



CITY COUNCIL MEETING MINUTES

April 24 , 2023

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Dean at 7:00 p.m.

Attendance:

Present: Mayor Dean, Councilmembers Baldwin, Gardner, Lewis, Leo, Muncey and Stanton.

Absent: None

Others Present: City Manager Heise, Director of Planning, Zoning & Project Management Cummins, Department of Public Works Superintendent Herbert, Clerk Wolters, City Attorney Brennan, Sheriff's Captain Ensfield and Sheriff's Sargent Haas.

Mayor's Comments: Mayor Dean commented on the newest driver in his family.

City Manager Comments: None.

Agenda Changes: None.

Guest Speakers: None.

Public Comment on Agenda Item Only:

Dan Fox- resident: Congratulated the City on information regarding street barriers that was on the City Manager report. Commented on the legal counsel presence at every meeting and the legal budget.

Nancy Kimble- resident: She is gratified to see the progress on the Blue Star Trail.

Consent Agenda:

A. Regular City Council Meeting Minutes – April 10, 2023.

Motion by Lewis, second by Stanton to approve the consent agenda. Via roll call vote, motion carried unanimously.

Staff Reports:

City Manager, Treasurer, Director of Planning & Zoning, DPW Superintendent and Engineer submitted status reports of current activities since the last Council meeting on April 10th, 2023, for their respective departments. Captain Ensfield introduced Sargent Haas, who will be replacing him regarding his responsibilities with Saugatuck City.

Boards, Commissions & Committees:

Fire District Administration Board: Dan Fox

Updated Council about the meeting from April 17th.

1. Had a guest speaker from C2AE to talk about adding dorm space to the existing building.
2. Filed for a grant for \$5,500 to assist in upgrading dash cams on their vehicles.
3. Recovered \$16,000 from motor vehicle accidents on 196, \$45,000 has been billed out.
4. The public meeting on the fire budget is April 28th at 4:00pm.

Interurban Board, Councilmember Muncey:

Updated Council about the meeting from April 25th.

1. Interurban rides were at an all-time March high with over 4080 passengers.
2. Rewarded a grant for the summer parking shuttle from the CVB.
3. Two dispatchers attended training.
4. Director attended a workshop for updates on MDOT grants and compliances.
5. Spring hours are Mon-Fri 7a-7p, Saturdays 9a-7p and Sundays 9a-4p.

KLSWA, Barry Johnson:

Updated Council about the meeting from April 19th.

1. Bacteria samples were collected and reported appropriately.
2. Noted disposable wipes are not disposable, and it cost \$5,000 recently due to a large mass of disposable wipes burned out a motor pumped.
3. Hydrant flushing happened over the last few weeks.
4. Met with new owners of Clearbrook Golf Course- discussed new generator project.
5. Approved a State Revolving Fund project plan with F&V Engineering for improvements at the water service.
6. Testing the water system results in pages and pages of results and latest results were under the report limit or undetected.

Kalamazoo Lake Harbor Authority, Mayor Pro-Tem Stanton:

Updated Council about the meeting from April 18th.

1. Dredging at the pier head may not take place until fall, but sandbar that formed is lower than before.
2. Army Corps of Engineers will notify the Coast Guard if they need to mark that area for boaters.
3. Blue Star Bridge navigational lighting is going back to bid.

Zoning Board of Appeals: None.

Historic District Commission, Councilmember Lewis: No quorum in April, next meeting is May 4th.

Planning Commission, Chair Councilmember Gardner:

Updated Council about the meeting from April 20th.

1. Two agenda items
2. Councilmember Gardner had an item on the agenda and noted there was additional information needed for his property and will return to the Planning Commission with the information on May 20th.
3. Presentation from David Jirousek evaluating the waterfront moratorium.

Parks and Public Works Committee, Councilmember Baldwin: Next meeting is April 25th.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Leo: Looking for approval on the intergovernmental agreement on the agenda.

Tri-Community Recycling Ad-Hoc Committee: Recycling and Styrofoam pickup scheduled for September 24th.

Request for Payment: None.

Approval of Accounts Payable:

- A. Accounts Payable in the amount of \$ 221,559.84.

Motion by Gardner, second by Stanton to approve the accounts payable. Via roll call vote, motion carried unanimously.

Introduction of Ordinances: None

Public Hearings: None

Unfinished Business: None

New Business:

Preliminary Budget:

No Vote. Council will schedule a special meeting for budget discussion.

Mt. Baldhead Bathroom Design:

Motion by Lewis, second by Muncey to approve design and location of the Mt Baldhead Park area restrooms and equipment room for AT&T project. Upon voice vote, motion carried unanimously.

