



CITY COUNCIL MEETING MINUTES
May 13, 2024

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Pro-Tem Baldwin at 7:00 p.m.

Pledge of Allegiance.

Attendance:

Present: Mayor Stanton (entered meeting at 7:08 p.m.), Mayor Pro-Tem Baldwin and Councilmembers Anderson, Gardner, Muncey and White.

Absent: None.

Others Present: Interim City Manager & Director of Planning/Zoning & Project Management Cummins, Department of Public Works Superintendent Herbert, Attorney Jake Witte, Engineer Jon Moxey and Deputy Clerk/DPW Admin Williams.

Mayor's Comments: None.

City Manager Comments:

Interim City Manager Ryan Cummins thanked everyone that participated in the community build for the Village Square playground. The community build finished a few hours ahead of schedule and work continues for Sinclair recreation to tighten things up and install the additional pieces. He thanked all the volunteers.

Agenda Changes: None.

Guest Speakers: None.

Public Comment on Agenda Item Only:

Dan Fox, resident: Item 15C, suggested Blue Star Trail route change for consideration.

Richard Donovan, non-resident: Item 15C, Thanked the Council for their support of the Blue Star Trail. The route preference is the plan presented before the Council tonight.

Consent Agenda:

- A.** Regular Meeting Minutes- April 22, 2024
- B.** Special Event – Free Fitness Series
- C.** Special Event – Community Pride Car Parade
- D.** Right of Way Signage Banner Request – Jump into Summer
- E.** Social District Application – The Butler Pantry
- F.** P240513-P1 – Pride Month Proclamation
- G.** City Hall Concrete and Storm Work
- H.** Change Order #4 for 2023 Street Improvements
- I.** Revocable License for Seating in the right of way – Charlies Round the Corner Ice Cream
- J.** Set Fiscal Year 2024/2025 Budget Public Hearing for June 10 at 7pm
- K.** P240513-P2 - National Public Works Week Proclamation

Motion by Muncey, second by Anderson to approve the consent agenda for May 13, 2024. Via roll call vote, motion carried unanimously.

Staff Reports:

Interim City Manager/Director of Planning & Zoning, Treasurer, DPW Superintendent, Police and Engineer submitted status reports of current activities since the last Council meeting on April 22nd, 2024, for their respective departments.

Boards, Commissions & Committees:

Fire District Administration Board, Dan Fox:

- 84 calls in April is a record high, up 16%.
- Average response time for calls coming from south of the Blue Star closure has increased by one minute.
- Response times east of Old Allegan/Blue Star have increased seven minutes and 47 seconds.
- Next fire board meeting is May 20th at 4:00 p.m.
- The ambulance committee along with Chief Janik will be touring the Life EMS campus in Grand Rapids.
- June 17th at 5:00 p.m. will be the fire board budget presentation.

Interurban Board, Councilmember Muncey:

- After Memorial Day the hours will be until 11:00 p.m. on Friday and Saturdays.
- Excited to have Becky Carten-Crandell as the new director.
- Anticipating the expansion designs for the building project.

KLSWA, Barry Johnson: None.

Kalamazoo Lake Harbor Authority, Councilmember White: None.

Zoning Board of Appeals, Ryan Cummins:

- No meeting this month.

Historic District Commission, Councilmember Gardner:

- They had a special meeting regarding the City's application for Village Square Playground. Motion passed 5-1.
- Nico Leo stepped down from the board due to relocating to Saugatuck Township.

Planning Commission, Chair Councilmember Anderson:

- The next meeting is this coming Thursday evening.
- They will discuss short-term rental data.

Parks and Public Works Committee, Mayor Pro-Tem Baldwin:

- Next meeting is at the end of the month.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Dean:

- Item 15C under new business will be discussed later in the meeting regarding what the committee is currently discussing.

Request for Payment: None.

Approval of Accounts Payable:

- A. Accounts Payable in the amount of 171,269.49.

Motion by Gardner, second by Baldwin to approve the accounts payable in the amount of \$171,269.49 as presented. Via roll call vote, motion carried unanimously.

Introduction of Ordinances: None.

Unfinished Business: None.

New Business:

Resolution 240513-A DWSRF Project Plan – Saugatuck Water Systems Improvements:

Public Comment Opened at 7:52 p.m.

Diana Decker, 128 Elizabeth:

“Many years ago, I would always get my water bill quarterly, and then it started coming monthly. And when I called, they said that's higher now every month or the infrastructure, though, was that anything Kalamazoo Lake and sir was taken in any money previously for infrastructure for those lines. I have a building in the city of Douglas, when I received my water bill, one month, it was like I was using 8000 gallons of water. And I'm like, No, I don't think so. And so, I hired Macatawa Plumbing, and then an engineer, and they're saying no, Diana, you don't have a leak anywhere. Your bathrooms do not leak anything. Next bill I received from Kalamazoo Lake and sewer was saying I was using 10,000 gallons of water that month. So, then the engineers came out. Everybody met, because I'm like, where's my line? It was under the City of Saugatuck Visitors Bureau. And when they opened out, the dial was spinning. And there was lead. So, I paid, you know, I hired engineers and so on. So, I paid personally \$8,000 to have the new lines. Yep. And so, the city of Douglas has already started, you know, some of those special assessments on those streets. So yeah, so it's very serious. If something fails.”

Public Comment Closed at 7:54 p.m.

Motion by Gardner, second by Muncey to approve Resolution 240513-A, to adopt a final project planning document for water system improvements and designate an authorized project representative. Via roll call vote, motion carried unanimously.

Airport Property Proposal from Outdoor Discovery Center:

Motion by Anderson, second by Muncey to approve the proposal from the Outdoor Discovery Center for the Airport Property contingent upon receiving \$130,000 from donors, and to authorize the Interim City Manager to apply for any necessary Saugatuck Township zoning approvals on behalf of the City, and further authorize the Mayor and City Clerk to sign zoning application forms on behalf of the City as the owner. Via roll call vote, motion carried 6-1. Yes – Anderson, Baldwin, Dean, Muncy, Stanton, White. No- Gardner.

Intersection Improvements at Lake/Blue Star for Multi-Modal Trail:

Motion by Dean, second by White to approve the Lake/Blue Star intersection improvement plans including pallet sign movement and landscaping consistent with the designs, installation of a traffic signal consistent with the renderings, the use of up to \$5,000 in contingency funds in the C2AE general services agreement to apply for grants to fund the traffic signal installation, and to authorize the Interim City Manager to apply on behalf of the City to the Historic District Commission for the improvements and further authorize the Mayor and City Clerk to sign the application form on behalf of the City as the owner. Via roll call vote, motion carried unanimously.

Proposal to Provide Architectural & Engineering Design, Bidding & Construction-Administration Services for the Mt. Baldhead Restroom Building Replacement:

Motion by Gardner, second by Muncey to approve the Fleis & VandenBrink proposal to Proposal to Provide Architectural & Engineering Design, Bidding & Construction Administration Services for the Mt. Baldhead Restroom Building Replacement in the amount of \$26,800. Via roll call vote, motion carried unanimously.

Proposal to Provide Engineering Design and Bidding Services for Mt. Baldhead Observation Platform Replacement:

Motion by Dean, second by Gardner to approve the Fleis & VandenBrink proposal to provide Engineering Design and Bidding Services for Mt. Baldhead Observation Platform Replacement in the amount of \$24,600. Via roll call vote, motion carried unanimously.

Hardscaping in Right of Way Request – 860 Simonson:

Motion by Gardner, second by Baldwin to deny the request from the owners of 860 Simonson to allow the stonewall to remain in the Simonson right away. Via roll call vote, motion carried unanimously.

Oval Beach Passes – CVB:

Motion by Dean, second by Baldwin to approve the Convention & Visitors Bureau request for five complimentary Oval Beach passes. No vote.

Amended Motion:

Motion by Dean, seconded by Baldwin to approve five press passes for Oval Beach. Via voice vote, motion carried unanimously.

Special Event- 4th of July Fireworks:

Motion by Gardner, second by Dean to approve the Fourth of July Fireworks special event application. No vote.

Amended Motion:

Motion by Gardner, second by Dean to approve the fireworks on July 5 Special Event contingent Upon the fireworks vendor and CVB listing the City as additional insured and an agreement finalizing the Insurance arrangement being drafted and approved by City Council. Via roll call vote, motion carried 5-2. Yes- Dean, Gardner, Muncey, Stanton, White. No- Anderson, Baldwin.

City Council Regular Meeting Date Change:

Motion by Muncey approve changing the City Council Regular Meeting date from May 27th, 2024 to May 29, 2024 that following Wednesday. Via roll call vote, motion carried unanimously.

Public Comment:

Joe Leonatti, resident: suggested a cost analysis on the airport property worth before making decisions on the land.

Glenna DeYoung, non-resident: Thanked Council on the ODC vote and wise decision. Thanked who's Idea it was to start the PPW committee because a lot of projects would have never come up without them. There were a lot of time spent with the airport property donor. Donor donated \$130K to City of Saugatuck and \$150K to Saugatuck Township and there is \$20K more they want to donate.

Lisa Mize, non-resident: Thanked Council for the vote on 4th of July fireworks and the CVB Oval Beach passes.

Correspondence:

- A. Dan Fox
- B. Gary Medler
- C. Board Vacancy Notice

Council Comments:

- Councilmember White:
 - In one month, it will be six months since Anderson and himself joined Council.
 - In one month, it will be six months since the strategic planning session. He would like to see Council reference the strategic planning document to compare what they are doing against what they decided to do and to hold them accountable to make sure their priorities are being reflected in their work.
 - The bathrooms in City Hall do not need to be gendered since only one person can use them at a time so he would like to see a small change.
- Councilmember Muncey:
 - Congratulated Erica June Bakery at 449 Water Street who just opened her new bakery.
 - Looking forward to the new business Saugataco.
 - There is a restaurant coming in town called The Singapore room that will have Asian food later this summer.
 - The 12th annual Saugatuck Douglas Community Armed Forces Day luncheon will be this Saturday at 11:30 a.m.

- Councilmember Dean
 - Thanked Muncey for mentioning the luncheon.
 - The American Legion will be selling poppies by the pharmacy and post office, so please support them.
 - Wished Max Dean a Happy Birthday!

- Mayor Pro-Tem Baldwin:
 - Her heart is full of gratitude for the airport property approval.
 - She is grateful for the volunteers for getting the playground together.

- Councilmember Gardner: None.

- Councilmember Anderson:
 - Addressed Mr. Leonatti's public comment that she has an evaluation of the airport property and she's more than happy to email him it.
 - Tallmadge Woods was designated a community forest by the Old Growth Forest Network.

Adjournment:

Motion by Dean, second by Muncey to adjourn the meeting. Upon voice vote, motion carried unanimously. Mayor Stanton adjourned at 9:13 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk