

- c. City Manager Heise explained the scope of work to be performed by the Committee and reviewed Roberts Rules and the Open Meetings Laws. All meetings will be run by Chairman Dean and recommendations voted on by Committee sent to Council for decision-making.
- d. Department of Public Works Superintendent gave a brief overview of what his department plans and accomplishes over the four seasons.
- e. City Manager Heise reviewed the Saugatuck City Council 2022 strategic plan priorities regarding the City's Parks & Public Works.
- f. City Manager Heise thanked the Committee and asked them to review the Master Park Plan and the list of potential projects listed on the City Manager's Power Point presentation.

Review Next Steps:

Chairman Dean explained members can expect a packet prior to each meeting via email and the Deputy Clerk/PPW Admin will also send an email blast out to the community.

Public Comments: None.

Member Closing Comments:

Committee Member Charak – Thanked the Chairman for the interview and the opportunity to be part of this committee. He hopes he will be a valuable asset to the community.

Committee Member Roche: Thanked everyone.

Committee Member Kimble - She is excited about being on the committee since she is passionate about all the projects. She is on the board for the Friends of the Blue Star Trail as well.

Committee Member DeJong – She is looking forward to meeting everyone in person at the next meeting.

Committee Member Johnson – Stated that she is excited there are a lot of committees around town to partner with, a lot of great projects happening which will make Saugatuck better than it already is.

Chairman Dean – Thanked everyone for stepping up and being willing to do work for this committee. When people see what this community does, they will realize that their voice does matter and they can get involved and their views will be respected. He is very excited about this committee.

Adjournment: *Motion by Roche, second by Johnson, via voice vote motion carried 5-0. Chairman Dean adjourned at 11:06 a.m.*

Respectfully Submitted,

Sara Williams, City Deputy Clerk & DPW Administrative Assistant