



**CITY COUNCIL AGENDA
JUNE 24, 2019 – 7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - A. **Regular City Council Meeting of June 10, 2019**
5. MAYOR'S COMMENTS
6. CITY MANAGER'S COMMENTS
7. AGENDA CHANGES (ADDITIONS/DELETIONS)
8. GUEST SPEAKERS:
 - A. **Lt. Brett Ensfield – Allegan Co. Sheriff Department**
9. PUBLIC COMMENT *Agenda Items Only (Limit 3 minutes)*
10. REQUESTS FOR PAYMENT
 - A. **Approval of Accounts Payable**
11. INTRODUCTION OF ORDINANCES:
12. PUBLIC HEARINGS:
 - A. **FY 2019/2020 Budget**
13. UNFINISHED BUSINESS: **None**
14. NEW BUSINESS
 - A. **Resolution 190624-A – Sidewalk Painting Recognizing LGBTQ Community (ROLL CALL)**
 - B. **Resolution 190624-B – FY 18/19 Year-End Budget Amendments (ROLL CALL)**
 - C. **Resolution 190624-C – General Appropriations Act (ROLL CALL)**
 - D. **Resolution 190624-D – PA 152 Compliance (ROLL CALL)**
 - E. **Acceptance of Resignation Letter (VOICE VOTE)**
15. CONSENT AGENDA: **None**
16. PUBLIC COMMENTS *(Limit 3 minutes)*
17. COMMUNICATIONS:
18. BOARDS, COMMISSIONS & COMMITTEE REPORTS
 - A. **KLSWA, Harbor Authority, Fire Board, Planning Commission**
19. COUNCIL COMMENTS
20. ADJOURN

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or monica@saugatuckcity.com for further information.

Proposed Minutes
Saugatuck City Council Meeting
Saugatuck, Michigan, June 10, 2019

The City Council met in regular session at 7:00 p.m. at City Hall, 102 Butler Street, Saugatuck, Michigan.

1. **Call to Order** by Mayor Trester at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Attendance:**
Present: Spangler, Bekken, Johnson, Hess, Verplank, Peterson & Trester
Absent: None
Others Present: City Manager Harrier
4. **Approval of Minutes:** A motion was made by Peterson, 2nd by Verplank, to approve the May 28, 2019 regular meeting minutes as presented. Upon voice vote the motion carried unanimously.
5. **Mayor's Comments:** Mayor Trester commented on increased weeds in the harbor.
6. **City Manager's Report:** None
7. **Agenda Changes:** (*deletion*) 8(A) Lt. Brett Ensfield – Allegan Co. Sheriff's Department
8. **Guest Speakers:**
~~A. Lt. Brett Ensfield – Allegan Co. Sheriff's Department:~~
9. **Public Comment:** None
10. **Request for Payment:** A motion was made by Hess, 2nd by Johnson, to approve the accounts payable in the amount of \$25,654.41. Upon voice vote the motion carried unanimously.
11. **Introductions of Ordinances:** None
12. **Public Hearings:** None
13. **Unfinished Business:** None
14. **New Business:**
 - A. **Resolution No. 190610-A – Endorse Lower Kalamazoo River Greenway Plan:** A motion was made by Johnson, 2nd by Spangler, to approve Resolution No. 190610-A and endorse the Lower Kalamazoo River Greenway Plan as presented. Upon roll call the motion carried unanimously.
 - B. **Professional Services Agreement – Assessor Services:** A motion was made by Peterson, 2nd by Verplank, to approve the Professional Services Agreement for Assessor Services dated June 10, 2019 as presented. Upon voice vote the motion carried unanimously.
 - C. **Special Event Application – Waterfront Invitational Art Fair:** A motion was made by Spangler, 2nd by Hess, to approve the Special Event Application from the Saugatuck Douglas Art Club to hold a Waterfront Invitational Art Fair in Cook Park on July 6, 2019 contingent on applicant signing the Letter of Understanding. Upon voice vote the motion carried unanimously.
 - D. **Special Event Application – Village Square Art Fair:** A motion was made by Johnson, 2nd by Verplank, to approve the Special Event Application from the Saugatuck Douglas Art Club to hold a Village Square Art Fair in Cook Park on July 27, 2019 contingent on applicant signing the Letter of Understanding. Upon voice vote the motion carried unanimously.

E. Dockage License Consent – South ½ Portion of Lucy Street: A motion was made by Johnson, 2nd by Verplank, to approve the Letter of Consent dated June 10, 2019 as presented. Upon voice vote the motion carried unanimously.

15. Consent Agenda: None

16. Public Comment: None

17. Communications:

A. City Council Nominating Petition Notice: *Accept as information*

18. Boards, Commissions & Committee Reports: Council received reports from the following committee(s): KLSWA, Fire Board

19. Council Comments: Council Member Hess stated the City of Saugatuck has more city parks per capita than most cities.

20. Adjournment: Mayor Trester adjourned the meeting at 7:29 p.m.

Respectfully Submitted,

Monica Nagel, CMC
City Clerk

10A

Vendor Name	Description	Amount
1. ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT	114.56
2. ALLEGAN COUNTY SHERIFF	DEBT CREW	316.00
	RESERVE DEPUTIES	1,500.00
	OVAL BEACH DEPUTIES	168.00
	SHERIFF CONTRACT	25,725.72
	DEBT CREW	280.00
	OIL CHANGE #5	33.93
	TOTAL	28,023.65
3. ALLEGAN COUNTY TREASURER	PROPERTY TAXES	190.44
4. BLOOM SLUGGETT PC	LEGAL FEES	1,287.00
	LEGAL FEES	16.50
	LEGAL FEES	3,473.50
	TOTAL	4,777.00
5. CAPITAL ONE	DPW & OVAL SUPPLIES	478.99
6. DUNESVIEW KWIK SHOP INC	GASOLINE & DIESEL	1,615.60
	GASOLINE & DIESEL	1,250.22
	TOTAL	2,865.82
7. FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING FEES	2,480.67
8. FRIS OFFICE OUTFITTERS	SUPPLIES	388.44
	SUPPLIES	91.50
	TOTAL	479.94
9. GORDON FOOD SERVICE	CONCESSION	1,139.96
10. HIGH POINT ELECTRIC	OVAL REPAIRS	231.04
11. IHLE AUTO PARTS	SUPPLIES	196.21
12. INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	29.84
13. KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	1,482.67
14. KAMMINGA & ROODVOETS INC	2018 ROAD IMPROVEMENTS	122,577.76
15. KATHERINE ECONOMOS	PARKWAY FLOWERS & PLANTS	34.14
16. MC NALLY ELEVATOR COMPANY INC	ELEVATOR CITY HALL	250.00
17. MERCHANTS BANCARD NETWORK	OVAL BANK FEES	399.53
18. MICHIGAN ELECTRO FREEZE INC	CONCESSION	29.23
19. MINER SUPPLY CO	SUPPLIES	445.62
20. NICK UNEMA PLUMBING & HEATING INC	TOP SOIL	285.00
21. OTTAWA AREA INTERMEDIATE	SCHOOL DIS	55.81
	PROPERTY TAXES	
22. PROTEC	SMALL CELLS	115.63

10A

Vendor Name	Description	Amount
23. R SMITH & SONS INC		
	ROAD GRAVEL	1,348.95
24. RATHCO SAFETY SUPPLY CO		
	SIGNS WATER OVER ROAD	157.83
	SPEED BUMP SIGNS	157.47
	TOTAL	315.30
25. REPUBLIC SERVICES		
	LARGE TRASH CLEAN UP	1,630.18
	OVAL	88.37
	TRASH	272.75
	TOTAL	1,991.30
26. SAUGATUCK DOUGLAS LIBRARY		
	PROPERTY TAXES	24.89
27. SAUGATUCK FIRE		
	RENTAL INSPECTIONS	225.00
28. SAUGATUCK PUBLIC SCHOOLS		
	PROPERTY TAXES	365.60
29. SHORELINE TECHNOLOGY SOLUTIONS		
	COMPUTER SERVICES	960.00
30. SISTERS IN INK		
	DPW UNIFORMS	282.94
	OVAL UNIFORMS	250.11
	TOTAL	533.05
TOTAL - ALL VENDORS		172,447.60
FUND TOTALS:		
Fund 101 - GENERAL FUND		44,285.50
Fund 202 - MAJOR STREETS		123,275.17
Fund 203 - LOCAL STREETS		966.84
Fund 661 - MOTOR POOL FUND		3,240.71
Fund 701 - CURRENT TAX FUND		666.58
Fund 715 - ROSE GARDEN		12.80



City Council Agenda Item Report

City of Saugatuck

FROM: Kirk Harrier, City Manager
MEETING DATE: June 24, 2019
SUBJECT: Public Hearing FY Budget 2019/2020

PUBLIC HEARING PROCEDURE

- A. Hearing is called to order by the Mayor
- B. Public comment regarding the proposed FY 2019/2020 Budget
 - 1. Supporting comments (audience and letters)
 - 2. Opposing comments (audience and letters)
 - 3. General comment opportunity (Supporting, Opposing, General)
- . Participants shall identify themselves by name and if they are a citizen or non-citizen of the City of Saugatuck
- . Comments/Questions shall be addressed to the Mayor
- . Comments/Questions shall be limited to three minutes
- C. Public Comment portion closed by Mayor
- D. Council Comment
- E. Hearing is closed by the Mayor



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**Annual Budget
Fiscal Year
July 1, 2019 – June 30, 2020**

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
101-000-402.000	REAL PROPERTY TAXES	1,684,405	1,761,521	1,761,521	1,761,521	1,840,000
101-000-403.000	PERSONAL PROPERTY TAXES	20,223	24,075	24,076	24,076	20,000
101-000-445.000	PENALTIES & INTEREST	18,090	12,976	12,976	12,976	16,000
101-000-447.000	ADMINISTRATION FEE	75,312	77,149	77,149	77,149	78,000
101-000-478.000	PERMIT FEES	24,148	20,900	20,497	21,000	14,000
101-000-574.000	REVENUE SHARING	86,632	80,000	60,415	80,000	83,000
101-000-577.000	LIQUOR LICENSE FEES	10,031	9,800	9,859	9,859	9,800
101-000-579.000	GRANTS RECEIVED	56,750	90,000	14,046	90,000	
101-000-607.000	FRANCHISE FEES	43,085	38,500	33,197	38,500	8,500
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,253	3,250	3,204	3,204	3,200
101-000-615.000	PARKING LOT FEES	19,684	13,000	12,334	15,000	13,000
101-000-650.000	CHAIN FERRY FEES	38,204	24,980	24,980	24,980	3,000
101-000-651.000	OVAL BEACH FEES	491,443	405,000	402,277	415,000	400,000
101-000-652.000	OVAL CONCESSION	122,070	110,000	108,511	111,000	115,000
101-000-653.000	BOAT RAMP FEES	4,300	3,000	2,538	3,000	2,000
101-000-654.000	GAZEBO FEES	2,500	1,500	1,500	1,500	2,000
101-000-655.000	POLICE & ORDINANCE FEES	7,764	6,100	5,771	6,250	6,000
101-000-665.000	INTEREST EARNED	31,166	48,000	43,146	50,000	32,000
101-000-667.000	STREET END & PROPERTY FEES	32,041	23,371	23,371	23,371	30,000
101-000-670.000	BOAT SLIP FEES	18,117	19,831	19,831	19,831	19,000
101-000-674.000	MISC DONATIONS & INCOME	30,792	11,750	11,746	11,746	3,000
101-000-682.000	USE TAX & ELECTION FEES	18,524	19,000	16,964	16,964	13,000
101-000-697.000	TRANSFER FROM FUND BALANCE		91,500			
Totals for dept 000 -		2,838,534	2,895,203	2,689,909	2,816,927	2,710,500
TOTAL ESTIMATED REVENUES		2,838,534	2,895,203	2,689,909	2,816,927	2,710,500

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 101 - COUNCIL						
101-101-702.000	SALARY	6,525	8,550	5,963	8,000	8,550
101-101-720.000	FRINGE BENEFITS	561	1,000	531	900	1,000
101-101-801.000	CONTRACTUAL SERVICES	2,829	2,900	2,370	2,900	2,900
101-101-803.000	LEGAL FEES	10,800	18,000	16,162	20,000	20,000
101-101-831.000	CEMETERY FEES	5,521	5,750		5,750	5,750
101-101-860.000	EDUCATIONAL TRAINING		750			750
101-101-882.000 *	EVENTS/SERVICES	5,357	6,600	4,880	6,000	6,600
101-101-900.000	PRINTING & PUBLISHING	115	250			500
101-101-908.000	DUES & PUBLICATIONS	905	1,000	924	924	1,000
101-101-913.000	INSURANCE	2,100	2,300	2,300	2,300	2,500
Totals for dept 101 - COUNCIL		34,713	47,100	33,130	46,774	49,550

* NOTES TO BUDGET: DEPARTMENT 101 COUNCIL

882.000	EVENTS/SERVICES					
	FIREWORKS					3,000
	4TH JULY INTERURBAN					1,000
	GARDEN CLUB					1,500
	ART CLUB					200
	ACCOUNT '882.000' TOTAL					5,700
	DEPT '101' TOTAL					5,700

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 173 - CITY ADMINISTRATION						
101-173-702.000	SALARY/WAGES	90,515	100,000	96,273	100,000	106,000
101-173-720.000	FRINGE BENEFITS	36,975	40,890	39,087	42,000	40,000
101-173-727.000	OFFICE SUPPLIES	1,688	2,000	668	2,000	1,800
101-173-801.000 *	CONTRACTUAL SERVICES	10,010	14,750	13,683	15,000	15,000
101-173-802.000	AUDIT	9,700	10,250	9,850	9,850	10,000
101-173-803.000	LEGAL FEES	11,078	17,000	14,277	17,000	20,000
101-173-850.000	TELEPHONES	1,425	1,500	1,313	1,500	1,500
101-173-860.000	EDUCATIONAL TRAINING	129	750	24	500	750
101-173-900.000	PRINTING & PUBLISHING		250		25	500
101-173-910.000	INSURANCE	1,800	2,000	2,000	2,000	2,100
101-173-970.000	CAPITAL OUTLAY		1,500		500	1,500
Totals for dept 173 - CITY ADMINISTRATION		163,320	190,890	177,175	190,375	199,150

* NOTES TO BUDGET: DEPARTMENT 173 CITY ADMINISTRATION

801.000	CONTRACTUAL SERVICES					
	COMPUTER SERVICES & COPIER LEASE					14,000
	DEPT '173' TOTAL					14,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 215 - CITY CLERK						
101-215-702.000	SALARY/WAGES	52,156	55,000	50,340	53,000	55,500
101-215-720.000	FRINGE BENEFITS	23,063	34,500	22,446	24,500	25,500
101-215-727.000	OFFICE SUPPLIES	719	1,500	957	1,250	1,000
101-215-801.000	CONTRACTUAL SERVICES		250	228	228	250
101-215-803.000	LEGAL FEES	525	1,000	655	655	1,000
101-215-820.000	ELECTIONS	3,475	6,150	6,112	6,112	10,000
101-215-850.000	TELEPHONES	533	600	451	575	600
101-215-860.000	EDUCATIONAL TRAINING	377	1,000	605	1,000	1,000
101-215-900.000	PRINTING & PUBLISHING		300		125	500
101-215-970.000	CAPITAL OUTLAY		1,000	960	960	1,500
Totals for dept 215 - CITY CLERK		80,848	101,300	82,754	88,405	96,850

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 253 - CITY TREASURER						
101-253-702.000	SALARY/WAGES	65,511	69,750	65,791	69,000	69,800
101-253-720.000	FRINGE BENEFITS	24,398	35,500	24,138	25,500	26,000
101-253-727.000	OFFICE SUPPLIES	2,071	2,500	2,486	2,486	2,500
101-253-801.000	CONTRACTUAL SERVICES	2,921	4,000	3,085	4,000	4,000
101-253-803.000	LEGAL FEES		1,000		250	1,000
101-253-850.000	TELEPHONE	528	650	447	650	650
101-253-860.000	EDUCATIONAL TRAINING	1,383	2,000	1,402	2,000	2,000
101-253-900.000	PRINTING & PUBLISHING	250	500		500	750
101-253-913.000	INSURANCE	650	700	700	700	1,000
101-253-970.000	CAPITAL OUTLAY		2,186	2,186	2,186	1,000
Totals for dept 253 - CITY TREASURER		97,712	118,786	100,235	107,272	108,700

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 257 - ASSESSING						
101-257-702.000	SALARY	1,100	1,350	700	700	1,350
101-257-720.000	FRINGE BENEFITS	84	175	54	54	175
101-257-727.000	OFFICE SUPPLIES	1,187	1,200	1,140	1,200	1,200
101-257-801.000	CONTRACTUAL SERVICES	30,852	33,500	31,438	31,438	33,500
101-257-804.000	BOARD OF REVIEW	173	275	170	170	275
101-257-807.000	TRIBUNAL CHARGEBACKS	3,785	4,500	2,015	2,015	4,000
101-257-850.000	TELEPHONES	533	650	451	650	650
101-257-860.000	EDUCATIONAL TRAINING	775	1,200	210	210	1,200
101-257-900.000	PRINTING & PUBLISHING		785	785	785	1,000
101-257-970.000	CAPITAL OUTLAY		1,000		500	1,000
Totals for dept 257 - ASSESSING		38,489	44,635	36,963	37,722	44,350

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 265 - CITY HALL						
101-265-702.000	SALARY/WAGES	5,508	8,000	4,787	8,000	8,000
101-265-720.000	FRINGE BENEFITS	4,948	7,475	6,879	8,000	8,000
101-265-730.000	SUPPLIES	648	650	484	650	650
101-265-801.000	CONTRACTUAL SERVICES	2,815	4,000	3,989	4,000	4,000
101-265-850.000	TELEPHONE	520	500	440	500	500
101-265-900.000	PRINTING & PUBLISHING	51	150		25	150
101-265-913.000	INSURANCE	1,100	1,150	1,150	1,150	1,200
101-265-920.000	UTILITIES	4,301	3,950	3,732	3,950	4,400
101-265-930.000	REPAIRS & MAINTENANCE	155	2,000	1,714	2,000	2,000
101-265-946.000	EQUIPMENT RENTAL	999	1,000	439	1,000	1,000
101-265-970.000 *	CAPITAL OUTLAY					50,000
Totals for dept 265 - CITY HALL		21,045	28,875	23,614	29,275	79,900

* NOTES TO BUDGET: DEPARTMENT 265 CITY HALL

970.000	CAPITAL OUTLAY					50,000
	EXTERIOR SIDING					50,000
	DEPT '265' TOTAL					50,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 301 - SHERIFF						
101-301-702.000	WAGES DEPUTIES		310,000	308,709	308,709	310,000
101-301-702.001	OVERTIME		10,000			10,000
101-301-702.002	RESERVE OFFICERS		10,000	8,012	10,000	10,000
101-301-748.000	FUEL & OILS		8,500		8,500	9,000
101-301-801.000	CONTRACTUAL SERVICES	514,884				
101-301-803.000	LEGAL FEES		25,000	750	750	5,000
101-301-882.000 *	EVENTS/SERVICES		3,000	584	584	1,000
101-301-946.000	EQUIPMENT RENTAL		34,000		35,000	35,000
Totals for dept 301 - SHERIFF		514,884	400,500	318,055	363,543	380,000
* NOTES TO BUDGET: DEPARTMENT 301 SHERIFF						
882.000	EVENTS/SERVICES					
	NATIONAL NIGHT OUT EVENT					1,000
	DEPT '301' TOTAL					1,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 441 - PUBLIC WORKS						
101-441-702.000	SALARY/WAGES	93,199	120,000	77,174	100,000	120,000
101-441-720.000	FRINGE BENEFITS	101,622	105,000	48,164	75,000	75,000
101-441-730.000	SUPPLIES	3,051	5,500	4,873	5,000	3,600
101-441-740.000	UNIFORMS	3,295	3,500	1,359	2,000	3,000
101-441-755.000	TOOLS	1,500	1,500	1,024	1,500	1,500
101-441-799.000 *	PARKWAY TREES	1,762	3,500	1,464	1,500	3,500
101-441-801.000 *	CONTRACTUAL SERVICES	81,082	51,000	50,218	50,218	50,000
101-441-805.000 *	HOLIDAY LIGHTING	12,985	13,500	11,855	11,855	13,500
101-441-860.000	EDUCATIONAL TRAINING	426	1,000	428	1,000	1,000
101-441-882.000	EVENTS/SERVICES		500		100	500
101-441-900.000	PRINTING & PUBLISHING	473	500	438	438	500
101-441-913.000	INSURANCE	3,692	4,000	4,000	4,000	4,250
101-441-920.000	UTILITIES	2,305	2,700	2,279	2,700	2,700
101-441-926.000	STREET LIGHTS	23,436	25,400	23,194	25,500	25,000
101-441-930.000	REPAIRS & MAINTENANCE	501	1,500	1,475	1,500	1,500
101-441-932.000	SIDEWALK REPAIRS	4,994	7,000	5,254	6,000	5,000
101-441-945.000 *	CAPITAL OUTLAY	22,000				14,150
101-441-946.000	EQUIPMENT RENTAL	99,554	100,000	74,898	100,000	100,000
101-441-960.000	SIGNS	1,624	5,025	5,002	5,002	2,000
Totals for dept 441 - PUBLIC WORKS		457,501	451,125	313,099	393,313	426,700

* NOTES TO BUDGET: DEPARTMENT 441 PUBLIC WORKS

799.000	PARKWAY TREES					1,500
	MT BALDHEAD REFORESTATION					
801.000	CONTRACTUAL SERVICES					3,500
	MML WAGE ANALYSIS					500
	EMPLOYMENT MANAUL					
	ACCOUNT '801.000' TOTAL					4,000
805.000	HOLIDAY LIGHTING					9,000
	BUTLER ST HOLIDAY LIGHTS CONTRACT					
945.000	CAPITAL OUTLAY					3,000
	LEAD PIPE REGULATIONS					1,000
	WELL HEAD PROTECTION					
	ACCOUNT '945.000' TOTAL					4,000
	DEPT '441' TOTAL					18,500

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 540 - CHAIN FERRY						
101-540-702.000	SALARY/WAGES	22,788	18,000	12,005	12,005	
101-540-720.000	FRINGE BENEFITS	2,330	2,400	1,348	1,348	
101-540-730.000	SUPPLIES		500			
101-540-740.000	UNIFORMS		400			
101-540-801.000	CONTRACTUAL SERVICES	8,631	9,000	6,573	6,573	
101-540-860.000	EDUCATIONAL TRAINING	782	800	30	30	
101-540-913.000	INSURANCE	1,700	1,820	1,820	1,820	
101-540-930.000	REPAIRS & MAINTENANCE	901	2,500	100	100	
101-540-946.000	EQUIPMENT RENTAL	392	400	55	55	
Totals for dept 540 - CHAIN FERRY		37,524	35,820	21,931	21,931	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 721 - PLANNING/ZONING						
101-721-702.000	SALARY/WAGES	36,589	37,400	34,401	37,000	38,500
101-721-720.000	FRINGE BENEFITS	21,826	22,550	21,724	22,250	22,500
101-721-727.000	OFFICE SUPPLIES	791	1,500	1,496	1,500	1,000
101-721-801.000 *	CONTRACTUAL SERVICES	4,375	5,500	3,845	5,500	4,500
101-721-803.000	LEGAL FEES	2,512	7,000	6,321	7,500	7,200
101-721-850.000	TELEPHONES	533	550	451	550	550
101-721-860.000	EDUCATIONAL TRAINING	161	1,100	1,070	1,070	1,200
101-721-900.000	PRINTING & PUBLISHING	703	1,000	495	495	1,000
101-721-908.000	DUES, FEES & PUBLICATIONS		500	116	116	500
101-721-913.000	INSURANCE		2,100			2,200
101-721-970.000	CAPITAL OUTLAY	175	1,000			1,500
Totals for dept 721 - PLANNING/ZONING		67,665	80,200	69,919	75,981	80,650

* NOTES TO BUDGET: DEPARTMENT 721 PLANNING/ZONING

801.000	CONTRACTUAL SERVICES					
	MARIJUANA REGULATIONS					1,000
	DEPT '721' TOTAL					1,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 723 - HISTORIC DISTRICT COMMISSION						
101-723-702.000	SALARY	24,731	25,775	23,165	2,500	26,500
101-723-720.000	FRINGE BENEFITS	14,468	15,500	14,564	15,500	16,000
101-723-727.000	OFFICE SUPPLIES	730	1,500	803	1,500	1,200
101-723-801.000	CONTRACTUAL SERVICES	893	1,000	564	1,000	1,000
101-723-803.000	LEGAL FEES	323	2,500	747	2,500	1,500
101-723-850.000	TELEPHONES	520	500	440	500	500
101-723-860.000	EDUCATIONAL TRAINING	320	1,000	65	250	1,000
101-723-900.000	PRINTING & PUBLISHING		250		200	300
101-723-908.000	DUES & PUBLICATIONS		250		200	250
Totals for dept 723 - HISTORIC DISTRICT COMMISSION		41,985	48,275	40,348	24,150	48,250

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 730 - HARBOR						
101-730-801.000	CONTRACTUAL SERVICES	4,600	5,000	1,205	3,500	3,500
101-730-803.000	LEGAL FEES		2,000			500
101-730-931.000	WATERWAYS REPAIR		250			500
Totals for dept 730 - HARBOR		4,600	7,250	1,205	3,500	4,500

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 751 - PARKS & RECREATION						
101-751-702.000	SALARY/WAGES	58,389	61,500	49,087	61,500	61,500
101-751-720.000	FRINGE BENEFITS	33,054	71,000	23,150	36,000	36,000
101-751-730.000	SUPPLIES	15,997	20,000	18,864	18,500	16,000
101-751-801.000	CONTRACTAUL SERVICES	55,608	25,000	11,457	20,000	14,500
101-751-809.000 *	GRANT PROJECTS	3,600	190,000	10,980	190,000	180,000
101-751-819.000	CHAIN FERRY REPAIRS					3,000
101-751-900.000	PRINTING & PUBLISHING		250	115	115	250
101-751-913.000	INSURANCE	2,050	2,200	2,200	2,200	2,200
101-751-920.000	UTILITIES	20,721	20,000	18,845	20,000	22,000
101-751-928.000	TRASH	6,827	7,000	5,592	7,000	7,000
101-751-930.000	REPAIRS & MAINTENANCE	3,798	6,000	5,150	5,500	5,000
101-751-946.000	EQUIPMENT RENTAL	38,000	38,000	30,675	38,000	38,000
101-751-960.000	SIGNS		500		200	500
101-751-970.000 *	CAPITAL OUTLAY		550,000			510,000
Totals for dept 751 - PARKS & RECREATION		238,044	991,450	176,115	399,015	895,950

* NOTES TO BUDGET: DEPARTMENT 751 PARKS & RECREATION

809.000	GRANT PROJECTS					10,000
	PORT A JOHN SHELTER COGHLIN PARK					170,000
	SHOPPER DOCK					180,000
	ACCOUNT '809.000' TOTAL					180,000
970.000	CAPITAL OUTLAY					500,000
	MT BALDHEAD LOWER IMPROVEMENTS					10,000
	PARKS ASSET PLAN					510,000
	ACCOUNT '970.000' TOTAL					690,000
	DEPT '751' TOTAL					690,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 756 - OVAL BEACH						
101-756-702.000	SALARY/WAGES	78,491	83,000	56,730	83,000	86,000
101-756-720.000	FRINGE BENEFITS	31,822	40,000	16,674	6,500	41,500
101-756-730.000	SUPPLIES	3,990	5,000	4,762	5,500	4,200
101-756-801.000	CONTRACTUAL SERVICES	14,957	15,000	11,140	15,000	16,000
101-756-850.000	TELEPHONE	2,676	3,050	3,005	3,250	3,000
101-756-860.000	EDUCATIONAL TRAINING	500	500	372	372	500
101-756-900.000	PRINTING & PUBLISHING	1,998	2,200	2,196	2,196	2,000
101-756-913.000	INSURANCE	3,500	3,600	3,600	3,600	3,800
101-756-920.000	UTILITIES	4,144	5,000	3,107	3,107	5,000
101-756-930.000	REPAIRS & MAINTENANCE	2,605	3,000	1,925	2,100	3,000
101-756-946.000	EQUIPMENT RENTAL	32,146	35,000	12,131	30,000	35,000
101-756-960.000	SIGNS	650	650	650	650	650
101-756-970.000	CAPITAL OUTLAY	4,469	50,000	1,366	1,366	
Totals for dept 756 - OVAL BEACH		181,948	246,000	117,658	156,641	200,650

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 758 - OVAL CONCESSION						
101-758-702.000	SALARY	20,206	26,000	21,118	26,000	26,000
101-758-720.000	FRINGE BENEFITS	5,722	6,500	4,116	6,500	6,500
101-758-730.000	SUPPLIES	48,835	57,748	44,271	49,000	50,000
101-758-801.000	CONTRACTUAL SERVICES	1,926	2,000	1,595	2,000	2,000
101-758-850.000	TELEPHONES	450	450	71	200	550
101-758-860.000	EDUCATIONAL TRAINING	36	500		100	500
101-758-920.000	UTILITIES	128	1,000		1,000	1,000
101-758-930.000	REPAIRS & MAINTENANCE		1,000	231	1,000	1,000
101-758-960.000	SIGNS	500	500		100	500
101-758-970.000 *	CAPITAL OUTLAY		5,000			5,000
Totals for dept 758 - OVAL CONCESSION		77,803	100,698	71,402	85,900	93,050

* NOTES TO BUDGET: DEPARTMENT 758 OVAL CONCESSION

970.000	CAPITAL OUTLAY					
	NEW WINDOWS & ROLLERS					5,000
	DEPT '758' TOTAL					5,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 760 - SPEAR BOAT LAUNCH						
101-760-801.000	CONTRACTUAL SERVICES	993	2,000	720	720	2,000
101-760-900.000	PRINTING & PUBLISHING		299	298	298	250
Totals for dept 760 - SPEAR BOAT LAUNCH		993	2,299	1,018	1,018	2,250

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS						
101-965-998.202	TRANSFER TO MAJOR STREETS	275,000				
101-965-998.203	TRANSFER TO LOCAL STREETS	200,000				
Totals for dept 965 - TRANSFERS		475,000				
TOTAL APPROPRIATIONS		2,534,074	2,895,203	1,584,621	2,024,815	2,710,500
NET OF REVENUES/APPROPRIATIONS - FUND 101		304,460		1,105,288	792,112	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
202-000-538.000	COUNTY ROAD MILLAGE	73,646	75,779	75,780	75,780	76,000
202-000-546.000	ACT 51 FEES	95,300	94,707	94,707	100,000	95,000
202-000-665.000	INTEREST	3,646	8,200	7,266	7,800	5,000
202-000-697.000	TRANSFER FROM FUND BALANCE		346,650			
202-000-699.000	DUE FROM LS & GF	382,950	500,000		500,000	
Totals for dept 000 -		555,542	1,025,336	177,753	683,580	176,000
TOTAL ESTIMATED REVENUES		555,542	1,025,336	177,753	683,580	176,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 463 - ROUTINE MAINTENANCE						
202-463-702.000	SALARY/WAGES	11,270	13,500	9,673	13,500	13,500
202-463-720.000	FRINGE BENEFITS	9,168	9,350	7,170	9,350	9,350
202-463-727.000	SUPPLIES	2,000	2,000	1,049	2,000	2,000
202-463-801.000	CONTRACTUAL SERVICES	46,404	934,986	623,469	800,000	85,650
202-463-930.000	REPAIRS & MAINTENANCE	157	2,500	2,258	2,500	2,500
202-463-946.000	EQUIPMENT RENTAL	15,415	15,500	13,514	15,500	15,500
Totals for dept 463 - ROUTINE MAINTENANCE		84,414	977,836	657,133	842,850	128,500

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 464 - WINTER MAINTENANCE						
202-464-702.000	SALARY/WAGES	11,420	15,000	8,159	9,000	15,000
202-464-720.000	FRINGE BENEFITS	7,800	8,000	6,913	8,000	8,000
202-464-727.000	SUPPLIES	7,441	9,500	7,010	9,500	9,500
202-464-946.000	EQUIPMENTAL RENTAL	14,504	15,000	10,955	10,955	15,000
Totals for dept 464 - WINTER MAINTENANCE		41,165	47,500	33,037	37,455	47,500
TOTAL APPROPRIATIONS		125,579	1,025,336	690,170	880,305	176,000
NET OF REVENUES/APPROPRIATIONS - FUND 202		429,963		(512,417)	(196,725)	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
203-000-402.000	LOCAL ROAD MILLAGE	280,058	293,392	293,392	293,392	300,000
203-000-445.000	PENALTIES & INT ON TAXES	937	759	760	760	800
203-000-538.000	COUNTY ROAD MILLAGE	73,646	75,806	75,806	75,806	77,000
203-000-546.000	ACT 51 FEES	58,694	67,000	63,007	70,000	59,000
203-000-665.000	INTEREST	10,314	14,000	13,209	14,000	5,000
203-000-697.000	FUND BALANCE		526,450			
203-000-699.000	DUE FROM GENERAL FUND	200,000				
Totals for dept 000 -		<u>623,649</u>	<u>977,407</u>	<u>446,174</u>	<u>453,958</u>	<u>441,800</u>
TOTAL ESTIMATED REVENUES		623,649	977,407	446,174	453,958	441,800

