

**CITY OF SAUGATUCK**  
**ALLEGAN COUNTY, MICHIGAN**

**AMENDMENT TO THE CITY CODE OF ORDINANCES**  
**ORDINANCE NO.250210-A**

At a meeting of the City Council of the City of Saugatuck, Allegan County, Michigan, held at the City of Saugatuck Hall on February 10 2025 at 6:30 p.m., City Council Member Stanton moved to adopt the following ordinance, which motion was seconded by City Council Member Clark.

*An ordinance to amend the City of Saugatuck Code of Ordinances to clarify the purchasing authority of the City of Saugatuck.*

THE CITY OF SAUGATUCK, ALLEGAN COUNTY, ORDAINS:

**SECTION 1. AMENDMENT OF SECTION 32.16 OF THE CITY CODE.** The City of Saugatuck Code of Ordinances, Section 32.16, shall be amended as follows:

§ 32.16 PURCHASES OR CONTRACTS UNDER \$20,000.

(A) Contracts or purchases of at least \$500 but less than \$20,000 may be made by the Purchasing Agent in the open market but shall, where practicable, be based on at least three competitive quotes. The Purchasing Agent may solicit quotes verbally, or in writing. Purchases below \$500 may be made at the discretion of the Purchasing Agent.

(B) If a contract or purchase is to be awarded, the Purchasing Agent shall select the vendor whose quote is in the best interest of the city. When determining whether a quote is in the best interest of the city, the quoted price and other relevant factors, including, without limitation, reputation and reference, shall be considered, but the quoted price shall not necessarily be the determining factor. If the Purchasing Agent finds any of the quotes to be satisfactory, the Purchasing Agent shall award and sign the contract to or make the purchase with the vendor whose quote is in the best interest of the city, unless the City Council has expressly reserved the right to accept the quote and award the contract or purchase.

(C) If the City Council has expressly reserved the right to accept the quote, the quote or quotes received shall be examined, tabulated and reported to the City Council with the recommendation of the Purchasing Agent. When the quotes and accompanying documentation are submitted to the City Council, if the City Council shall find any of the quotes to be satisfactory, the City Council, subject to the rights reserved in the last sentence of this subsection, shall award the contract to the vendor whose quote is in the best interest of the city. The award may be by motion, resolution or ordinance. The City Council shall have the right to reject any or all quotes and to waive irregularities in purchasing and to accept quotes which do not conform in every respect to the purchasing requirements.

**SECTION 2. AMENDMENT OF SECTION 32.17 OF THE CITY CODE.** The City of Saugatuck Code of Ordinances, Section 32.17, shall be amended as follows:

§ 32.17 PURCHASES OR CONTRACTS OVER \$20,000.

(A) Any expenditure for supplies, materials, equipment, construction project or contract obligating the city, where the amount of the city's obligation is \$20,000 or more, shall be approved by the City Council and shall be governed by the provisions of this section.

(B) The expenditure shall be made the subject of written contract when directed by the City Council. A purchase order shall be a sufficient written contract in cases where the expenditure is in the usual and ordinary course of the city's affairs.

(C) The Purchasing Agent shall solicit bids from a reasonable number of the qualified prospective bidders as are known to him or her by sending each a copy of the notice requesting bids. Bids shall be solicited by newspaper advertisement when directed by the City Council.

(D) Unless prescribed by the City Council, the City Manager shall prescribe the amount of any security to be deposited with any bid which deposit shall be in the form of cash, certified or cashier's check or bond written by a surety company authorized to do business in the state. The amount of the security shall be expressed in terms of percentage of the bid submitted. Unless fixed by the City Council, the City Manager shall fix the amount of the performance bond and in the case of construction contracts, the amount of the labor and materials bond to be required of the successful bidders.

(E) Bids shall be opened in public at the time and place designated in the notice requesting bids in the presence of the Purchasing Agent or their authorized representative and at least one other city official. The bids shall thereupon be carefully examined and tabulated and reported to the City Council with the recommendation of the Purchasing Agent. The recommendation of the Purchasing Agent may take into account such relevant factors as reputation and references. After tabulation, all bids may be inspected by the competing bidders. In lieu of the procedure for opening bids herein specified, the City Council may direct that bids be opened at a Council meeting.

(F) When the bids are submitted to the City Council, if the City Council shall find any of the bids to be satisfactory, the City Council, subject to the rights reserved in section G, shall accept the bid that is in the best interest of the city. The award may be by motion, resolution or ordinance.

(G) The City Council shall have the right to reject any or all bids and to waive irregularities in bidding and to accept bids which do not conform in every respect to the bidding requirements.

(H) At the time the contract is executed by him or her, the winning bidder shall file a bond executed by a surety company authorized to do business in the state, to the city, conditioned to pay all laborers, mechanics, subcontractors and material laborers as well as all just debts, dues and demands incurred in the performance of the work and shall file a performance bond when one is required.

(2) The winning bidder shall also file evidence of public liability insurance naming the city harmless from loss or damage caused to any person or property by reason of the contractor's negligence.

(I) All bids and deposits of certified or cashier's checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded to him or her within 15 days (or such alternative period of time as specified in the bid solicitation

materials) after a notice of award has been issued by the city, or fails to file with the city all required bonds and evidence of insurance within the same time, the deposit accompanying his or her bid shall be forfeited to the city, and the City Council may, in its discretion, award the contract to the next lowest qualified bidder or the contract may be re-advertised.

**SECTION 3. AMENDMENT OF SECTION 32.18 OF THE CITY CODE.** The City of Saugatuck Code of Ordinances, Section 32.18, shall be amended as follows:

§ 32.18 EXCEPTIONS TO COMPETITIVE BIDDING.

Competitive bidding or multiple quotes shall not be required in the following cases:

(A) Where the subject of the contract is not competitive in nature and no advantage to the city could result from requiring competitive bidding, and the City Council, upon recommendation of the City Manager, authorizes execution of a contract without competitive bidding;

(B) In the employment of professional services;

(C) Where the City Council shall determine that the public interest will be best served by purchase from or joint purchase with another unit of government; and

(D) To take advantage of favorable unit prices in an existing contract with the city, the city may amend the existing contract by issuing a change order, for example, to expand the scope of work without competitive bidding, provided that a substantial majority of the additional work, as determined in the discretion of the Council, shall be performed at or near the same unit prices set forth in the existing contract;

(E) To take advantage of favorable unit prices of or to renew or extend a contract from a contractor or vendor that the city contracted with within the last two years, provided that a substantial majority of the additional work, as determined in the discretion of the City Council, or units to be purchased are at or near the same prices as set forth in the last contract with the contractor or vendor;

(F) Where the city elects to undertake the work itself;

(G) Where the purchase is being made through MiDEAL or similar state or regional procurement program; and

(H) Where the City Council determines that unique circumstances exist or that forgoing competitive bidding is in the best interest of the city.

**SECTION 4. AMENDMENT OF SECTION 32.19 OF THE CITY CODE.** The City of Saugatuck Code of Ordinances, Section 32.19, shall be amended as follows:

§ 32.19 INSPECTION OF MATERIALS.

The responsibility for the inspection and acceptance of all materials, supplies and equipment shall rest with the Purchasing Agent.

**SECTION 5. AMENDMENT OF SECTION 32.20 OF THE CITY CODE.** The City of Saugatuck Code of Ordinances, Section 32.20, shall be amended as follows:

§ 32.20 SALE OF PERSONAL PROPERTY.

Any personalty of this city no longer required for public purposes may be sold without competitive bidding by auction or by motion or resolution of the City Council. If the value of the personalty is demonstrably less in value than \$2,500, no competitive bids or resolution are required and the Purchasing Agent may proceed to sale.

**SECTION 6. ADDITION OF SECTION 32.21 OF THE CITY CODE.** The City of Saugatuck Code of Ordinances, shall be amended to add Section 32.21 as follows:

§ 32.21 EMERGENCY PURCHASES

In case of actual emergency, where the established purchasing procedure would substantially affect the public safety, health or welfare, direct purchases of materials, supplies, or services needed to relieve the emergency's effects may be made by the Purchasing Agent, subject to the City Treasurer confirming the sufficiency of funds for such purchase and Public Works Superintendent concurring as to the existence of the emergency, provided that no such purchase shall be made in excess of \$50,000.00. All emergency purchases shall be reviewed and approved by the City Council at its next meeting.

**SECTION 7. SEVERABILITY:** Should a court of competent jurisdiction find any provision, clause, or portion of this ordinance amendment to be invalid, the balance or remainder of this ordinance amendment shall remain valid and in full force and effect and shall be deemed "severable" from the portion, clause, or provision deemed to be invalid by the court.

**SECTION 8. REPEAL:** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

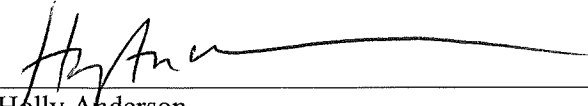
**SECTION 9. EFFECTIVE DATE:** This Ordinance shall take effect immediately after publication.

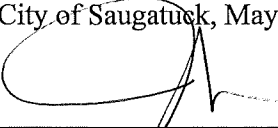
YEAS: Anderson, Clark, Deaw, Muncy, Petersen, Stanton

NAYS: None

ABSENT/ABSTAIN: Gardner

ORDINANCE DECLARED ADOPTED.

  
\_\_\_\_\_  
Holly Anderson  
City of Saugatuck, Mayor

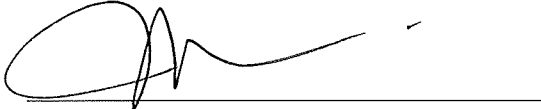
  
\_\_\_\_\_  
Jamie Wolters  
City of Saugatuck, City Clerk

**CERTIFICATION**

I hereby certify that:

1. The above is a true copy of an ordinance adopted by the City of Saugatuck at a duly scheduled and noticed meeting of the City Council held on Feb, 10 2025, pursuant to the required statutory procedures.
2. A summary of the above ordinance was duly published in the Commercial Record newspaper, a newspaper that circulates within the City of Saugatuck, on 2-20, 2025.
3. Within 1 week after such publication, I recorded the above ordinance in a book of ordinances kept by me for that purpose, including the date of passage of the ordinance, the names of the members of the City Council voting, and how each member voted.
4. ~~I filed an attested copy of the above ordinance with the Allegan County Clerk on \_\_\_\_\_, 2025.~~

ATTESTED:



Jamie Wolters  
City of Saugatuck, Clerk

# Saugatuck girls post three victories in four days

By JASON WESSELDYK  
SPORTS EDITOR

**HOLLAND**—In 2010, DJ Khaled released the song “All I Do is Win,” with a little help from T-Pain, Ludacris, Snoop Dogg and Rick Ross.

Given the way the Saugatuck girls’ basketball team has been playing this season, that might as well be the Trailblazers’ theme song.

Saugatuck—ranked sixth in Division 2—collected its 11th straight win in the form of a 57-29 victory over Holland Black River on Friday, Feb. 14.

The win was the third of the week for the Trailblazers, who bested North Muskegon 53-35 on Wednesday, Feb. 11, after beating South Haven 51-48 the previous night.

Saugatuck clinched the divisional title for the second straight year thanks to the triumph over Black River.

“Despite staring a little

slow, we were happy with our kids’ effort tonight,” Saugatuck coach Kevin Tringali said after the Black River game. “Our defense is getting better and post players Maggie Loomis and Nova DeGruff continue to improve.” Myliah Simpson and Tali Laskowski led the charge for Saugatuck at both ends of the floor.

Defensively, the pair combined for 18 steals. Offensively, Simpson scored a team-best 21 points, with Laskowski next in line with 13 points.

Penny Grob added 10 points to give Saugatuck three double-digit scorers.

The Trailblazers also had three players score in double figures in the North Muskegon game, including 19 from Simpson.

Laskowski was close behind with 17 points, while Kennedy Gustafson chipped in with 10 points as part of her double-double.

Saugatuck jumped out to an 18-8 lead and never looked back.

“I was extremely pleased with how we played,” Tringali said. “This game had a trap written all of it after last night’s tough battle with South Haven, but our kids got after it right from the jump. To me, that’s another sign of mental growth.”

Speaking of the South Haven game, it was a barn burner from the start, with the Rams leading 11-10 after one quarter and the teams locked at 22-22 at halftime.

Saugatuck built a 39-33 lead after three quarters and held off the Rams and Ly’Nique Cunningham—who scored more than 30 points—in the final frame

despite losing Gustafson to fouls with seven minutes remaining.

“Our kids grew up tonight,” Tringali said. “They found a way to play through some adversity and, although tightened up at times, they made the plays when they counted most. It was good for us to be in this situation. The moment wasn’t too big.”

Laskowski netted a team-best 20 points, followed by Simpson with 17 and Gustafson with 10.

The win over South Haven (12-4) was the second for Saugatuck over the Rams in less than a week. The Trailblazers earned a 44-36 decision on Wednesday, Feb. 5.



Saugatuck’s Tali Laskowski (right) handles the ball in a recent game. Laskowski scored 13 points in the Trailblazers’ win over Holland Black River. (Photo by Jason Wesseldyk)

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## CITY OF SAUGATUCK ALLEGAN COUNTY, MICHIGAN

### NOTICE OF ADOPTION ORDINANCE NO. 250210-A

Please take notice that on February 10, 2025, the City Council of the City of Saugatuck adopted Ordinance No. 250210-A of the Code of the City of Saugatuck.

#### Section 1 – 6:

The City of Saugatuck has amended Sections 32.16 – 32.21 of the City Code to update purchasing and contract procedures. Key revisions include processes for:

- Purchases ranging from \$500 to \$20,000
- Purchases exceeding \$20,000
- Exceptions to competitive bidding
- Emergency purchases
- Sale of city property
- Inspection of materials

Section 7. SEVERABILITY: Should a court of competent jurisdiction find any provision, clause, or portion of this ordinance amendment to be invalid, the balance or remainder of this ordinance amendment shall remain valid and in full force and effect and shall be deemed “severable” from the portion, clause, or provision deemed to be invalid by the court.

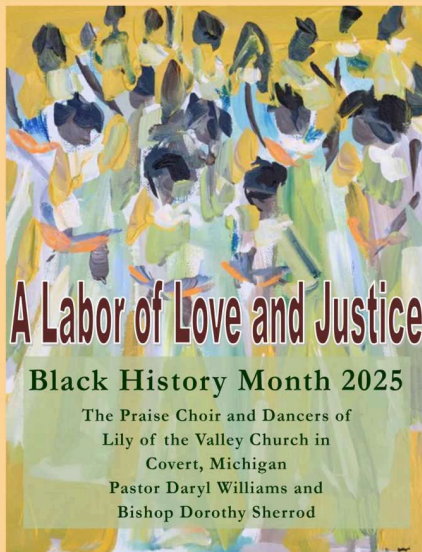
Section 8. REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 9. EFFECTIVE DATE: This Ordinance shall take effect immediately after publication.

Copies of the ordinance may be obtained from Jamie Wolters, City of Saugatuck Clerk, at 102 Butler Street, P.O. Box 86, Saugatuck, Michigan 49453, during regular business hours.

Jamie Wolters  
City of Saugatuck, Clerk  
(269) 857-2603  
JWolters@saugatuckcity.com

Publication Date: February 20, 2025



## A Labor of Love and Justice

### Black History Month 2025

The Praise Choir and Dancers of  
Lily of the Valley Church in  
Covert, Michigan  
Pastor Daryl Williams and  
Bishop Dorothy Sherrod

A “Crossroads of  
Healing” Event

All Saints’ Parish  
252 Grand Street  
Saugatuck

Rescheduled to Wednesday, February 26th

6:30 — 8:00 p.m.

Image: “Gospel Choir,” Maren Devine

#### BLACK HISTORY MONTH

is dedicated to education and advocacy.

Learning about the history of Black culture and communities in the United States, we commit ourselves to the shared work of justice-making.

Black history includes a rich legacy of music, including Gospel music, as well as vital involvement in the U.S. labor movement, this year’s month-long emphasis.

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