

## 2022 Poverty Exemption Application Instructions

THIS APPLICATION SHOULD BE RETURNED TO:

Mailing Address & Building Location:  
Saugatuck City Assessing Department 102 Butler St, Saugatuck, MI 49453

**City of Saugatuck**  
**www.SaugatuckCity.com**

To be considered for a hardship exemption, the following steps must be followed:

1. The Petitioners must complete this application **IN FULL** including signatures on the last page. Signatures must be notarized. Return the application and attachments to the Assessing Department by **March 5<sup>th</sup>**, **July 16<sup>th</sup>**, or **December 10<sup>th</sup>**, 2022 depending on which Board of Review your application will be heard.
2. Per City of Saugatuck's Poverty Resolution, you must attach signed copies of the following for all persons living in the household:
  - \_\_\_ 2021 FEDERAL INCOME TAX RETURN (1040) with W 2's & 1099's.
  - \_\_\_ 2021 MICHIGAN INCOME TAX RETURN (MI-1040)
  - \_\_\_ 2021 HOMESTEAD PROPERTY TAX CREDIT FORM (MI-1040CR)
  - \_\_\_ 2021 SOCIAL SECURITY BENEFIT STATEMENT (SSA-1099)
  - \_\_\_ YEAR END STATEMENTS FOR ASSET INFORMATION

**IF YOU ARE NOT REQUIRED, BY LAW, TO FILE OR STATE INCOME TAX FORMS, YOU MUST COMPLETE THE ATTACHED POVERTY EXEMPTION AFFIDAVIT.**

Hardship Exemption as defined by the Michigan Compiled Laws is as follows:

**Section 211.7u: The homestead of persons who, in the judgment of the supervisor and Board of Review, by reason of poverty, are unable to contribute toward the public charges are eligible in whole or in part from taxation under this act.**

Please be aware that as an applicant for Hardship Exemption, you must also comply with the following sections of the Michigan Compiled Laws:

**Section 211.116 Perjury: Any person who, under any of the proceedings required or permitted by this act, shall willfully swear falsely, will be guilty of perjury and subject to its penalties.**

If received timely, your application will be presented at the next scheduled Board of Review.

**Your attendance at the appropriate meeting is strongly encouraged but is not required. The Board of Review may have questions for you regarding your application or documentation. Please be aware that the Board of Review MUST conduct their meetings according to the Open Meetings Act.**

## FEDERAL POVERTY INCOME STANDARDS FOR 2022 ASSESSMENTS

The following are the federal poverty income standards as of December 31, 2021, for use in setting poverty exemption guidelines for 2022 assessments.

<b><u>Federal Poverty Income Guidelines a</u></b>	
<b>Number of Persons Residing in the Principal Residence</b>	<b>Maximum Total Income</b>
<b>1</b>	<b>\$12,880</b>
<b>2</b>	<b>\$17,420</b>
<b>3</b>	<b>\$21,960</b>
<b>4</b>	<b>\$26,500</b>
<b>5</b>	<b>\$31,040</b>
<b>6</b>	<b>\$35,580</b>
<b>7</b>	<b>\$40,120</b>
<b>8</b>	<b>\$44,660</b>
<b>Each Additional Person \$4,540</b>	

## Income Guidelines

The income guidelines used by the Board of Review have been established in accordance with P.A. 390 of 1994. In determining qualifications for the exemption, the Board of Review shall consider every variable on the application including total household income, the nature and duration of the income stream, the current taxable and state equalized values of the subject property, the quality and accuracy of the information submitted and any other such evidence as they feel appropriate in making their decision. These guidelines shall assist the Board of Review in their decisions. When outside the listed range below, hardship relief may only be granted when accompanied by unusual circumstances.

### 2022 Poverty Income Guidelines Range for City of Saugatuck

<b>Number of Persons Residing in the Principal Residence</b>	<b>Household Income</b>	<b>Recommended Board Action Exemption % Percentage Granted</b>
1	\$0 - \$12,880 \$16,100 Max \$19,320	Maximum 100 % At this range point 50 % At this range point 25 %
2	\$0 - \$17,420 \$21,775 Max \$26,130	Maximum 100 % At this range point 50 % At this range point 25 %
3	\$0 - \$21,960 \$27,450 Max \$32,940	Maximum 100 % At this range point 50 % At this range point 25 %
4	\$0 - \$26,500 \$33,125 Max \$39,750	Maximum 100 % At this range point 50 % At this range point 25 %
5	\$0 - \$31,040 \$38,800 Max \$46,560	Maximum 100 % At this range point 50 % At this range point 25 %
6	\$0 - \$35,580 \$44,475 Max \$53,370	Maximum 100 % At this range point 50 % At this range point 25 %
7	\$0 - \$40,120 \$50,150 Max \$60,180	Maximum 100 % At this range point 50 % At this range point 25 %
8	\$0 - \$44,660 \$55,825 Max \$66,990	Maximum 100 % At this range point 50 % At this range point 25 %
Each Additional Person \$ 4,480		

