



CITY COUNCIL WORKSHOP AGENDA

December 6, 2023 – 4:00 pm

This is an in-person meeting at Saugatuck City Hall, 102 Butler St, Saugatuck, MI 49453.

The meeting will also be available live, virtually on Zoom.

- 1. Call to Order**
- 2. Roll Call**
- 3. Agenda Changes (Additions/Deletions)**
- 4. Guest Speaker**
- 5. Public Comment on Agenda Items Only (Limit 3 minutes)**
- 6. Discussion Items:**
 - A.** Waterfront moratorium extension- Resolution 231211-B. *Pg.2*
 - B.** STR Enforcement- What problem are we trying to solve discussion? *Pg.6*
 - C.** Police-Powers Ordinance Recommendations for Short-Term Rentals. *Pg.12*
 - D.** Blue Star Trail- include previous agreements approved by Council, along with updated terms and conditions. *Pg.13*
 - E.** Poverty guidelines – Resolution 231211-C. *Pg.19*
 - F.** Council meeting dates- Resolution 231211-A. *Pg.25*
 - G.** Strategic planning survey used from previous years. *Pg.28*
- 7. Public Comments (Limit 3 minutes)**
- 8. Correspondence**
- 9. Council Comments**
- 10. Adjourn**

NOTICE:

Join online by visiting:

<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:

**(312) 626-6799 -or-
(646) 518-9805**

Then enter "Meeting ID":

2698572603

Please send questions or comments regarding meeting agenda items prior to meeting to:

ryan@saugatuckcity.com

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact Saugatuck City Clerk at 269-857-2603 or

JWolters@saugatuckcity.com for further information.



City Council Agenda Item Report

FROM: Ryan Cummins, Director of Planning and Zoning

MEETING DATE: December 11, 2023

SUBJECT: Resolution No. 231211-B, A Resolution Extending the Temporary Waterfront Commercial Development and Construction Moratorium

DESCRIPTION:

After recommendations from the Planning Commission, the City Council enacted a temporary moratorium, through the adoption of Ordinances No. 230612-A and No. 230322-B, on Waterfront Commercial Development and Construction within the City. This includes new site developments including parking and site improvements, new building construction, and existing building expansion in the Waterfront Commercial Temporary Moratorium Area.

Since the moratorium was enacted, the Planning Commission has made good progress on the waterfront assessment project:

- April – A kickoff meeting was held with Planning Consultant, David Jirousek, and the Planning Commission to discuss project scope.
- May and June – Survey designs and study of the area.
- July - Extensive public engagement was conducted with two surveys and pop-up events with poster boards. The Planning Commission reviewed and provided feedback on assessment report.
- August, September, and October – Planning Commission considered options and finalization of recommendations.
- November – Planning Commission held a public hearing and deliberated on the draft changes.

The Planning Commission will have further deliberations on a recommendation to Council at their December meeting. After a recommendation is received from the Planning Commission, the City Council will then review and make a decision on the recommendations. This will likely take another two to three months to accomplish.

The moratorium ordinances provide that the City Council may extend the moratorium by resolution from time-to-time to finish adopting new regulations governing uses in moratorium area. The City Council approved an extension in September through the end of December. Extending the moratorium

through March 31, 2024 will ensure the City has sufficient time to adopt new regulations governing uses in the moratorium area.

LEGAL REVIEW:

The City Attorney prepared the resolution to extend the moratorium. The City Attorney will be at your meeting to answer any questions you may have.

SAMPLE MOTIONS:

Motion to approve Resolution No. 231211-B, A Resolution Extending the Temporary Waterfront Commercial Development and Construction Moratorium

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 231211-B

**A RESOLUTION EXTENDING THE TEMPORARY WATERFRONT COMMERCIAL
DEVELOPMENT AND CONSTRUCTION MORATORIUM**

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

RECITALS

WHEREAS, the City of Saugatuck has enacted a temporary moratorium, through the adoption of Ordinances No. 230612-A and No. 230322-B (collectively, the “Moratorium”), on Waterfront Commercial Development and Construction within the City, which includes among other things new site developments including parking and site improvements, new building construction, and existing building expansion in the Waterfront Commercial Temporary Moratorium Area, as defined in the Moratorium;

WHEREAS, the Moratorium was enacted to provide the City with time study its zoning regulations and temporarily stop permitting, consideration, and construction within the Waterfront Commercial Temporary Moratorium Area to ensure the City can adequately develop land use regulations to protect the public health, safety, and general welfare of the City and its residents;

WHEREAS, the City has initiated the process of reviewing its zoning ordinance and revising regulations applicable to the Waterfront Commercial Temporary Moratorium Area to ensure that commercial waterfront development within the City will be regulated in an appropriate manner that protects the City’s waterways, natural resources, and economic land uses;

WHEREAS, Section 2 of Ordinance No. 230612-A and Section 2 of Ordinance No. No. 230322-B provide that the City Council may extend the Moratorium by resolution from time-to-time to finish adopting new regulations governing uses in the Waterfront Commercial Temporary Moratorium Area;

WHEREAS, the City Council previously adopted Resolution 230911-A extending the Moratorium through December 31, 2023;

WHEREAS, draft land use regulations governing uses in the Waterfront Commercial Temporary Moratorium Area have been presented to the City Planning Commission, and the Planning Commission has held a public hearing on the same, but the Planning Commission requires additional time to finalize these regulations, which must still be presented to and approved by the City Council before becoming effective; and

WHEREAS, the City of Saugatuck desires to extend the Moratorium through March 31, 2024, to ensure that it has sufficient time to adopt new regulations governing uses in the Waterfront Commercial Temporary Moratorium Area.

NOW, THEREFORE, BE IT RESOLVED that:

1. The City Council hereby extends the existing Moratorium imposed by Ordinances No. 230612-A and No. 230322-B on the permitting, accepting applications, approvals, and consideration of new site development including parking and site improvements, new building construction and existing building expansion in the Waterfront Commercial Temporary Moratorium Area under Michigan law until March 31, 2024, or an earlier time in which the City adopts new regulations governing uses in the Waterfront Commercial Temporary Moratorium Area and rescinds the Moratorium.

2. The City Council may further extend the Moratorium by resolution from time-to-time to finish adopting new regulations governing uses in the Waterfront Commercial Temporary Moratorium Area.

3. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

ADOPTED this ____ day of _____, 2023

CITY OF SAUGATUCK

BY: _____

Lauren Stanton, Mayor

BY: _____

Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held _____, 2023.

Signed: _____

Jamie Wolters, City Clerk



City Council Agenda Item Report

FROM: Ryan Cummins, Director of Planning and Zoning

MEETING DATE: December 11, 2023

SUBJECT: Short-Term Rental Enforcement Discussion

DESCRIPTION:

The City's STR Task Force met for several months and finalized its report at the end of September. The Task Force report was presented to the Planning Commission on October 19 and to the City Council on November 8.

Survey results and public comments to the Task Force showed a desire for increased or better enforcement of short-term rental regulations and nuisance related issues such as noise and trash. The Task Force made several recommendations regarding enforcement which are attached.

Staff is seeking direction from Council on what it desires for short-term rental enforcement. Some questions for Council include:

- What problems are we trying to solve?
- What items should enforcement be focused on?
- Is the Council open to third party support and/or extra staffing to increase short-term rental enforcement?
- Does Council wish for staff to evaluate charging STR owners the cost of increased enforcement through possible fee increases?

Based on Council feedback, staff will proceed with developing a plan for enforcement, evaluating costs, and how to pay for any increased costs.

LEGAL REVIEW:

Legal will be available to answer any questions at the Council meeting.

SAMPLE MOTION:

Discussion item only at this time.

Recommendations

Good Neighbor Guide

A good neighbor guide sets expectations and regulations for those who rent a home within the Saugatuck area. Such a guide helps ensure residents' quiet and peaceful enjoyment of their neighborhoods. The Task Force has discussed the need to adopt a city wide "good neighbor guide." Provisions could include:

- Noise considerations
- Trash disposal
- Parking considerations—off-street versus on-street parking
- Owner/Operator of the short-term rental post the occupancy limits as established by the Township Fire Authority.

Noise

Noise is a common concern that has been raised since the Task Force began meeting in May of 2023 to discuss short-term rentals. As such, the following recommendations are put forth for consideration.

Recommendation #1: Request that City Council review the existing noise ordinance (Section 94.04) to determine if increasing the time of "quiet" hours is appropriate. A partnership with the Allegan County Sheriff's office may be appropriate in review of the noise ordinance.

Recommendation #2: Request that the Planning Commission encourage City Council to review the ability to create a noise ordinance for residential districts. Such an ordinance may limit the hours of operation for activities as construction, sound amplifiers, radio and musical instruments. This review would seek to enhance the existing city-wide noise ordinance to aid in further protecting residential districts.



Fire Safety

The Saugatuck Township Fire District presented recommendations to the Task Force regarding life safety improvements as it pertains to short-term rentals. The following recommendations are provided:

Recommendation #1: Request that the Saugatuck Fire Department transition to annual inspections of short-term rental units.

Recommendation #2: Explore reducing the occupancy limits that aligns more with single-family residential dwellings. Such reduced occupancy would entail allowing two (2) persons per bedroom, with a maximum of 12 persons per dwelling.

Recommendation #3: Encourage collaboration between the City of Saugatuck, the City of the Village of Douglas and Saugatuck Township to ensure rental ordinances, fee structures and programs mirror each other.

Recommendation #4: Explore requiring a local agent or management company to be located within 15 road miles of the short-term rental property. Such local agent or management company shall be knowledgeable about the property and accountable for responding to the property 24-hours a day, 7 days a week, 365 days a year.

Recommendation #5: Encourage regulating short-term and long-term rentals identically [in a similar manner].

Recommendation #6: Require the short-term rental certificate to be posted in a window visible from the public roadway in order to identify the property as having been issued a permit to operate as an STR.

Recommendation #7: Encourage the review of assessing monetary fines/fees to property owners who are in violation of the short-term rental ordinance and Saugatuck Township Fire District requirements. Such fines/fees would be tracked in an enforcement database.

Recommendation #8: Review the existing Fire District fee structure and recommend amendments where applicable.

Recommendation #9: Require documentation from the short-term rental property insurance company identifying and acknowledging the property is insured as a rental dwelling.

Recommendation #10: Acknowledge that the short-term rental properties were originally built and issued certificates of occupancy as “single-family dwellings” under the Michigan Residential Code. Renting a single-family dwelling to the public on a transient basis mirrors a commercial or business-like change-of-use that can trigger other requirements.

Trash

The Task Force has heard from citizens, residents and community stakeholders regarding a buildup of trash and general refuse that accumulates near short-term rentals. Residents believe short-term rentals are increasing the amount of discarded items above and beyond what is witnessed from non-short-term rental properties. The following items are recommended for consideration:

Recommendation #1: Encourage the Planning Commission to explore modifying the short-term rental ordinance (Section 154.022.V.) to require all short-term rentals—certified—to have an additional residential dumpster for every four (4) persons of occupancy. Example—if a STR has an occupancy limit of eight (8) persons, two containers shall be required. If an STR has an occupancy limit of 10 persons, three (3) containers would be required.

Recommendation #2: Encourage City Administration to review the existing trash and recycling policies to determine if additional pickups from the waste-hauler are warranted.

Recommendation #3: Encourage City Administration to review increasing the recycling pickup from once-a-month to twice-a-month to reduce the buildup of materials on residential properties.

Recommendation #4: Encourage City Administration to review the existing recycling policy and determine if additional pickups in the peak tourist months (May to September) are feasible with the waste management company.

