



**CITY COUNCIL WORKSHOP AGENDA  
THURSDAY, JUNE 20, 2019 – 4:00 PM**

1. **CALL TO ORDER**
2. **ATTENDANCE**
3. **PUBLIC COMMENT** (Agenda Items Limit 3 minutes)
4. **DISCUSSION ITEMS**
  - A. FY 19/20 Draft Budget
  - B. Public Dock Request
  - C. Rainbow Sidewalk
5. **OTHER ITEMS OF DISCUSSION**
  - A. City Council 06-24-2019 Meeting Agenda Item Review
6. **PUBLIC COMMENT** (Limit 3 minutes)
7. **COUNCIL COMMENT**
8. **ADJOURN**



## City Council Workshop Discussion Item

To: Kirk Harrier  
 From: Kirk Harrier—City Manager  
 Date: June 20, 2019  
 Re: FY 19/20 Budget

FY 19/20 budget developed with following millage rate levy and 2019 taxable value of \$162,500,000.

### **CITY MILLAGE RATE LEVY**

<b>FY 19/20</b>	<b>MILLS</b>	<b>REVENUE</b>	<b>*Avg. Cost To Taxpayer</b>
Operating	11.4788	\$1,865,305	\$2,295
Local Roads	1.8885	\$306,881	\$378
Road Bond Debt	1.4000	\$227,500	\$280
<b>TOTAL LEVY</b>	<b>14.7673</b>	<b>\$2,399,685</b>	<b>\$2,953</b>

\*Based on a property with a \$200,000 taxable value/\$400,000 market value

### Projects for Consideration:

\$5,800	Street Capital Improvement Plan/Prioritize Projects
\$10,000	City Parks Asset Management/Development Plan
\$3,000	Lead Pipe Regulations
\$1,000	Well Head Protection Ordinance
\$9,000	Holiday Light Contract
\$300,000	Park Street North Repave
\$20,000	Manchester Dr. Drainage Improvements
\$1,500	Mt. Baldhead Reforestation
\$500,000	Mt. Bladhead Park Redevelopment
\$10,000	Coughlin Park Porta-potty Enclosure
\$500	Dunegrass Private Property Rights Issues (ordinance)
\$50,000	City Hall exterior
\$500	Marijuana Regulations
\$500	Employee Manual
\$3,500	Employee Wage Analysis Update (MML)
\$500	National Night Out Event
N/A	Blue Star Trail Review
N/A	Dunegrass Property Swap
N/A	Cemetery Agreement



**DRAFT**

**Annual Budget  
Fiscal Year  
July 1, 2019 – June 30, 2020**

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
101-000-402.000	REAL PROPERTY TAXES	1,684,405	1,761,521	1,761,521	1,761,521	1,840,000
101-000-403.000	PERSONAL PROPERTY TAXES	20,223	24,075	24,076	24,076	20,000
101-000-445.000	PENALTIES & INTEREST	18,090	12,976	12,976	12,976	16,000
101-000-447.000	ADMINISTRATION FEE	75,312	77,149	77,149	77,149	78,000
101-000-478.000	PERMIT FEES	24,148	20,900	20,497	21,000	14,000
101-000-574.000	REVENUE SHARING	86,632	80,000	60,415	80,000	83,000
101-000-577.000	LIQUOR LICENSE FEES	10,031	9,800	9,859	9,859	9,800
101-000-579.000	GRANTS RECEIVED	56,750	90,000	14,046	90,000	
101-000-607.000	FRANCHISE FEES	43,085	38,500	33,197	38,500	8,500
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,253	3,250	3,204	3,204	3,200
101-000-615.000	PARKING LOT FEES	19,684	13,000	12,334	15,000	13,000
101-000-650.000	CHAIN FERRY FEES	38,204	24,980	24,980	24,980	3,000
101-000-651.000	OVAL BEACH FEES	491,443	405,000	402,277	415,000	400,000
101-000-652.000	OVAL CONCESSION	122,070	110,000	108,511	111,000	115,000
101-000-653.000	BOAT RAMP FEES	4,300	3,000	2,538	3,000	2,000
101-000-654.000	GAZEBO FEES	2,500	1,500	1,500	1,500	2,000
101-000-655.000	POLICE & ORDINANCE FEES	7,764	6,100	5,771	6,250	6,000
101-000-665.000	INTEREST EARNED	31,166	48,000	43,146	50,000	32,000
101-000-667.000	STREET END & PROPERTY FEES	32,041	23,371	23,371	23,371	30,000
101-000-670.000	BOAT SLIP FEES	18,117	19,831	19,831	19,831	19,000
101-000-674.000	MISC DONATIONS & INCOME	30,792	11,750	11,746	11,746	3,000
101-000-682.000	USE TAX & ELECTION FEES	18,524	19,000	16,964	16,964	13,000
101-000-697.000	TRANSFER FROM FUND BALANCE		91,500			
Totals for dept 000 -		2,838,534	2,895,203	2,689,909	2,816,927	2,710,500
TOTAL ESTIMATED REVENUES		2,838,534	2,895,203	2,689,909	2,816,927	2,710,500

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 101 - COUNCIL						
101-101-702.000	SALARY	6,525	8,550	5,963	8,000	8,550
101-101-720.000	FRINGE BENEFITS	561	1,000	531	900	1,000
101-101-801.000	CONTRACTUAL SERVICES	2,829	2,900	2,370	2,900	2,900
101-101-803.000	LEGAL FEES	10,800	18,000	16,162	20,000	20,000
101-101-831.000	CEMETERY FEES	5,521	5,750		5,750	5,750
101-101-860.000	EDUCATIONAL TRAINING		750			750
101-101-882.000 *	EVENTS/SERVICES	5,357	6,600	4,880	6,000	6,600
101-101-900.000	PRINTING & PUBLISHING	115	250			500
101-101-908.000	DUES & PUBLICATIONS	905	1,000	924	924	1,000
101-101-913.000	INSURANCE	2,100	2,300	2,300	2,300	2,500
Totals for dept 101 - COUNCIL		34,713	47,100	33,130	46,774	49,550

\* NOTES TO BUDGET: DEPARTMENT 101 COUNCIL

882.000	EVENTS/SERVICES					
	FIREWORKS					3,000
	4TH JULY INTERURBAN					1,000
	GARDEN CLUB					1,500
	ART CLUB					200
	ACCOUNT '882.000' TOTAL					5,700
	DEPT '101' TOTAL					5,700

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 173 - CITY ADMINISTRATION						
101-173-702.000	SALARY/WAGES	90,515	100,000	96,273	100,000	106,000
101-173-720.000	FRINGE BENEFITS	36,975	40,890	39,087	42,000	40,000
101-173-727.000	OFFICE SUPPLIES	1,688	2,000	668	2,000	1,800
101-173-801.000 *	CONTRACTUAL SERVICES	10,010	14,750	13,683	15,000	15,000
101-173-802.000	AUDIT	9,700	10,250	9,850	9,850	10,000
101-173-803.000	LEGAL FEES	11,078	17,000	14,277	17,000	20,000
101-173-850.000	TELEPHONES	1,425	1,500	1,313	1,500	1,500
101-173-860.000	EDUCATIONAL TRAINING	129	750	24	500	750
101-173-900.000	PRINTING & PUBLISHING		250		25	500
101-173-910.000	INSURANCE	1,800	2,000	2,000	2,000	2,100
101-173-970.000	CAPITAL OUTLAY		1,500		500	1,500
Totals for dept 173 - CITY ADMINISTRATION		163,320	190,890	177,175	190,375	199,150

\* NOTES TO BUDGET: DEPARTMENT 173 CITY ADMINISTRATION

801.000	CONTRACTUAL SERVICES					
	COMPUTER SERVICES & COPIER LEASE					14,000
	DEPT '173' TOTAL					14,000

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 215 - CITY CLERK						
101-215-702.000	SALARY/WAGES	52,156	55,000	50,340	53,000	55,500
101-215-720.000	FRINGE BENEFITS	23,063	34,500	22,446	24,500	25,500
101-215-727.000	OFFICE SUPPLIES	719	1,500	957	1,250	1,000
101-215-801.000	CONTRACTUAL SERVICES		250	228	228	250
101-215-803.000	LEGAL FEES	525	1,000	655	655	1,000
101-215-820.000	ELECTIONS	3,475	6,150	6,112	6,112	10,000
101-215-850.000	TELEPHONES	533	600	451	575	600
101-215-860.000	EDUCATIONAL TRAINING	377	1,000	605	1,000	1,000
101-215-900.000	PRINTING & PUBLISHING		300		125	500
101-215-970.000	CAPITAL OUTLAY		1,000	960	960	1,500
Totals for dept 215 - CITY CLERK		80,848	101,300	82,754	88,405	96,850

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 253 - CITY TREASURER						
101-253-702.000	SALARY/WAGES	65,511	69,750	65,791	69,000	69,800
101-253-720.000	FRINGE BENEFITS	24,398	35,500	24,138	25,500	26,000
101-253-727.000	OFFICE SUPPLIES	2,071	2,500	2,486	2,486	2,500
101-253-801.000	CONTRACTUAL SERVICES	2,921	4,000	3,085	4,000	4,000
101-253-803.000	LEGAL FEES		1,000		250	1,000
101-253-850.000	TELEPHONE	528	650	447	650	650
101-253-860.000	EDUCATIONAL TRAINING	1,383	2,000	1,402	2,000	2,000
101-253-900.000	PRINTING & PUBLISHING	250	500		500	750
101-253-913.000	INSURANCE	650	700	700	700	1,000
101-253-970.000	CAPITAL OUTLAY		2,186	2,186	2,186	1,000
Totals for dept 253 - CITY TREASURER		97,712	118,786	100,235	107,272	108,700



## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 257 - ASSESSING						
101-257-702.000	SALARY	1,100	1,350	700	700	1,350
101-257-720.000	FRINGE BENEFITS	84	175	54	54	175
101-257-727.000	OFFICE SUPPLIES	1,187	1,200	1,140	1,200	1,200
101-257-801.000	CONTRACTUAL SERVICES	30,852	33,500	31,438	31,438	33,500
101-257-804.000	BOARD OF REVIEW	173	275	170	170	275
101-257-807.000	TRIBUNAL CHARGEBACKS	3,785	4,500	2,015	2,015	4,000
101-257-850.000	TELEPHONES	533	650	451	650	650
101-257-860.000	EDUCATIONAL TRAINING	775	1,200	210	210	1,200
101-257-900.000	PRINTING & PUBLISHING		785	785	785	1,000
101-257-970.000	CAPITAL OUTLAY		1,000		500	1,000
Totals for dept 257 - ASSESSING		38,489	44,635	36,963	37,722	44,350

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 265 - CITY HALL						
101-265-702.000	SALARY/WAGES	5,508	8,000	4,787	8,000	8,000
101-265-720.000	FRINGE BENEFITS	4,948	7,475	6,879	8,000	8,000
101-265-730.000	SUPPLIES	648	650	484	650	650
101-265-801.000	CONTRACTUAL SERVICES	2,815	4,000	3,989	4,000	4,000
101-265-850.000	TELEPHONE	520	500	440	500	500
101-265-900.000	PRINTING & PUBLISHING	51	150		25	150
101-265-913.000	INSURANCE	1,100	1,150	1,150	1,150	1,200
101-265-920.000	UTILITIES	4,301	3,950	3,732	3,950	4,400
101-265-930.000	REPAIRS & MAINTENANCE	155	2,000	1,714	2,000	2,000
101-265-946.000	EQUIPMENT RENTAL	999	1,000	439	1,000	1,000
101-265-970.000 *	CAPITAL OUTLAY					50,000
Totals for dept 265 - CITY HALL		21,045	28,875	23,614	29,275	79,900

\* NOTES TO BUDGET: DEPARTMENT 265 CITY HALL

970.000	CAPITAL OUTLAY					50,000
	EXTERIOR SIDING					50,000
	DEPT '265' TOTAL					50,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 301 - SHERIFF						
101-301-702.000	WAGES DEPUTIES		310,000	308,709	308,709	310,000
101-301-702.001	OVERTIME		10,000			10,000
101-301-702.002	RESERVE OFFICERS		10,000	8,012	10,000	10,000
101-301-748.000	FUEL & OILS		8,500		8,500	9,000
101-301-801.000	CONTRACTUAL SERVICES	514,884				
101-301-803.000	LEGAL FEES		25,000	750	750	5,000
101-301-882.000 *	EVENTS/SERVICES		3,000	584	584	1,000
101-301-946.000	EQUIPMENT RENTAL		34,000		35,000	35,000
Totals for dept 301 - SHERIFF		514,884	400,500	318,055	363,543	380,000
* NOTES TO BUDGET: DEPARTMENT 301 SHERIFF						
882.000	EVENTS/SERVICES					
	NATIONAL NIGHT OUT EVENT					1,000
	DEPT '301' TOTAL					1,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 441 - PUBLIC WORKS						
101-441-702.000	SALARY/WAGES	93,199	120,000	77,174	100,000	120,000
101-441-720.000	FRINGE BENEFITS	101,622	105,000	48,164	75,000	75,000
101-441-730.000	SUPPLIES	3,051	5,500	4,873	5,000	3,600
101-441-740.000	UNIFORMS	3,295	3,500	1,359	2,000	3,000
101-441-755.000	TOOLS	1,500	1,500	1,024	1,500	1,500
101-441-799.000 *	PARKWAY TREES	1,762	3,500	1,464	1,500	3,500
101-441-801.000 *	CONTRACTUAL SERVICES	81,082	51,000	50,218	50,218	50,000
101-441-805.000 *	HOLIDAY LIGHTING	12,985	13,500	11,855	11,855	13,500
101-441-860.000	EDUCATIONAL TRAINING	426	1,000	428	1,000	1,000
101-441-882.000	EVENTS/SERVICES		500		100	500
101-441-900.000	PRINTING & PUBLISHING	473	500	438	438	500
101-441-913.000	INSURANCE	3,692	4,000	4,000	4,000	4,250
101-441-920.000	UTILITIES	2,305	2,700	2,279	2,700	2,700
101-441-926.000	STREET LIGHTS	23,436	25,400	23,194	25,500	25,000
101-441-930.000	REPAIRS & MAINTENANCE	501	1,500	1,475	1,500	1,500
101-441-932.000	SIDEWALK REPAIRS	4,994	7,000	5,254	6,000	5,000
101-441-945.000 *	CAPITAL OUTLAY	22,000				14,150
101-441-946.000	EQUIPMENT RENTAL	99,554	100,000	74,898	100,000	100,000
101-441-960.000	SIGNS	1,624	5,025	5,002	5,002	2,000
Totals for dept 441 - PUBLIC WORKS		457,501	451,125	313,099	393,313	426,700

\* NOTES TO BUDGET: DEPARTMENT 441 PUBLIC WORKS

799.000	PARKWAY TREES					1,500
	MT BALDHEAD REFORESTATION					
801.000	CONTRACTUAL SERVICES					3,500
	MML WAGE ANALYSIS					500
	EMPLOYMENT MANAUL					
	ACCOUNT '801.000' TOTAL					4,000
805.000	HOLIDAY LIGHTING					9,000
	BUTLER ST HOLIDAY LIGHTS CONTRACT					
945.000	CAPITAL OUTLAY					3,000
	LEAD PIPE REGULATIONS					1,000
	WELL HEAD PROTECTION					
	ACCOUNT '945.000' TOTAL					4,000
	DEPT '441' TOTAL					18,500

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 540 - CHAIN FERRY						
101-540-702.000	SALARY/WAGES	22,788	18,000	12,005	12,005	
101-540-720.000	FRINGE BENEFITS	2,330	2,400	1,348	1,348	
101-540-730.000	SUPPLIES		500			
101-540-740.000	UNIFORMS		400			
101-540-801.000	CONTRACTUAL SERVICES	8,631	9,000	6,573	6,573	
101-540-860.000	EDUCATIONAL TRAINING	782	800	30	30	
101-540-913.000	INSURANCE	1,700	1,820	1,820	1,820	
101-540-930.000	REPAIRS & MAINTENANCE	901	2,500	100	100	
101-540-946.000	EQUIPMENT RENTAL	392	400	55	55	
Totals for dept 540 - CHAIN FERRY		37,524	35,820	21,931	21,931	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 721 - PLANNING/ZONING						
101-721-702.000	SALARY/WAGES	36,589	37,400	34,401	37,000	38,500
101-721-720.000	FRINGE BENEFITS	21,826	22,550	21,724	22,250	22,500
101-721-727.000	OFFICE SUPPLIES	791	1,500	1,496	1,500	1,000
101-721-801.000 *	CONTRACTUAL SERVICES	4,375	5,500	3,845	5,500	4,500
101-721-803.000	LEGAL FEES	2,512	7,000	6,321	7,500	7,200
101-721-850.000	TELEPHONES	533	550	451	550	550
101-721-860.000	EDUCATIONAL TRAINING	161	1,100	1,070	1,070	1,200
101-721-900.000	PRINTING & PUBLISHING	703	1,000	495	495	1,000
101-721-908.000	DUES, FEES & PUBLICATIONS		500	116	116	500
101-721-913.000	INSURANCE		2,100			2,200
101-721-970.000	CAPITAL OUTLAY	175	1,000			1,500
Totals for dept 721 - PLANNING/ZONING		67,665	80,200	69,919	75,981	80,650

\* NOTES TO BUDGET: DEPARTMENT 721 PLANNING/ZONING

801.000	CONTRACTUAL SERVICES					
	MARIJUANA REGULATIONS					1,000
	DEPT '721' TOTAL					1,000

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 723 - HISTORIC DISTRICT COMMISSION						
101-723-702.000	SALARY	24,731	25,775	23,165	2,500	26,500
101-723-720.000	FRINGE BENEFITS	14,468	15,500	14,564	15,500	16,000
101-723-727.000	OFFICE SUPPLIES	730	1,500	803	1,500	1,200
101-723-801.000	CONTRACTUAL SERVICES	893	1,000	564	1,000	1,000
101-723-803.000	LEGAL FEES	323	2,500	747	2,500	1,500
101-723-850.000	TELEPHONES	520	500	440	500	500
101-723-860.000	EDUCATIONAL TRAINING	320	1,000	65	250	1,000
101-723-900.000	PRINTING & PUBLISHING		250		200	300
101-723-908.000	DUES & PUBLICATIONS		250		200	250
Totals for dept 723 - HISTORIC DISTRICT COMMISSION		41,985	48,275	40,348	24,150	48,250

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 730 - HARBOR						
101-730-801.000	CONTRACTUAL SERVICES	4,600	5,000	1,205	3,500	3,500
101-730-803.000	LEGAL FEES		2,000			500
101-730-931.000	WATERWAYS REPAIR		250			500
Totals for dept 730 - HARBOR		4,600	7,250	1,205	3,500	4,500



Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 751 - PARKS & RECREATION						
101-751-702.000	SALARY/WAGES	58,389	61,500	49,087	61,500	61,500
101-751-720.000	FRINGE BENEFITS	33,054	71,000	23,150	36,000	36,000
101-751-730.000	SUPPLIES	15,997	20,000	18,864	18,500	16,000
101-751-801.000	CONTRACTAUL SERVICES	55,608	25,000	11,457	20,000	14,500
101-751-809.000 *	GRANT PROJECTS	3,600	190,000	10,980	190,000	180,000
101-751-819.000	CHAIN FERRY REPAIRS					3,000
101-751-900.000	PRINTING & PUBLISHING		250	115	115	250
101-751-913.000	INSURANCE	2,050	2,200	2,200	2,200	2,200
101-751-920.000	UTILITIES	20,721	20,000	18,845	20,000	22,000
101-751-928.000	TRASH	6,827	7,000	5,592	7,000	7,000
101-751-930.000	REPAIRS & MAINTENANCE	3,798	6,000	5,150	5,500	5,000
101-751-946.000	EQUIPMENT RENTAL	38,000	38,000	30,675	38,000	38,000
101-751-960.000	SIGNS		500		200	500
101-751-970.000 *	CAPITAL OUTLAY		550,000			510,000
Totals for dept 751 - PARKS & RECREATION		238,044	991,450	176,115	399,015	895,950

\* NOTES TO BUDGET: DEPARTMENT 751 PARKS & RECREATION

809.000	GRANT PROJECTS					10,000
	PORT A JOHN SHELTER COGHLIN PARK					170,000
	SHOPPER DOCK					180,000
	ACCOUNT '809.000' TOTAL					180,000
970.000	CAPITAL OUTLAY					500,000
	MT BALDHEAD LOWER IMPROVEMENTS					10,000
	PARKS ASSET PLAN					510,000
	ACCOUNT '970.000' TOTAL					690,000
	DEPT '751' TOTAL					690,000

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 756 - OVAL BEACH						
101-756-702.000	SALARY/WAGES	78,491	83,000	56,730	83,000	86,000
101-756-720.000	FRINGE BENEFITS	31,822	40,000	16,674	6,500	41,500
101-756-730.000	SUPPLIES	3,990	5,000	4,762	5,500	4,200
101-756-801.000	CONTRACTUAL SERVICES	14,957	15,000	11,140	15,000	16,000
101-756-850.000	TELEPHONE	2,676	3,050	3,005	3,250	3,000
101-756-860.000	EDUCATIONAL TRAINING	500	500	372	372	500
101-756-900.000	PRINTING & PUBLISHING	1,998	2,200	2,196	2,196	2,000
101-756-913.000	INSURANCE	3,500	3,600	3,600	3,600	3,800
101-756-920.000	UTILITIES	4,144	5,000	3,107	3,107	5,000
101-756-930.000	REPAIRS & MAINTENANCE	2,605	3,000	1,925	2,100	3,000
101-756-946.000	EQUIPMENT RENTAL	32,146	35,000	12,131	30,000	35,000
101-756-960.000	SIGNS	650	650	650	650	650
101-756-970.000	CAPITAL OUTLAY	4,469	50,000	1,366	1,366	
Totals for dept 756 - OVAL BEACH		181,948	246,000	117,658	156,641	200,650

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 758 - OVAL CONCESSION						
101-758-702.000	SALARY	20,206	26,000	21,118	26,000	26,000
101-758-720.000	FRINGE BENEFITS	5,722	6,500	4,116	6,500	6,500
101-758-730.000	SUPPLIES	48,835	57,748	44,271	49,000	50,000
101-758-801.000	CONTRACTUAL SERVICES	1,926	2,000	1,595	2,000	2,000
101-758-850.000	TELEPHONES	450	450	71	200	550
101-758-860.000	EDUCATIONAL TRAINING	36	500		100	500
101-758-920.000	UTILITIES	128	1,000		1,000	1,000
101-758-930.000	REPAIRS & MAINTENANCE		1,000	231	1,000	1,000
101-758-960.000	SIGNS	500	500		100	500
101-758-970.000 *	CAPITAL OUTLAY		5,000			5,000
Totals for dept 758 - OVAL CONCESSION		77,803	100,698	71,402	85,900	93,050

\* NOTES TO BUDGET: DEPARTMENT 758 OVAL CONCESSION

970.000	CAPITAL OUTLAY					
	NEW WINDOWS & ROLLERS					5,000
	DEPT '758' TOTAL					5,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 760 - SPEAR BOAT LAUNCH						
101-760-801.000	CONTRACTUAL SERVICES	993	2,000	720	720	2,000
101-760-900.000	PRINTING & PUBLISHING		299	298	298	250
Totals for dept 760 - SPEAR BOAT LAUNCH		993	2,299	1,018	1,018	2,250

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS						
101-965-998.202	TRANSFER TO MAJOR STREETS	275,000				
101-965-998.203	TRANSFER TO LOCAL STREETS	200,000				
	Totals for dept 965 - TRANSFERS	475,000				
TOTAL APPROPRIATIONS		2,534,074	2,895,203	1,584,621	2,024,815	2,710,500
NET OF REVENUES/APPROPRIATIONS - FUND 101		304,460		1,105,288	792,112	

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
202-000-538.000	COUNTY ROAD MILLAGE	73,646	75,779	75,780	75,780	76,000
202-000-546.000	ACT 51 FEES	95,300	94,707	94,707	100,000	95,000
202-000-665.000	INTEREST	3,646	8,200	7,266	7,800	5,000
202-000-697.000	TRANSFER FROM FUND BALANCE		346,650			
202-000-699.000	DUE FROM LS & GF	382,950	500,000		500,000	
Totals for dept 000 -		555,542	1,025,336	177,753	683,580	176,000
TOTAL ESTIMATED REVENUES		555,542	1,025,336	177,753	683,580	176,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 463 - ROUTINE MAINTENANCE						
202-463-702.000	SALARY/WAGES	11,270	13,500	9,673	13,500	13,500
202-463-720.000	FRINGE BENEFITS	9,168	9,350	7,170	9,350	9,350
202-463-727.000	SUPPLIES	2,000	2,000	1,049	2,000	2,000
202-463-801.000	CONTRACTUAL SERVICES	46,404	934,986	623,469	800,000	85,650
202-463-930.000	REPAIRS & MAINTENANCE	157	2,500	2,258	2,500	2,500
202-463-946.000	EQUIPMENT RENTAL	15,415	15,500	13,514	15,500	15,500
Totals for dept 463 - ROUTINE MAINTENANCE		84,414	977,836	657,133	842,850	128,500

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 464 - WINTER MAINTENANCE						
202-464-702.000	SALARY/WAGES	11,420	15,000	8,159	9,000	15,000
202-464-720.000	FRINGE BENEFITS	7,800	8,000	6,913	8,000	8,000
202-464-727.000	SUPPLIES	7,441	9,500	7,010	9,500	9,500
202-464-946.000	EQUIPMENTAL RENTAL	14,504	15,000	10,955	10,955	15,000
Totals for dept 464 - WINTER MAINTENANCE		41,165	47,500	33,037	37,455	47,500
TOTAL APPROPRIATIONS		125,579	1,025,336	690,170	880,305	176,000
NET OF REVENUES/APPROPRIATIONS - FUND 202		429,963		(512,417)	(196,725)	



## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
203-000-402.000	LOCAL ROAD MILLAGE	280,058	293,392	293,392	293,392	300,000
203-000-445.000	PENALTIES & INT ON TAXES	937	759	760	760	800
203-000-538.000	COUNTY ROAD MILLAGE	73,646	75,806	75,806	75,806	77,000
203-000-546.000	ACT 51 FEES	58,694	67,000	63,007	70,000	59,000
203-000-665.000	INTEREST	10,314	14,000	13,209	14,000	5,000
203-000-697.000	FUND BALANCE		526,450			
203-000-699.000	DUE FROM GENERAL FUND	200,000				
Totals for dept 000 -		<u>623,649</u>	<u>977,407</u>	<u>446,174</u>	<u>453,958</u>	<u>441,800</u>
TOTAL ESTIMATED REVENUES		623,649	977,407	446,174	453,958	441,800

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 463 - ROUTINE MAINTENANCE						
203-463-702.000	SALARY/WAGES	10,687	17,000	10,168	17,000	17,000
203-463-720.000	FRINGE BENEFITS	11,346	12,000	7,704	12,000	12,000
203-463-727.000	SUPPLIES	2,232	2,500	807	2,500	2,500
203-463-801.000 *	CONTRACTUAL SERVICES	41,403	374,657	340,944	340,944	343,500
203-463-930.000	REPAIRS & MAINTENANCE	262	3,000	754	3,000	1,550
203-463-946.000	EQUIPMENT RENTAL	14,108	18,000	15,685	18,000	18,000
Totals for dept 463 - ROUTINE MAINTENANCE		80,038	427,157	376,062	393,444	394,550

