

**Minutes**  
**Saugatuck City Council Meeting**  
**Saugatuck, Michigan, February 24, 2020**

The City Council met in regular session at 7:00 p.m. at City Hall, 102 Butler Street, Saugatuck, Michigan.

1. **Call to Order** by Mayor Trester at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Attendance:**  
Present: Bekken, Johnson, Leo, Lewis, Peterson, Verplank, & Trester  
Absent: None  
Others Present: City Manager Harrier & City Clerk Nagel
4. **Approval of Minutes:** A motion was made by Peterson, 2<sup>nd</sup> by Lewis, to approve the February 10, 2020 regular meeting minutes as presented. Upon voice vote the motion carried unanimously.
5. **Mayor's Comments:** None
6. **City Manager's Report:** City Manager Harrier announced he will be seeking proposals from Edgewater to strategize with Council flooding solutions.
7. **Agenda Changes:** None
8. **Guest Speakers:**  
**A. Lt. Brett Ensfield – Allegan Co. Sheriff Dept.:** Lt. Ensfield presented Council with the Incident Analysis Report for February 10-24, 2020.
9. **Public Comment:** Dan Fox (*resident*) regarding agenda item 14(C), since the fire boat benefits all neighboring communities' costs associated with the Agreement should be shared among those communities.  
  
Lauren Stanton (*resident*) regarding agenda item 14(D), the placement of the proposed fire dock can have a negative impact on business and would like Council to consider placement of the dock a little more to the north.
10. **Request for Payment:** A motion was made by Johnson, 2<sup>nd</sup> by Peterson, to approve the accounts payable in the amount of \$630,599.60. Upon voice vote the motion carried unanimously.
11. **Introductions of Ordinances:**
12. **Public Hearings:** None
13. **Unfinished Business:** None
14. **New Business:**  
**A. Proclamation No. 200224-P1 – 2020 Arbor Day:** A motion was made by Verplank, 2<sup>nd</sup> by Peterson, to approve Proclamation No. 200224-P1 as presented proclaiming April 24, 2020 as Arbor Day in the City of Saugatuck. Upon roll call the motion carried unanimously.  
  
**B. Resolution No. 200224-A – 2020 Poverty Exemption Income Guidelines:** A motion was made by Johnson, 2<sup>nd</sup> by Leo, to approve Resolution No. 200224-A adopting poverty exemption income guidelines & asset test for the year 2020 as presented. Upon roll call the motion carried unanimously.

**C. Intergovernmental Docking Agreement:** A motion was made by Verplank, 2<sup>nd</sup> by Johnson, to approve the Intergovernmental Docking Agreement (09805-004-00103247.1) between the City of Saugatuck and the Saugatuck Township Fire District as amended and subject to payment made to the City for expenses incurred by the City in the preparation of the Agreement. Upon voice vote the motion carried unanimously.

A motion was made by Johnson, 2<sup>nd</sup> by Lewis, to amend motion to include Kalamazoo Lake Sewer Water Authority under Section 8 – Indemnification and Hold Harmless Provision. Upon voice vote the motion carried unanimously.

A motion was made by Johnson, 2<sup>nd</sup> by Lewis, to amend the Intergovernmental Agreement under Section 20 – Property Taxes to insert N/A in the parenthesis. Upon voice vote the motion carried unanimously.

**D. Saugatuck Township Fire District Dock Permit Submission Approval:** A motion was made by Peterson, 2<sup>nd</sup> by Lewis, to approve the recommendation of the 2020 Advisory Water/Lucy Street-End Committee regarding the proposed Saugatuck Township Fire District's dock configuration attached as Exhibit A and allow Saugatuck Township Fire District to submit a permit application to Office of the Environment, Great Lakes and Energy (EGLE); provided, however, that if EGLE issues a permit the Saugatuck Township Fire District shall return to the City Council for a final approval to ensure that all outstanding City ordinance and infrastructure requirements will be met. Upon voice vote the motion carried unanimously.

**E. Street End Structure Dockage License:** A motion was made by Verplank, 2<sup>nd</sup> by Johnson, approve the 2020 Street-End Structure Dockage License (09805-004-0010256.2) between the City of Saugatuck and Todo, LLC with a front foot rate of \$67.92 and subject to payment made to the City for expenses incurred by the City in the preparation of the License. Upon voice vote the motion carried unanimously.

**F. Fleis & Vandenbrink Professional Services – Wicks Park Planning Proposal:** A motion was made by Lewis, 2<sup>nd</sup> by Leo, to approve the Professional Services Agreement for Wicks Park Planning Services dated February 21, 2020 from Fleis & Vandenbrink in an amount not to exceed \$4,800. Upon voice vote the motion carried unanimously.

**G. Special Event Application – SCA Adventure Climb Up Mt. Baldhead:** A motion was made by Lewis, 2<sup>nd</sup> by Leo, to approve the Special Event Application to hold a 2020 Adventure Climb Up Mt. Baldhead event in the City of Saugatuck on March 28, 2020 contingent on the city receiving the signed Letter of Understanding from Saugatuck Center for the Arts. Upon voice vote the motion carried unanimously.

**15. Consent Agenda:** None

**16. Public Comment:** Gregory Muncey (*resident*) presented the following: As a city representative on the Interurban Transit Authority Board, he presented the board with the Interurban Audit; as a member of SDABA, announced there are new businesses coming to down to fill the empty storefronts, inquired if the damaged garbage can lids throughout town could be replaced and add additional cigarette receptacles and will attend the next workshop meeting to discuss the St. Patty day parade route.

Beth Huffman (*resident*) reminded residents of the Saugatuck Public School bond proposal on the March 10, 2020 election.

Dan Fox (*resident*) spoke of the importance of Council prioritizing their upcoming projects.

**17. Communications:**

**A. March Council Meeting Date Change:** *Accepted as information*

**B. Blue Star Trail Joint Study Committee Meeting Agenda:** *Accepted as information*

**18. Boards, Commissions & Committee Reports:** Council received reports from the following committee(s): KLSWA, Fire Board, Planning Commission

**19. Council Comments:** Council Member Lewis presented Council with a summary of a discussion she had with a fellow colleague who is an attorney regarding the February 19, 2020 workshop meeting relating to complaint policy.

Council Member Leo stressed the importance to keep flooding concerns in the forefront and that the city is taking steps to strategize concerns.

Council Member Johnson updated colleagues on the Recycling Committee.

Council Member Peterson reiterated Council Member Leo concerns and city moving forward with Edgewater.

Council Member Verplank announced recycling centers in Grand Rapids are closing in March for renovations.

Council Member Bekken acknowledged and thanked Jim Sellman and the late David Balas for their generous donation to the city for improvements to Wicks Park.

**20. Adjournment:** Mayor Trester adjourned the meeting at 8:20 p.m.

Respectfully Submitted,

Monica Nagel, CMC  
City Clerk