

**Minutes**  
**Tree Board Meeting**

January 11, 2022 at 10:00 am

In-person meeting held at City Hall, 102 Butler St., Saugatuck, MI 49453

1. **Call to Order:** Chairperson Verplank called the meeting to order at 10:00 am.
  
2. **Roll Call:**  
**Present:** Verplank & Schmidt  
**Absent:** Peterson (resigned)  
**Others Present:** Deputy Clerk White, DPW Superintendent Herbert & DPW Employee Kerridge.
  
3. **Public Comment:** None
  
4. **Approval of Minutes**
  1. **Regular Tree Board Meeting Minutes – October 21, 2021:**

Schmidt asked about some updates from the October 21<sup>st</sup> meeting. In particular, she inquired about whether the Tree Board’s concerns with the violation of Section 97.08 of the City of Saugatuck Code of Ordinances were brought up to City Council. Schmidt also asked about whether the willow tree at Cook Park had been inspected by an arborist.

*Motion was made by Schmidt, 2nd by Verplank, to approve the minutes as presented.  
Upon roll call vote the motion carried 2-0.*
  
5. **Order of Business:**
  - A. **Scott Herbert Various Updates:** DPW Superintendent Herbert covered the tree work planned for 2022. By the time spring 2022 comes, Herbert anticipates all of the tree work to be done. Below is a list of removals, replacements, prunes, assessments, and additional work.
    - **Remove/Replace:**
      - 645 Grand St – Resident request DPW remove paper birch due to roots causing damage to his driveway
      - Mason St End – Remove 2 maple trees and 1 pear tree. Replace with similar variety
      - 977 Lake St – Remove maple tree. Replace with maple tree
      - 349 St. Joseph St – Remove sugar maple. Replace with sugar maple
      - 200 Lucy St – Remove sugar maple. Replace with sugar maple
      - 747 Butler St – Remove sugar maple. Replace with sugar maple
      - 434 Butler St – Remove maple. Replace with new variety
      - 125 Mason St – Remove maple. Replace with new variety
      - 350 Mason St – Remove maple. Replace with new variety
      - 248 Mason St – Remove small ornamental. Replace with new variety
      - 201 Butler St – Remove small maple. Replace with new variety

*145 Spear St* – Remove large quaking aspen. Replace with new variety  
*Village Square Park SW* – Remove/replace large sugar maple  
*Peterson Preserve* – Remove/replace large silver maple

- **Prune/Assess:**

*436 Main St* – Prune at minimum or remove/replace  
*444 Main St* – Prune at minimum or remove/replace  
*312 Francis St* – Maple along sidewalk. Full removal after assessment  
*638 Spear St* – Assess sugar maple with arborist. Prune at minimum  
*312 St. Joseph St* – Assess sugar maple with arborist  
*615 Water St* – Prune at minimum or remove/replace  
*Willow Park* – Waiting on written assessment  
*505 Water St* – Assess locust tree with arborist  
*249 Culver St* – Prune locust tree away from stop sign  
*118 Hoffman St* – Prune Japanese zelkova  
*108 Hoffman St* – Prune Japanese zelkova  
*444 Main St* – Assess silver maple with arborist  
*436 Main St* – Prune at minimum or remove/replace  
*127 Hoffman St* – Prune Japanese zelkova  
*153 Elizabeth St* – Prune white oak(s)  
*580 Mason St* – Prune white oak  
*612 Holland St* – Prune large oak  
*758 Pleasant St* – Assess large sugar maple with arborist

- **Additional Work:**

*251 North St* – Plant large native variety  
*412 Francis St* – Grind small stump located behind white fence  
*149 Lucy St* – Remove ivy growing up tree  
*648 Pleasant St* – Relocate last year's planting for resident

**6. Other Items of Discussion:**

Both Schmidt and Verplank wanted the violation of Section 97.08 of the City of Saugatuck Code of Ordinances brought to the attention of City Council before the next Tree Board meeting on April 21, 2022. The Tree Board also expects a response from Council on how they will address this violation. Verplank emphasized that the ordinance regarding tree lighting dates have a purpose and history in the City; City Council should be made aware of why the tree lighting date is set at November 1<sup>st</sup>.

**7. Communications:** None

**8. Public Comment:** None

**9. Adjourn:**

Schmidt moved to adjourn the Tree Board meeting, 2<sup>nd</sup> by Verplank. The meeting adjourned at 10:18 a.m.