



**CITY COUNCIL MEETING MINUTES**  
**August 12, 2024**

The City Council met for Regular Council Meeting at 6:30 p.m.  
City Hall  
102 Butler St., Saugatuck, MI 49453.

**Call to Order:**

The meeting was called to order by Mayor Stanton at 6:30 p.m.

**Pledge of Allegiance.**

**Attendance:**

Present: Mayor Stanton, Mayor Pro-Tem Baldwin and Councilmembers Gardner, Muncey, White.  
Absent: Anderson.

*Motion by Baldwin, second by Dean to excuse Councilmember Anderson from this evening's council meeting. Via voice vote, motion carried 6-0.*

Others Present: City Manager Cummins, Attorney Jake Witte and Deputy Clerk/DPW Admin Williams.

**Mayor's Comments:** Mayor Stanton recognized the passing of Allegan County Commissioner Dean Kapenga. He spent 30 years with the Allegan County Sheriff's Department and was twice named deputy of the year. He served nine terms with the Allegan County Board of Commissioners and chaired the Allegan County Community Action Board and the County's 911 Board. He had a passion for missions and served the people of Guatemala for over 20 years and built over 500 homes. She recognized the Clerk and Deputy Clerk and all the election volunteers for a successful primary election. The representatives from Douglas are present to talk about the Ferry Street closure.

**City Manager Comments:** City Manager Cummins praised the Clerk and Deputy Clerk for all they have been juggling as it relates to the elections, early voting, absentee ballots, nine days of early voting and all the Treasurer related duties they have been assisting with. Nicole Bredeweg, the new Treasurer, had her first day and Luke Thompson, Zoning Director starts next week Monday.

**Agenda Changes:** None.

**Guest Speakers:** Lucas Timmer, Civil Engineer with Prein & Newhof and Ken Bosma, Civil Engineer with Prein & Newhof.

- Culvert is likely 70+ years old
- Soil is primarily muck from the culvert down 30-40 feet.

- An 18” ductile iron sanitary sewer installed in 1977 is located underneath the culvert.
- A 12” ductile iron water main is located above the culvert.
- Found whole in pipe, it’s 1’ by 2’ hole in a 36” culvert.
- No specific timeline as of yet.
- Current activities include:
  - Dive Team/ROV Investigation.
  - Replacement Design.
  - Research of Permits and Funding.

**Public Comment on Agenda Item Only:**

Becky Carten-Crandell, Director of Interurban Transit Authority- updated Council on how the Ferry Street road closure is affecting their business.

Paul Cares, 241 Park Street – commented on the Ferry Street closure.

Steve Manns, 568 Weirich – commented on trash service.

Nick Masters, Holiday Hill Resort – commented on the Ferry Street closure.

Lisa Nocerini, City Manager Douglas – commented on the Ferry Street closure.

Harry Masters, Douglas – Commented on the Ferry Street closure.

**Consent Agenda:**

A. Regular Meeting Minutes- July 22, 2024.

B. Mt. Baldhead Bike Rack.

C. Oval Beach Life Jacket Loaner Station.

D. Special Event Request- Dune Bill Press Conference and Legislative Tour.

E. Nancy Kimble Reappointment.

F. Right of Way Signage Request.

*Motion by Baldwin, second by Dean to approve the consent agenda. Via roll call vote, motion carried 6-0.*

**Staff Reports:**

City Manager/Director of Planning & Zoning, City Clerk, Police and Engineer submitted status reports of current activities since the last Council meeting on July 22, 2024, for their respective departments.

**Boards, Commissions & Committees:**

Fire District Administration Board, Dan Fox:

- It is possible for the STFD to station 24 hours on the other side of the river, one engine and one EMT, they need to have accommodations.
- He presented July statistics and noted the roundabout was closed during the first half of the month.
- They do not have the Life EMS stats yet; they will be available at the next meeting.
- Incident calls are up 20%.

Interurban Board, Councilmember Muncey:

- Expecting July numbers to be up, he will have this report at the August 22<sup>nd</sup> meeting.
- Ridership through June was up almost 22% and carried about 1600 more passengers.
- They are still working through the capital grant process and looking for a company to complete the building expansion work.
- Reminded everyone there is a free shuttle service on the weekends and has been extended

until 11 p.m.

- There is a free shuttle bus during Music in the Park between 7 p.m. and 9 p.m. provided by Liz Engel of Century 21.

KLSWA, Barry Johnson: None.

Kalamazoo Lake Harbor Authority, Councilmember White:

- The last meeting was cancelled, the next meeting is in September.

Zoning Board of Appeals, City Manager Ryan Cummins:

- There was not a quorum this month, there will be a case for next month's meeting.

Historic District Commission, Councilmember Gardner:

- The August meeting was canceled. The next regular scheduled meeting will be September 5<sup>th</sup> at 6 p.m.

Planning Commission, City Manager Ryan Cummins:

- They meet this Thursday and will have a public hearing on the short-term rental items.

Parks and Public Works Committee, Mayor Pro-Tem Baldwin: None.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Dean:

- Nothing new since last meeting.

**Request for Payment:** None.

**Approval of Accounts Payable:**

- A. Accounts Payable in the amount of \$698,542.84.

*Motion by Muncey, second by Dean to approve the accounts payable in the amount of \$698,542.84. Via roll call vote, motion carried 6-0.*

**Introduction of Ordinances:** None.

**Unfinished Business:** None.

**New Business:**

Shoreline Technology Solutions Managed Service Provider Agreement:

*Motion by Muncey, second by White to approve the Shoreline Technology Solutions managed service provider agreement as written in our packet. Via roll vote, motion carried 6-0.*

Water Systems Operations Contract Advisory Committee:

*Motion by Dean, second by Muncey to create a Water System Operations Contract Advisory Committee and to appoint Mayor Pro Tem Baldwin and Council Member Gardner to the committee. Via roll call vote, motion carried 6-0.*

**Public Comment:**

Steve Manns, 568 Weirich – commented on the upcoming Planning Commission meeting.

**Correspondence:****Council Comments:**

- Councilmember Anderson: Absent.
- Mayor Pro-Tem Baldwin:  
She wanted to remind everyone that the new Treasurer Nikki has started, and she had the privilege and pleasure of interviewing her along with Councilmember Gardner, she will be a wonderful addition. She thanked Douglas again for working with the Mt. Baldhead Challenge regarding the road closure and assisting in finding solutions for the race route and transportation of runners. They have 600 runners signed up. The event is the sole funder for the Boys and Girls Club, and they typically raise \$120,000.
- Councilmember Gardner:  
He suggested that the Council start to focus on having a meeting to discuss City Manager Cummins's goals and objectives. He would like to see that on the agenda. He also noted that considering the concern that there was conflict around the conflict of interest with the short-term rental vote, he would like the City of Saugatuck code of ethics and code of conduct as an agenda item.
- Councilmember Dean:  
He feels terrible for the friends in Douglas to have the huge infrastructure project they are dealing with. It is a huge public safety issue for the people of Saugatuck, and everyone needs to continue as a team to engage robustly on this matter.
- Councilmember Muncey:  
Summer is not over, there are plenty of fun things happening in Saugatuck and Douglas. Thanked Laura Durham for Movie in the Park as Wonka was the film provided. He thanked Kimberly Bagierek for providing bacon popcorn. Music in the Park is this coming Wednesday at Wick's Park from 7 p.m. to 9 p.m. Sidewalk Sales are Thursday between 10 a.m. and 5 p.m.
- Councilmember White: Councilmember Gardner and Councilmember White are hosting the Spear Street Party in the upcoming weekend. He thanked Council for approving that during his absence. The Saugatuck Film Festival is coming in a few weeks on September 14<sup>th</sup> at the Women's Club.

**Adjournment:**

*Motion by Dean, second by Muncey to adjourn the meeting. Upon voice vote, motion carried unanimously. Mayor Stanton adjourned at 7:51 p.m.*

Respectfully Submitted

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Jamie Wolters, City Clerk