Blue Star Trail:

Motion by Baldwin, second by Stanton to approve the revised Intergovernmental Agreement and the Phase 2 C2AE Contract, with staff returning to Council for approval to proceed with the Construction Management Phase. Appoint Councilmember Lewis as the liaison to the Council for trail design and construction, with member Leo remaining. Upon roll call vote, motion carried 6-1. Yays- Baldwin, Dean, Leo, Lewis, Muncey and Stanton. No- Gardner.

Street End Licenses:

Motion to approve the 3 remaining 2023 Municipal License Agreement rates (S, ½ south of Museum, Van Dalson, Cook Park) as presented on Attachment A and authorize the Mayor and City Clerk to sign such Agreements for 2023 as presented. Upon roll call vote, motion carried unanimously.

ACT 51- Ridgeview Lane:

Motion to approve Resolution 230424-C, authorizing Ridgeview Lane to be added to the City's Act 51 map. Upon roll call vote, motion carried unanimously.

Revocable License- Boardwalk Café:

Motion by Lewis, second by Leo to approve the Revocable License Agreement for temporary restaurant seating in the public right-of-way for Boardwalk Café (Boardwalk Café LLC). Upon voice vote, motion carried unanimously.

Revocable License- Sienna Café:

Motion by Muncey, second by Stanton to approve the Revocable License Agreement for temporary restaurant seating in the public right-of-way for Siena Café (Boardwalk Café LLC). Upon voice vote, motion carried unanimously.

SCA Right of Way Signage:

Motion by Muncey, second by Stanton to approve the request to install 18" x 24" signage within the public right of way for the specified dates included in this cover letter following dates included on page 115 in our packet and all of the locations state on 117 of our packet. Upon voice vote, motion carried unanimously.

Garden Club Right of Way Signage:

Motion by Gardner, second by Stanton to approve Motion to approve/deny the request to install a banner to promote the Saugatuck Douglas Garden Club plant sale within the public right of way from July 8, 2023 through July 15, 2023. Upon voice vote, motion carried unanimously.

Special Event- Community Pride Car Parade:

Motion by Stanton, second by Leo to approve the Community Pride Car Parade to take place on June 3th. Upon voice vote, motion carried unanimously.

Special Event- Memorial Day Parade:

Motion by Stanton , second by Muncey to approve the Memorial Day Parade to take place on May 29th organized by The American Legion. Upon voice vote, motion carried unanimously.

Social District- Mermaid Business, LLC:

Motion by Leo, second by Muncey to approve Resolution 230424-B adding Mermaid Business, LLC to the City of Saugatuck Social District. Upon roll call, motion carried unanimously.

Social District- The Mitten Brewing Company, LLC:

Motion by Stanton, second by Baldwin to approve Resolution 230424-A adding The Mitten Brewing Company, LLC to the City of Saugatuck Social District. Upon roll call, motion carried unanimously.

Uncommon Ground Parking Request:

Motion by Gardner, second by Stanton to deny a request from Uncommon Coffee Roasters' Café for a five-minute pick-up parking spot from 7am-7pm during summer season and direct staff to remove the 15-minute parking signs along Culver St. Upon voice vote, motion carried unanimously.

Public Comment:

Mauricio Da Silva-resident- Questioned why it would be a bad thing if more people wanted the 15 minute parking in town, like the pharmacy.

Closed Session:

Motion by Gardner, second by Stanton to enter into closed session pursuant to MCL 15.268(h) to consult with the City Attorney regarding the litigation pending in the Allegan County Circuit Court in Dune Ridge SA, LP, et al v City of Saugatuck, Case No. 21-64709-CZ. Upon roll call vote, motion carried unanimously. Council entered closed session at 7:56 p.m.

Motion by Stanton, second by Leo to move out of closed session. Upon roll call vote, motion carried unanimously. Council moved out of closed session at 8:51 p.m.

Correspondence: Douglas Dutchers Baseball Club.

Council Comments:

- Councilmember Lewis: She participated in the MML live with the league that afternoon. House introduced Bill 4428, regarding public notices and basically updating the process for posting public notices to go beyond the hard copy.
- Councilmember Gardner: None.
- Councilmember Stanton: None.
- Councilmember Leo: None.
- Councilmember Muncey: This Friday is Arbor Day and at 1pm there will be a tree planting next to the drugstore. The sunglass shop moved from Mason to Butler St. There is a new restaurant int the old Chequers building. Booknook moved down Butler St.
- Councilmember Baldwin: None.
- Mayor Dean: None.

Adjournment:

Motion by Gardner , second by Stanton to adjourn. Upon voice vote, motion carried unanimously. Mayor Dean adjourned at 8:53 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk