



CITY COUNCIL WORKSHOP MEETING MINUTES
July 17, 2024

The City Council met for a Workshop Meeting at 4:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Stanton at 4:00 p.m.

Attendance:

Present: Mayor Stanton, Mayor Pro-Tem Baldwin and Councilmembers Anderson, Dean, Gardner Muncey.

Absent: White.

Motion by Baldwin, second by Dean to excuse Councilmember White. Via voice vote, motion carried unanimously.

Others Present: Interim City Manager/ Director of Planning, Zoning & Project Management Cummins, DPW Superintendent Herbert, Attorney Jake Witte and Clerk Wolters.

Agenda Changes: None.

Guest Speakers: None.

Public Comment on Agenda Items Only: None.

Discussion Items:

Hardscaping Installation Request – Wicks Park Bar & Grille:

Christine Murphy of WPBG, LLC (Wicks Park Bar & Grille), has submitted a second request to install hardscaping between the sidewalk and curb outside her business along Mary Street. Ms. Murphy desires to install pavers so she can place picnic tables along Mary for outdoor dining. The Planning Commission conditionally approved seating along Mary Street. The zoning ordinance requires that outdoor dining areas be on a solid surface. A solid surface serves two main functions:

1. It expands the accessible sidewalk area to mitigate the space taken up by the seating in the right-of-way, providing additional flexibility for wheelchairs and other sidewalk users.
2. It provides a stable space for the furniture, so that they remain approximately level

and don't sink into the underlying soil.

Permit applications shall be assessed by the City Council based upon the following criteria:

- (1) The proposed cost of installation;
- (2) The potential risk of harm associated with such installation, including, but not limited to potential for the installation to encroach on the motorway, break, malfunction, and cause harm to pedestrians and motorists;
- (2) The ease and cost of removal of the installation;
- (4) Whether the installation aligns with the surrounding area and provides an aesthetic benefit to the community;
- (5) Whether the installation pre-exists the passage of this Ordinance;
- (6) The proposed size of the installation, including height and width;
- (7) The material of the installation (i.e. plant matter, wood, brick, mulch, and plaster); and
- (8) Review, comment, and recommendations of City staff and departments.

The City Engineer and DPW Superintendent reviewed the application and gave their expert suggestions.

Staff Wage Scale and Paid Holiday Adjustments:

City Staff met with Mr. Rahmberg from the firm, Rahmberg, Stover, & Associates to discuss their current responsibilities to assist in a wage study. The firm evaluated each City of Saugatuck position and compared them to the marketplace with similar positions and created a 10-step pay scale for each position. City Manager Cummins also suggested adding three more days to the City staff's paid holiday schedule.

Public Comments:

Correspondence:

- Paul Whitfield
- Michael Sanders

Council Comments:

- Mayor Pro-Tem Baldwin: None.
- Councilmember Anderson:
- Councilmember Dean: None.
- Councilmember Gardner: Both correspondence to the Council in the packet referenced principal residence exemptions and would that be part of the short-term rental resolution. He asked if that was purposely left out. He believes there have been some mixed messages about that. He noted that is that something that should be brought back to the Planning Commission. He thinks its really important to contact all short-term rental owners to notify them of the changes.
- Councilmember Muncey: Noted Music in the Park is happening from 7pm-9pm in Wicks Park after the Council meeting. Wick's Park Bar & Grille has a special of two medium pizzas for \$24 and also have drinks specials.

Adjournment:

Motion by Dean, second by Baldwin to adjourn the meeting. Upon voice vote, motion carried unanimously. Mayor Stanton adjourned the meeting at 4:41 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk