



**CITY COUNCIL WORKSHOP MEETING MINUTES
May 17, 2023**

The City Council met for a Workshop Meeting at 4:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

1. Call to Order:

The meeting was called to order by Mayor Dean at 4:00 p.m.

2. Attendance:

Present: Mayor Dean, Mayor Pro-Tem Stanton, Councilmembers Baldwin, Gardner, Lewis and Leo.

Absent: Muncey.

Others Present: City Manager Heise, Director of Planning, Zoning, & Project Management Cummins, City Treasurer, DPW Superintendent Herbert & Clerk Wolters.

3. Agenda Changes: None.

4. Guest Speaker: None.

5. Public Comments on Agenda Items Only (Limit 3 minutes): None.

6. Discussion Items:

A. Invasive Species- Hemlock Woolly Adelgid discussion with Allegan County Conservation District:

- Brian Talsma, Director of Allegan County Conversation District gave a brief overview of HWA:
 - 4,212 Hemlocks in City located on 6 parcels need to be treated.
 - New infestations on all and there is a need to be treated now.
 - Reviewed two treatment options:
 - Imidaclorid or Dinotefuran
 - Bids:
 - Muskegon CD - \$61,545.00
 - Honeytree Arborist - \$158,478.50
 - GEI Consultants - \$44,400.00

B. Fire Budget:

- Treasurer Stanislawski reviewed the fire budget:
 - 3/10 of a Mil, of the increase – 75% will go between wages, benefits, training, extra gear.

C. Road Maintenance Update:

- DPW Herbert and Engineer Moxey presented 6-8 items:
 - Spillway work
 - Pavement markings
 - Asphalt repairs
 - Crack sealing
 - East, West, Takken and Taylor Streets
 - Category B MDOT grant
 - EGLE grant application
 - CIP in the later years, 2024 and beyond

D. 4th of July Celebration Update from City Manager:

- Locked in Night Magic for fireworks at around \$15,000
- Laser encore for lasers proposal \$20,000
- Verbal quote for barge, still trying to get the price down \$8,000
- Moving forward with DJ \$5,000 and working on his stage and lighting \$20,000
- Working with Oxbow on poster graphics \$1,500
- Looking at around \$65,000-\$70,000 for event
- City of Saugatuck giving \$10K, Asked Douglas for \$4K, Asked Township for \$4K, Going in front of CVB for \$10K, Asking SDABA for \$2K and private sponsors for donations.

E. FEMA Floodplain Ordinance Update:

- Director of Zoning, Planning & Project Management Cummins noted FEMA has updated the area, flood insurance study and flood insurance rate maps. FEMA said City has to update the floodplain management regulations.

F. Revocable License- Grow:

- Alec Payleitner, owner of GROW Café and Bistro (Grow Estate, LLC), has submitted the attached application and sketch plan to place 16 tables (of a size to seat two persons), 3 high top tables, 32 chairs, and rope barrier on the public sidewalk adjoining the property. Mr. Payleitner advised the tables and chairs will be in place through October and serve their customers from as early as 8am to as late as 10pm.

G. Revocable License- Tree of Life:

- Joanne Lam, owner of Tree of Life Juice (JSL Juice LLC), has submitted the attached application and sketch plan to place two picnic tables on the public sidewalk adjoining the property. Ms. Lam advised the tables and chairs will be in place through October and serve their customers from 10am to 7pm.

H. Special Event- Waterfront Invitational Fine Art Fair:

- The Saugatuck Douglas Art Club submitted a special event application and is proposing the Waterfront Invitational Fine Art & Craft Fair to be held on July 1, 2023, and July 29, 2023.

I. Proclamation No. 230522-P1- Pride Month:

- Mayor Dean's proclamation of June 2023 as Pride Month within the City of Saugatuck is found in the subsequent document. The City of Saugatuck has been proclaiming June as Pride Month since 2019 to show support for the LGBTQ+ community.

J. Rules of Procedure Amendment- City Council Agenda:

- This proposed amendment to the existing Rules and Procedures document amends the "Conduct of Meetings" section 3, "Agenda Order of Business" to rearrange the current agenda.
 - Add Under Item #9, g1 Short Term Rental Task Force

7. Public Comments (Limit 3 minutes):

- David Swan, resident:
 - No parking request- no parking signs on Griffith. Large trees that people park on their roots compresses soil and kills the root systems.

8. Correspondence: None.

Councilmember Gardner left the meeting at 5:00 p.m.

9. Council Comments:

- Councilmember Baldwin: None.
- Councilmember Leo: None.
- Councilmember Lewis: Lake Street is very dangerous due to parking. Maybe put out the barriers at crosswalks.
- Councilmember Stanton: None.
- Mayor Dean: None.

10. Adjourn (Voice call):

Motion by Lewis, second by Baldwin to adjourn, upon voice vote, motion carried 5-0, and Mayor Dean adjourned at 5:10 p.m.

Respectfully Submitted,

Jamie Wolters
City Clerk