



**Minutes Planning Commission Meeting  
August 18<sup>th</sup>, 2022, City Hall  
102 Butler Street, Saugatuck, MI  
7:00 PM**

**Call to Order:**

The meeting was called to order by Chairperson Fox at 7:00 p.m.

**Attendance:**

Present: Broeker, Fox, Gardner, Gaunt, LaChey and Manns.

Absent: Heriford

Others Present: Interim Zoning Administrator / City Manager Heise.

**Approval of agenda:**

*A motion was made by Gaunt, 2<sup>nd</sup> by Manns to approve the agenda. Motion carried 5-0.*

**Approval of Minutes:**

*A motion was made by Gardner, 2<sup>nd</sup> by Manns to approve the minutes as presented for July 21<sup>st</sup>, 2022. Motion carried 5-0. Amendment to motion as follows, A motion by Gardner, 2<sup>nd</sup> by Manns, to include in the July 21<sup>st</sup> minutes recognition of Cindy Osman service to the Planning Commission and our Commissioners' gratitude for her service. Motion carried 5-0.*

**Public Comment on Agenda Items:**

City Attorney Witte reviewed the Planning Consultants report indicating there are some deficiencies in the application and that the Planning Consultant recommends tabling the agenda item 665 Spear Street until those deficiencies can be remedied.

**Public Hearing:**

A. Hearing was called to order by Chairman Fox at 7:08pm.

B. Summary by the Zoning Administrator:

Lynn Flowers and Nicholas Betts have applied for site reconfiguration and additions that will exceed .3:1 floor area ratio at 665 Spear Street. This property is located in the CR-COMM RES R-1 Zone District. The purpose of this memo that has been drafted by Cindy Osman is to provide a review of the standards for this site plan review, and how the ordinance relates to this application.

C. Presentation by the Applicant:

Applicant Dr. Nicholas Betts presented his and Lynn Flowers application to the Commission.

D. Public comment regarding the application:

- 1) *Participants shall identify themselves by name and address*
- 2) *Comments/Questions shall be addressed to the Chair*
- 3) *Comments/Questions shall be limited to three minutes*

1. Supporting comments (audience and letters):

Mark Shirey, Laketown Township Resident, and potential builder for the project spoke to clarify missing information in application.

2. Opposing comments (audience and letters):

Jim Bouck, City of Saugatuck Resident.  
Laura Godfrey, City of Saugatuck Resident.  
Frank Mocini, City of Saugatuck Resident.  
Nancy Kimble, City of Saugatuck Resident.

3. General comments (audience and letters):

Dr. Nicholas Betts, City of Saugatuck Resident and Applicant asked the Commission questions for clarification. He asked to present revised plans during the meeting.

4. Repeat comment opportunity (Supporting, Opposing, General):

The applicant spoke during deliberation with thoughts of withdrawing his application and returning at a later date with his updated plans. The Commission reviewed the timeline for re-submitting the new application.

E. Public comment portion closed by Chairman Fox at 7:55 p.m.

F. Commission deliberation:

The Commission concurred that the applicant is requesting to withdraw his application and return at the later date with his updated plans. The Commission looks at the Ordinances when they are reviewing special land use and determine whether or not it is appropriate based on the factors laid out to review.

G. Commission action:

*Motion by Manns, second by Gardner, to accept the applicant's withdraw of the application and for it to be reviewed upon future submission. Upon roll call vote, motion passed 5-0.*

**Old Business:** None

**New Business:**

665 Spear Street

**Communication:** Letter from Jim Selman.

**Public Comments: None:**

Mark Shirey-Laketown Resident, asked Commission clarification on the footprint of the house. Commission directed applicant to Zoning Director.

**Reports of Officers and Committees:**

Commissioner Gardner- noted there is a conflict between the letter the Commission received from Senator Nesbitt and the what the Commission is actual reading of the House Bill 4722.

Commissioner LaChey- Thanked Commission for the opportunity to be on the Commission.

Commissioner Broeker- will not be in attendance at the next meeting.

**Adjournment:** Motion by LaChey, second by Manns, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,

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Jamie Wolters, Saugatuck City Clerk