



CITY COUNCIL MEETING MINUTES
March 27 , 2023

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Dean at 7:00 p.m.

Attendance:

Present: Mayor Dean, Councilmembers Baldwin, Gardner, Lewis, and Muncey.

Absent: Leo and Mayor Pro-Tem Stanton.

Motion by Gardner, second by Baldwin to approve the excused absences of Leo and Stanton. Via voice vote, motion carried 5-0.

Others Present: City Manager Heise, Treasurer Stanislawski, Director of Planning, Zoning & Project Management Cumming, Department of Public Works Superintendent Herbert, Clerk Wolters, Allegan County Police Captain Ensfield and City Attorney Witte.

Mayor's Comments: Mayor Dean and City Manager Heise met with AT&T legislative affairs representative to talk about the Mt. Baldhead project. He highlighted the FirstNet technology for first responders. COO from Redwater Group called Mayor Dean to discuss matters related to the waterfront. He directed him to the City Manager.

City Manager Comments:

MDot announced bridge reconstruction work, the City will communicate the project and stay in touch with residents and stakeholders. Parks and Recreation Master plan is underway. Council will see a proposal for professional services to assist in updating this plan. City Hall exterior repairs will be getting underway. Lyle Kissee donated a framed photo he took of City Hall on Christmas Eve. He thanked the Garden Club for their seasonal planting in town. The city appreciates the generous donors for the swing set that was just installed at Oval Beach. The CVB is working with the City on QR codes for the back of Oval Beach passes.

Agenda Changes: None

Guest Speakers: None

Public Comment on Agenda Item Only:

Mark Klungle- resident- noted only residents should be members of the short-term rental task force. Diana Decker-resident- thanked Council for transparency and believes only residents or property owners should be members of the short-term rental task force.

Consent Agenda:

A. Regular City Council Meeting Minutes – March 13, 2023.
Motion by Lewis, second by Baldwin to approve the consent agenda. Via roll call vote, motion carried 5-0.

Staff Reports:

City Manager, Treasurer, Director of Planning & Zoning, DPW Superintendent and Engineer submitted status reports of current activities since the last Council meeting on March 13th, 2023, for their respective departments. Captain Ensfield was in person for questions. DPW Superintendent Herbert acknowledged and thanked the Daniel J Reid foundation, in particular Pete & Susan Swanson along with Gordon Stannis for their \$7,500 donation of the swing set that was recently installed at Oval Beach.

Boards, Commissions & Committees:

Fire District Administration Board: Dan Fox recapped the Saugatuck Township Fire Department’s board meeting from March 20th. Paid invoices of \$76, 635. Wendy Bales is a certified instructor for CPR classes. They are working on an emergency services plan for upcoming road closures due to road construction at exit 36.

Interurban Board, Councilmember Muncey:

They have been approved for two grants. One for \$32,000 to assist with garage doors, a bus wash curtain, new bus lane, office lighting and installation. One for \$34,000 to replace the leaky vestibule, replace ceiling tiles and also bathroom upgrades.

KLSWA, Barry Johnson:

They had a meeting on March 20th, election of officers are Bary Johnson as Chair, Dan Urquhart as Vice Chair and Chris Bernhardt as Secretary. February 24th a generator popped a fuse resulted in 200 gallons of sewer overflow into Goshorn Creek. It was properly noticed, water was tested through Allegan County Health Department with no issues.

Kalamazoo Lake Harbor Authority: None

Zoning Board of Appeals: None.

Historic District Commission, Councilmember Lewis: A special meeting was on March 16th with approved project at 331 and 333 Culver St.

Planning Commission, Chair Steve Manns: April meeting is the third Thursday of the month.

Parks and Public Works Committee, Councilmember Baldwin: Meeting on March 28th.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Leo: None.

Tri-Community Recycling Ad-Hoc Committee: A tentative date for the Household Hazardous Waste Day along with the Styrofoam recycling event is September 26th. More information to come.

Request for Payment: None.

Approval of Accounts Payable:

A. Accounts Payable in the amount of \$ 53,397.89.

Motion by Gardner, second by Baldwin to approve the accounts payable. Via roll call vote, motion carried 5-0.

Introduction of Ordinances: None

Public Hearings: None

Unfinished Business: None

New Business:

Ordinance No. 230322-B: Temporary Waterfront Commercial Development and Construction Moratorium:

Motion by Lewis, second by Muncey to approve Motion to adopt Ordinance No.230322-B, Temporary Waterfront Commercial Development and Construction Moratorium. Upon roll call, motion carried 5-0.

Expanded Outdoor Dining for 2023:

Motion by Lewis, second by Baldwin to continue flexibility and staff discretion for temporary expanded outdoor dining during the 2023 spring/summer/fall tourist season. Upon voice vote, motion carried 5-0.

Short-Term Rental Task Force Appointments:

Motion by Lewis, second by Baldwin to appoint Sean Steele, Kevin Tringali, Elizabeth Boerema, Cathy Hart, Anne Gudith, Joe Clark, Holly Anderson, Steven Manns and Lauren Stanton to the Short-Term Rental Task Force. Via voice vote, motion carried 5-0.

Solberg Dock Request, 720 Park Street:

Motion by Lewis, second by Gardner to extend the street end parcel structure-dockage license agreement with Mr. Scott Solberg, whose address is 720 Park Street, for five (5) years from 2023-2027, ending December 31, 2027. Allow for construction of a new dock subject to applicable local and state regulations. Final agreement to be executed by Mayor or Mayor Pro Tem after staff and legal review and approval. Upon voice vote, motion carried 5-0.

2023 Municipal License Renewals:

Motion by Lewis, second by Gardner to approve the 2023 Municipal License Agreement rates as presented on Attachment A and authorize the Mayor and City Clerk to sign such Agreements for 2023 as presented. Upon voice vote, motion carried 5-0.

QR Code Oval Beach Day Pass:

Motion by Muncey, second by Baldwin Allow staff to work with the CVB to create a QR code to be printed on Oval Beach and downtown parking passes, directing visitors to a home page hosted by the CVB that provides pertinent visitor information. Upon voice vote, motion carried 5-0.

Public Comment:

Ethan Barde- non-resident- voiced concern regarding transparency and selection of the Short-Term Task Force members.

Diana Decker- resident- voiced concern on the selection of the Short-Term Rental Task Force Members.

Barry Johnson- resident- thanked Councilmember Lewis on her involvement on the household hazardous waste. Thanked Mayor Dean for his letter to the editor. Pointed out the process from Robert's Rules of Order regarding making motions. Also told Council they are doing a great job.

Tammy Kerr-non-resident- voiced concern regarding a non-real estate agent being selected for the real estate stakeholder position on the Short-Term Task Force.

Dan Fox- resident- voiced concern about the enforcement of Short-Term Rental Ordinance. He also noted the inspections should be more than once every three years.

Gary Kemp- resident- spoke in favor of the Short-Term Rental Task Force and wants to assist in anyway he can.

Jane Underwood- resident- thanked all who applied for the Shore-Term Rental Task Force and worries that Saugatuck will be just a short-term rental town.

Steve Manns- resident- Clarified the application and hiring process for the Short-Term Rental Task Force process.

Suresh Rajapakse- resident- Spoke in favor of the Short-Term Rental Force and opposed to the Short-Term Rental moratorium and suggested the City find ways to enforce the current ordinances regarding Short-Term Rentals.

Correspondence:

Dino Tedaldi, Bruce & Donna Henke, Nico Leo and Kate McPolin.

Council Comments:

- Councilmember Lewis: Thanked City Manger for his collaboration with other jurisdictions. Expressed appreciation for all who apply to serve and those who serve on Ad-Hoc committees.
- Councilmember Muncey: Appreciates the work on the Short-Term Task Force and looks forward to it. Thanked people that voiced their concerns at the meetings. Thanked Lewis, Jerry Donovan and Daniel DeFranco for judging the St. Patrick's Day parade. Thanked everyone for their participation and sponsorship in the parade. The Easter parade will be in Douglas as well.
- Councilmember Gardner: Appreciates the effort put in to create the Short-Term Task Force. Would like to see a replacement for Ken Trester on the Tri-Community Non-Motorized Trail Study Committee. He cautioned that the airport property is not a priority, an environmental study can be \$60,000 depending on the complexity. It's a 170-acres needs to be looked at as a long-term asset and what can be done with it. He thinks the City should review the ethics policy.
- Councilmember Baldwin: Thanked all who applied for the Short-Term Rental Task Force. Addressed comments made from Councilmember Gardner at the previous workshop.
- Mayor Dean: Clarified the Short-Term Rental Task Force is advisory only and will provide information to the Planning Commission. Thanked everyone who came out for the meeting and

is pleased the news media is present.

Adjournment:

Motion by Lewis, second by Baldwin to adjourn. Upon voice vote, motion carried 5-0. Mayor Dean adjourned at 8:25 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk