



CITY COUNCIL WORKSHOP MEETING MINUTES
July 19, 2023

The City Council met for a Workshop Meeting at 4:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

1. Call to Order:

The meeting was called to order by Mayor Dean at 4:00 p.m.

2. Attendance:

Present: Mayor Dean, Mayor Pro-Tem Stanton, Councilmembers Baldwin, Leo, Lewis and Muncey. Gardner entered the meeting at 4:04 p.m.

Absent: None.

Others Present: City Manager Heise, Treasurer Stanislawski, Director of Planning, Zoning, & Project Management Cummins, City Attorney Brennan, City Attorney Patterson, Clerk Wolters.

3. Agenda Changes: None.

4. Guest Speaker: None.

5. Public Comments on Agenda Items Only (Limit 3 minutes): None

6. Discussion Items:

A. Resolution 230724-A- Investment Services

- Treasurer Stanislawski noted the Resolution has not been updated since 2018. It is standard protocol, it is a list of banks the city has a relationship with and who can get information from them includes Mayor, Mayor Pro-Tem, City Manager and Finance Director.

B. Hardscaping, Heavy Landscaping ROW

- Director of Planning, Zoning, & Project Management Cummins described the city's current situation on hardscaping within the city right of way. There is not a clear policy guidance on how to handle hardscaping in the right of way requests.
- City counsel Patterson explained the city has been working on the subject for approximately 60-90 days. There is nothing in the ordinance to give good direction on requests. Looking for Council to allow Counsel's office and Director of Planning, Zoning, & Project Management Cummins to develop what the recommendation would be fully assessing the risk piece, also appreciating pre-existing approvals that exist, handling

those people who want to expand what they currently have and addressing if someone with a new build that wants to expand out into where the improved street surfaces. Recommendation will be brought back to Council at a future meeting.

- The Council agreed to have Director of Planning, Zoning, & Project Management Cummins and the Counsel's office return with recommendation on this subject.

C. HDC Reappointment

- Director of Planning, Zoning, & Project Management Cummins alerted Council that two member of the Historic District Commission have terms expiring on August 1. Motion is to reappoint Cannarsa with term ending August 1, 2026. Interviews with two applicants for other opening will be held soon.

D. AT&T Wireless Proposal

- City Manager Heise requested approving an AT&T proposal site survey at a cost not to exceed \$10,000 to assess the downtown area which continues to have issues with telecommunication. Survey would include the following:
 - 1) An option for business owners to have a point of sale (POS) alternate or total connectivity.
 - 2) Tourists to connect and take bandwidth off AT&T cell towers in the region.
 - 3) To allow our local visitors bureau (CVB) to have a landing page for the Wi-Fi connectivity.
 - 4) The City offer this service free of charge; however the city could consider charging a fee for Wi-Fi connectivity.

E. Special Event- Art in the Park Saugatuck

- A special event for Art in the Park was submitted by Art Entrepreneurs for the date of September 16th, 2023.

F. Special Event- Labor Day Bridge Walk

- A special event for the annual Labor Day Walk was submitted by SPS Community Recreation for the date of September 4th, 2023.

G. Special Event- Sidewalk & Studio Sale

- A special event for the annual Sidewalk & Studio Sale for the date of August 17th, 2023.

H. Right of Way Signage- SCA

- The SCA submitted a right of way signage request to place a sandwich board in front of the Interurban parking spot in front of their building during Tuesdays and Fridays Market Days until September 2023 when Market Days end.

I. Right of Way Signage- First Congregational Church

- First Congregational Church submitted a right of way signage request for a banner in front of the church on their property and six yard signs throughout town.

J. Public Art Display

- Maryjo Lemanski requested that the City replace artwork by Shawn Phillip Morin that was damaged a few years ago. She requested the piece named "Canary in a Coal Mine" and offered places in the City that she believes would be a good fit for the piece.

Councilmember Muncey left the meeting at 5:01 p.m.

K. Dune Ridge Update

- City Attorney Patterson gave a general update on the current litigation with Dune Ridge:
 - Four original proceedings that were being pursued:
 - An Appeal

- Original action, Dune Ridge filed suit against the City making claims largely related to the land swap agreement. Seven motions pending, judge entered orders on all of them.
- Case pending relating to an electrical panel, motion of disposition that will be coming up. Sitting and getting processed.
- EGLE proceeding, City filed a motion to intervene to get involved in a contested case with EGLE related to 443 Park Street.

7. Public Comments (Limit 3 minutes): None

8. Closed Session:

Motion by Lewis, second by Stanton to Motion to enter closed session to discuss confidential written legal opinion regarding the ongoing lawsuit with Dune Ridge SA, LP. Council entered closed session at 5:15 p.m.

Council entered back into open session at 6:03 p.m.

9. Correspondence: G Corwin Stoppel

10. Council Comments:

- Councilmember Baldwin: Thanked Allegan County Sheriffs department for response regarding her vehicle break in at her house.
- Councilmember Gardner: None.
- Councilmember Leo: None.
- Councilmember Lewis: None.
- Mayor Pro-Tem Stanton:
- Mayor Dean: None.

11. Adjourn (Voice call):

Motion by Stanton, second by Gardner to adjourn, upon voice vote, motion carried unanimously, and Mayor Dean adjourned at 6:05 p.m.

Respectfully Submitted,

Jamie Wolters
City Clerk