as well as any official, employee, officer, agent, or contractor of the City) for, from, and against any and all liabilities, damages, causes of action, attorney fees, and costs for injuries, death, or damages to any person or destruction of or damage to any property arising out of or related to Licensee's (including for purposes of this Section 8, Licensee's contractors, subcontractors, customers, guests, invitees, tenants, assignees or sublicensees) use or presence within, on or at the Premises, or structures of, within or at

the Premises, including any use of a boat/watercraft or any dock or pier in the water abutting the Premises or the shore thereof. The provisions of this Section 8 shall survive any termination of this License.

9. City Inspections: The City may, but is not obligated to, inspect any boardwalk, dock, or other structure or item located on, within or at the Premises at the commencement of the License (or at any time); and if any such item is not in a safe and reasonable condition, in the City's sole discretion, the City shall notify the Licensee, and Licensee shall immediately repair the structure(s) or item(s) and put the structure(s) or item(s) in a safe and satisfactory condition as determined by the City in its sole discretion. Failure of Licensee to repair the dock(s), items(s) or other structure(s), and to put the same in a safe and reasonable condition within fifteen (15) days from the date of notice by the City of its unsafe or unreasonable condition, shall be cause for the City to terminate this License, and to re-enter into possession of the Premises. Failure to repair or replace the structure(s) or items(s) shall also constitute a material breach of this License. Nothing in this Section 9 shall be construed as creating a duty or obligation, of any kind, on, by, or for the City.
10. Maintenance: Licensee shall, at all times, keep the Premises free of debris and in a neat, clean, safe, reasonable and orderly condition, and keep all structures and items located thereon in good and safe maintenance and repair. Licensee agrees not to move, alter or remove any deck, item or structure(s) now existing or hereafter built on, within or at the Premises without the prior written consent of the City.
11. No Assignment Without Prior City Approval: Licensee shall not assign or sublicense any portion of the Premises or this License to any other person or party for any purpose without the prior written consent of the City, which approval shall not be unreasonably withheld.

Any attempt to so assign or sublicense the Premises to anyone other than Licensee shall automatically render this License null and void unless expressly approved by the City as provided for herein. This Section 11 shall not, however, prevent the renting out of a particular boat slip or dock space.

12. Fire Department and Emergency Use: Licensee understands and agrees that a public fire department, City department, police department, or emergency responders may, in the event of an emergency, use the Premises for access to the water or to temporarily place trucks or suction equipment in order to pump water from the Kalamazoo River or Kalamazoo Lake or for other emergency uses for firefighting, emergency or rescue purposes. Further, the City may permanently install suction stand pipes to facilitate access to water in the event of an emergency. Licensee will cooperate fully and promptly with any fire department, City department, police agency, or emergency responders if and when an emergency arises requiring their use of the Premises.
13. Passage of the Public: Licensee may not interfere with the orderly passage of members of the public, along with their personal effects, on any boardwalk which parallels the water, in passage over the Premises to the Kalamazoo River or Kalamazoo Lake or in passage from or to the Premises from adjacent parcels of land; provided, however, that to the extent permitted by law, Licensee's docking privileges contained herein shall be exclusive for the benefit of Licensee during the term of this License.
14. Default: Each of the covenants and requirements of this License are deemed to be material to the satisfactory performance of this License, and a breach or failure of Licensee to perform in accordance with any of the covenants or requirements of this License shall give the City the right to declare a forfeiture of this License, to terminate this License, and to

retake possession of the Premises. In case of Licensee's default, or failure to perform any of the covenants contained herein, the City shall give written notice of such default to Licensee, or the failure to perform any of the covenants and requirements contained herein, and Licensee shall then have 14 business days from the date the notice is received via certified US Mail, or personally served, to cure the default or comply with any of the covenants not being complied with. If Licensee fails to do so, the City shall have the right to re-enter and retake possession of the Premises and this License shall there upon be immediately terminated. Notice provided for in this section shall be sufficient if mailed by certified US mail to Licensee's address as stated above, or notice is personally served upon Licensee or any of its officers.

15. Termination by the City. The City shall have the right to terminate this License at any time upon thirty (30) days' prior written notice to Licensee if Licensee (or any authorized sublicensee) substantially or materially breaches this License, violates any City ordinance or code or any federal or state law regarding the Premises or endangers the public health or safety with regard to the Premises.
16. Removal of any Boat or Personalty of Licensee. If this License is terminated for any reason (including pursuant to Sections 14 or 15 hereof), Licensee must remove any boat, personalty, or other item owned by Licensee (except for structures as provided in Section 5 hereof) from the Premises within ten (10) days. If that does not occur, the City may remove any such item and bill the costs for removal back to Licensee who will pay and reimburse the City for such amount within ten (10) days.
17. Licensee Takes the Premises "As-Is." The parties agree to and acknowledge all of the following:

- (a) Licensee takes the Premises “as-is” and in its current condition. The City makes no representations, warranties, or promises regarding the Premises or the ability of Licensee to use the Premises.
- (b) It is up to Licensee to determine where the underwater/riparian boundary lines are and to ensure that no boat mooring space, boat, or other item of Licensee is moored, kept, or installed beyond the bottomlands attributable to the Premises or over or onto the bottomlands of another property owner.
- (c) The City makes no representations, promises, or warranties regarding whether or not permanent or overnight dock mooring, anchoring, or boat slips are allowed on, within or at the Premises pursuant to the common or statutory law, Michigan property rights, or otherwise.

18. No Claims or Causes of Action Regarding Adverse Possession, Prescriptive Easement, or Similar Theories.

- (a) Licensee acknowledges and agrees that any prior use by Licensee (or Licensee’s predecessors) of the Premises was done or occurred with permission, and that any future use of the Premises by Licensee will also be deemed permissive. Licensee agrees not to claim any right or assert any cause of action regarding adverse possession, prescriptive easement, acquiescence, or similar legal theory against the City or with regard to the Premises.
- (b) Licensee agrees that the use of any property adjoining the Premises (whether involving dry land or bottomlands of the Kalamazoo River or Kalamazoo Lake), whether intentional or inadvertent, by Licensee or by Licensee’s predecessor or predecessors was done with permission, and Licensee has not claimed (and will not

claim hereafter) any adverse possession, prescriptive easement, acquiescence, or other similar right or cause of action (whether on dry land or the bottomlands of the Kalamazoo River or Kalamazoo Lake) as to any adjoining property regarding the Premises.

19. The Adjoining Boardwalk(s) Shall Remain Open During this License. Any boardwalk, sidewalk, or similar walkway along the waterfront which is located outdoors and on property owned, leased, or controlled by the Licensee near or adjacent to the Premises shall remain open for pedestrians who are members of the general public to walk on while this License is in effect.
20. Property Taxes. Property taxes, if any, which pertain to any of the docks (or related dock items or structures) covered by this License (including \_\_\_\_\_) shall be the sole responsibility of the Licensee, without any reimbursement or offset by or from the City. Any payment due hereunder may be paid by a City-approved sublicensee of the Licensee.
21. Amendments: This License contains all of the agreements and understandings of the parties hereto, and shall not be amended or changed in any way, unless any such amendment is done in writing and is signed by the both Licensee and the appropriate City officials on authority of the City Council of Saugatuck.
22. Prior License: Effective on January 1, 2022, any and all prior licenses, leases, or other arrangements between the parties hereto covering the Premises are hereby canceled and are for all purposes null and void, and of no further force or effect, except for matters specified in this document as continuing.
23. Representations of Authority: Licensee represents that it has full authority to enter into this License and to make it binding.

- 24. Compliance with All Laws: Licensee agrees that Licensee (as well as Licensee’s family, contractors, subcontractors, employees, customers and invitees) shall comply with any and all applicable ordinances, codes, laws, and regulations regarding the Premises and any use thereof. Licensee shall not create or permit any nuisance to occur on the Premises.
- 25. Controlling Law: The laws of Michigan shall control any disputes arising out of the interpretation or operation of this Agreement. Venue is proper in Allegan County.
- 26. Duplicate: This document may be executed in duplicate but constitutes only one contract or agreement.

CITY OF SAUGATUCK, City

Dated: \_\_\_\_\_, 2022

By \_\_\_\_\_  
Garnet Lewis, Mayor

Dated: \_\_\_\_\_, 2022

And by \_\_\_\_\_  
Jamie Wolters, Clerk

[LICENSEE], Licensee

Dated: \_\_\_\_\_, 2022

By \_\_\_\_\_  
\_\_\_\_\_, Licensee

Dated: \_\_\_\_\_, 2022

By \_\_\_\_\_  
\_\_\_\_\_, Licensee



## City Council Agenda Item Report

**FROM:** Jamie Wolters, City Clerk  
**MEETING DATE:** March 14, 2022  
**SUBJECT:** Board of Review Alternate Appointments

**DESCRIPTION:**

City Charter, Section 3. Chapter 31, Subchapter BOARD OF REVIEW, Section 31.51.

**§ 31.51 APPOINTMENT OF ALTERNATES**

- A. The City Council may appoint not more than two (2) alternate members for the same term and qualifications as regular members of the board of review consistent with the Charter and state law.
- B. The City Council may fill any vacancy that occurs in the alternate members of the board of review.
- C. An alternate member may be called to serve in the absence of a regular member of the board of review if a regular member is unable to attend the meeting of the board of review in full or in part.
- D. An alternate member may also be called to serve for the purpose of reaching a decision of issues protested if a regular member of the board of review has abstained for reasons of conflict of interest.

The Mayor's appointment for the Board of Review alternate positions are as follows:

The alternate appointment of Lynne Aspnes with said term expiring January 1, 2025.

The alternate appointment of Barbara Lucier with said term expiring January 1, 2025.

**BUDGET ACTION REQUIRED:**

N/A

**COMMITTEE/COMMISSION REVIEW:**

N/A

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Motion to **approve/deny** the Mayor's appointments as presented.





26TH DISTRICT  
P.O. BOX 30036  
LANSING, MI 48909-7536

MICHIGAN SENATE  
**ARIC NESBITT**  
SENATE PRESIDENT PRO TEMPORE

PHONE: (517) 373-0793  
TOLL-FREE: (855) 347-8026  
senanesbitt@senate.michigan.gov  
www.SenatorAricNesbitt.com

March 3, 2022

Michigan Natural Resources Trust Fund Board  
Grants Management  
Michigan Department of Natural Resources  
Lansing, Michigan

Dear Grant Coordinator and municipalities of the Township of Saugatuck and City of Saugatuck:

I would like to express my support for the Blue Star Non-Motorized Trail project proposed in the Township and City of Saugatuck, which is seeking a Michigan Natural Resources Trust Fund (MNRTF) Grant for development of a non-motorized trail between Washington Street and Maple Street on the west side of the Blue Star Highway in the City of Saugatuck, Allegan County. The trail as proposed will offer residents and visitors a safe and healthful way to navigate locally and regionally from the Saugatuck-Douglas area to Holland, and eventually from Holland to South Haven.

Towns and attractions along the trail are top destination spots in Southwest Michigan and drive tourism in the region. The trail will vastly improve the safety of those traveling via bike and foot to the many beaches, parks, and unique small-town attractions in our area as well as expand opportunities for local businesses catering to a new population of bikers and hikers. When the trail is fully completed, the trail will connect residents and visitors to a network of over 100 miles of West Michigan Trails.

Over the last several years, the tri-communities of the City of the Village of Douglas, City of Saugatuck and Saugatuck Township, in partnership with the Friends of the Blue Star Trail, have worked diligently to secure local support and funding along with federal funding through the Transportation Alternative Program (TAP). Securing a state grant through the MNRTF is a critical component to the successful completion of a vision that has been developed over many years.

Southwest Michigan features incredible beauty and many local attractions. The Blue Star Non-Motorized Trail will enhance recreation experiences for residents and visitors alike, along with expanding opportunities for local businesses. I encourage you to give the grant application for the development of the Blue Star Non-Motorized Trail all due consideration.

Sincerely,

Aric Nesbitt  
State Senator  
District 26

**FRED UPTON**  
6TH DISTRICT, MICHIGAN

**COMMITTEE ON  
ENERGY AND COMMERCE**

ENERGY  
REPUBLICAN LEADER

HEALTH

CONSUMER PROTECTION AND  
COMMERCE



**Congress of the United States**  
**House of Representatives**

DC OFFICE:

2183 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-2206  
(202) 225-3761  
FAX: (202) 225-4986

MICHIGAN HOME OFFICES:

350 E. MICHIGAN AVENUE  
SUITE 130  
KALAMAZOO, MI 49007  
(269) 385-0039  
FAX: (269) 385-2888

720 MAIN STREET  
ST. JOSEPH, MI 49085  
(269) 982-1986  
FAX: (269) 982-0237

<http://upton.house.gov>

Dear Grant Coordinator and municipalities of the Township of Saugatuck and City of Saugatuck:

I write today to express my unfettered support for the Blue Star Non-Motorized Trail project proposed in the Township and City of Saugatuck, which is seeking a Michigan Natural Resources Trust Fund (MNRTF) Grant for development of a non-motorized trail between Washington Street and Maple Street on the west side of the Blue Star Highway in the City of Saugatuck, Allegan County. The trail as proposed will offer residents and visitors a safe and healthful way to navigate locally and regionally from the Saugatuck-Douglas area to Holland, and eventually from Holland to South Haven.

Towns and attractions along the trail are top destination spots in Southwest Michigan, and drive tourism in the region. The trail will vastly improve the safety of those traveling via bike and foot to the many beaches, parks and unique, small-town attractions in our area and expand opportunities for local businesses catering to a new population of bikers and hikers. When the trail is fully completed, the trail will connect residents and visitors to a network of over 100 miles of West Michigan Trails.

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Southwest Michigan has incredible beauty and local attractions. The Blue Star Non-Motorized Trail will enhance recreation experiences for residents and visitors alike, along with expanding opportunities for local businesses. I encourage you to give the grant application for the development of the Blue Star Non-Motorized Trail all due consideration.

Sincerely,

Fred Upton, Member of Congress

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Tuesday, March 8, 2022 10:34 AM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue Star Trail

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**From:** Jeffrey Bianchi <jeffreybianchi1@gmail.com>  
**Sent:** Tuesday, March 8, 2022 10:17:30 AM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue Star Trail

I'm writing as a demonstration of my support for the Blue Star Trail

Sent from my iPhone

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Tuesday, March 8, 2022 10:34 AM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue Star Trail Support

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**From:** Michael Schmidt <r.michael.schmidt.ms@gmail.com>  
**Sent:** Tuesday, March 8, 2022 10:21:51 AM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue Star Trail Support

As a long time, part-time, then full-time Saugatuck-Douglas resident, I have provided financial support for the project (via Friends of the Blue Star Trail) and fully support the continuation of the Trail.

Mike Schmidt

DWF

7 March 2022

By email to the City Clerk

To the Saugatuck City Council:

Regarding the “community input session” concerning the proposal to fund “0.5 miles of the Blue Star Trail from Washington Street in the City of the Village of Douglas to Maple Street,” please accept this letter as my input and include it in the record of the March 9<sup>th</sup> session.

## Thoughts on the Blue Star Highway Trail

I’ll be brief.

First, I am a supporter and frequent user (mostly for walking) of recreational trails in and around the Saugatuck community. As many others have noted, they are beneficial for health, tourism, and general quality-of-life enhancement. **These trails are true community assets.**

Second, a key word for these trails is “recreational.” The best of local trails offer users scenic beauty, varied topography, and peaceful places to encounter nature. In this regard, I’d respectfully ask whether a trail route that parallels fast-moving vehicle traffic on a main highway is the best option. (There’s a reason we don’t have trails alongside interstate highways.) In our case, isn’t there a better parallel-route option to east? **The beautiful farmland, orchards, vineyards, and historic New Richmond (where a pedestrian bridge already exists across the Kalamazoo River) offer far superior recreational-trail potential versus the current route.** Was such a route ever genuinely considered?

Third, **is a highway route the best choice for rider/user safety?** Highway routes in general were located based on the shortest distance between two or more points. But trail users are almost never commuters looking to save time; their route choice always favors scenery, peacefulness, and quiet. Highways fail on these criteria while adding significant safety risks.

Finally, **the roughly \$1 million-per-half-mile expense here is simply egregious.** Furthermore, attempting to shift such a large share of funding onto state grant authorities deprives local folks of the “ownership” and responsibility they should rightly feel for any such endeavor.

A better-planned, less costly trail that’s **not a highway trail**, should be the goal.

Respectfully,



DANIEL W. FOX ~ 1006 ELIZABETH STREET ~ SAUGATUCK, MICHIGAN 49453

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Monday, March 7, 2022 2:44 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Saugatuck Blue Star Bike Trail

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**From:** hope ellison <hope.ellison@yahoo.com>  
**Sent:** Monday, March 7, 2022 2:35:49 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Saugatuck Blue Star Bike Trail

To Mrs. Leo,

I am in total support of the proposal to safely connect the Douglas and Saugatuck communities via a bike trail. I believe this is not only a good idea but necessary. Thank you for your efforts to get this realized.

Sincerely,  
Hope Ellison

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Monday, March 7, 2022 2:47 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue star bike trail

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**From:** Amy Gmail <amyrosereyes@gmail.com>  
**Sent:** Monday, March 7, 2022 2:46:07 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue star bike trail

Dear Mrs. Leo,

There is no reason a cyclist should not be able to commute between Saugatuck and Douglas without worrying about their safety. Just make a bike lane. I am a homeowner in Douglas and an avid cyclist. I spend summers in the area and it could be a real haven for riders if we have proper lanes.

Thanks!

Amy Reyes

Danica Hubbard  
6573 Heron Bay Drive  
Saugatuck, Michigan 49453

March 7, 2022

Dear Saugatuck City Council,

As Saugatuck residents for over a decade, we have raised our children to respect and appreciate the beauty of outdoor living in our coastal city. Like many who live and vacation here, we can be seen frequently biking outside.

But over the years, the traffic congestion has grown very dangerous. I have had several close calls with cars coming so close to me that I stopped my bike and jumped to the edge of the street or caught myself before twisting an ankle or falling off the side of the roadway. We need a connected pathway wide enough for bikers so that cars and pedestrians can operate safely. Our daughters have taken their bikes to the beach with friends over the years and have also told us stories about cars swerving out of their way, seconds away from crashing into one another. The distance between people and bikers can be tenuous at best.

I attended the Blue Star Trail open house at Isabel's Market and Eatery in August 2021. I was impressed by the thought, time and effort the Tri-Community Non-Motorized Trail Study Committee put into developing plans for this bike route. They asked for public feedback and provided multiple plans to the community. The plans were also made available online for review.

Working in tandem with three municipalities demonstrates the collaboration and forward thinking of representatives who continue to serve on our behalf. The Blue Star Trail expansion will be a crown jewel connecting all three communities and literally pave the way for safety, tourism and economic development.

As Saugatuck continues to grow and prosper with additional residents and visitors, this is a pivotal time for change. Connecting the existing Blue Star Trail bike path makes sense – it is ripe for expanding. We are committed to supporting this detailed plan to improve safe travel to some of the most popular destinations in this area.

As leaders who envision the future and growth of our city, I am asking our Saugatuck City Council members to support the expansion of the Blue Star Trail bike path that will benefit all. Thank you for your consideration.

Sincerely,  
Danica Hubbard  
(630) 388-9022



## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Monday, March 7, 2022 4:25 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: DNR Trust Fund Grant

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**From:** Dick Waskin <dickwaskin@gmail.com>  
**Sent:** Monday, March 7, 2022 4:15:27 PM  
**To:** Holly Leo <hleo@saugatuckcity.com>  
**Subject:** DNR Trust Fund Grant

Saugatuck City Council,

As one of many members of the community who have encouraged and supported the construction of the Blue Star Trail, I want to express my support for the application for and granting of the Michigan DNR Trust Fund grant. After years of extensive study and engineering and cooperation between the 3 area communities this very special and needed project is ready to proceed and deserves the support that this grant will offer.

Sincerely,  
Dick Waskin



DICK WASKIN, Broker/Owner  
616-218-3191 cell

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Monday, March 7, 2022 4:25 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue Star Trail

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**From:** Rhoda Lewis <RHODA@tomandrhoda.com>  
**Sent:** Monday, March 7, 2022 4:17:17 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue Star Trail

Hi Holly,

I just wanted to drop you a quick note to let you know that I still strongly support the Blue Star Trail project moving forward through Saugatuck. My husband and I have been making donations, volunteering and attending fundraisers hoping to help make it happen.

I am already using parts of the trail that are finished, in Saugatuck township and Douglas and I love that. It would be great to have the Saugatuck portion completed to make it continuous.

Thank you for continuing to support it too!

Sincerely,

Rhoda Lewis

Sent from my iPhone

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Monday, March 7, 2022 4:26 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: It's Green, It's Clean, Get Used to IT!

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**From:** Bryn Dinges <bryndinges@hotmail.com>  
**Sent:** Monday, March 7, 2022 4:19:17 PM  
**To:** Holly Leo <hleo@saugatuckcity.com>  
**Subject:** It's Green, It's Clean, Get Used to IT!

March 3, 2022

To Whom it may concern:

I write in support of the proposed extension of the Saugatuck-Douglas bike route and safety enhancements.

I am a Michigan native and a long-time vacationer in Saugatuck and Douglas. My sister and I recently purchased a vacation home in Douglas. We are very excited about the extension of the Saugatuck-Douglas bike path!

Enthusiasm for biking is at an all-time high in the US. In the context of Saugatuck and Douglas, the proposed extension is a no-brainer. It will provide vacationers and locals alike with green transportation between the towns. The increase in bike-traffic between the towns is good for commerce, cuts down on local automobile traffic, and serves to improve the health of the bike riding population. The attendant safety enhancements are an unavoidable cost toward preserving our lakes and working toward a greener Michigan and a greener world.

Sincerely,

Bryn Dinges  
bryndinges@hotmail.com  
Douglas Property Owner

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Monday, March 7, 2022 4:26 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue Star Bike Trail

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**From:** Kirbie Petersen <Kirbie14@hotmail.com>  
**Sent:** Monday, March 7, 2022 4:20:56 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue Star Bike Trail

Dear Holly and Saugatuck City Council Members:

Our family has been fortunate to be able to travel extensively both in the US and globally. We have also lived in a variety of communities in the US. We have always been impressed with any area we visit that has been thoughtful and intentional about creating an environment that supports all aspects of a community. When it is done with respect and care toward the environment and local natural features, it draws people to come and visit and live. In particular communities and regions that have developed walking trails, bike paths and other ways that residents and visitors can enjoy the natural beauty of the area has always given that area a clear edge against other communities that have not. The Blue Star Trail in our opinion is an addition to our area that will stand the test of time, be seen as a differentiator for our community, be enjoyed by all and add to the enjoyment of the beauty of our area. Given the incredible work done by many people over many years to bring us to this point, we must now act boldly at this pivotal moment in supporting the Blue Star Trail as proposed.

We therefore fully support and strongly urge the Council to move forward on this next phase of the Trail.

Respectfully submitted,

Kirbie and Brian Stephens

(City of Saugatuck residents and home owners)

Sent from my iPhone

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Monday, March 7, 2022 4:28 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Saugatuck Blue Star Bike Trail

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**From:** Holly Leo <hollyvox@gmail.com>  
**Sent:** Monday, March 7, 2022 4:27:22 PM  
**To:** Holly Leo <hleleo@saugatuckcity.com>  
**Subject:** Fwd: Saugatuck Blue Star Bike Trail

----- Forwarded message -----

**From:** Mark Schrupp <[markschrupp@gmail.com](mailto:markschrupp@gmail.com)>  
**Date:** Mon, Mar 7, 2022 at 4:19 PM  
**Subject:** Saugatuck Blue Star Bike Trail  
**To:** Holly Leo <[hollyvox@gmail.com](mailto:hollyvox@gmail.com)>

Dear Council Member Leo,

I am writing to express my strong support for a grant request to help complete the Saugatuck Blue Star Bike Trail and connect with the existing paths in Saugatuck Township and the City of Douglas. We really need the City of Saugatuck to do it's part and build the path that will allow bicycles a safe way to ride between our communities seamlessly. As an owner of vacation property in Douglas, one of the great joys in visiting is to be able to ride my bike. I look forward to the day when I can do this without having to enter busy traffic while traveling through Saugatuck.

Best Regards,

Mark Schrupp

Property Owner in Douglas

--

Holly

March 7, 2022

To Whom It May Concern:

I am writing in support of the Blue Star Bike Trail in Saugatuck, Michigan that will connect with the existing trail in Saugatuck Township and Douglas. I see it as a necessary corridor for all the surrounding communities to utilize. For those who are dependent on non-motorized transportation to get to/from work and food stores, as well as for those who enjoy recreational activities, it will provide a safe trail for all. It will also cut down on the parking pressure we feel during summer months in downtown Saugatuck. Please fund the Blue Start Bike Trail.

Thank you,  
Elizabeth Huffman  
306 Mary St  
Saugatuck, MI 49453

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Tuesday, March 8, 2022 10:09 AM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: DNR

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**From:** Bud Baty <budbaty@earthlink.net>  
**Sent:** Tuesday, March 8, 2022 9:13:17 AM  
**To:** Holly Leo <hleo@saugatuckcity.com>  
**Subject:** DNR

Good Morning...

Please log my support regarding the application for funding from the Michigan DNR Trust Fund to help fund and complete the Blue Star Non-Motorized Trail....I feel its one of the most important additions to our communities tourist trade and well being of our community.

Thank you everyone for your dedication to this project.

Bud Baty  
175 Washington  
Douglas Mi.



## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Tuesday, March 8, 2022 12:49 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue Star Bike Trail Support

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**From:** Marsha Caspar <mjcaspar@gmail.com>  
**Sent:** Tuesday, March 8, 2022 12:48:38 PM  
**To:** Katherine White <KWhite@saugatuckcity.com>; Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue Star Bike Trail Support

Holly,

Thanks again to you and the committee for your work on completing the bike trail between Douglas and Saugatuck.

I remain a big supporter of this project, and appreciate the efforts you are taking to obtain a DNR Trust Fund Grant to help with the investment.

Thanks again, you are doing great work,  
Marsha Caspar  
Saugatuck resident

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 9:29 AM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** FW: Blue Star Trail - MI Department of Natural Resources Trust Fund grant

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** Bob Eder <[bob.eder@outlook.com](mailto:bob.eder@outlook.com)>  
**Date:** Wednesday, March 9, 2022 at 8:52 AM  
**To:** Holly Leo <[hleo@saugatuckcity.com](mailto:hleo@saugatuckcity.com)>  
**Subject:** Blue Star Trail - MI Department of Natural Resources Trust Fund grant

To: Saugatuck City Council Members

c/o: Holly Leo

I am a resident and homeowner in Saugatuck Township. I wanted to write to you and share my support for the connection of the Blue Star Trail [BST] from Saugatuck Twp through Saugatuck to Douglas.

My wife and I have been homeowners in the Saugatuck area for over 13 years, and have followed the progress of the BST since we bought our home in 2008. The progress of the project has accelerated in the past 1-2 yrs, which is good. I followed closely and engaged in the Tri-Community process of assessing and progressing the BST. The elected officials, municipality support staff and external consultants demonstrated openness, commitment and professionalism throughout the process.

Now the BST needs to be completed through the Tri-Community. A connected 'linear park' through Saugatuck Twp, Saugatuck and Douglas will enhance the quality of life for the entire tri-community area.

We request that the Saugatuck City Council approve the application for the grant from the MI Department of Natural Resources Trust Fund.

Regards,

Bob Eder  
6571 Bradley Rd  
[bob.eder@outlook.com](mailto:bob.eder@outlook.com)

*Just one look, and I know it's gonna be a lovely day - take care, stay well, remain optimistic!*

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 10:58 AM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Bike Trail Support

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** Kim Bale <kim@borrowedtimesaugatuck.com>  
**Sent:** Wednesday, March 9, 2022 10:39:21 AM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Bike Trail Support

To Whom it May Concern,

I'm writing in support of The Blue Star Bike Trail connection between Douglas & Saugatuck Township. As a Saugatuck resident & Douglas business owner, I see this project of connecting our two towns for non-motorized recreation as long overdue. It makes sense for locals wishing to safely traverse Blue Star Highway for recreational purposes (walking the dog, cycling, general exercise), as well as visitors staying at hotels/motels in Saugatuck Township to safely walk into Downtown Douglas, making our cities more accessible and user friendly. We currently have two bike paths that just disappear once they near Saugatuck, leaving the trails unfinished and pedestrians/cyclists frustrated.

Thank you for your consideration,  
Kim Bale

--

Kim Bale

Owner | Borrowed Time

269.455.5256

[www.borrowedtimesaugatuck.com](http://www.borrowedtimesaugatuck.com) | Instagram: @borrowedtimesaugatuck | [facebook.com/borrowedtimesaugatuck](https://facebook.com/borrowedtimesaugatuck)

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 11:54 AM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Letter of support

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** Mari Terczak <mariterczak@gmail.com>  
**Sent:** Wednesday, March 9, 2022 11:52:06 AM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Letter of support

Hi Holly,  
Go get um!!

Greetings; Respected City of Saugatuck, Saugatuck TWP planners and the MI DNR

I'm writing to express my support for the full funding and any grant applications that will benefit the BLUE STAR TRAIL.

I do not live in Saugatuck but I dine in Saugatuck, attend SCA events, visit galleries and I shop the shops. I also regularly drive into your town just so my teen daughter can safely ride her bike and recreate with friends. One of the challenges of living in our rural area- is the difficulty connecting with a sense of community if you live in the outskirts or are new to the area. This trail is literally a connection to safer outdoor recreating, and a physical connection between the small towns in our region. It's completion will bring a feeling of unity and community mindedness to the roads that connect our people.

Saugatuck is the cultural hub of our area, your choices today have the ability to benefit the region's aesthetic and what draws tourists here. When my family travels, we use access to public parks for hiking and biking trails as search filters when looking for rentals. We choose to live an outdoor lifestyle, in one of the most beautiful natural destinations in the region. Our values come with us when we vacation, we bring our bikes and look for places that offer opportunities to recreate in nature's playground.

People move here and vacation here for the natural beauty of our surrounding landscapes, the fresh air, access to Lake Michigan and the reassurance that they can eat and shop in your quaint downtowns. The Saugatuck business district benefits directly from the surrounding agrarian landscape, such as where I live in Ganges twp. The Blue Star Trail wraps right around my family's 24 acre property, for the cyclists passing my homestead and later rolling into your town, it is all one experience. An experience that will be enhanced by the sense of continuity that the completion of this trail will bring.

As the center of culture and commerce of the area Saugatuck's business district stands to benefit fiscally from the increased draw that this bike trail will bring, but we as a region will ALL benefit from your support of the completion of the Blue Star Trail today.

Thank you for your consideration.

Mari Terczak

## Jamie Wolters

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**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 12:30 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: support for Bluestar Bike Trail

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** Judy Timar <judy.timar@gmail.com>  
**Sent:** Wednesday, March 9, 2022 12:21:23 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** support for Bluestar Bike Trail

Hello Holly,

I'm Judy Thiel-a local and newer saugatuck resident, who relocated here in 2019 with my family. I live on Manchester Drive in Saugatuck, and heard today that there are discussions taking place regarding funding for the blue star bike trail. I just wanted to reach out to say that my family and I (772 Manchester Drive) are all in favor of the bike trail-and are hoping it comes to fruition-and wanted you to know since there are meetings today.

thanks very much,

Judy Thiel

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 12:58 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Yes Please for Blue Star Bike Trail

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Please check if I have already sent this...thank you!

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**From:** Gail Merritt <gailmerritt@yahoo.com>  
**Sent:** Wednesday, March 9, 2022 12:22:57 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Yes Please for Blue Star Bike Trail

I am writing in support of a bike trail along Blue Star Highway. We live off of Blue Star, west on 118th. We have many friends and relatives who would be much more comfortable riding bikes on a bike path on Blue Star (rather than on the road itself). Traffic on Blue Star travels too fast for them to feel safe on the road, and the shoulder is too narrow and not maintained well enough for them to have an easy ride.

It would be great to have a bike trail there.

Thanks for your consideration

Gail Merritt

6828 118th Ave

Fennville MI 49408

Sent from my mobile.



## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 12:29 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue star bike trail

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** Kelly Huggett <babelkel@gmail.com>  
**Sent:** Wednesday, March 9, 2022 12:26:57 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue star bike trail

To whom it may concern

As residents of Saugatuck Township and active outdoors people with our family of five, I am writing this email to please ask that you support funding of the blue star bike trail. It would be amazing if the trail could connect the Southaven trail w/ the trail that goes through to Holland. I assure you that we would use it often and this would contribute immensely to the health of our family and to the health of the greater community.

As a pediatrician, I am painfully aware of how much the pandemic has impacted the physical and mental health of our communities and I feel on that completing this bike trail would be very beneficial in mitigating these effects.

Thank you so much!  
Kelly Huggett

Sent from my iPhone

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 12:30 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue star bike trail

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** paulmbrayman@gmail.com <paulmbrayman@gmail.com>  
**Sent:** Wednesday, March 9, 2022 12:27:09 PM  
**To:** Holly Leo <hleo@saugatuckcity.com>  
**Subject:** Blue star bike trail

I am writing in support of a bike trail along Blue Star Highway. We live off of Blue Star, west on 118th. Our friends and relatives are not comfortable riding bikes on Blue Star. Traffic travels too fast for them to feel safe on the road, and the shoulder is too narrow and not maintained well enough for them to have an easy ride.

It would be great to have a bike trail there.

Thanks for your consideration

Paul Brayman  
6828 118th Ave  
Fennville MI 49408

Sent from my iPhone

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 1:21 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue Star Bike Trail

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** Julie Cowie <juliemcowie@gmail.com>  
**Sent:** Wednesday, March 9, 2022 1:19:57 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue Star Bike Trail

Dear Grant decision makers: I am nearly 60 and love to ride my bike. I am a resident of Blue Star Highway. But I am completely intimidated to ride along Blue Star highway without a safety path. Please support this grant request of the Blue Star Trail to make biking safe for every age.

Money well spent for health, safety, recreation, tourism, and the environment. Thank you.

Julie M. Cowie  
876 1/2 Blue Star Hwy  
South Haven MI 49090

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 1:50 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue Star Bike Trail

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** Vicki Taylor <vicki.taylor144@gmail.com>  
**Sent:** Wednesday, March 9, 2022 1:41:34 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue Star Bike Trail

To Whom It May Concern:

I am writing in support of a bike trail along Blue Star Highway. We live off of Blue Star, west on 118th. Our friends and relatives are not comfortable riding bikes on Blue Star. Traffic travels too fast for them to feel safe on the road, and the shoulder is too narrow and not maintained well enough for them to have an easy ride.

It would be great to have a bike trail there.

Thanks for your consideration

Vicki Taylor  
6856 118th Ave  
Fennville MI 49408

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Wednesday, March 9, 2022 11:40 PM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** Fwd: Blue Star Bike path

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**From:** Catherine Halinski <evergreenlanefarm@gmail.com>  
**Sent:** Wednesday, March 9, 2022 6:18:53 PM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Blue Star Bike path

I give my full support for the bike path on Blue Star. My husband and I loved bike riding in the area until last summer when he was hit from behind by a pickup truck. Anything the DNR can do to prevent motorist/bicycle accidents is worthy of your attention.

Cathy Halinski  
Fennville, MI

--

Catherine Halinski, Owner  
Evergreen Lane Creamery  
1824 66th St  
Fennville, MI 49408  
(269) 543-9900

## Jamie Wolters

---

**From:** Holly Leo  
**Sent:** Thursday, March 10, 2022 10:08 AM  
**To:** Ryan Heise; Jamie Wolters  
**Cc:** Garnet Lewis  
**Subject:** FW: Bike trail

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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**From:** Rebecca Crane <enarcer@yahoo.com>  
**Date:** Thursday, March 10, 2022 at 8:12 AM  
**To:** Holly Leo <hle@saugatuckcity.com>  
**Subject:** Bike trail

Hello! I'm sending this email in favor of the Blue Star Bike Trail. This is good for everyone and an asset to the area!

Rebecca Crane  
Sent from my iPhone

**From:** [Glenna DeJong](#)  
**To:** [Holly Leo](#); [Katherine White](#)  
**Subject:** Blue Star Trail  
**Date:** Tuesday, March 8, 2022 11:11:24 AM

---

Holly,

I want to reiterate my strong support for completing the Blue Star Trail between Douglas and Saugatuck. Thank you for your work to make this project happen. We are in the final stretch, so I also fully support an application to the MI DNR Trust Fund to help fund the trail's completion.

Glenna Dejong

— · — · — · — · —  
**Glenna K. DeJong, Ph.D.**  
**517.881.3931**

## Jamie Wolters

---

**From:** Ryan Heise  
**Sent:** Thursday, March 10, 2022 11:33 AM  
**To:** nico leo  
**Cc:** Jamie Wolters  
**Subject:** RE: Blue Star Trail Support

Many thanks Nico!

---

**From:** nico leo <nico.leo@cbgreatlakes.com>  
**Sent:** Wednesday, March 9, 2022 1:49 PM  
**To:** Ryan Heise <Ryan@saugatuckcity.com>  
**Subject:** Blue Star Trail Support

Hi Ryan,

Please include the following as correspondence regarding the trail

Saugatuck City Council

RE: Blue Star Trail

Dear Council

I'm writing this note to declare my full support for the Blue Star Trail. As a Realtor I can tell you that a dedicated lineal path that runs along a main road is a great asset to the communities on the route. It has been proven that the paths add substantial value and market demand to properties where these paths are located. The Blue Star Trail is a much needed amenity for the safety and recreation of our residents and visitors. With the introduction of e-bikes, the average age and amount of recreational bikers has increased. We are fortunate to have a dedicated group of residents and communities willing to take on this project..

Best regards,

Nico Leo  
Associate Broker  
International Chairman's Circle Member  
Coldwell Banker Woodland Schmidt  
Prime Properties of West Michigan  
Residential and Commercial Real Estate Professional  
Saugatuck / Douglas  
cell 810-602-0564





March 8, 2022

City of Saugatuck  
102 Butler Street  
Saugatuck, MI 49453

Attention: Ryan Heise, City Manager

Re: DNRTF Grant Application for Blue Star Trail

Dear Ryan,

We are writing to you in the City's role as the Act 51 applicant for a Trust Fund grant from Michigan DNR for the north section of the Blue Star Trail. As you know, the Friends of the Blue Star Trail, a Michigan 501(c)(3) corporation ("FOTBST"), has been working to build the Trail for over ten years.

Our Board of Directors has authorized me to confirm that FOTBST intends to provide approximately \$92,700 in local matching funds towards this DNR grant. At this time, we have in excess of \$175,000 on account with our fiduciary, the Allegan County Community Foundation.

Of course, FOTBST will continue to support the project in other ways as well, including working with the three municipalities as requested, keeping our supporters informed and maintaining interest of the public, and helping to organize events and maintenance.

Please let me know if you have any questions, and thank you and the City again for your continued support.

Very truly yours,

A handwritten signature in cursive script that reads "Clark Carmichael".

Clark Carmichael, President

P.O. Box 464 • Douglas, MI • 49406  
[www.BlueStarTrail.org](http://www.BlueStarTrail.org)