



CITY COUNCIL WORKSHOP MEETING MINUTES
April 19, 2023

The City Council met for a Workshop Meeting at 4:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

1. Call to Order:

The meeting was called to order by Mayor Dean at 4:00 p.m.

2. Attendance:

Present: Mayor Dean, Mayor Pro-Tem Stanton, Councilmembers Baldwin, Gardner, Lewis, Leo and Muncey.

Absent: None.

Others Present: City Manager Heise, Director of Planning, Zoning, & Project Management Cummins, City Treasurer, DPW Supervisor Hardy, Attorney Witte and Clerk Wolters.

3. Agenda Changes: None.

4. Guest Speaker:

Lisa Mize:

- Presented the 2023 Membership Marketing Update for the CVB.

5. Public Comments on Agenda Items Only (Limit 3 minutes):

Christine Murphy-Pierce, non-resident:

- Regarding agenda item #6B- the sidewalk set up will be the same as last year.

6. Discussion Items:

A. Preliminary Budget

- City Manager Heise presented a draft of the budget and recommended to Council that a special meeting is conducted to review in detail.

B. Mt. Baldhead Bathroom Design

- City Manager Heise renderings for the Mt. Baldhead bathroom facility.

C. Blue Star Trail

- City Manger Heise presented a revised intergovernmental agreement and phase 2 C2AE contract. Design not to exceed \$12,000 and to replace Ken Trester with Holly Leo as the Council representative for trail design.

D. Street End Licenses

- Request to approve the 3 remaining 2023 municipal license agreement rates, S ½ of Museum, Van Dalson and Cook Park.

E. ACT 51- Ridgeview Lane

- During preparation of the CIP, it was discovered that Ridgeview Lane was not added to the City's Act 51 map. Request to Ridgeview Lane to be added.

F. Revocable License- Boardwalk Café

- *Ehran Kara, owner of Boardwalk Café (Boardwalk Café LLC), has submitted the attached application and sketch plan to place seven picnic tables on the public sidewalk adjoining the property. Boardwalk Café has previously placed picnic tables on the sidewalk in this area. Mr. Kara advised the picnic tables will be in place from May through October and serve their customers from 10am to 9pm each day.*

G. Revocable License- Sienna Café

- Ehran Kara, owner of Sienna Café (Boardwalk Café LLC), has submitted the attached application and sketch plan to place 4 tables (of a size to seat four persons), 2 tables (of a size to seat two persons) and 20 chairs on the public sidewalk adjoining the property. Mr. Kara advised the tables and chairs will be in place from May through October and serve their customers from 8am to 6pm.

H. SCA Right of Way Signage

- Susan Poolman, on behalf of the Saugatuck Center for the Arts has submitted an application for the installation of 18" x 24" signs for the following dates:
 - 1. Thursdays/Fridays (May 26 - Sept 29)- Outdoor Farmers & Artisans Markets
 - 2. Mondays/Tuesdays (June, July & August)- Outdoor Farmers & Artisans Markets
 - 3. Thursday/Friday (Nov 2 & 3)- Outdoor Winter Eve Market
 - 4. Friday/Saturday (Dec 1 & 2)- Outdoor Holiday Market

I. Garden Club Right of Way Signage

- Janet Ryskamp, on behalf of the Saugatuck Douglas Garden Club has submitted an application for the installation of a banner on the Pallet Sign from July 8 through July 15, 2023.

J. Special Event- Community Pride Car Parade

- A special event application was submitted for the Community Car Parade to be held on June 3rd, 2023.

K. Special Event- Memorial Day Parade

- A special event application was submitted for the Memorial Day Parade to be held on May 29, 2023.

L. Social District- Mermaid Business, LLC

- The Mermaid has requested to be part of the social district in Saugatuck. They must first receive approval of the loc governmental unit where the licensee is located.

M. Social District- The Mitten Brewing Company, LLC

- The Mitten Brewing Company has requested to be part of the social district in Saugatuck. They must first receive approval of the loc governmental unit where the licensee is located.

N. Uncommon Grounds Five Minute Parking

- Uncommon Grounds is requesting an approval to limit the parking time in an on-street parking space outside in front of the café for deliveries and order pick-up.

7. Public Comments (Limit 3 minutes): None.

8. Correspondence: Douglas Dutchers Baseball Club.

9. Council Comments:

- Councilmember Baldwin: Went on a field trip with DPW to see them using the hot box.
- Councilmember Leo: Thanked City Manager Heise on a phenomenal job with the trail phase two.
- Councilmember Lewis: Just returned from Lansing attending a MML Capital Convention. More information to come on Monday at the Council meeting.
- Councilmember Muncey: Attended the Wild Dog soft opening now under new ownership. The sunglass shop has moved to Butler Street.
- Councilmember Gardner: None.
- Councilmember Stanton: Harbor Authority met for the first time and she will share that on Monday.
- Mayor Dean: He is concerned with the channel and need of dredging. Milfoil is a concern s the water goes down it provides a more conducive environment for new growth.

10. Adjourn (Voice call):

Motion by Stanton, second by Baldwin to adjourn, upon voice vote, motion carried unanimously, and Mayor Dean adjourned at 5:00 p.m.

Respectfully Submitted,

Jamie Wolters
City Clerk