



Planning Commission (Special) Meeting Minutes

The Planning Commission met for a Special Committee Meeting, February 2, 2023, at 5:00 p.m.
at City Hall
102 Butler St., Saugatuck, MI 49453.

1. Call to Order/Attendance:

The meeting was called to order by Vice-Chair Broeker at 5:00 p.m.

Present: Vice-Chair Broeker, Commission members: Anderson, Bagierek, Gardner, Gaunt, and LaChey.

Absent: Chairman Manns.

Others Present: Director of Planning, Zoning, and Project Management Ryan Cummins, City Attorney Chris Patterson, and Deputy Clerk Sara Williams.

2. Approval of agenda:

Motion by Gaunt, second by Anderson to approve the agenda as presented for February 02, 2022. Upon voice vote, the motion carried 6-0.

3. Approval of Minutes: None.

4. Public Comment on Agenda Items:

- Jane Underwood (resident): Jane hopes that the Committee that is formed is made up of residents of the City of Saugatuck.
- Brian Elmore (resident): Brian would like to make sure that the committee is actually representative of all potential people that are being impacted by the decisions that are made. He would like to see a blend of people that are both representing the citizens that reside in the City full time, but also those that may have partial interest in the City they love and the homes that they use for varying portions of the year. He wants to make sure that the people that represent the committee and whatever their interests they are particularly representing that they have a means of gathering feedback from others and it doesn't just become an advocacy point for one person's opinion that happens to represent a particular constituency of the committee.

- Richard Williams (resident): Richard believes that the committee should be comprised of property owners, business owners, and residents of the city and that should be the major component of the committee, those that are stakeholders in the City. That includes property owners, who may not be here all the time, but have a right to a voice and could also be on the committee even though they may not be residents here. Business owners who may not be voters here, or property owners should be eligible for the committee because they are stakeholders, and whatever decisions are made, will affect them financially and within the community. He also thinks that whatever surveys are conducted should be done properly and completely so that the data collected is complete and accurate so that not just limited people are polled for their opinions, it should be done similarly to the marijuana query that was completed a few years ago with the direction of Cindy Osman, it should be complete. The data should be accurate and reliable, not faulty.

5. **Old Business:** None.

6. **New Business:**

A. Resolution No. 230202-A, Recommending the Creation of a Short-Term Rental Advisory committee in Accordance with Section 4.28 of the City Charter (Voice Vote):

Motion by Gaunt, second by Gardner to approve the motion to adopt the resolution that was discussed. Upon voice vote, the motion carried 6-0.

7. **Communications:**

- Jim Bouck – Email regarding the proposed short Term Rental Advisory Committee Resolution. This will also be included in the packet for the Planning Commission meeting on February 16, 2023.

8. **Reports of Officers and Committees:** None.

9. **Public Comments:**

- Suresh Rajapakse (Resident) – Suresh said that he knows that there was mention of individuals being selected for the task force with the right intentions and coming in without biases around short-term rentals and wants to make sure there is some level of indication in relation to the intention behind Planning Commission members that are selected for the task force.

10. Adjournment:

Motion by LaChey, second by Bagierek, to approve adjournment of the meeting. Upon voice vote, motion carried 6-0. Vice-Chair Broeker adjourned at 6:01 PM.

Respectfully Submitted,

Sara Williams, City Deputy Clerk & DPW Administrative Assistant