



CITY COUNCIL MEETING MINUTES

May 23, 2022

The City Council met for Regular Council Meeting at 7:00 p.m.

City Hall

102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Lewis at 7:00 p.m.

Attendance:

Present: Mayor Lewis, Mayor Pro-Tem Dean, Councilmembers Bekken, Gardner, Leo, Stanton and Trester.

Absent: None.

Others Present: City Manager Heise, DPW Superintendent Herbert, Zoning Administrator Osman & Clerk Wolters.

Approval of Minutes:

A. Regular City Council Meeting Minutes – May 9th, 2022.

B. Accounts Payable in the amount of \$92,974.16.

Motion by Trester, second by Leo, to approve the consent agenda. Upon roll call vote, motion carried unanimously.

Staff Reports:

City Manager, Treasurer, Zoning Administrator, DPW Superintendent, Police Lieutenant, and Engineer submitted status reports of current activities since the last Council meeting on May 9th, 2022, for their respective departments.

Agenda Change: None

Guest Speakers:

Phyllis Yff- Interurban Executive Director presented the Interurban's current financials and upcoming millage for the August Ballot.

Kelly Roche- Tri-Community Recreation Advisory Board Member provided an overview of the local community recreation program.

Public Comment on Agenda Items Only:

- Renee Zita- Saugatuck Resident safety concerns regarding the Mt. Baldhead upper deck.

Introduction of Ordinances: None

Public Hearings: None

Unfinished Business: None

New Business:

A. Resolution 220523-A: Bridge Street Project Bid Award:

The construction of two new homes on Bridge Street between Blue Star Highway and Heron Bay Drive in Saugatuck Township will necessitate the extension of municipal water system on Bridge Street. Our ordinance states in part:

Motion by Stanton, second by Leo, to approve to award the bid to install the water main and resurface Bridge Street between Blue Star Highway to the City Limits, to Al's Excavating Inc. in the amount of \$429,254.00 with a 5-10% for construction contingencies. Council discussed. Motion by Gardner, second by Trester to table this Motion. Upon roll call vote, motion carried unanimously.

Motion by Gardner, second by Stanton to Motion to temporarily waive the requirement of connection to municipal water due to the unavailability of water main materials for 1045 Bridge Street and 1065 Bridge Street via private wells as approved by the Allegan County Health Department until the new main is available. Upon roll call vote, motion was carried unanimously.

B. Dock Purchase Request:

The City Council previously discussed an offer from the Solberg's to purchase property from the City; no action was taken. A follow-up request was sent from the Solberg's.

Motion by Leo, second by Bekken, Deny the offer until such time that the Council has had time to review long-term plans for Mt Baldhead Parking area. Upon voice vote, motion was carried unanimously.

C. Special Event- Saugatuck Center for the Arts Jump into Summer:

The third annual Jump into Summer event hosted by the SCA is a FREE hands- on, immersive experience celebrating the intersection of art, nature, music, and movement! In collaboration with community partners from around West Michigan, the SCA will pack the afternoon with family-friendly activities, games, and friendly conversation:

Motion by Stanton, second by Leo, Motion to approve the Jump into Summer event to take place on June 18th, 2022, organized by Saugatuck Center for the Arts. Upon voice vote, motion carried unanimously.

D. Special Event- National Trails Days:

The Radar Hill Hiking Club has organized a second annual "Saugatuck - Douglas - Laketown Trail Scramble" in observance of National Trails Day on June 4, 2022, between 1:00 and 4:00 pm. Participants start by picking up a trail card at the Welcome Center on the Blue Star Highway in Douglas. Then they go to any of the selected trails, where a volunteer will stamp the card. After collecting three stamps, coupons on the card become valid, providing discounts at area merchants. The only request is approval for organizer to set up a table at the

Chain Ferry West dock to stamp cards for participants.

Motion by Gardner, second by Dean, to approve the National Trails Day event to take place on June 18th, 2022, organized by the Radar Hill Hiking Club. Upon voice vote, motion carried unanimously.

E. Garden Club Banner Request:

Janet Ryskamp, on behalf of the Saugatuck Douglas Garden Club has submitted an application for the installation of a banner on the Pallet Sign from July 15 through July 23, 2022.

Motion by Leo, second by Stanton, Motion to approve the request to install a banner to promote the Saugatuck Douglas Garden Club plant sale within the public right of way from July 15, 2022, through July 23, 2022. Upon voice vote, motion carried unanimously.

F. Fourth of July Financial Contribution:

City Manager Heise informed Council a budgeted amount of \$3,000 will be given for the Fourth of July special event. *No action needed by Council.*

G. Pavement Management Plan:

City Manager Heise communicated to Council that City Engineer Jon Moxey and DPW Superintendent analyzed current road conditions. City Staff will work on a pavement management plan. *No action needed by Council.*

H. Special Event- Memorial Day Parade:

Mayor Lewis and City Manager Heise informed Council that the City did not receive a special event application for the Memorial Day Parade.

Public Comment: None.

Correspondence:

- Renee Zita, Saugatuck Resident emailed safety concerns regarding the Mt. Baldhead upper deck.
- Gregory Frey, Saugatuck Resident emailed concerns about potholes on Maple Street.
- Greg Janik, Fire Chief of the Saugatuck Township Fire District emailed answers to Mayor Lewis's concerns from the May 18th City Council workshop meeting.

Boards, Commissions & Committee Reports:

- Councilmember Stanton updated Council that the Historic District Commission meeting is the first week of June.
- Councilmember Gardner updated Council that the Planning Commission on May 19th has been canceled. Mt. Baldhead group has received three bids for the fence replacement. He thanked Councilmember Stanton for joining the meeting with Nathan Nietering who is the Project Coordinator from the State Historic Preservation Office.
- Councilmember Bekken updated Council with KLSWA recent hydrant flushing and maintenance program.

Council Comments:

- Councilmember Dean thanked the VFW and Scouts for replacing flags on the graves of the Veterans.
- Councilmember Gardner thanked Chief Janik and City Treasurer Stanislawski for answering questions that were brought up in the May 18th workshop regarding the fire budget. He asked City Manager Heise if there would be a special workshop on the City's budget. He stated a citizen sent him pictures of safety issues at Oval Beach.

Mayor's Comments:

Mayor Lewis informed Council that May 24th is household hazardous waste day. 232 people have signed up for 288 spaces, each municipality has agreed to spend up to \$5,000

Adjournment: *Motion by Stanton, second by Trester to adjourn, Mayor Lewis adjourned at 8:23 p.m.*

Respectfully Submitted,

Jamie Wolters, City Clerk