

**Minutes**  
**Saugatuck City Council**  
**Saugatuck, Michigan, November 23, 2020**

The City Council met in regular session at 7:00 p.m. via Zoom video/audio conference technology due to COVID-19 restrictions currently in place.

1. **Call to Order:** by Mayor Bekken at 7:00 p.m.
  
2. **Attendance**  
**Present:** Dean, Leo, Lewis, Peterson, Trester, Stanton, Bekken  
**Absent:** None  
**Others Present:** Interim City Manager Doyle Homan, Clerk Wilkinson, Zoning Administrator Osman, and Finance Director/Treasurer Stanislawski
  
3. **Approval of Minutes:**  
**Regular City Council Meeting of November 9, 2020:** A motion was made by Lewis, 2nd by Peterson, to approve the meeting minutes of November 9, 2020 as presented. Upon roll call vote the motion carried unanimously.
  
4. **Mayor's Comments:** Welcomed Lauren Stanton and Scott Dean to their first official council meeting. Provided an update on City Manager search.
  
5. **City Manager's Comments:** Interim City Manager Doyle Homan updated council that the city is back to full staffing after several were out with COVID-19. She also informed council the Park street traffic data will be distributed after it is downloaded from the speed signs.
  
6. **Agenda Changes:** Dean Kapenga, Allegan County Commissioner - was added as a public speaker.
  
7. **Guest Speakers:**
  - A. **Lt. Brett Ensfield – Allegan Co. Sheriff Department** - Lt. Ensfield reported it has been busier than expected with more complaints, but nothing out of the ordinary. Moving forward, additional reporting with graphic summaries will be provided quarterly and annually. Lt. Ensfield also welcomed the new council members.

**B. Lisa Mize - Saugatuck Douglas Area Convention and Visitors Bureau -** Provided an overview of the CVB's marketing strategy and plan for implementation.

**C. Dean Kapenga - Allegan County Commissioner -** Provided an update on Allegan County website updates to include additional reporting and statistics. Updated council on the work of the Commission on Aging in the area and other updates on happenings in the county.

**8. Public Comment:** None

**9. Request for Payment:** A motion was made by Lewis, 2nd by Trester, to approve the accounts payable in the amount of \$73,718.89. Upon roll call vote the motion passed unanimously.

**10. Introduction of Ordinances:**

**A. Ordinance 201123-A -** A motion was made by Trester, 2nd by Peterson, to amend Title III, Chapter 31, Entitled "ADMINISTRATION: DEPARTMENTS, BOARDS AND COMMISSIONS" to add a new section 31.02 entitled "EMERGENCY DECLARATIONS" to the Code of the City of Saugatuck of the December 14, 2020 regular council meeting agenda for action. Upon roll call vote the motion passed unanimously.

**11. Public Hearings:** None

**12. Unfinished Business:** None

**13. New Business:**

**A. New Patrol Car -** A motion was made by Lewis, 2nd by Dean, to approve the purchase of a White Police Interceptor Utility SUV from Barber Ford for a total purchase price of \$32,994. Upon roll call vote the motion passed unanimously.

**B. Milfoil Advisory Group Membership Amendment -** A motion was made by Leo, 2nd by Stanton, to amend Resolution 201026-B by adding Scott Dean to the Eurasian Water Milfoil Advisory Committee and removing Garnet Lewis. Upon roll call vote the motion passed unanimously.

- C. First Amendment to Employment Agreement with Interim City Manager D. Professional Services Agreement** - A motion was made by Leo, 2nd by Lewis, to approve the First Amendment Employment Agreement between the City of Saugatuck and Karen Doyle Homan. Upon roll call vote the motion passed unanimously.
- D. Campbell Road Improvements** - A motion was made by Peterson, 2nd by Trester, to approve the Professional Services Agreement between the City of Saugatuck and Fleis & Vandenbrink Engineering for Campbell Road improvements. Upon roll call vote the motion passed unanimously.
- E. Professional Services Agreement – Wicks Park Bandshell** - A motion was made by Lewis, 2nd by Leo, to approve the Authorization to Proceed with Design and Construction Phase Services with Fleis & VandenBrink and authorize the Mayor to sign the authorization document. Upon roll call vote the motion passed unanimously.
- F. MERS** - A motion was made by Lewis, 2nd by Leo, to approve the Michigan Employees' Retirement System Hybrid Plan Adoption Agreement Addendum. Upon roll call vote the motion passed unanimously.

**14. Consent Agenda:** None

**15. Public Comments:** Dan Fox (resident) remarked about the issues with the Douglas Blue Star Bike Path and cautioned the council not to change big things on the fly without collecting considerable community feedback first.

**16. Communications:** None

**17. Boards, Commissions & Committee Reports:** Council received a report from the Milfoil Advisory Group Committee Update, KLSWA, and Tri-Community Recycling Committee.

**18. Council Comments:** Council Member Peterson suggested looking into working with the South Haven, Benton Harbor, and St. Joseph on the lakeshore erosion issue, as they are trying to work with the Army Corps of Engineers to replenish sand on their beaches.

Council Member Leo wished everyone a happy and safe Thanksgiving.

Council Member Stanton commended Council Member Peterson on a great job on the downtown lights.

Council Member Dean encouraged everyone to support local restaurants with takeout.

Council Member Lewis requested the council incorporate the new members in boards and committees and asked to review commissions at an upcoming meeting.

Council Member Trester sited the increasing COVID-19 cases in the area and encouraged people to remain vigilant and commended Council Member Peterson on the holiday lighting and thanked Sean Steel for creating the tree in Coghlin Park.

Mayor Bekken commended the DPW and Council Member Peterson for their great work on holiday lights around town and wished citizens a safe and happy Thanksgiving.

**19. Adjournment:** A motion was made by Trester, 2nd by Lewis, to adjourn at 8:28 p.m. Upon roll call vote the motion passed unanimously.

Respectfully Submitted,

Erin Wilkinson Saugatuck

City Clerk