\* NOTES TO BUDGET: DEPARTMENT 463 ROUTINE MAINTENANCE

801.000	CONTRACTUAL SERVICES					
	PARK STREET					300,000
	MANCHESTER					20,000
	ACCOUNT '801.000' TOTAL					320,000
	DEPT '463' TOTAL					320,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 464 - WINTER MAINTENANCE						
203-464-702.000	SALARY/WAGES	12,764	13,500	8,771	9,500	13,500
203-464-720.000	FRINGE BENEFITS	8,685	9,250	6,672	9,250	9,250
203-464-727.000	SUPPLIES	7,441	11,500	8,809	10,000	8,500
203-464-946.000	EQUIPMENT RENTAL	14,959	16,000	10,559	10,559	16,000
Totals for dept 464 - WINTER MAINTENANCE		43,849	50,250	34,811	39,309	47,250

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS						
203-965-998.202	TRANSFER TO MAJOR STREETS	107,950	500,000		500,000	
Totals for dept 965 - TRANSFERS		107,950	500,000		500,000	
TOTAL APPROPRIATIONS		231,837	977,407	410,873	932,753	441,800
NET OF REVENUES/APPROPRIATIONS - FUND 203		391,812		35,301	(478,795)	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
301-000-402.000	DEBT MILLAGE	266,880	279,158	279,159	279,159	242,169
301-000-445.000	PENALTIES & INT ON TAXES	918	724	725	725	100
301-000-665.000	INTEREST	384	550	539	539	100
Totals for dept 000 -		<u>268,182</u>	<u>280,432</u>	<u>280,423</u>	<u>280,423</u>	<u>242,369</u>
<b>TOTAL ESTIMATED REVENUES</b>		<u>268,182</u>	<u>280,432</u>	<u>280,423</u>	<u>280,423</u>	<u>242,369</u>

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 592 - ROAD BOND 2009						
301-592-804.000	AGENT FEE	250	2,000	125	125	1,000
301-592-991.000	DEBT PRINCIPAL	140,000	174,000	174,000	174,000	194,000
301-592-995.000	DEBT INTEREST	94,388	104,432	51,404	51,404	47,369
Totals for dept 592 - ROAD BOND 2009		<u>234,638</u>	<u>280,432</u>	<u>225,529</u>	<u>225,529</u>	<u>242,369</u>
TOTAL APPROPRIATIONS		<u>234,638</u>	<u>280,432</u>	<u>225,529</u>	<u>225,529</u>	<u>242,369</u>
NET OF REVENUES/APPROPRIATIONS - FUND 301		33,544		54,894	54,894	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
592-000-610.000	WATER FEES	7,850	1,850	1,850	1,850	1,000
592-000-611.000	SEWER FEES	7,100	7,000	7,000	7,000	1,000
592-000-665.000	INTEREST	6,148	6,830	6,536	6,536	4,000
592-000-699.000	TRANSFER FUND BALANCE		95,670			
Totals for dept 000 -		21,098	111,350	15,386	15,386	6,000
TOTAL ESTIMATED REVENUES		21,098	111,350	15,386	15,386	6,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 536 - WATER AND SEWER SYSTEMS						
592-536-801.000	CONTRACTUAL SERVICES	8,036	111,350	50,970	100,000	6,000
Totals for dept 536 - WATER AND SEWER SYSTEMS		8,036	111,350	50,970	100,000	6,000
TOTAL APPROPRIATIONS						
		8,036	111,350	50,970	100,000	6,000
NET OF REVENUES/APPROPRIATIONS - FUND 592						
		13,062		(35,584)	(84,614)	



Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
661-000-579.000	GRANTS RECEIVED		156,333	153,883	153,883	
661-000-664.000	MOTOR POOL REVENUE	260,800	267,900	168,910	225,000	273,500
661-000-665.000	INTEREST	4,762	6,000	5,440	5,800	4,000
661-000-673.000	SALE OF FIXED ASSETS	(5,680)				
Totals for dept 000 -		259,882	430,233	328,233	384,683	277,500
TOTAL ESTIMATED REVENUES		259,882	430,233	328,233	384,683	277,500

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 443 - MOTOR POOL						
661-443-702.000	SALARY/WAGES	13,749	21,000	15,626	17,500	22,000
661-443-720.000	FRINGE BENEFITS	8,226	10,250	8,824	10,250	10,750
661-443-727.000	SUPPLIES	3,494	4,800	3,802	4,800	4,800
661-443-748.000	FUEL & OILS	17,337	24,500	27,313	27,313	30,000
661-443-750.000	TIRES & BATTERIES	8,293	7,700	5,014	7,000	10,000
661-443-755.000	SMALL TOOLS	718	1,500	744	1,000	1,500
661-443-801.000	CONTRACTUAL SERVICES	2,314	5,000	1,334	3,500	5,000
661-443-850.000	TELEPHONES	4,221	4,500	3,903	4,500	4,500
661-443-913.000	INSURANCE	8,000	8,150	7,094	7,094	8,250
661-443-920.000	UTILITIES	6,634	8,000	5,854	6,250	8,000
661-443-930.000	REPAIRS & MAINTENANCE	26,301	35,033	30,647	34,000	35,000
661-443-968.000	DEPRECIATION	79,383	99,800		99,800	80,000
661-443-970.000	CAPITAL OUTLAY	845	200,000	173,606	173,606	57,700
Totals for dept 443 - MOTOR POOL		179,515	430,233	283,761	396,613	277,500
TOTAL APPROPRIATIONS		179,515	430,233	283,761	396,613	277,500
NET OF REVENUES/APPROPRIATIONS - FUND 661		80,367		44,472	(11,930)	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
715-000-665.000	INTEREST	2,214	500	66	80	500
715-000-697.000	TRANSFER FROM FUND BALANCE		7,000			7,000
Totals for dept 000 -		2,214	7,500	66	80	7,500
TOTAL ESTIMATED REVENUES		2,214	7,500	66	80	7,500

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 742 - PARK ENDOWMENT						
715-742-801.000	CONTRACTUAL SERVICES	7,499	7,500	4,687	70,000	7,500
Totals for dept 742 - PARK ENDOWMENT		7,499	7,500	4,687	70,000	7,500
TOTAL APPROPRIATIONS						
		7,499	7,500	4,687	70,000	7,500
NET OF REVENUES/APPROPRIATIONS - FUND 715						
		(5,285)		(4,621)	(69,920)	
ESTIMATED REVENUES - ALL FUNDS						
		4,569,101	5,727,461	3,937,944	4,635,037	3,861,669
APPROPRIATIONS - ALL FUNDS						
		3,321,178	5,727,461	3,250,611	4,630,015	3,861,669
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS						
		1,247,923		687,333	5,022	



## City Council Workshop Discussion Item

To: Kirk Harrier  
From: Kirk Harrier—City Manager  
Date: June 20, 2019  
Re: Public Dock Request

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At the May 13<sup>th</sup> regular City Council meeting Mr. John Sharar (owner of Retro Boats) presented a request for Council to consider a public dock in Willow Park. Mr. Sharar purchased the dock currently in Coghlin Park from Mr. Harrington. Mr. Sharar has requested City Council respond to his request. Below is a conceptual drawing of a public dock in Willow Park.





## City Council Workshop Discussion Item

To: Kirk Harrier  
From: Kirk Harrier—City Manager  
Date: June 20, 2019  
Re: Rainbow Sidewalk

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At the April 18<sup>th</sup> workshop meeting Council instructed the City Manager to meet with the SCA Director (Kristin Armstrong) to see if a rainbow sidewalk and interpretive sign may be acceptable in front of the Tony Vettori Rain Garden in front of the SCA. Ms. Armstrong was contacted and stated she felt the project would be acceptable in front of SCA and was willing to participate and explore ideas. City Attorney recommends if Council would like to proceed they should do so by adopting a resolution to authorize the work.

### BACKGROUND:

May 28<sup>th</sup> regular City Council meeting, City Council passed a proclamation recognizing June as Pride Month.

March 21 workshop meeting, the Council received a request from a group of Saugatuck citizens and local residents proposing a rainbow painted crosswalk to recognize and honor the accomplishments of the LGBT community in Saugatuck. Jon Moxey from the city's engineering firm (F&V) was contacted and he stated they are seeing these types of decorative crosswalks in some communities, but they don't conform to current traffic and safety standards. Some local communities have elected to deviate from FHWA standards, but that does open up some increased liability risk.

City's liability insurance rep (Jim Newman) from Meadowbrook Insurance was contacted. Mr. Newman stated if there was an accident involving a crosswalk the City knowingly changed outside of standards; the City would still have liability coverage. The issue of concern would be the potential cost of the claim. In most cases municipalities have governmental immunity if there is an accident. The attorney representing a municipality would file for summary disposition and the case would be over quickly at little cost (\$2,000). However that changes when negligence or gross negligence pierces the "governmental immunity" protection. The liability carrier would still cover the municipality and pay a claim up to the municipalities coverage limit. However a million dollar claim verses a \$2,000 claim impacts a municipality's loss ratio and impacts rates for the municipality for many years.

The City Council discussed painting a section of sidewalk instead and also implementing learning kiosk in the downtown district of Saugatuck. The Council instructed staff to identify possible other topics for interpretative signs and report back. Below are possible ideas/locations Council may consider:

- LGBT Recognition (location near or around Culver St. Parking lot or Coghlin Park)
- Chain Ferry History (location Wicks Park area)
- Mt. Baldhead History (location Mt. Baldhead Park area)
- Big Pavilion History (location Cook Park area)