Compliance Officer

The Task Force has heard months of public comment and engaged with stakeholders who have expressed the need to have a dedicated code enforcement officer on staff to deal with concerns arising from short-term rentals. The following are offered for consideration:

Recommendation #1: Encourage the City Administration to explore hiring a dedicated code enforcement/code compliance officer to address short-term rental concerns. Such staff members would be able to respond to resident comments arising from noise, trash, occupancy and other ordinance violations.

General Modifications

The following recommendations are general comments and directions that the Task Force has explored. These recommendations are broad in nature and are not specific to any one category:

Recommendation #1: Encourage the creation of a short-term rental registration public database in which the property owner and management company (if applicable) contact information is made available. Such contact information can be a general number, but one in which concerned residents can reasonably be expected to reach an agent or representative of the property.



Recommendation #2: Encourage the creation of a general call-line in which residents may leave non-time-sensitive concerns with city officials regarding short-term rentals.

Recommendation #3: Encourage the City Administration to review areas within residential districts in which “no parking this side of the street” signs could be installed to aid in emergency services access. This could be dedicated north/south roadways and east/west roadways to offer an emergency service pathway.

Recommendation #4: Encourage City Administration to review the ability to revoke a certificate for a short-term rental if multiple complaints are validated within a 12-month period. Further, encourage such a review to establish what is classified as a violation and the documentation process to the property owner to inform of the validated violation complaint.

Recommendation #5: Request that City Administration review the feasibility of requiring short-term rental properties to post their certificate numbers when listing the rental on popular platforms, such as AirBnB and VRBO.

Recommendation #6: Request that City Administration explore hiring a third-party agency to support the City in managing its short-term rental program.

Residential Caps

The Task Force has heard from residents, stakeholders and members of the community at large on the topic of instituting a cap on the number of short-term rentals. The following analysis is provided as it pertains to instituting caps on the number of short-term rentals within the City of Saugatuck.



Task Force Discussion On Short-Term Rental Caps

The City of Saugatuck Short-Term Rental Task Force discussed the above potential policies in detail during a public meeting in September 2023. The task force does not support a city-wide cap (limit) on short-term rentals or a lottery. Some members of the Task Force felt strongly about seeking to impose a cap (limit) on the number of short-term rentals within residential zones or neighborhoods within the City. Other members opined that placing such a cap would not have the anticipated outcome that may be expected. Members felt that placing a cap on the number of rentals would not address concerns with noise, debris, parking and occupancy loads within residential dwellings.

In the discussion of caps, task force members did not agree about whether the views of part-time residents should carry as much weight as those of full-time residents. The task force also stressed the importance of involving legal counsel in any decisions made about caps.

The Task Force discussed placing caps on residential areas of the City to help alleviate the number of rentals in a given geographic area. The Task Force further discussed the potential for extreme challenges on establishing neighborhood districts for cap implementation. Some of the questions posed were as follows:

- Would such neighborhood caps be placed block by block?
- Would one side of a street be classified in one neighborhood, with the other side in a separate neighborhood?
- Would instituting a cap in residential neighborhoods then begin to push rentals into other areas of the city, thus exacerbating the issue and not solving for resident concerns regarding the number of rental units?

After discussion on the policies outlined above, the Task Force acknowledged that further review and analysis of instituting a cap on the number of rentals may be required. However, for the purpose of the Short-Term Rental Task Force, a consensus from the members was given that no definitive direction on caps was achieved. The Task Force acknowledged the amount of work and level of data analysis that was conducted since May 2023 and that continued discussions pertaining to caps should continue.

The Task Force found a consensus among members that addressing the initial concerns pertaining to noise, trash and occupancy from an enforcement perspective should be a top priority for the City Administration moving forward. The Task Force opined that by enforcing the existing regulations, while reviewing the recommendations provided within this report, would be beneficial to both residents and stakeholders in the community.



City Council Agenda Item Report

FROM: Ryan Cummins, Director of Planning and Zoning

MEETING DATE: December 11, 2023

SUBJECT: Authorizing Planning Commission to make Police-Powers Ordinance Recommendations for Short-Term Rentals

DESCRIPTION:

The City's STR Task Force met for several months and finalized its report at the end of September. The Task Force report was presented to the Planning Commission on October 19 and to the City Council on November 8. The Task Force made several recommendations. Some recommendations may relate to the zoning ordinance, but staff believes many recommendations may be more appropriate for a police-powers ordinance.

A zoning ordinance generally regulates the use of land by district whereas a police-powers ordinance typically regulates licensing and activities on a City-wide basis. The Michigan Zoning Enabling Act grants the Planning Commission the authority to make recommendations on a zoning ordinance. Historically, the City Council has also deferred to the Planning Commission for recommendations on some police-powers ordinances as well.

While the land use of short-term rentals is appropriately included in the zoning ordinance, registration of short-term rentals and regulation of their activities are currently entirely in the zoning ordinance as well and may be better suited to a police-powers ordinance. Staff would like to work with the Planning Commission to review the current ordinances and Task Force recommendations and develop recommendations to Council for both zoning and police-power ordinances regulating short-term rentals. In order for the Planning Commission to make a recommendation on a police-powers ordinance, staff is seeking City Council approval for them to do so.

LEGAL REVIEW:

This request has been discussed with the City Attorney. The City Attorney will be present at your meeting to answer any questions.

SAMPLE MOTION:

Motion to authorize the Planning Commission to make police-power ordinance recommendations regarding short-term rentals.



City Council Agenda Item Report

FROM: Ryan Heise

MEETING DATE: 12/11/23

SUBJECT: Blue Star Trail Design

DESCRIPTION:

Dear Council,

As requested, City staff will provide an update for the budget allotment to assist with designing the City of Saugatuck specific design elements for the Blue Star Trail multi-modal path.

BUDGET ACTION REQUIRED:

Action at Council meeting on December 11th.

COMMITTEE/COMMISSION REVIEW

NA

LEGAL REVIEW:

NA

SAMPLE MOTION:

To be updated for the Council on December 11th.