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 463 - ROUTINE MAINTENANCE						
203-463-702.000	SALARY/WAGES	10,687	17,000	10,168	17,000	17,000
203-463-720.000	FRINGE BENEFITS	11,346	12,000	7,704	12,000	12,000
203-463-727.000	SUPPLIES	2,232	2,500	807	2,500	2,500
203-463-801.000 *	CONTRACTUAL SERVICES	41,403	374,657	340,944	340,944	343,500
203-463-930.000	REPAIRS & MAINTENANCE	262	3,000	754	3,000	1,550
203-463-946.000	EQUIPMENT RENTAL	14,108	18,000	15,685	18,000	18,000
Totals for dept 463 - ROUTINE MAINTENANCE		80,038	427,157	376,062	393,444	394,550

* NOTES TO BUDGET: DEPARTMENT 463 ROUTINE MAINTENANCE

801.000	CONTRACTUAL SERVICES					
	PARK STREET					300,000
	MANCHESTER					20,000
	ACCOUNT '801.000' TOTAL					320,000
	DEPT '463' TOTAL					320,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 464 - WINTER MAINTENANCE						
203-464-702.000	SALARY/WAGES	12,764	13,500	8,771	9,500	13,500
203-464-720.000	FRINGE BENEFITS	8,685	9,250	6,672	9,250	9,250
203-464-727.000	SUPPLIES	7,441	11,500	8,809	10,000	8,500
203-464-946.000	EQUIPMENT RENTAL	14,959	16,000	10,559	10,559	16,000
Totals for dept 464 - WINTER MAINTENANCE		43,849	50,250	34,811	39,309	47,250

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS						
203-965-998.202	TRANSFER TO MAJOR STREETS	107,950	500,000		500,000	
Totals for dept 965 - TRANSFERS		107,950	500,000		500,000	
TOTAL APPROPRIATIONS		231,837	977,407	410,873	932,753	441,800
NET OF REVENUES/APPROPRIATIONS - FUND 203		391,812		35,301	(478,795)	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
301-000-402.000	DEBT MILLAGE	266,880	279,158	279,159	279,159	242,169
301-000-445.000	PENALTIES & INT ON TAXES	918	724	725	725	100
301-000-665.000	INTEREST	384	550	539	539	100
Totals for dept 000 -		<u>268,182</u>	<u>280,432</u>	<u>280,423</u>	<u>280,423</u>	<u>242,369</u>
TOTAL ESTIMATED REVENUES		<u>268,182</u>	<u>280,432</u>	<u>280,423</u>	<u>280,423</u>	<u>242,369</u>

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 592 - ROAD BOND 2009						
301-592-804.000	AGENT FEE	250	2,000	125	125	1,000
301-592-991.000	DEBT PRINCIPAL	140,000	174,000	174,000	174,000	194,000
301-592-995.000	DEBT INTEREST	94,388	104,432	51,404	51,404	47,369
Totals for dept 592 - ROAD BOND 2009		<u>234,638</u>	<u>280,432</u>	<u>225,529</u>	<u>225,529</u>	<u>242,369</u>
TOTAL APPROPRIATIONS		<u>234,638</u>	<u>280,432</u>	<u>225,529</u>	<u>225,529</u>	<u>242,369</u>
NET OF REVENUES/APPROPRIATIONS - FUND 301		33,544		54,894	54,894	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
592-000-610.000	WATER FEES	7,850	1,850	1,850	1,850	1,000
592-000-611.000	SEWER FEES	7,100	7,000	7,000	7,000	1,000
592-000-665.000	INTEREST	6,148	6,830	6,536	6,536	4,000
592-000-699.000	TRANSFER FUND BALANCE		95,670			
Totals for dept 000 -		21,098	111,350	15,386	15,386	6,000
TOTAL ESTIMATED REVENUES		21,098	111,350	15,386	15,386	6,000

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 536 - WATER AND SEWER SYSTEMS						
592-536-801.000	CONTRACTUAL SERVICES	8,036	111,350	50,970	100,000	6,000
Totals for dept 536 - WATER AND SEWER SYSTEMS		8,036	111,350	50,970	100,000	6,000
TOTAL APPROPRIATIONS						
		8,036	111,350	50,970	100,000	6,000
NET OF REVENUES/APPROPRIATIONS - FUND 592						
		13,062		(35,584)	(84,614)	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
661-000-579.000	GRANTS RECEIVED		156,333	153,883	153,883	
661-000-664.000	MOTOR POOL REVENUE	260,800	267,900	168,910	225,000	273,500
661-000-665.000	INTEREST	4,762	6,000	5,440	5,800	4,000
661-000-673.000	SALE OF FIXED ASSETS	(5,680)				
Totals for dept 000 -		259,882	430,233	328,233	384,683	277,500
TOTAL ESTIMATED REVENUES		259,882	430,233	328,233	384,683	277,500

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 443 - MOTOR POOL						
661-443-702.000	SALARY/WAGES	13,749	21,000	15,626	17,500	22,000
661-443-720.000	FRINGE BENEFITS	8,226	10,250	8,824	10,250	10,750
661-443-727.000	SUPPLIES	3,494	4,800	3,802	4,800	4,800
661-443-748.000	FUEL & OILS	17,337	24,500	27,313	27,313	30,000
661-443-750.000	TIRES & BATTERIES	8,293	7,700	5,014	7,000	10,000
661-443-755.000	SMALL TOOLS	718	1,500	744	1,000	1,500
661-443-801.000	CONTRACTUAL SERVICES	2,314	5,000	1,334	3,500	5,000
661-443-850.000	TELEPHONES	4,221	4,500	3,903	4,500	4,500
661-443-913.000	INSURANCE	8,000	8,150	7,094	7,094	8,250
661-443-920.000	UTILITIES	6,634	8,000	5,854	6,250	8,000
661-443-930.000	REPAIRS & MAINTENANCE	26,301	35,033	30,647	34,000	35,000
661-443-968.000	DEPRECIATION	79,383	99,800		99,800	80,000
661-443-970.000	CAPITAL OUTLAY	845	200,000	173,606	173,606	57,700
Totals for dept 443 - MOTOR POOL		179,515	430,233	283,761	396,613	277,500
TOTAL APPROPRIATIONS		179,515	430,233	283,761	396,613	277,500
NET OF REVENUES/APPROPRIATIONS - FUND 661		80,367		44,472	(11,930)	

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
715-000-665.000	INTEREST	2,214	500	66	80	500
715-000-697.000	TRANSFER FROM FUND BALANCE		7,000			7,000
Totals for dept 000 -		2,214	7,500	66	80	7,500
TOTAL ESTIMATED REVENUES		2,214	7,500	66	80	7,500

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 742 - PARK ENDOWMENT						
715-742-801.000	CONTRACTUAL SERVICES	7,499	7,500	4,687	70,000	7,500
Totals for dept 742 - PARK ENDOWMENT		7,499	7,500	4,687	70,000	7,500
TOTAL APPROPRIATIONS		7,499	7,500	4,687	70,000	7,500
NET OF REVENUES/APPROPRIATIONS - FUND 715		(5,285)		(4,621)	(69,920)	
ESTIMATED REVENUES - ALL FUNDS		4,569,101	5,727,461	3,937,944	4,635,037	3,861,669
APPROPRIATIONS - ALL FUNDS		3,321,178	5,727,461	3,250,611	4,630,015	3,861,669
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		1,247,923		687,333	5,022	



City Council Agenda Item Report

City of Saugatuck

FROM: Kirk Harrier, City Manager

MEETING DATE: June 24, 2019

SUBJECT: Resolution No. 190624-A (Sidewalk Painting Recognizing LGBTQ Community)

DESCRIPTION

The Saugatuck City Council was approached by local citizens to paint rainbow flag colors on municipal public infrastructure to recognize the LGBTQ community. The Saugatuck City Council researched and studied various options. The Saugatuck City Council identified painting a section of sidewalk with rainbow colors in front of the Saugatuck Center for the Arts in conjunction with a larger scope interpenetrative/learning sign project incorporating other positive historical attributes of the community would enhance the City.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

N/A

LEGAL REVIEW

Municipal attorney Jeff Sluggett advised that using a resolution to approve authorizing the painting would be appropriate.

SAMPLE MOTION:

Motion to **approve/deny** Resolution No. 190624-A and to authorize the painting of a section of city sidewalk to recognize the LGBTQ community.

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 190624-A

**A RESOLUTION TO AUTHORIZE THE PAINTING OF A SECTION OF CITY SIDEWALK TO
RECOGNIZE THE LGBTQ COMMUNITY**

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, the Saugatuck City Council adopted a Proclamation on May 27, 2019 proclaiming June 2019 as Pride Month in the City of Saugatuck; and

WHEREAS, the City of Saugatuck supports the rights of every citizen to experience equality and freedom from discrimination; and

WHEREAS, all people regardless of age, gender identity, race, color, religion, marital status, national origin, sexual orientation, or physical challenges have the right to be treated on the basis of their intrinsic value as human beings; and

WHEREAS, the Saugatuck City Council was approached by local citizens to paint rainbow colors on municipal public infrastructure to recognize the LGBTQ community; and

WHEREAS, the Saugatuck City Council researched and studied various options; and

WHEREAS, the Saugatuck City Council identified painting a section of sidewalk with rainbow colors in front of the Saugatuck Center for the Arts in conjunction with a larger scope interpenetrative/learning sign project incorporating other positive historical attributes of the community would enhance the City.

NOW THEREFORE, BE IT RESOLVED the City of Saugatuck City Council hereby authorizes the City Manager, Mayor and two other Council members (Mayor's discretion) to identify the specific location, length, and design of the sidewalk painting and oversee that the project is executed as soon as possible.

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this ____ day of _____, 2019

Signed: _____
Ken Trester, Mayor

Signed: _____
Monica Nagel, City Clerk

CERTIFICATION

I, Monica Nagel, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held _____, 2019, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended. The minutes of the meeting were kept and will be or have been made available as required by said Act.

Signed: _____
Monica Nagel, City Clerk



City Council Agenda Item Report

City of Saugatuck

FROM: Peter Stanislawski, City Treasurer

MEETING DATE: June 24, 2019

SUBJECT: Resolution 190624-B (FY 18/19 Year-End Budget Amendments)

DESCRIPTION

The City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary. Attached are the recommend final year-end budget amendments.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

N/A

LEGAL REVIEW

Resolution was originally prepared by municipal attorney Jeff Sluggett.

SAMPLE MOTION:

Motion to **approve/deny** Resolution No. 190624-B amending the FY 18/19 budget as presented.

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 180625-B

**A RESOLUTION TO AMEND THE BUDGET OF THE 2018/2019 GENERAL
APPROPRIATIONS ACT**

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, 1968 PA 2, as amended, the Budget Hearings of Local Governments Act, 1963 PA 43, and Chapter VII of the City Charter, the City Council of the City of Saugatuck established and approved the City's budget for fiscal year commencing July 1, 2018 and ending June 30, 2019; and

WHEREAS, the City Manager has recommended that said budget be amended based on new information now available; and

WHEREAS, the Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary; and

WHEREAS, the Council is authorized to make additional appropriations during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of Saugatuck amends the 2018/2019 budget in accordance with the schedule attached hereto.
2. The funds appropriated shall be approved pursuant to the authority granted by the Saugatuck City Charter.
3. All resolutions or parts of resolutions in conflict with this Resolution are rescinded.

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

RESOLUTION DECLARED ADOPTED.

Dated: June 24, 2019

Ken Trester, Mayor

Monica Nagel, City Clerk

CERTIFICATION

I, _____, the City Clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held June 24, 2019, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

Monica Nagel, City Clerk

	CITY OF SAUGATUCK			
	BUDGET AMENDMENT #1			
GL #	DESCRIPTION	DR	CR	
	Fund 101 GENERAL FUND			
101-000-390.000	FUND BALANCE	500,000.00		
101-000-390.751	FUND BALANCE PARKS COMMITTED		500,000.00	Revenue
101-000-402.000	REAL PROPERTY TAXES	17,521.00		Revenue
101-000-403.000	PERSONAL PROPERTY TAXES	4,575.00		Revenue
101-000-445.000	PENALTIES & INTEREST		3,024.00	Revenue
101-000-447.000	ADMINISTRATION FEE	6,149.00		Revenue
101-000-478.000	PERMIT FEES	3,000.00		Revenue
101-000-650.000	CHAIN FERRY FEES		5,020.00	Revenue
101-000-651.000	OVAL BEACH FEES	80,000.00		Revenue
101-000-652.000	OVAL CONCESSION	10,000.00		Revenue
101-000-653.000	BOAT RAMP FEES		500.00	Revenue
101-000-654.000	GAZEBO FEES		500.00	Revenue
101-000-655.000	POLICE & ORDINANCE FEES		900.00	Revenue
101-000-665.000	INTEREST EARNED	30,000.00		Revenue
101-000-667.000	STREET END & PROPERTY FEES		6,129.00	Revenue
101-000-670.000	BOAT SLIP FEES	1,831.00		Revenue
101-000-674.000	MISC DONATIONS & INCOME	8,750.00		Revenue
101-101-803.000	LEGAL FEES		3,000.00	Council
101-101-913.000	INSURANCE		100.00	Council
101-173-702.000	SALARY/WAGES		7,000.00	City Admin
101-173-720.000	FRINGE BENEFITS		2,890.00	City Admin
101-173-801.000	CONTRACTUAL SERVICES		2,000.00	City Admin
101-173-910.000	INSURANCE		100.00	City Admin
101-215-720.000	FRINGE BENEFITS		10,000.00	City Clerk
101-215-820.000	ELECTIONS		1,150.00	City Clerk
101-253-702.000	SALARY/WAGES		2,500.00	Finance
101-253-720.000	FRINGE BENEFITS		10,000.00	Finance
101-253-727.000	OFFICE SUPPLIES		100.00	Finance
101-253-970.000	CAPITAL OUTLAY		1,186.00	Finance
101-257-900.000	PRINTING & PUBLISHING		285.00	Finance
101-265-720.000	FRINGE BENEFITS		2,000.00	City Hall
101-301-702.002	RESERVE OFFICERS		2,000.00	Sheriff
101-301-748.000	FUEL & OILS		2,000.00	Sheriff
101-301-946.000	EQUIPMENT RENTAL		5,000.00	Sheriff
101-441-720.000	FRINGE BENEFITS		30,000.00	Public Works
101-441-730.000	SUPPLIES		2,000.00	Public Works
101-441-801.000	CONTRACTUAL SERVICES		1,000.00	Public Works
101-441-913.000	INSURANCE		225.00	Public Works

	CITY OF SAUGATUCK			
	BUDGET AMENDMENT #1			
GL #	DESCRIPTION	DR	CR	
101-441-926.000	STREET LIGHTS		1,400.00	Public Works
101-441-932.000	SIDEWALK REPAIRS		2,000.00	Public Works
101-441-960.000	SIGNS		1,025.00	Public Works
101-540-913.000	INSURANCE		45.00	Chain Ferry
101-721-702.000	SALARY/WAGES		2,300.00	Planning
101-721-720.000	FRINGE BENEFITS		300.00	Planning
101-721-803.000	LEGAL FEES		2,000.00	Planning
101-721-860.000	EDUCATIONAL TRAINING		100.00	Planning
101-723-702.000	SALARY		2,000.00	HDC
101-751-720.000	FRINGE BENEFITS		35,000.00	Parks
101-751-730.000	SUPPLIES		4,000.00	Parks
101-751-930.000	REPAIRS & MAINTENANCE		1,000.00	Parks
101-756-730.000	SUPPLIES		1,000.00	Oval
101-756-850.000	TELEPHONE		50.00	Oval
101-756-900.000	PRINTING & PUBLISHING		200.00	Oval
101-758-730.000	SUPPLIES		8,748.00	Concession
101-760-900.000	PRINTING & PUBLISHING		49.00	Boat Launch
GL #	DESCRIPTION	DR	CR	
	Fund 202 MAJOR STREETS			
202-000-538.000	COUNTY ROAD MILLAGE	11,279.00		Revenue
202-000-546.000	ACT 51 FEES	17,707.00		Revenue
202-000-665.000	INTEREST	6,000.00		Revenue
202-463-801.000	CONTRACTUAL SERVICES		34,986.00	Maintenance
GL #	DESCRIPTION	DR	CR	
	Fund 203 LOCAL STREETS			
203-000-402.000	LOCAL ROAD MILLAGE	13,392.00		Revenue
203-000-445.000	PENALTIES & INT ON TAXES		41.00	Revenue
203-000-538.000	COUNTY ROAD MILLAGE	5,806.00		Revenue
203-000-546.000	ACT 51 FEES	9,000.00		Revenue
203-000-665.000	INTEREST	10,000.00		Revenue
203-463-801.000	CONTRACTUAL SERVICES		34,657.00	Maintenance
203-464-727.000	SUPPLIES		3,500.00	Maintenance

	CITY OF SAUGATUCK			
	BUDGET AMENDMENT #1			
GL #	DESCRIPTION	DR	CR	
GL #	DESCRIPTION	DR	CR	
	Fund 301 ROAD BOND			
301-000-402.000	DEBT MILLAGE	11,158.00		Revenue
301-000-445.000	PENALTIES & INT ON TAXES		26.00	Revenue
301-000-665.000	INTEREST	300.00		Revenue
301-592-991.000	DEBT PRINCIPAL		34,000.00	Bonds
301-592-995.000	DEBT INTEREST	22,568.00		Bonds
GL #	DESCRIPTION	DR	CR	
	Fund 592 WATER & SEWER			
592-000-610.000	WATER FEES	850.00		Revenue
592-000-611.000	SEWER FEES	6,000.00		Revenue
592-000-665.000	INTEREST	4,500.00		Revenue
592-536-801.000	CONTRACTUAL SERVICES		11,350.00	Maintenance
GL #	DESCRIPTION	DR	CR	
	Fund 661 MOTOR POOL			
661-000-665.000	INTEREST	2,000.00		Revenue
661-443-748.000	FUEL & OILS		2,000.00	Maintenance



City Council Agenda Item Report

City of Saugatuck

FROM: Kirk Harrier, City Manager
MEETING DATE: June 24, 2019
SUBJECT: Resolution No. 190624-C (General Appropriations Act)

DESCRIPTION

Pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, (the "Act") local units of government are required to pass a general appropriations act. In accordance with the Act, the City has provided the required notice and hearing and in order to comply with the Act, the City must adopt an appropriations act.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

N/A

LEGAL REVIEW

The attached resolution was originally prepared by municipal attorney Jeff Sluggett.

SAMPLE MOTION:

Motion to **approve/deny** Resolution No. 190624-C and adopt the general appropriations act as presented.

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 190624-C

A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT

At a regular meeting of the Saugatuck City Council held on **June 24, 2019** at 7:00 P.M. the following Resolution was offered:

Moved by: _____ and supported by: _____

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, (the "Act") local units of government are required to pass a general appropriations act; and

WHEREAS, in accordance with the Act, the City has provided the required notice and hearing; and

WHEREAS, in order to comply with the Act, the City wishes to adopt an appropriations act pursuant to this resolution.

NOW, THEREFORE, IT IS RESOLVED, THAT:

1. Title. This resolution shall be known as the City of Saugatuck General Appropriations Act.
2. Chief Administrative Officer. The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act. The Chief Administrative Officer is authorized to make transfers within limits between appropriations
3. Fiscal Officer. The Treasurer (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.
4. Public Hearing on the Budget. Pursuant to the Act, notice of a public hearing on the proposed budget was published in a newspaper of general circulation as required by law, and a public hearing on the proposed budget was held on **June 24, 2019**.
5. Estimated Revenues. Estimated City general fund revenues for fiscal year **2019-2020**, including a charter operating millage of **11.4788** mills (inclusive of Headlee rollback), and various miscellaneous revenues shall total **\$2,710,500**
6. Millage Levy. The Saugatuck City Council shall cause to be levied and collect general property taxes on all real and personal property within the City upon the current tax roll in an amount equal to a total of **14.7673** mills, inclusive of Headlee rollback (charter operating **11.4788** mills; extra voted roads **1.8885** mills; 2009 road bond **1.4** mills).

7. Appropriation is not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

8. The following budget, with fund revenues and appropriations as set forth below, is hereby approved and adopted for the fiscal year beginning July 1, 2019:

2019-2020 FISCAL YEAR		
		2019-2020
		REQUESTED
		BUDGET
ACCOUNT	DESCRIPTION	
Fund 101 - GENERAL FUND		
ESTIMATED REVENUES		
101-000-402.000	REAL PROPERTY TAXES	1,840,000
101-000-403.000	PERSONAL PROPERTY TAXES	20,000
101-000-445.000	PENALTIES & INTEREST	16,000
101-000-447.000	ADMINISTRATION FEE	78,000
101-000-478.000	PERMIT FEES	14,000
101-000-574.000	REVENUE SHARING	83,000
101-000-577.000	LIQUOR LICENSE FEES	9,800
101-000-607.000	FRANCHISE FEES	8,500
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,200
101-000-615.000	PARKING LOT FEES	13,000
101-000-650.000	CHAIN FERRY FEES	3,000
101-000-651.000	OVAL BEACH FEES	400,000
101-000-652.000	OVAL CONCESSION	115,000
101-000-653.000	BOAT RAMP FEES	2,000
101-000-654.000	GAZEBO FEES	2,000
101-000-655.000	POLICE & ORDINANCE FEES	6,000
101-000-665.000	INTEREST EARNED	32,000
101-000-667.000	STREET END & PROPERTY FEES	30,000
101-000-670.000	BOAT SLIP FEES	19,000
101-000-674.000	MISC DONATIONS & INCOME	3,000
101-000-682.000	ELECTION FEES & USE TAX	13,000
	TOTAL ESTIMATED REVENUES	2,710,500
APPROPRIATIONS		

Dept 101-COUNCIL		49,550
Dept 173-CITY ADMINISTRATION		199,150
Dept 215-CITY CLERK		96,850
Dept 253-CITY TREASURER		108,700
Dept 257-ASSESSING		44,350
Dept 265-CITY HALL		79,900
Dept 301-POLICE		380,000
Dept 441-PUBLIC WORKS		426,700
Dept 721-PLANNING/ZONING		80,650
Dept 723-HISTORIC DISTRICT COMMISSION		48,250
Dept 730-HARBOR		4,500
Dept 751-PARKS & RECREATION		895,950
Dept 756-OVAL BEACH		200,650
Dept 758-OVAL CONCESSION		93,050
Dept 760-SPEAR BOAT LAUNCH		2,250
	TOTAL APPROPRIATIONS	2,710,500
NET OF REVENUES/APPROPRIATIONS - FUND 101		0
Fund 202 - MAJOR STREETS		
ESTIMATED REVENUES		
202-000-538.000	COUNTY ROAD MILLAGE	76,000
202-000-546.000	ACT 51 FEES	95,000
202-000-665.000	INTEREST	5,000
	TOTAL ESTIMATED REVENUES	176,000
APPROPRIATIONS		
Dept 463-ROUTINE MAINTENANCE		128,500
Dept 464-WINTER MAINTENANCE		47,500
	TOTAL APPROPRIATIONS	176,000
NET OF REVENUES/APPROPRIATIONS - FUND 202		0
Fund 203 - LOCAL STREETS		
ESTIMATED REVENUES		
203-000-402.000	LOCAL ROAD MILLAGE	300,000
203-000-445.000	PENALTIES & INT ON TAXES	800
203-000-538.000	COUNTY ROAD MILLAGE	77,000
203-000-546.000	ACT 51 FEES	59,000
203-000-665.000	INTEREST	5,000
	TOTAL ESTIMATED REVENUES	441,800

APPROPRIATIONS		
Dept 463-ROUTINE MAINTENANCE		394,550
Dept 464-WINTER MAINTENANCE		47,250
	TOTAL APPROPRIATIONS	441,800
NET OF REVENUES/APPROPRIATIONS - FUND 203		
		0
Fund 301 - DEBT SERVICE		
ESTIMATED REVENUES		
301-000-402.000	DEBT MILLAGE	242,169
301-000-445.000	PENALTIES & INT ON TAXES	100
301-000-665.000	INTEREST	100
	TOTAL ESTIMATED REVENUES	242,369
APPROPRIATIONS		
Dept 592-ROAD BOND 2009		242,369
	TOTAL APPROPRIATIONS	242,369
NET OF REVENUES/APPROPRIATIONS - FUND 301		
		0
Fund 592 - WATER AND SEWER		
ESTIMATED REVENUES		
592-000-610.000	WATER FEES	1,000
592-000-611.000	SEWER FEES	1,000
592-000-665.000	INTEREST	4,000
	TOTAL ESTIMATED REVENUES	6,000
APPROPRIATIONS		
Dept 536-WATER AND SEWER SYSTEMS		6,000
	TOTAL APPROPRIATIONS	6,000
NET OF REVENUES/APPROPRIATIONS - FUND 592		
		0
Fund 661 - MOTOR POOL FUND		
ESTIMATED REVENUES		
661-000-664.000	MOTOR POOL REVENUE	273,500
661-000-665.000	INTEREST	4,000
	TOTAL ESTIMATED REVENUES	277,500

APPROPRIATIONS		
Dept 443-MOTOR POOL		277,500
	TOTAL APPROPRIATIONS	277,500
NET OF REVENUES/APPROPRIATIONS - FUND 661		0
Fund 715 – ROSE GARDEN FUND		
ESTIMATED REVENUES		
715-000-665.000	INTEREST	500
715-000-697.000	TRANSFER FROM FUND BALANCE	7,000
	TOTAL ESTIMATED REVENUES	7,500
APPROPRIATIONS		
Dept 742-ROSE GARDEN		7,500
	TOTAL APPROPRIATIONS	7,500
NET OF REVENUES/APPROPRIATIONS - FUND 715		0

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this 24th day of June, 2019.

Signed: _____
Ken Trester, Mayor

Monica Nagel, City Clerk

CERTIFICATION

I, Monica Looman, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held **June 24, 2019**, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

Monica Nagel City Clerk

401455.02



City Council Agenda Item Report

City of Saugatuck

FROM: Kirk Harrier, City Manager

MEETING DATE: June 24, 2019

SUBJECT: Resolution No. 190624-D (PA 152 Compliance)

DESCRIPTION

The Michigan Department of Transportation requires certification of compliance with PA 152 in order to receive Michigan Transportation Fund payments. The Michigan legislature in 2011 adopted Act No. 152 which regulates municipal employee benefit expenditures. Under the Act, communities are given the option to exempt itself of the requirements of the Act for compliance.

The City of Saugatuck has been proactive in an effort to reduce and manage responsibly all employee costs, especially health care expenditures. Annually the City reviews the cost of health care benefits for its employees and adjusts the yearly plan accordingly in order to keep costs acceptable relative to budget constraints and wage levels. The City has worked with its employees to maintain health care cost. Employees have agreed to coverage changes, increased deductibles, increased copays, and increased prescription cost to maintain acceptable levels. The City does not have any collective bargaining units (non-union).

Due to unforeseen consequences of the federal government's Affordable Care Act, health care plan providers now use the age of an employee to establish cost. Prior to the federal government's involvement, the plan options/rates were based on single, double or family participation regardless of age. Now plan providers set rates higher for employees that are older. The premiums paid by the City over the last 7 years for health care benefits for the City's workforce are as follows: 2013 \$85,267, 2014 \$95,228, 2015 \$96,404, 2016 \$94,999, 2017 \$104,000, 2018 \$98,746, 2019 \$97,992.60, 2020 \$84,408.84.

Other local governments in the state have exercised their right to exempt themselves from the requirements of Act 152 while continuing a commitment to reduce long-term costs for medical (and other) benefits. Ultimately, a "one size fits all" approach to managing medical benefit costs, as implemented through the use of hard-caps, may not serve all local governments in Michigan because it fails to account for the local job market, total compensation packages offered to other public employees and age of employees. The City of Douglas, Saugatuck Township, Kalamazoo Lake Sewer Water Authority, and Saugatuck Fire District do not have an employee contribution requirement towards premiums.

LEGAL REVIEW

Municipal attorney Jeff Sluggett has approved the Resolution as to its form and content.

SAMPLE MOTION:

Motion to **approve/deny** Resolution No. 190624-D as presented.

**CITY OF THE SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 190624-D

**A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152
OF 2011 BY EXERCISING THE CITY'S RIGHT TO EXEMPT ITSELF FROM THE
REQUIREMENTS OF THE ACT FOR THE CURRENT YEAR**

At a regular meeting of the City Council for the City of Saugatuck, Michigan, held at the City of Saugatuck City Hall, Saugatuck, Michigan, on the 24th day of June 2019, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, on September 27, 2011 the Publicly Funded Health Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 ("Act 152"), became effective in the State of Michigan; and

WHEREAS, the Michigan Department of Transportation ("MDOT") requires certification of compliance with the Act in order to receive Michigan Transportation Fund payments; and

WHEREAS, under Act 152, communities are given the option to exempt itself of the requirements of the Act 152 to obtain MDOT certification compliance; and

WHEREAS, Act 152 establishes standards and a process with respect to medical benefit plans offered by public employers; and

WHEREAS, the City of Saugatuck has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the City of Saugatuck constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

WHEREAS, the City Council of the City of Saugatuck believes that, as the elected representatives for the City and answerable directly to the City's voters, it is best positioned to determine what benefits (including medical benefits) ought to be offered in order to attract and retain the best qualified City employees at the lowest overall costs; and

WHEREAS, the City Council of the City of Saugatuck further believes that compensation determinations for City employees are most properly the responsibility of the City's elected representatives, and not the State of Michigan or its officials; and

WHEREAS, to express its support for home rule government and to recognize that it is the City Council's duty to manage City affairs in order to be most responsive to City voters, taxpayers and residents.

NOW, THEREFORE, IT IS RESOLVED that:

1. Pursuant to Section 8 of Act 152, the City of Saugatuck hereby exempts itself from the requirements of Act 152 for the current year.
2. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this 24th day of June, 2019.

CITY OF SAUGATUCK

BY: _____
Ken Trester, Mayor

BY: _____
Monica Nagel, City Clerk

CERTIFICATION

I, Monica Nagel, the duly appointed Clerk of the City of Saugatuck, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of Saugatuck at a regular meeting held June 24, 2019, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF SAUGATUCK

BY: _____
Monica Nagel, City Clerk



City Council Agenda Item Report

City of Saugatuck

FROM: Jeff Sluggett, City Attorney
MEETING DATE: June 24, 2019
SUBJECT: Acceptance of Resignation Letter

DESCRIPTION

All members of the City Council are “elective officers” for purposes of the City Charter. Consistent with Section 4.7 of the Charter, a vacancy in a Council seat is deemed to occur upon the resignation of a member. The Council then has 30 days from the date of the vacancy to appoint a qualified successor to fill the vacated seat who will then serve until the next general City election. Note that at least four members of the Council are required to vote in favor of the proposed member in order to make the appointment. Thereafter, the person appointed must qualify for the office by taking the oath of office before he or she can be seated.

The Charter and state law are silent with regard to the method by which the City Council is to choose a successor. As you are aware, some communities depending upon the circumstances will post, advertise, etc. an opening and then go through an interview process before making a selection. There is, however, nothing that requires this process and the City Council could determine to make an appointment without posting or interviews. Again, it is left to the City Council as a whole to decide how it proceed, keeping in mind that it “shall” make an appointment within the 30 day period noted above.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

N/A

SAMPLE MOTION:

Motion to accept, with regrets, the written resignation of Jeff Spangler as a member of the City Council effective at the conclusion of the July 8, 2019 City Council meeting.

July 8, 2019

Mayor Ken Trester and Saugatuck City Council,

Having retired a year and a half ago from our building business, by husband Doug and I have decided to start a new chapter in our lives. We have decided to move to sunny California and have recently purchased a home in Cathedral City adjacent to Palm Springs. We will be making the move when our home sells in Saugatuck.

In order to give the council ample time to appoint someone to take my place on city council I am submitting my resignation effective July 8. My last meeting will be on that date.

It hasn't been an easy decision to make. I have put down so many roots here. I owe a big thanks to all my colleagues and citizens that have supported me for over twenty-one years as a former mayor and city council member. A special thanks to former council member Arlene Sherman who passed away a few years ago. She was the one that supported me and gave me the courage and confidence to run for office. I never would have thought that it would last so long!

Saugatuck will always have a special place in my heart. I have said many times that it is the people that make it so wonderful. For that I am grateful. I am a better person for having spent thirty years of my life in a community that has made its mark upon me.

I will miss you all very much. I plan to return to visit as often as I can.

Jeff Spangler