



CITY COUNCIL MEETING MINUTES
May 29, 2024

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Stanton at 7:00 p.m.

Pledge of Allegiance.

Attendance:

Present: Mayor Stanton, Mayor Pro-Tem Baldwin and Councilmembers Anderson, Gardner, Muncey and White.

Absent: None.

Others Present: Interim City Manager & Director of Planning/Zoning & Project Management Cummins, Department of Public Works Superintendent Herbert, Attorney Jake Witte and Clerk Wolters.

Mayor's Comments:

She congratulated Ryan Cummins, City Council voted last week to offer the city manager position to him and is very thankful for him taking the interim city manager role for the last few months. We have great city staff and they will thrive under his leadership and the City is in the best hands. The announcement went out for the ribbon cutting for the new playground at Village Square Park, this Friday at 3:15 p.m.

City Manager Comments:

Ryan Cummins thanked Mayor and Council for the opportunity to be the permanent City Manager and is looking forward to working through those next steps and working with all of Council going forward.

Agenda Changes: None.

Guest Speakers: None.

Public Comment on Agenda Item Only:

Mark Klungle, resident: Item 15C, opposed to the proposed no parking on Pleasant Street.

Arron Lowe, non-resident: Item 15C, opposed to the proposed no parking and asked for more time to consider those homes that need to add parking to their home.

Christopher Hauck, resident: 15C, opposed to the proposed no parking on Pleasant Street.

Consent Agenda:

- A. Regular Meeting Minutes- April 22, 2024
- B. ROW Signage Request – Garden Club Event
- C. Culver Street Parking Lot Operation Agreement
- D. Spear Street Launch Ramp Management Agreement
- E. Griffith Street End Boat Slip Management Agreement
- F. Change Order #5 for 2023 Street Improvements
- G. Revocable License Agreement for Seating in Right of Way – El Burrito Feliz
- H. Revocable License Agreement for Seating in Right of Way – New Holland Brewing Company

Gardner made a correction the Regular Meeting Minutes, page 5, under Amended Motion, should read “motion carried 5-2” NOT “motion carried 5-1”.

Motion by Anderson, second by Baldwin to approve the consent agenda for May 13, 2024. Via roll call vote, motion carried unanimously.

Staff Reports:

Interim City Manager/Director of Planning & Zoning, Treasurer, DPW Superintendent, Police and Engineer submitted status reports of current activities since the last Council meeting on May 13th, 2024, for their respective departments.

Boards, Commissions & Committees:**Fire District Administration Board, Dan Fox:**

- Recap is from the Fire Board meeting held on May 20th.
- Incidents were up 17%.
- Roundabout construction delay is manageable and once construction is closer to being done, they will let emergency vehicles through during construction.
- 31 rental inspections completed for the month.
- The fire department staff spent 22 hours at Douglas Elementary School with kids teaching them fire safety.
- They offer CO2 and smoke detector installation at no cost within the district.
- Wendy Bales held CPR training for 14 people.
- Completed an extensive inventory of fire hydrants in the entire district.
- The ambulance committee completed their work and entered into a six month trial with EMS out of Grand Rapids.
- The special event fees committee is ongoing evaluating future special event fees.
- The next meeting is June 17th which will include the budget hearing.

Interurban Board, Councilmember Muncey:

- Celebrated the last meeting with Phyliss Yff who is now officially retired.
- They are open until 7 p.m. during the week and 11 p.m. during the weekend.

KLSWA, Ryan Cummins:

- KLSWA held a special meeting to discuss a draft water operations agreement, they will reach back out to the constituent municipalities for further discussion.

Kalamazoo Lake Harbor Authority, Councilmember White: None.

Zoning Board of Appeals, Ryan Cummins:

- No meeting this month.

Historic District Commission, Councilmember Gardner:

- The next meeting is June 6th.

Planning Commission, Chair Councilmember Anderson:

- In June at some point will have more date on short-term rentals to continue their work on STRs.

Parks and Public Works Committee, Mayor Pro-Tem Baldwin:

- The playground ribbon cutting and opening is this Friday at 3:15 p.m.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Dean:

- Ryan Cummins and Scott Dean with other met with consultants and The Friends of Blue Star Trail.
- Preliminary design work is slightly behind schedule but still within the window to go out to bid in October/November timeframe of 2024.
- Construction time of 2025 is still on schedule.
- Construction estimates are still on target.

Request for Payment: None.

Approval of Accounts Payable:

- A.** Accounts Payable in the amount of \$137,647.94.

Motion by Gardner, second by Dean to approve the accounts payable in the amount of \$137,647.94 as presented. Via roll call vote, motion carried unanimously.

Introduction of Ordinances: None.

Unfinished Business: None.

New Business:

- A. Resolution No. 240529-A- To Establish a Request for Funding, Designate an Agent, Attest to the Existence of Funds and Commit to Implementing a Maintenance Program for Roadway Improvements on Maple Street Funded by the Transportation Economic Development Fund Category B Program.
Motion by Muncey, second by Baldwin to approve Resolution No. 240529-A, to Establish a Request for Funding, Designate an Agent, Attest to the Existence of Funds and Commit to Implementing a Maintenance Program for Roadway Improvements on Maple Street Funded by the Transportation Economic Development Fund Category B Program. Via roll call vote, motion carried unanimously.
- B. Resolution No. 240529-B- Prohibiting Heavy Truck Traffic on Maple Street
Motion by Dean, second by Muncey to approve Resolution No. 240529-B, a resolution, prohibiting heavy truck traffic on Maple Street. Via roll call, motion carried unanimously.
- C. Resolution No. 240529-C- Authorizing No Parking Signage for Improved Emergency Vehicle Access.
Motion by Baldwin, second by Anderson to approve Resolution No. 240529-C to authorize no parking signage for improved emergency vehicle access. Via roll call vote, motion carried 5-2. Yes- Anderson, Baldwin, Dean, Stanton, White. No- Gardner, Muncey.
- D. Revocable License Agreement - 649 Pleasant Regarding Parking in the Right of Way.
Motion by Baldwin, second by Anderson to approve the revocable license agreement with 649 Pleasant regarding parking in the right of way. Via voice vote, motion carried unanimously.
- E. Agreement to Indemnify and Provide Insurance Coverage for July 5 Fireworks Display.
Motion by Anderson, second by Dean to approve the agreement to indemnify and provide insurance coverage for the July 5 fireworks display. Via voice vote, motion carried unanimously.

Public Comment:

Deb Gardner, resident: She is concerned with the deer population in the City. She noted that on the corner of Lake Street and Allegan Street by the funeral home, there are two parking signs that contradict themselves.

Joe Leonatti, resident: Concerned with committing \$250,000 for the light at Lake Street and Blue Star Highway. He agreed with a previous suggestion of making it a right hand turn only along with yield signs to take time to study the process.

Mark Klungle, resident: Shared his concerns about the no parking on Pleasant Street. Noted people can build driveways and residents on Pleasant Street should have a voice in the matter.

Dan Fox, resident: Shared his experience and concerns with Blue Star Highway and North Street and enhancing safety at that intersection.

Correspondence:

- A. Carlton T Ashbourne
- B. Mark LaChey

Council Comments:

- Councilmember White: None.
- Councilmember Muncey:
 - Great to see everyone at the Memorial Day Parade with a great speech from Father Cory Stoppel.
 - It was great to see everybody there and summer is officially here.

- Councilmember Dean
 - Thanked DPW for getting the flags out and the park ready for the Memorial Day Parade.
 - It was a great day both in Saugatuck, Douglas and at the local cemetery.
 - He thanked all for their support.

- Mayor Pro-Tem Baldwin: None.

- Councilmember Gardner:
 - Thanked Commander Rick Gilman for putting on the Memorial Day Parade.
 - There were many that walked in the parade and thanked everyone for their service.
 - Need to find ways for people to come into town without having to drive.
 - Thanked his Aunt Debbie and Uncle Jim for being at the meeting and speaking about the deer problem. The City will need to address this in the future as this will be a safety issue.
 - Thanked Mayor for response to an earlier question he sent her.

- Councilmember Anderson:
 - Thank you for DPW for all the team has done.
 - Congratulated Ryan Cummins on being the next City Manager.

Adjournment:

Motion by Gardner, second by Dean to adjourn the meeting. Upon voice vote, motion carried unanimously. Mayor Stanton adjourned at 8:28 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk