

**Minutes**  
**Saugatuck City Council Workshop Meeting**  
**Saugatuck, Michigan, March 20, 2008**

1. **Call to Order by Mayor Vettori at 4:05 p.m.**
2. **Attendance**  
Present: Spangler, Bekken, Hess, Johnson, Verplank & Vettori  
Absent: Simon  
Others Present: City Manager Harrier, City Assessor Scheuerman and City Clerk Looman  
Council Member Johnson joined the meeting at 4:06 p.m.
3. **Public Comment:** None.
4. **Proposed Discussion Items:**
  - A. **Assessing Activities** – City Assessor Scheuerman explained to City Council the assessing process with regards to how the State Equalized Value (SEV) and Assessed Values are determined.
  - B. **Spear St. Boat Launch Construction Project:** City Council discussed via telephone conference call with Rick Stout from Fleis and VandenBrink Engineering the construction aspects related to the Spear Street Boat Launch Construction Project. The City Engineers are recommending that the construction be completed using a “dry” method of construction.
  - C. **Spear St. Boat Launch Management:** City Manager Harrier announced the bid opening regarding the boat launch management was awarded to Bruce and Marilyn Starring for a 50/50 split with the City of Saugatuck for a three year period. The City Council will need to approve a contact that will be presented at the next regular meeting.
  - D. **Planning/Zoning Services:** Members of the Saugatuck Planning Commission and Saugatuck City Council have instructed City Manager Harrier to bring forth to Council a proposal from Williams & Works to provide planning and zoning services to the City of Saugatuck.
  - E. **McClendon Property Lease:** City Council has instructed City Manager Harrier to ask John Legge (West Michigan Conservation), Phil Miller (Save Our Shoreline), Julie Stoneman (Land Conservancy of West Michigan), and Helen Taylor (Nature Conservancy) to meet with Council at the April 10, 2008 Council Workshop to discuss issues with a possible lease of the McClendon Property.
  - F. **Single Trash Hauler RFP:** City Manager Harrier shared with Council a draft single trash hauler RFP that will be brought forth to Council for approval at a future meeting.
  - G. **Oval Beach Operations:** Oval Beach Operations Manager Kathy Klage suggested to Council that beach staff collect fees until 7:00 p.m. with beach patrol on duty until 8:00 p.m. except for weekends and holidays where beach patrol will remain on duty until 9 p.m. City Council agreed with the approach and the changes will be brought to City Council for approval at an upcoming regular meeting.
  - H. **“Airport Property”:** Council discussed possible usages for the airport property.
  - I. **Conservation Easement:** City Manager Harrier made mention that a conservation easement document for the Tallmadge Woods area is still in process.
5. **Other Items of discussion:** None.
6. **Public Comment:** None.
7. **Adjournment** Mayor Vettori adjourned the meeting at 6:00 p.m.

Respectfully Submitted,

Monica Looman  
City Clerk