

Minutes
Saugatuck City Council Workshop Meeting
Saugatuck, Michigan, May 22, 2008

1. **Call to Order by Mayor Vettori at 3:00 p.m.**
2. **Attendance**
Present: Bekken, Johnson, Hess, Verplank, Simon, Spangler & Vettori
Absent: None.
Others Present: City Manager Harrier and City Clerk Looman
Council Member Spangler joined the workshop at 3:34 p.m.
3. **Public Comment:** None.
4. **Workshop Items:**
 - A. **Peter A. Letzmann – Goal Setting & Evaluations (Part 2 of 2)** – City Council met with presenter Peter A. Letzmann for part II of setting goals and evaluations for the City of Saugatuck. In today’s session, after much discussion, the City Council set top priority assignments for City Manager Harrier such as:
 1. Infrastructure for City sewer, water and streets
 2. Saugatuck/Douglas Police Agreement
 3. Saugatuck Harbor
 4. Reporting back to City Council on the status of all high priority items
 5. Cemetery Contract
 6. Local Street Maintenance

Below is a grid showing other goals set by City Council and the time frame they would like these goals completed.

Goals High Priority	Less than 18 months	18-60 months	Greater than 60 months
Single Trash Hauler	X		
Office Reconfiguration	X		
Land/Zoning Use	X		
Use of City Property	X		
Charter Amendments		X	
Policy/Procedure Update	X	X	X
Assessing	X		
Spear Street Boat Launch	X		
Mt. Baldhead Stairs	X		
Tallmadge Woods Conservation Easement	X		
Oval Beach Rebuild	X		
Cold Storage Building	X		
DPW Truck	X		
Update City Server/Software	X		
Efficient Lighting through Downtown	X		
City Hall HVAC	X		
DPW Certification for Hazardous Application	X		
Cannon Repair	X		
Gazebo Repair	X		
St. Joseph Street Repair	X		
Evaluation of Beach/Chain Ferry/Park Maintenance	X		

Goals High Priority	Less than 18 months	18-60 months	Greater than 60 months
Boards/Commission Evaluations	X		
Signage	X		
Goals Medium Priority			
Bike/Walking Paths		X	
Employee Retention	X	X	X
Paperless Packets		X	
Goals Low Priority			
City Hall Renovations		X	

Under the direction of City Manager Harrier, a motion was made by Johnson, 2nd by Simon to go into closed session pursuant to Section 8 (A) of Act 267 to discuss personnel evaluation of City Manager Harrier at 5:08 p.m. At this time City Manager Harrier and City Clerk Looman were excused from the closed session. Upon roll call, the motion carried unanimously.

City Council reconvened at 6:05 p.m. in open session.

Present: Spangler, Bekken, Johnson, Hess, Verplank, Simon & Vettori

Absent: None.

5. Other Items of discussion

A. Conservation Easement - City Council briefly discussed the Tallmadge Woods Conservation Easement and the future direction of this easement.

6. Public Comment: None

7. Adjournment Mayor Vettori adjourned the meeting at 6:10 p.m.

Respectfully Submitted,

Monica Looman
City Clerk