



**CITY COUNCIL AGENDA
MARCH 11, 2019 – 7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - A. **Regular City Council Meeting of February 25, 2019**
5. MAYOR'S COMMENTS
6. CITY MANAGER'S COMMENTS
7. AGENDA CHANGES (ADDITIONS/DELETIONS)
8. GUEST SPEAKERS:
 - A. **Lt. Brett Ensfield – Allegan Co. Sheriff Department**
9. PUBLIC COMMENT *Agenda Items Only (Limit 3 minutes)*
10. REQUESTS FOR PAYMENT
 - A. **Approval of Accounts Payable**
11. INTRODUCTION OF ORDINANCES:
 - A. **Chapter 92 – Use of Consumer Fireworks Prohibited**
12. PUBLIC HEARINGS: **None**
13. UNFINISHED BUSINESS: **None**
14. NEW BUSINESS
 - A. **Special Event Application – CVB Shakespeare in the Park (VOICE VOTE)**
 - B. **Parade Permit – St. Patrick's Day (VOICE VOTE)**
 - C. **Sign/Banner Approval – Lakeshore Community Chorus (VOICE VOTE)**
15. CONSENT AGENDA: **None**
16. PUBLIC COMMENTS *(Limit 3 minutes)*
17. COMMUNICATIONS:
 - A. **Chain Ferry Request for Proposal – accept as information**
18. BOARDS, COMMISSIONS & COMMITTEE REPORTS: **None**
19. COUNCIL COMMENTS
20. ADJOURN

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or monica@saugatuckcity.com for further information.

Proposed Minutes
Saugatuck City Council Meeting
Saugatuck, Michigan, February 25, 2019

The City Council met in regular session at 7:00 p.m. at City Hall, 102 Butler Street, Saugatuck, Michigan.

1. **Call to Order** by Mayor Trester at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Attendance:**
Present: Spangler, Bekken, Hess, Verplank, Peterson & Trester
Absent: Johnson
Others Present: City Manager Harrier & City Clerk Nagel

A motion was made by Hess, 2nd by Peterson, to excuse Council Member Johnson with prior notification. Upon voice vote the motion carried unanimously.

4. **Approval of Minutes:** A motion was made by Peterson, 2nd by Verplank, to approve the February 11, 2019 regular meeting minutes as presented. Upon voice vote the motion carried unanimously.

5. **Mayor's Comments:** None

6. **City Manager's Report:** None

7. **Agenda Changes:** (addition) 8(D) County Commissioner Kapenga

8. **Guest Speakers:**

A. Kristin Armstrong – SCA Executive Director: Kristin Armstrong, Executive Director of the Saugatuck Center for the Arts, presented a schedule for Mountainfilm Festival held March 22-23, 2019.

B. Josh Albrecht – S/D Area Convention & Visitors Bureau Executive Director: Josh Albrecht, Executive Director of the S/D Area Convention & Visitors Bureau, provided Council with the 2019 Pure Michigan brochure that highlights Saugatuck Harbor on the cover. Mr. Albrecht also announced the month of June there will be weekly events that include but not limited to: Taste of SDF, Restaurant Week, Gallery Stroll, Sounds of Summer, Comedy Shows.

C. Lt. Brett Ensfield – Allegan Co. Sheriff Department: Lt. Brett Ensfield presented incident report from February 11-25, 2019.

D. County Commissioner Dean Kapenga: County Commissioner Dean Kapenga updated Council on various Allegan County projects.

9. **Public Comment:** Dave Barker (*non-resident*) with regards to agenda item 14(A), provided Council with a letter of support for improvements to Fredrick Street.

10. **Request for Payment:** A motion was made by Hess, 2nd by Peterson, to approve the accounts payable in the amount of \$503,500.49. Upon voice vote the motion carried unanimously.

11. **Introductions of Ordinances:** None

12. **Public Hearings:** None

13. **Unfinished Business:** None

14. New Business:

A. Fredrick Street Development License Agreement: A motion was made by Verplank, 2nd by Spangler, to approve the Development License Agreement dated February 22, 2019 between the City of Saugatuck and Dune Ridge SA, LP as presented. Upon voice vote the motion carried unanimously.

B. HDC Appointment: A motion was made by Hess, 2nd by Peterson, to approve the Mayor's appointment of Keith A. Paterson to the Historic District Commission with said term expiring August 1, 2021. Upon voice vote the motion carried unanimously.

15. Consent Agenda: None

16. Public Comment: None

17. Communications:

A. Public Hearing – Prohibit New Residential Use in C-2 Water Street South- *Accepted as information*

B. S/D Convention & Visitors Bureau Open House/Press Conference – *Accepted as information*

C. Kalamazoo River Watershed Third Coast Conversation Event – *Accepted as information*

18. Boards, Commissions & Committee Reports: Council received reports from the following committee(s): KLSWA, Fire Board

19. Council Comments: Council Member Peterson suggested Council relook at priority list with money saved from partnering with the Sheriff's Department.

Council Member Hess thanked the community for attending the Sheriff Vehicle Ribbon Cutting Ceremony.

City Manager Harrier suggested Council take the pro-active approach and meet with all area taxing authorities with regards to increasing millages.

20. Adjournment: Mayor Trestler adjourned the meeting at 8:08 p.m.

Respectfully Submitted,

Monica Nagel, CMC
City Clerk



City Council Agenda Item Report

City of Saugatuck

FROM: Kirk Harrier, City Manager

MEETING DATE: **Introduction:** March 11, 2019
Action date: March 25, 2019

SUBJECT: Introduction of Ordinance: Section 92.02, Chapter 92 (Use of Consumer Fireworks Prohibited)

DESCRIPTION:

The Michigan Legislature has enhanced local regulation of fireworks via House Bills 5939 – 5941 (Public Acts 633-635) in 2018. These changes to the state’s fireworks law produced major concessions from the fireworks industry, shrinking the number of days and the hours within those days that fireworks can legally be used. The City Council has received requests from residents to amend the City’s existing fireworks ordinance to reflect changes the State Legislature has implemented. The attached ordinance reflects those changes. Other Michigan communities have also amended their local ordinances in a similar manner.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

Municipal attorney Jeff Sluggett has prepared the Ordinance Amendment and approves as to form and content.

SAMPLE MOTION:

Motion to place the proposed ordinance amendment to amend Chapter 92, Section 92.02, of the Code of the City of Saugatuck on the March, 25 2019 regular council meeting agenda for action.

**CITY COUNCIL
CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN**

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND TITLE IX, CHAPTER 92,
SECTION 92.02 OF THE CODE OF THE CITY OF SAUGATUCK**

The City of Saugatuck Ordains:

Section 1. Amendment of Section 92.02. That Title IX, Chapter 92, Section 92.02 of the Code of the City of Saugatuck, entitled "USE OF CONSUMER FIREWORKS PROHIBITED", is amended to read as follows:

92.02 USE OF CONSUMER FIREWORKS PROHIBITED

(A) Except as provided in this section, a person shall not ignite, discharge, or use consumer fireworks at any time.

~~(B) (A) No person shall.~~ A person may ignite, discharge, or use consumer fireworks in the city on a day other than the day preceding, the day of, or the day after a national holiday. City on the following days after 11 a.m.:

(1) December 31 until 1 a.m. on January 1.

(2) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.

(3) June 29 to July 4 until 11:45 p.m. on each of those days.

(4) July 5, if that date is a Friday or Saturday, until 11:45 p.m.

~~(B) Notwithstanding division (A), on the day preceding, the day of, or the day after a national holiday, no person shall ignite, discharge, or use consumer fireworks between the hours of 1:00 a.m. and 8:00 a.m.~~

(5) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

~~(C) (E)~~ A person who violates this section-Section shall be responsible for a municipal civil infraction and subject to a fine of not more than \$500 the civil fine of \$1,000, with \$500.00 remitted to the City of Saugatuck for enforcing this ordinance pursuant to MCL 28.457 (3).

Section 2. Effective Date. This Ordinance shall become effective upon its publication unless otherwise provided by law.

YEAS: _____

NAYS: _____

ABSENT: _____



City Council Agenda Item Report

City of Saugatuck

FROM: Kirk Harrier, City Manager

MEETING DATE: March 11, 2019

SUBJECT: Special Event Application: CVB Shakespeare in the Park Letter of Understanding

DESCRIPTION

The Saugatuck-Douglas CVB has submitted an application to hold a Shakespeare in the Park event on Saturday, June 29, 2019 in Coghlin Park. Entrance to the event will begin at 6 p.m. and the performance will begin at 7 p.m. The event – including alcohol service – will end at 10 p.m. The CVB would like to reserve Coghlin Park from Friday, June 28 starting at 9 a.m. through Sunday June 30 at 4 p.m. to give them time to set up tents, stages, etc. as well as get approval from the Fire Department on Friday and tear down on Sunday.

The CVB envisions Shakespeare in the Park to be a mini renaissance festival, centered around one performance of “Romeo and Juliet” by Pigeon Creek Shakespeare Company. The CVB will enclose the park with snow fencing in order to meet the requirements of the state liquor control commission. Inside the park will be a large stage near the water where the performance will take place. Guests will be invited to bring blankets and folding chairs to set up in front of the stage throughout the park to watch the performance. The CVB is proposing a small beer tent, a food truck, a gelato truck, and other themed-entertainment such as music and a juggler. The CVB will also provide portable toilets and recycling/trash cans.

BUDGET ACTION REQUIRED

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the letter of understanding dated March 11, 2019 between the City of Saugatuck and the Saugatuck-Douglas CVB to hold a Shakespeare in the Park event in Coghlin Park on June 29, 2019 and authorize the City Manager to effectuate the letter.



2019 CVB Shakespeare in the Park Letter of Understanding

March 11, 2019

Saugatuck-Douglas CVB
95 Blue Star Highway
P.O. Box 28
Saugatuck, Michigan 49453

Dear Ms. Westers:

This Letter of Understanding (“Letter”) is intended to memorialize the City of Saugatuck’s understanding with respect to the CVB’s proposal to hold, operate and conduct the Shakespeare in the Park event at Coghlin Park on June 29, 2019 (“Event”). The CVB has submitted a Special Event Application and associated materials dated February 19, 2019 (collectively, the “Application”) to the City which has been reviewed by the City Council. After due consideration, the City Council has approved that Application subject to the CVB’s willingness to sign this Letter. This Letter shall be construed to incorporate and include the Application as well as the materials attached thereto. In the event of a conflict between the terms of this Letter and the Application, the terms of this Letter shall control.

In granting approval for the CVB Application, the City is consenting to the CVB’s use of Coghlin Park for the Event. In addition, the City agrees that, subject to the CVB’s compliance with this Letter, the City shall provide the following at its cost to the CVB for its operation of the Event:

- Provision of security fencing (not installation or removal).
- Assistance in installing any authorized signs or banners within or on public rights of way or other public property over which the City has jurisdiction. No signage may be installed as part of the Event without the City’s prior approval, which approval shall not be unreasonably withheld.
- Cooperate with the CVB and other local entities or organizations as reasonably necessary to plan for the Event.

In exchange for the City's approval and commitments as set forth above, the CVB shall prepare, operate and conduct the Event consistent with the following:

- Compliance with all adopted laws and regulations of the City and its departments including applying for and obtaining any state or county permits required by law.
- Not later than June 3, 2019 the CVB shall obtain approval of the Application by the City's law enforcement agency and the Saugatuck Township Fire District.
- Not later than June 3, 2019 the CVB shall obtain approval of the specific locations of the proposed stage, tents, or any other structures within the park to avoid damage to the park grounds or infrastructure by the Saugatuck Department of Public Works Superintendent.
- The provision of adequate trash receptacles and removal of the trash as reasonably necessary through a 3rd party vendor.
- The provision of adequate temporary restroom facilities reasonably necessary located in an area approved by the City.
- Installation and removal of the security fencing.
- Provision to the City Clerk, not later than June 27, 2019 a valid certificate of insurance of a type and amount deemed sufficient by the City in its reasonable discretion. Without limiting the foregoing, the certificate must identify the City as additional insured and include liquor liability coverage.
- Provisions to the City Clerk, not later than June 27, 2019 of a valid Michigan Liquor Control Commission special event license for the Event.
- Advertising and marketing the Event to the general public in the CVB's reasonable discretion.

Assuming the above accurately reflects the CVB's understanding and agreement please have an authorized official(s) of the CVB sign and date where indicated below and return one original copy of this Letter to the City.

Sincerely,

CITY OF SAUGATUCK

Date: _____, 2019

By: _____
Kirk Harrier, City Manager

The foregoing accurately reflects the understanding and agreement of the CVB with respect to its proposal to hold operate and conduct the 2019 CVB Shakespeare in the Park event in the City of Saugatuck.

CVB

Date: _____, 2019

By: _____
Its: _____



Council Action
_____ Approved
_____ Denied
_____ Date

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
 Phone: 269-857-2603 • Website: www.saugatuckcity.com

SPECIAL EVENT APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 30 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: SDACVB TELEPHONE: 269-857-1701
 MAILING ADDRESS: 95 Blue Star HWY Douglas MI 49406
 CONTACT NAME: Megan Westers TELEPHONE: 569-857-1701
 E-MAIL ADDRESS: marketing@saugatuck.com CELL PHONE: 517-803-3230

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Megan Westers TELEPHONE: 569-857-1701
 E-MAIL ADDRESS: marketing@saugatuck.com CELL PHONE: 517-803-3230

EVENT INFORMATION

NAME OF EVENT: Shakespeare in the Park DATE(S) OF EVENT: June 29, 20
 PURPOSE OF EVENT: Theater Performance RAIN DATE: none

- Non-Profit For-Profit City Operated/Sponsored Co-Sponsored
- Marathon/Race Festival/Fair Video/Film Production Other _____

EVENT LOCATION: Coghlin Park EVENT HOURS: 5-10 p.m.

ESTIMATED NUMBER OF ATTENDEES: 500

ESTIMATED NUMBER OF VOLUNTEERS: 15

ESTIMATE DATE / TIME FOR SET-UP: June 28 9 A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: June 30 _____ A.M. P.M.

EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: 5 p.m. END: 10 p.m.

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department) Yes No
 Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No
 Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)
 Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

We will have volunteers checking ID's, and giving participants 21+ a wristband and drink tickets

WILL FIREWORKS BE APART OF EVENT: Yes No
 Provide Copy of Liability Insurance (listing the City as additionally insured)
 Provide Copy of Fireworks Permit

EVENT SIGNAGE: City Council approval is required for any temporary signing in the public right-of-way, across a street or on City property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: 0 (Maximum size is 2' x 2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

BANNER UNDER SAUGATUCK PALETTE SIGN - (Size cannot be greater than 14' x 4'). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): Entrances to the park (see map)
Description of signs: Welcome to Shakespeare in the Park
(Signs at event site cannot be displayed prior to day of the event and must be removed at the end of the event.)

TENTS/CANOPIES/MISC: The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under "Rental Service Stores" that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

BOOTHS – QUANTITY _____ TENTS – QUANTITY 6

AWNINGS – QUANTITY _____ TABLES – QUANTITY 8

PORTABLE TOILETS – QUANTITY 4

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? Vendors will park at the south end of Griffith S

Will the Interurban be utilized? Yes No Time(s) _____

DEPARTMENT OF PUBLIC WORKS

APPROVED

DENIED

Authorized Personnel Signature

Will this event require the use of any of the following municipal equipment: Yes No

TRASH RECEPTACLES – QUANTITY 4

BARRICADES – QUANTITY 1

TRAFFIC CONES – QUANTITY _____

PARKING SIGNS – QUANTITY _____

FENCING WATER

ELECTRIC

RESTROOM CLEANING

OTHER _____

POLICE DEPARTMENT

APPROVED

DENIED

Authorized Personnel Signature

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times From 5 - 10 p.m.

Other (describe): _____

SAUGATUCK TOWNSHIP FIRE DISTRICT

APPROVED

DENIED

Authorized Personnel Signature

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: 4:30

A.M. P.M.

Street re-open date/time: 10:00

A.M. P.M.

SIDEWALK CLOSURES: Yes No (use attached map to outline proposed closures)

Describe Sidewalk Use: _____

Sidewalk closure date/time: _____

A.M. P.M.

Sidewalk re-open date/time: _____

A.M. P.M.

PARKING LOT CLOSURES: Yes No (use attached map to outline proposed closures)

Parking Lot Location: _____

Sidewalk closure date/time: _____

A.M. P.M.

Sidewalk re-open date/time: _____

A.M. P.M.

What parking arrangements are proposed to accommodate potential attendance: _____

APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: MLCC License in process. No Food Service License

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.

Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

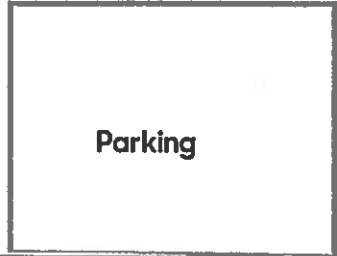
Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature

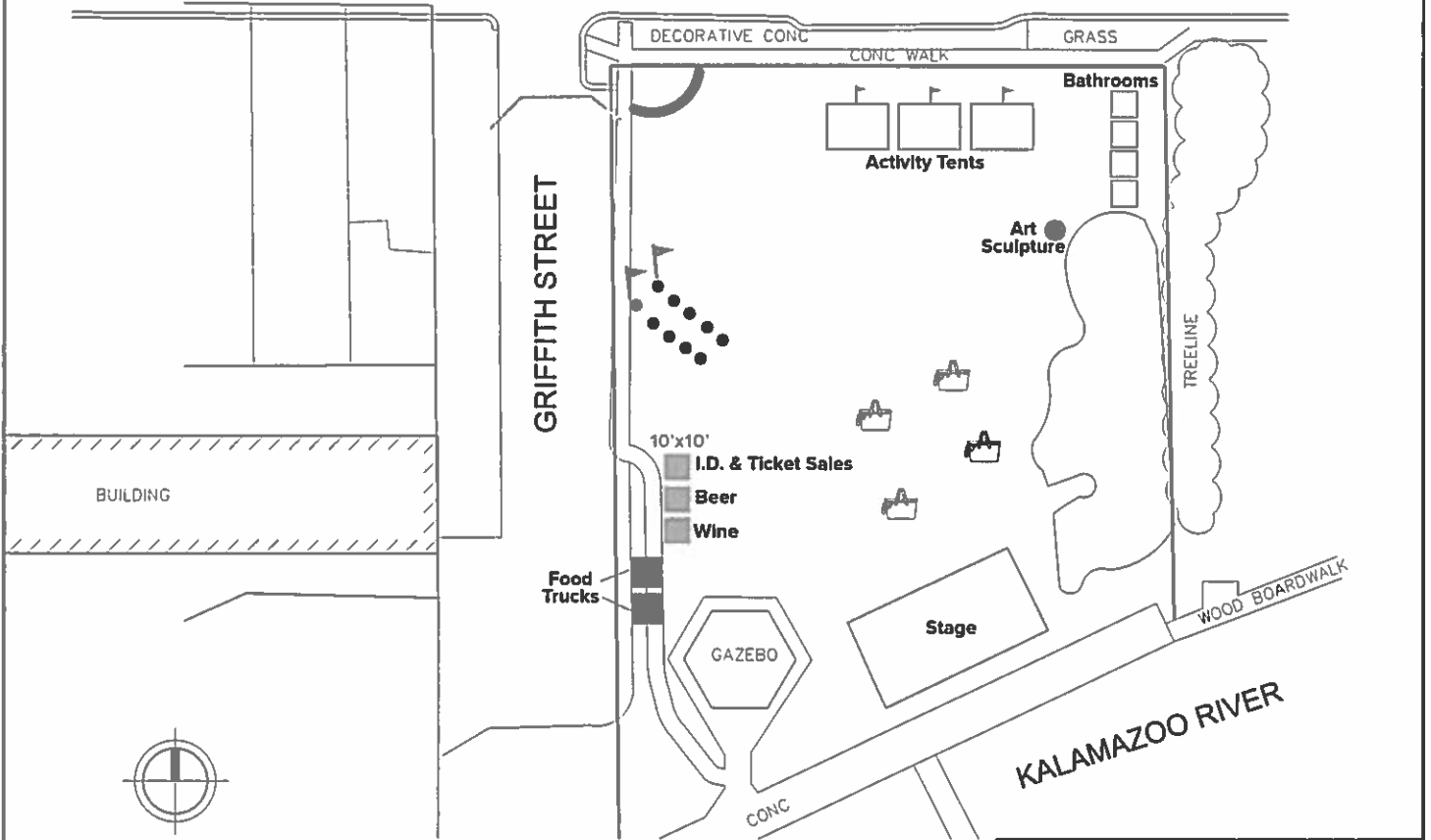
2/19/2019

Date



3187_Coughlin Park\tonya 100611

CULVER STREET



NORTH



SCALE IN FEET

APPLICANT TO SKETCH LOCATION OF PROPOSED TEMPORARY STRUCTURES, TENTS, STAGES, EQUIPMENT, TRAILERS, PORTA POTTYS, ETC...

CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN

COUGHLIN PARK
PARK USE PERMIT APPLICATION

2011

3187

FLEIS & VANDENBRINK ENGINEERING, INC.



City Council Agenda Item Report

City of Saugatuck

FROM: Kirk Harrier, City Manager

MEETING DATE: March 11, 2019

SUBJECT: Parade Permit—St. Patrick’s Day

DESCRIPTION

17th annual Erin Go Bark St. Patrick’s Day Parade on March 16th 2PM.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** application for St. Patrick’s Day Parade on March 16th 2PM as presented contingent on Sheriff’s Office and Fire Department approval.



APPLICATION FOR PARADE PERMIT
(including runs, walks, and other uses of the City public right-of-way)

APPLICANT / ORGANIZATION INFORMATION

Applicant/Organization Name: Saugatuck Douglas Area Business Association

Contact Person: Gregory Muncey

Address: 306 Butler St. Saugatuck MI 49453
Street City State Zip

(269) 857-1626 (269) 355-9917
Home Phone Cellular Phone

EVENT INFORMATION

Event Name: 17th Annual 'Erin Go Bark St. Patrick's Day Parade

Date(s) of Event: March 16th., 2019

Hours of Event: 1:30 p.m. Line up, 2 p.m. Parade start time

Proposed Route for Event: Parade Route starts on Griffith and Mason st,
South to Culver Street, turns West to Butler street, then turns North,
Continuing on Butler Street, ending at Main Street. (Near Public Restrooms)

*Same route as last year, and past years.

 2-11-2019
Applicants Signature Date

I hereby approve this application for a parade permit subject to the attached conditions.

Chief of Police Date

Chief of Fire Date



City Council Agenda Item Report

City of Saugatuck

FROM: Cindy Osman, Planning and Zoning

MEETING DATE: March 11, 2019

SUBJECT: Sign/Banner Approval: Lakeshore Community Chorus

DESCRIPTION

Jim Baily has submitted an application of behalf of the Lakeshore Community Chorus for the installation of a banner on the pallet sign at Lake St. and Blue Star Highway for their spring concert on May 18th at 7:30 pm and May 19th at 4:00 pm. Signs within the right of way for community events can be administratively approved, but all banners need approval from City Council. The City Council may grant an exception, as listed in section 150.30(H). The conditions for approval of the exception are as follows:

1. The sign does not create a traffic vision obstruction;
2. The sign does not create a pedestrian traffic obstruction;
3. The sign is compatible with the surroundings and is not uniquely out of character for the community; and
4. The sign does not create a situation which could be detrimental to health safety, or welfare.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the request to install a banner under the pallet sign for the Lakeshore Community Chorus with the provision the banner cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.



Right of Way Sign Application

APPLICANTS INFORMATION **APPLICATION NUMBER**

Name Lakeshore Community Chorus Address / PO Box PO Box 893, @
City Douglas State MI Zip 49406 Phone 6 110
E-Mail ...com
Signature Jim Bailey Date _____

SIGN DESCRIPTION (ATTACH MORE SHEETS IF NECESSARY)

Type: Number of Yard Signs 16 Number of Banners Lundberg / The Sign Lake Street
Dates to be displayed _____
Further Comments: We have received permission in 2018 to put up 16 signs in Saugatuck for our Spring concert. We plan to do this one week for the yard signs and two weeks for the banner before our concert this year and in the future as well. We believe it has raised awareness with residents and tourists of our events. We are grateful for the opportunity to do this.

PLEASE INCLUDE THE FOLLOWING INFORMATION

Pursuant to Section 150.30, please attach the following supporting documents when applying for sign approval

Y N NA

- Dimensions and type of each proposed sign
- Map showing the location of each sign
- Explanation of how each sign will be attached and secured

Installed May 11, 2019
Yard sign is 18" x 24" w/ stake
banner is 36" x 8' - used with bungee cords
Installed May 4, 2019

Pursuant to Section 150.30(H), please to the following questions:

- Will the signs create a traffic vision obstruction?
- Will the signs create a pedestrian traffic obstruction?
- Are the signs compatible with the surroundings and is not uniquely out of character for the community? and
- Do the signs create a situation which could be detrimental to health, safety, or welfare?

All removed May 20, 2019