

Fee: \$100



Land Division / Lot Line Adjustment Application

LOCATION INFORMATION

Address _____ Parcel Number _____

OWNERS INFORMATION

Name _____ Address / PO Box _____
City _____ State _____ Zip _____ Phone _____
E-mail _____

APPLICANTS INFORMATION

Name _____ Address / PO Box _____
City _____ State _____ Zip _____ Phone _____
Interest In Project _____ E-Mail _____

AFFIDAVIT AND PERMISSIONS

I agree the statements made in this application are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parcel division. I understand this is only a parcel division which conveys only certain rights under the City of Saugatuck land division ordinance, and the Michigan Land Division Act (formerly the Subdivision Control Act, P.A.288 of 1967, as amended (particularly by P.A. 591 of 1996), MCL 560.101 et. seq.), is not a representation or determination the resulting parcels comply with other ordinances or regulations, and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Further, I understand that if this division is approved, that does not guarantee future building or zoning permit approval.

Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

I hereby authorize that the applicant is authorized to make this application as my agent and we agree to conform to all applicable laws and regulations of the City of Saugatuck. I additionally grant City of Saugatuck staff or authorized representatives thereof access to the property to inspect conditions, before, during, and after the proposed work is completed.

Owner Signature _____ Date _____

Applicant Signature _____ Date _____



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APPLICATION REQUIREMENTS

Please attach the following supporting documents when applying for land division or lot line adjustment approval:

Y N

- Legal descriptions for the proposed parent and each resulting parcel
- Copy of tax payment certification from Allegan County Treasurer
- A registered survey showing the following:
 - Boundaries as of March 31, 1997
 - All previous divisions made after March 31, 1997 (indicate when made or none)
 - Current Property Lines
 - Proposed Property Lines
 - Dimensions of proposed divisions
 - Front, rear and side yard setbacks for each proposed parcel
 - Any existing improvements (buildings, structures, wells, septic system, driveways, etc.)
 - Distances from structures to proposed property lines
 - Existing and proposed road/easement rights-of-way
 - Easements for public utilities from each parcel to existing public utility facilities
 - Watersheds
 - Wetlands
 - Flood Plain
 - Critical Dunes
 - Approved Private Roads
 - Other applicable features

DOES ALL RESULTING PARCELS:

Y N

- Meet the minimum dimensional requirements of the zoning district in which it is located?
- Exceed the 4:1 depth ratio?
- Create or increase any nonconformities including setbacks to existing buildings?
- Create any new building sites?
- Create or result in an unbuildable property?