



**CITY COUNCIL WORKSHOP MEETING
February 8, 2023**

The City Council met for a Workshop Meeting at 4:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

1. Call to Order:

The meeting was called to order by Mayor Dean at 4:00 p.m.

2. Attendance:

Present: Mayor Dean, Mayor Pro-Tem Stanton, Councilmembers Baldwin, Gardner, Leo, and Muncey.

Absent: Councilmember Lewis via zoom.

Others Present: City Manager Heise, Director of Planning, Zoning, & Project Management Cummins, DPW Superintendent Herbert, Attorney O'Meara, Deputy Assessor Jolley & Clerk Wolters.

Motion by Baldwin, second by Stanton to accept the absence of Councilmember Lewis from tonight's meeting. Upon voice vote, motion carried 6-0.

3. Agenda Changes: None.

4. Guest Speaker:

A. Dan Fox:

- Shared a five minute video prepared by the Fire Department, video that was shown at the fire districts appreciation dinner for the firefighters.

5. Public Comments on Agenda Items Only (Limit 3 minutes):

Jane Underwood, resident: Census numbers are down considerably, Saugatuck used to be equal to Douglas. A member of the school district should be on the short-term rental task force.

6. Discussion Items:

A. Summary of Capital Improvements Planning Activities

- Engineer Moxey and DPW Superintendent Herbert presented a summary of Capital Improvement Planning Activities, provided the Capital Improvement Plan 2023-2028 and a current road condition map.

B. Resolution 230213-B-2023 Poverty Exemption Guidelines

- PA 253 of 2020 amended MCL 211.7u which requires the Council to approve and adopt Poverty Exemption Guidelines on an annual basis.

C. Resolution 230213-A-Short Term Rental Task Force, Recommended by Planning Commission:

- On February 2, the Planning Commission held a special meeting and unanimously passed the attached resolution. The resolution makes a formal recommendation to City Council to form a short-term rental task force in accordance with section 4.28 of the City Charter.

D. Kalamazoo Harbor Authority Appointment

- Request to appoint Mayor Pro-Tem Stanton to the Kalamazoo Lake Harbor Authority with term ending February 1, 2025

E. Planning Commission Activity Report for 2022:

- Director of Planning, Zoning and Project Management provided a detailed activity from 2022 for the Planning Commission.

7. Public Comments (Limit 3 minutes):

Brian Elmore, resident:

- Ridegview Lane is missing from the Act 51 map presented to the Council earlier. Regarding short term rentals, asked that when looking at the overall makeup of the committee all should be considered.

8. Correspondence: None.

9. Council Comments:

- Councilmember Baldwin: None.
- Councilmember Muncey: Thank the engineering company and DPW Superintendent Herbert for their presentation earlier. The Book Nook is moving to Butler Street.
- Councilmember Gardner: March 6th, 2023, at 6pm, there will be meet and greet with the Allegan County Sheriff's Department at the Saugatuck High School.
- Councilmember Leo: None.
- Mayor Pro-Tem Stanton: Assisting Gardner with the meeting of the Allegan County Sheriff's department but is unable to make it to the meeting. March 4th is a card tournament benefiting the Saugatuck High School athletic department.
- Mayor Dean:

10. Adjourn (Voice call):

Motion by Gardner, second by Baldwin to adjourn, upon voice vote, motion carried 6-0, and Mayor Dean adjourned at 5:37 p.m.

Respectfully Submitted,

Sara Williams

Deputy Clerk/DPW Administrative Assistant