



**CITY COUNCIL MEETING MINUTES
DECEMBER 13, 2021 – 7:00 pm**

This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place

1. Call to Order:

The meeting was called to order by Mayor Lewis at 7:03 p.m.

2. Attendance:

Present: Mayor Lewis, Mayor Pro-Tem Dean, Councilmembers Bekken, Gardner, Leo, Stanton & Trester.

Absent: None.

Staff Present: City Manager Heise, City Zoning Administrator Osman, DPW Superintendent Herbert & City Clerk Wolters.

There were five persons in the audience.

3. Consent Agenda:

A. Regular City Council Meeting Minutes November 22, 2021.

1. Corrections to the minutes of November 22, 2021:

a. Item 2. title “Roll Cal” should read “Roll Call.”

B. Closed Session Meeting Minutes December 8, 2021.

C. Accounts Payable in the amount of \$276,178.89.

Motion by Dean, second by Trester to approve the Consent Agenda.

Motion carried by unanimous roll call vote.

4. Staff Reports:

The City Manager, Treasurer, Planning and Zoning Administrator, DPW Superintendent, Fire Chief and Engineer submitted status reports of current activities for their respective departments.

5. Agenda Changes: None.

6. Public Comment on Agenda Items: None.

7. Introduction of Ordinances: None.

8. Public Hearings: None.

9. Unfinished Business: None.

NOTICE:

Join online by visiting:

<https://us02web.zoom.us/j/2698572603>

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**(312) 626-6799 -or-
(646) 518-9805**

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2698572603

Please send questions or comments regarding meeting agenda items prior to meeting to:
ryan@saugatuckcity.com

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or clerk@saugatuckcity.com for further information.

10. New Business:

- A. Historic District Commission Appointment-Lauren Stanton: It has been policy of the City Council to have a representative of Council on the Historic District Commission. Garnet Lewis has been the representative and is relinquishing her position on the Historic District Commission. Her recommendation is to appoint Lauren Stanton to replace her. The Mayor's appointment for the Historic District Commission position is as follows: Lauren Stanton, with said term expiring November 1, 2023.
Motion by Leo, second by Dean to approve the mayor's appointment as presented. Motion carried by unanimous roll call vote.
- B. Planning Commission Appointment-Ann Broeker & Richard Heriford: Per the City Charter Section 6.11 the council shall provide for and maintain a city planning commission which shall possess all of the powers and perform the functions of planning commissions as set forth by state statute. The citizen members of the planning commission shall be appointed by the mayor, subject to confirmation by the council. The Mayor's appointments for the two Planning Commission positions are as follows which are replacing Chris Peterson(resigned) and Michael VanMeter (moving effective 12.17.21): Richard Heriford, with said term expiring July 1, 2022, Ann Broeker, with said term expiring July 1, 2023.
Motion by Gardner, second by Dean to approve the mayor's appointment as presented. Motion carried by unanimous roll call vote.
- C. Extension of Allegan County Sheriff's Agreement: The City of Saugatuck entered into an agreement with the Allegan County Sheriff's Department on March 12,2018. The terms expired June 30th, 2021; recently flagged by City staff. The Allegan County Administrative office has indicated that they will be requesting modifications to insurance and liability. Recognizing that this will need to be reviewed by legal and insurance carrier, I requested an extension under existing terms until the end of the year.
Motion by Trester, second by Stanton to approve the contract extension with the Allegan County Sheriff's Department effect through April 30, 2022. Motion carried by unanimous roll call vote.
- D. CALA Dumpster Agreement: License agreement identifying terms/conditions for privately owned commercial dumpsters to be placed on City owned property. Existing dumpsters were approved by City Council via a previous agreement. However, the previous agreement has expired, and a new agreement is necessary. There is not a private location available for the owner of the CALA building (302 Culver St.) to place the dumpsters.
Motion by Stanton, second by Dean to approve the License Agreement between the City of Saugatuck and FMG Investments to place commercial dumpsters in a location that does not interfere with the City of Saugatuck's parking space layout plan as presented and attached to the Agreement and consistent with local and state laws and regulations. Motion carried by unanimous roll call vote.

E. Bridge Street Proposal: A new home is being constructed on Bridge Street along the Kalamazoo River, east of Blue Star HWY. City ordinances require a connection to the water system. City staff is reviewing extending water services in cooperation with engineering and in partnership with the Kalamazoo Lake Water and Sewer Authority. Special assessment methodologies will be reviewed and presented to Council. On agenda for discussion with a request to ratify a proposal submitted for design and bidding of the project. The possibility of including sanitary as part of the project is under review.

Motion by Leo, second by Stanton to approve the proposal from Fleis and Vandenbrink in the amount of \$14,000 for the design and bidding of water extension on Bridge Street. Motion carried by unanimous roll call vote.

F. Mt. Baldhead Proposal: *Motion by Trester, second by Stanton to extend the term of the workgroup resolution by six months to end June 30, 2022. Motion carried by unanimous roll call vote.*

11. Public Comments: None.

12. Communications: None.

13. Boards, Commissions & Committee Reports:

A. Mark Bekken noted that Kalamazoo Lake Sever and Water Authority Board will meet Monday December 13, 2022.

14. Council Comments:

A. Russ Gardner complimented the Fire District's submitted staff report. Gardner also suggested the council to add one more Pop-Up Patio session after the holidays.

B. Lauren Stanton wanted to thank everyone who responded to the citizens survey, it was crucial for Council to have going into the strategic planning session.

15. Mayor's Comments:

Mayor Lewis and City Manager Heise received the draft summary from the strategic planning facilitator, which will be available soon. Mayor appreciates everyone's attendance and participation at the strategic planning session. This week is another Pop-Up Patio session on Wednesday December 16, 2021.

16. Adjourn:

Mayor Lewis adjourned the meeting at 7:51 p.m. *Motion by Dean, second by Trester to adjourn. Motion carried by unanimous roll call vote.*