**INTERGOVERNMENTAL AGREEMENT
TO RETAIN ENGINEERING SERVICES FOR PHASE 2
THE NORTH SECTION OF THE BLUE STAR TRAIL**

This INTERLOCAL AGREEMENT is entered into pursuant to Act 7 of PA 1967 (hereinafter defined), by and among Saugatuck Township, 3461 Blue Star Hwy. P.O. Box 100, Saugatuck, MI 49453, the City of Saugatuck, 102 Butler St., Saugatuck, MI 49453, and the City of the Village of Douglas, PO Box 757, 86 W. Center St., Douglas MI 49406-0757 (the "Municipalities"), each of them a "public agency" as defined in Act 7.

RECITALS

WHEREAS, the Friends of the Blue Star Trail (FOTBST) is a 501(c)(3) non-profit organization incorporated in the State of Michigan for the charitable purpose of advocating for the development and continuance of the Blue Star Trail from South Haven to Saugatuck ("Trail"); and

WHEREAS the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of Michigan, 1967, Ex. Sess., MCL 124.501 et seq. ("Act 7"), permits a public agency to exercise jointly with any other public agency any power, privilege, or authority which such public agencies share in common and which each might exercise separately; and

WHEREAS the Municipalities have supported the Trail and in 2019-20 each passed a Joint Resolution that reaffirmed their support for the Trail and for pursuing construction of the Trail through their territories (the "Project"), including creation of a Joint Tri-community Study Committee ("TCC"); and

WHEREAS the Municipalities desire to enter into an interlocal agreement, pursuant to Act 7, to jointly pursue the Project through the authority granted by Act 7.

WHEREAS each Municipality has the power, privilege and authority to perform various economic development and recreational activities and administrative functions supportive of economic development and recreational activities, and to enter into this Agreement.

WHEREAS the TCC has determined that it is necessary to retain the services of a professional engineering firm to advise it as to how best to proceed with the Project; and

WHEREAS the TCC identified a number of qualified engineering firms, obtained proposals from four firms, selected two finalists, checked their references, conducted interviews of the firms, selected Capital Consultants, Inc. ("C2AE"), and arranged for legal counsel to negotiate the form of a proposed contract with that firm; and

WHEREAS the parties and the FOTBST have agreed to pay the reasonable fees of C2AE related to the Project as set forth below; and

WHEREAS C2AE has provided a proposal for the Phase 2 engineering work for the Project and the Municipalities and the FOTBST desire to retain C2AE to complete Phase 2 engineering; and

WHEREAS each Municipality, pursuant to resolution of its governing body, is authorized to execute and deliver this Agreement.

CORE TERMS

NOW, THEREFORE, the parties agree as follows:

1. The Municipalities will all execute the phase 2 contract, attached, at a meeting of their respective governing body.
2. To minimize costs and the risk of miscommunication, the parties hereby designate Ryan Heise, Saugatuck City Manager, as their liaison for the project (the "Project Liaison"). The Project Liaison shall be principal contact for the engineering firm. The Project Liaison shall provide regular status reports on the project to the Project/Advisory Team, which consists of representatives of each municipality and the FOTBST. Further, the Project Liaison shall consult with the chief administrative officer (i.e. the municipal manager) for the municipality before making any material decisions regarding the design of a trail segment located in that municipality.
3. Any changes in the scope of work to be provided by C2AE under this contract must be approved in writing by the Project Liaison, in consultation with the Project/Advisory Team and the chief administrative officer for each municipality in which the affected portion of the trail is located. Further, each municipality is free to retain C2AE or another individual or entity to render additional services to it under a separate agreement.
4. The Municipalities and FOTBST agree to share in payment of C2AE's fees as follows:

Party	Commitment Toward Match	% of Total Commitment	Dollar Share for Phase 2
FOTBST	\$205,000	77.3 %	\$48,320
City	50,000	18.8	11,751
Township	10,000	3.7	2, 312

In addition, the Township has agreed to pay the fee for the archeological consultant to perform the services required by MDOT within the boundaries of the Township.

5. The parties expect to follow these procedures for dealing with C2AE's fees (6-12):
6. C2AE will break down its work into appropriate segments.
7. Prior to beginning work on the next segment, C2AE will provide a not-to-exceed estimate of its fee to the Project Liaison and to the FOTBST.
8. The Allegan County Community Foundation, as fiduciary to the FOTBST, will confirm in writing to the Project Liaison that it has sufficient funds on account to pay the fee for Phase 2.
9. The Project Liaison will authorize C2AE to commence work on the next segment absent an objection by a Municipality. Municipalities shall have ten (10) working days to object/challenge the scope of work/estimate prior to the start of each segment.
10. C2AE will issue monthly invoices according to the terms of its contract.
11. Upon approval by the Project Liaison and the FOTBST, the FOTBST will authorize the ACCF to pay the invoice from the FOTBST's account [or from a new account to be set up dedicated to the TCC Project].
12. Subject to the terms of the contract with C2AE, the Project Liaison, in consultation with the Project/Advisory Team, may determine to suspend or halt the work of C2AE at any time.

MISCELLANEOUS

13. Entire Agreement. This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter hereof, except as expressly stated herein.
14. No Presumption. This Agreement shall be construed without regard to any presumption or other rule requiring construction against the Party causing this Agreement to be drafted.

15. Severability of Provisions. If any provision of this Agreement, or its application to any Person or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of that provision to other Persons or circumstances is not affected but will be enforced to the extent permitted by law.
16. Governing Law. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan without regard to the doctrine of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.
17. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement. They are solely for convenience of reference and do not affect this Agreement's interpretation.
18. Terminology. All terms and words used in this Agreement, regardless of the number or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
19. Cross-References. References in this Agreement to any Article include all Sections, subsections, and paragraphs in the Article; references in this Agreement to any Section include all subsections and paragraphs in the Section.
20. Jurisdiction and Venue. In the event of any dispute between the Parties over the meaning, interpretation or implementation of the terms, covenants or conditions of this Agreement, the matter under dispute, unless resolved between the parties, shall be submitted to the courts of the State of Michigan.
21. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement of all Parties. In the event that an amendment to this Agreement or alternative form of Agreement is approved by less than all Parties, any Party which has not approved of the amendment or alternative form of Agreement may withdraw from the Agreement.
22. Execution of Agreement; Counterparts. Each Party shall duly execute three (3) counterparts of this Agreement, each of which (taken together) is an original but all of which constitute one instrument.

IN WITNESS WHEREOF, this Agreement is executed by each Party on the date hereafter set forth.

CITY OF THE VILLAGE OF DOUGLAS

By: _____

Its: _____

DATE: _____

CITY OF SAUGATUCK

By: _____

Its: _____

DATE: _____

SAUGATUCK TOWNSHIP

By: _____

Its: _____

DATE: _____

Memo

To: Saugatuck City Council

From: Anthony E. Meygaard, Assessor

Date: December 11, 2023

Re: Approval of the 2023 Poverty Exemption guidelines- Resolution 231211-C

PA 253 of 2020 amended MCL 211.7u which requires the Township Board to approve and adopt Poverty Exemption Guidelines on an annual basis. The attached resolution and policy has been updated with the income levels as approved by the U.S. Department of Health and Human Services for 2022.

In addition, you will find the new Poverty Exemption Application as approved by the State Tax Commission. In the past we had created and used our own application but since the passage of PA 253 of 2020 we must now use the State approved form.

I respectfully request City Council approval of the attached poverty exemption resolution and guidelines in order to stay in compliance of MCL 211.7u

Respectfully submitted,

Anthony E. Meygaard
Saugatuck City Assessor

2024 POVERTY RESOLUTION

Resolution 231211-C

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the City Council, and

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Council of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL 211.7u) and as amended by PA 620 of 2002 and further amended by PA 253 of 2020; and

WHEREAS, pursuant to PA 390, 1994, PA 620, 2002 and PA 253 of 2020, Saugatuck City, Allegan County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the immediately preceding year,

To be eligible, a person shall meet all the following requirements:

- 1) Be an owner of and occupy as a principal residence of the property for which an exemption is requested.
- 2) File a claim with the Supervisor, Assessor or Council of Review, accompanied by federal and state income tax returns **for all persons** residing in the homestead, including any property tax credit returns filed in the immediately preceding year UNLESS the attached affidavit is completed for each person that is not required by law to file Federal and/or State income tax return(s).
- 3) Produce a valid driver's license or other form of identification.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is required, if requested.
- 5) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget (see attached).
- 6) Have assets totaling no more than \$15,000, not including the primary residence.
- 7) The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review in the year that the exemption is being requested.
- 8) Any additional eligibility requirements allowed by law as determined by the City Council of Review.

NOW, THEREFORE BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Council Member _____ and supported by Council Member _____.

Upon roll call vote, the following number of Council Members voted "Aye": _____.

The following number of Council Members voted "Nay": _____.

The Supervisor declared the resolution adopted.

ADOPTED this 11th day of December 2023

Signed: _____
Lauren Stanton, Mayor

Jamie Wolters, City Clerk
CERTIFICATE

I, Jaime Wolters, the duly elected and acting Clerk of Saugatuck City, hereby certify that the foregoing resolution was adopted by the City Council at the regular meeting of said Council held on December 11th, 2023 at which meeting a quorum was present by a roll call vote of said members and hereinbefore set forth; that said resolution was ordered to take immediate effect.

Jaime Wolters
Saugatuck City Clerk

FEDERAL POVERTY INCOME STANDARDS FOR 2023 ASSESSMENTS

The following are the federal poverty income standards as of December 31, 2023 for use in setting poverty exemption guidelines for 2024 assessments.

<u>Federal Poverty Income Guidelines a</u>	
Number of Persons Residing in the Principal Residence	Maximum Total Income
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
Each Additional Person \$5,140	

Income Guidelines

The income guidelines used by the Board of Review have been established in accordance with P.A. 390 of 1994. In determining qualifications for the exemption, the Board of Review shall consider every variable on the application including total household income, the nature and duration of the income stream, the current taxable and state equalized values of the subject property, the quality and accuracy of the information submitted and any other such evidence as they feel appropriate in making their decision. These guidelines shall assist the Board of Review in their decisions.

2024 Poverty Income Guidelines Range for Saugatuck City

<u>Number of Persons Residing in the Principal Residence</u>	<u>Household Income</u>	<u>Recommended Council Action Exemption % Percentage Granted</u>
1	\$0 - \$14,580 \$17,010 \$19,440 Max \$21,870	Maximum 100% At this range point 75 % At this range point 50 % At this range point 25 %
2	\$0 - \$19,720 \$23,010 \$26,290 Max \$29,580	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
3	\$0 - \$24,860 \$29,000 \$33,150 Max \$37,290	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
4	\$0 - \$30,000 \$35,000 \$40,000 Max \$45,000	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
5	\$0 - \$35,140 \$41,000 \$46,850 Max \$52,710	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
6	\$0 - \$40,280 \$46,990 \$53,710 Max \$60,420	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
7	\$0 - \$45,420 \$52,990 \$60,560 Max \$68,130	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %

8	\$0 - \$50,560	Maximum 100 %
	\$58,990	At this range point 75 %
	\$67,410	At this range point 50 %
	Max \$75,840	At this range point 25 %
	Each Additional Person \$ 5,140	

Assets (not including the primary residence) shall not exceed \$15,000

2024 Poverty Exemption Application Instructions

THIS APPLICATION SHOULD BE RETURNED TO:

Mailing Address & Building Location:

Saugatuck City Assessing Department, 102 Butler, PO Box 86, Saugatuck, MI 49453

CITY OF SAUGATUCK

www.saugatuckcity.com/

To be considered for a hardship exemption, the following steps must be followed:

1. The Petitioners must complete this application **IN FULL** including signatures on the last page. Signatures must be notarized. Return the application and attachments to the Assessing Department after January 1, but before the day prior to the last day of Board of Review in the year that the exemption is being requested.
2. Per Saugatuck City's Poverty Resolution, you must attach signed copies of the following for all persons living in the household:
 - ___ **2023 FEDERAL INCOME TAX RETURN (1040) with W 2's & 1099's.**
 - ___ **2023 MICHIGAN INCOME TAX RETURN (MI-1040)**
 - ___ **2023 HOMESTEAD PROPERTY TAX CREDIT FORM (MI-1040CR)**
 - ___ **2023 SOCIAL SECURITY BENEFIT STATEMENT (SSA-1099)**
 - ___ **YEAR END STATEMENTS FOR ASSET INFORMATION**

IF YOU ARE NOT REQUIRED, BY LAW, TO FILE OR STATE INCOME TAX FORMS, YOU MUST COMPLETE THE ATTACHED POVERTY EXEMPTION AFFIDAVIT.

Hardship Exemption as defined by the Michigan Compiled Laws is as follows:

Section 211.7u: The homestead of persons who, in the judgment of the supervisor and Council of Review, by reason of poverty, are unable to contribute toward the public charges are eligible in whole or in part from taxation under this act.

Please be aware that as an applicant for Hardship Exemption, you must also comply with the following sections of the Michigan Compiled Laws:

Section 211.116 Perjury: Any person who, under any of the proceedings required or permitted by this act, shall willfully swear falsely, will be guilty of perjury and subject to its penalties.

If received timely, your application will be presented at the next scheduled Board of Review.

Your attendance at the appropriate meeting is strongly encouraged but is not required. The Board of Review may have questions for you regarding your application or documentation. Please be aware that the Board of Review MUST conduct their meetings according to the Open Meetings Act.



City Council Agenda Item Report

FROM: Jamie Wolters

MEETING DATE: December 11, 2023

SUBJECT: City Council Schedule of Meetings for the year 2024

DESCRIPTION:

Michigan's Open Meetings Act (Public Act No. 267 of 1976, as amended) states that within 10 days of the first meeting of the public body in each calendar or fiscal year, the body must publicly post a list stating the dates, times, and places of all its regular meetings at its principal office.

Section 4.13 of the City Charter- Regular meetings of the council shall be held at least twice in each calendar month at the usual place of holding meetings of the Council. If any time set by resolution of the Council for the holding of a regular meeting of the council shall be a holiday, then such regular meeting shall be held on the next following secular day which is not a holiday or on such other day as may be set by the Council.

Regular City Council meetings will be held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 7:00 p.m. on the second and fourth Monday of each month.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Move to **approve/deny** Resolution 231211-A listing the City Council schedule of meetings for the year 2024.

City of Saugatuck
County of Allegan
State of Michigan

RESOLUTION NO. 231211-A

A RESOLUTION ADOPTING CITY COUNCIL SCHEDULE OF MEETINGS FOR 2024

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, Section 4.13 for the City Charter requires that regular meetings of the City Council shall be held at least twice in each calendar month and;

WHEREAS, Michigan’s Open Meetings Act (Public Act No. 267 of 1976, as amended) states that within 10 days of the first meeting of the public body in each calendar or fiscal year, the body must publicly post a list stating the dates, times and places of all its regular meetings at its principal office.

NOW, THEREFORE, IT IS RESOVED THAT:

1. Regular City Council meetings will be held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 7:00 p.m. on the second and fourth Monday of each month.
2. Special and Irregular meetings of the City Council require a notice posted indication the date, time, and place at least 18 hours before the meetings.
3. The City Council adopts the following meeting schedule for the regular City Council meetings for 2023.

January 8, 2024	May 13, 2024	September 9, 2024
January 22, 2024	May 27, 2024	September 23, 2024
February 12, 2024	June 10, 2024	October 14, 2024
February 26, 2024	June 24, 2024	October 28, 2024
March 11, 2024	July 8, 2024	November 11, 2024
March 25, 2024	July 22, 2024	November 25, 2024
April 8, 2024	August 12, 2024	December 9, 2024
April 22, 2024	August 26, 2024	December 23, 2024

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABESTN: _____

ADOPTED this 11th day of December 2023

Signed: _____
Lauren Stanton, Mayor

Jamie Wolters, City Clerk

Certification:

I, Jamie Wolters, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is true and complete copy of resolution adopted by the Saugatuck City Council at a regular meeting held on December 11, 2023, in compliance with the Open Meetings Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

Jamie Wolters, City Clerk



City Council Agenda Item Report

FROM: Ryan Heise

MEETING DATE: 12/11/23

SUBJECT: Strategic Planning Resident Survey

DESCRIPTION:

City Council agreed to request to review the citizen survey questions in preparation for their upcoming strategic planning session. Please see the attached survey reviewed by the City Council from the previous year.

Your staff has heard criticisms of the survey as being too simplistic and “lazy.” The Council can take the survey questions to an official vote if desired.

My position- 1) longitudinal data with maintaining similar questions allows for benchmarking and comparable metrics. 2) The open-ended question response rate has been outstanding and the Council can glean valuable stakeholder input for their strategic planning session/s. 3) Overcomplicated or exhaustive surveys tend to lean towards a lower response rate.

BUDGET ACTION REQUIRED:

None at this time.

COMMITTEE/COMMISSION REVIEW

NA

LEGAL REVIEW:

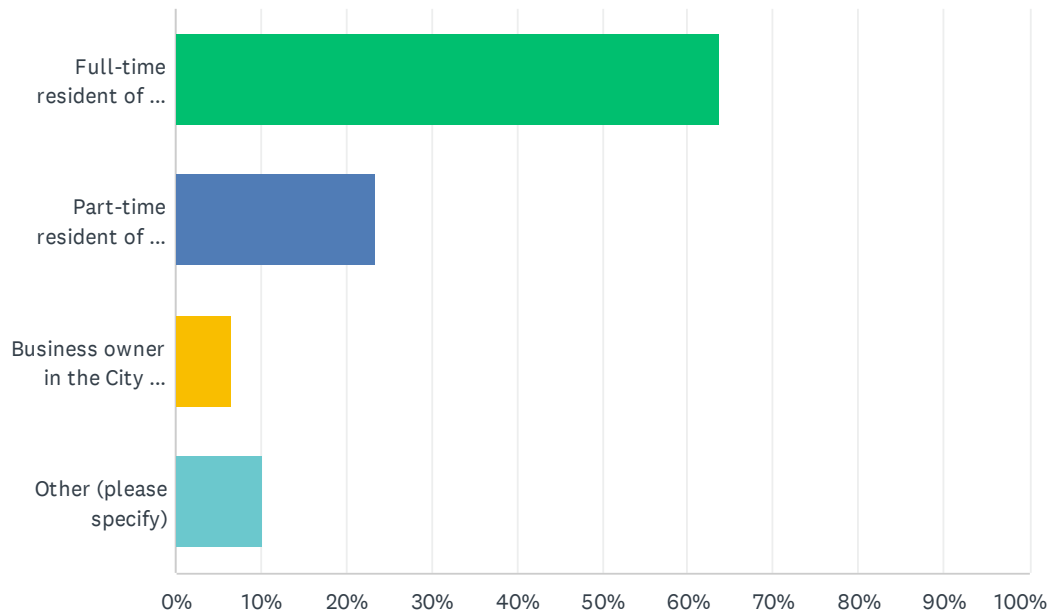
NA

SAMPLE MOTION:

For discussion at workshop.

Q1 Please check the following that apply:

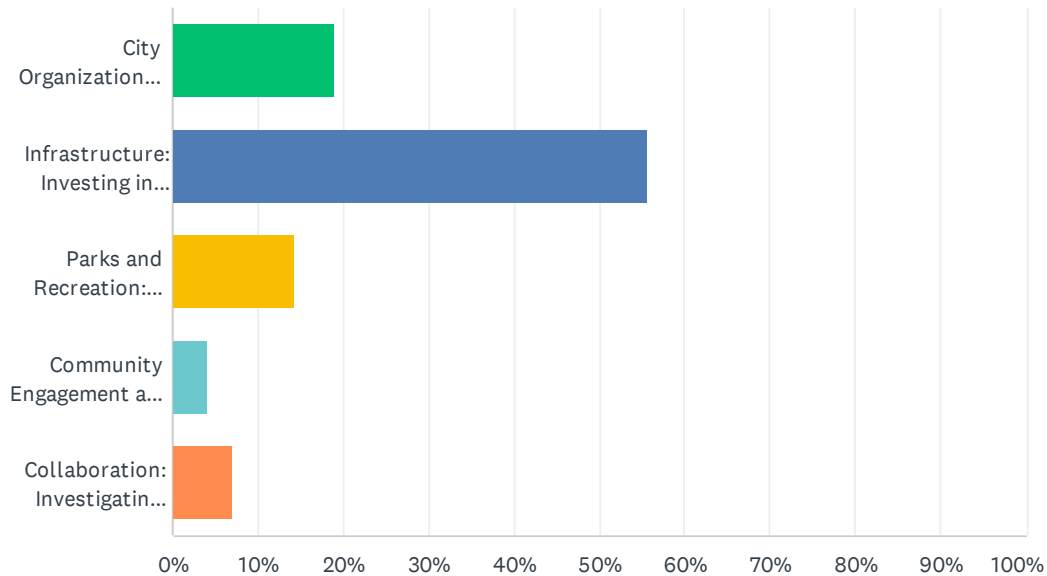
Answered: 196 Skipped: 0



ANSWER CHOICES	RESPONSES	
Full-time resident of the City of Saugatuck.	63.78%	125
Part-time resident of the City of Saugatuck.	23.47%	46
Business owner in the City of Saugatuck.	6.63%	13
Other (please specify)	10.20%	20
Total Respondents: 196		

Q2 Which of the following strategic goals do you consider the number one priority for the City of Saugatuck in Fiscal Year 2022-2023 (July 2022 to June 2023)?

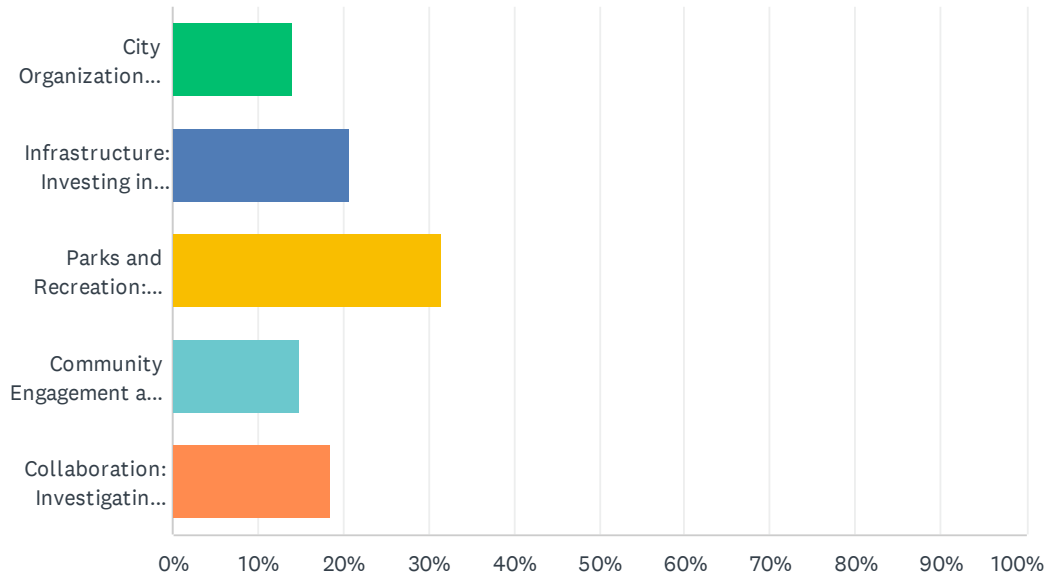
Answered: 196 Skipped: 0



ANSWER CHOICES	RESPONSES	
City Organization and Culture: Improving the efficiency and effectiveness of the administration and Council/Boards/Commissions/Committees, in order to provide better quality services to residents.	18.88%	37
Infrastructure: Investing in infrastructure updates throughout the City to support the needs of our citizens and visitors, such as road surfacing, water service line replacement, and improved cellular coverage.	55.61%	109
Parks and Recreation: Prioritizing Parks and Recreation projects for improved and well-maintained natural park spaces, which will add to the beauty and desirability of the City.	14.29%	28
Community Engagement and Communication: Increasing community engagement and trust with better communication strategies.	4.08%	8
Collaboration: Investigating opportunities to engage with other communities for cost-saving purposes and to accomplish larger-scale, cross-jurisdictional projects.	7.14%	14
TOTAL		196

Q3 Which of the following strategic goals do you consider the number two priority?

Answered: 193 Skipped: 3



ANSWER CHOICES	RESPONSES	
City Organization and Culture: Improving the efficiency and effectiveness of the administration and Council/Boards/Commissions/Committees, in order to provide better quality services to residents.	13.99%	27
Infrastructure: Investing in infrastructure updates throughout the City to support the needs of our citizens and visitors, such as road surfacing, water service line replacement, and improved cellular coverage.	20.73%	40
Parks and Recreation: Prioritizing Parks and Recreation projects for improved and well-maintained natural park spaces, which will add to the beauty and desirability of the City.	31.61%	61
Community Engagement and Communication: Increasing community engagement and trust with better communication strategies.	15.03%	29
Collaboration: Investigating opportunities to engage with other communities for cost-saving purposes and to accomplish larger-scale, cross-jurisdictional projects.	18.65%	36
TOTAL		193

Q4 Are there any other specific goals, projects, or action items you would like to see addressed in the coming year?

Answered: 115 Skipped: 81

#	RESPONSES	DATE
1	The public restrooms should be open 24/7 and world class. So many visitors and tourists judge a town based on the quality of the restrooms and our towns restrooms look horrific and people need to use them at any time of day. Please upgrade and make world class!	12/8/2022 9:55 AM
2	Internet, bike trail, safety of bikers on blue star hwy	12/7/2022 3:29 PM
3	I would like to see the city manager do some training with council members: Role of the council in city government. Review of sunshine laws. Review of lawful emails amongst council members/manager. workshop. Workshop for a history of the village & City. I believe I filled this same survey out last year.	12/7/2022 10:53 AM
4	1. There should be a time when dogs are allowed at Oval Beach, for example in the off season during specified time maybe before 10am and after 5pm. During the season could be weekdays before 9am. I think it would be good for the locals and it works in many communities. 2. It would be nice to have a place to fill one's water bottle when visiting downtown, at the bathrooms. Especially for special events would cut back on plastic water bottle use.	12/7/2022 12:12 AM
5	ambulance service improved, police service improved, consider intergration with fire dept for public safety and sharing resource where needed	12/6/2022 4:36 AM
6	A non-motorized trail along Park Street from Campbell to Perryman Ordinance related to short term rentals	12/5/2022 5:33 PM
7	Tri-Community collaboration on waste/recycling services, protection of the critical dunes, and finishing the Blue Star Bike Trail.	12/5/2022 2:36 PM
8	lower taxes	12/5/2022 12:01 PM
9	I would like to see more accomodations for short term rentals in the city and provision of workable rules to maintain the calm and quiet of the city.	12/4/2022 10:55 PM
10	I'd like to see more native trees/plants/green spaces as part of the City's culture and reputation. How about going for a "green" certification? Also promote more walking & community w less street parking and more street dining, shopping, and strolling. Social district is great but we need to capture and recycle all those plastic cups. How about community solar? Wouldn't that be awesome?	12/4/2022 9:31 PM
11	Saugatuck has a real problem with WiFi and cell issues in the high season due to tourism	12/4/2022 5:22 PM
12	A community pool	12/3/2022 2:43 PM
13	More housing and renovations are coming online every year - where is the transparency in how this has impacted tax rates and why do they continue to exceptionally increase? I would like to see a more transparent budget validation process recognizing the increased tax revenues and ability to adjust (possibly decrease) taxes.	12/3/2022 8:57 AM
14	Cellular coverage, specifically Verizon, is still a problem especially during tourist season. Also, the "house boats" on Park/Ferry are hideous.	12/3/2022 8:53 AM
15	I would love to choose City organization and culture- but that should be a given. Our/YOUR culture should begin and end with communication and transparency. The culture should ALWAYS include communication and committee support. It should already be engrained in the culture.	12/3/2022 1:23 AM
16	Follow the guidelines of the City Charter and ordinances, discourage council members from taking control of things without conferring with council.	12/2/2022 9:51 PM

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17	South Haven-Saugatuck-Holland Bike Path	12/2/2022 6:41 PM
18	Cellular service	12/2/2022 6:27 PM
19	I would like to be able to trust the city council to be following the correct procedures and follow the city charter and Robert's rules of order so all council members and community members can be heard with respect even with differing opinions. There has been a lack in this area and without that there is chaos. Those who think they have more power rule and others' voices are not heard and are disrespected. This is most important. Other than that, I would like to see bathrooms in Coughlin Park and near wicks park (or repairs to the one there). I would like to see a splash pad in the open area across from the kids playground. I would also like to see a continuation of the improvement of the hiking/walking trails. I think access to the boardwalk and the water view are the most important things to protect as well as the water view on the bridge and Protecting the Pallet sign. Those are some of the things that make Saugatuck unique. Without them we are just another lake side town.	12/2/2022 5:22 PM
20	add to Infrastructure: add sewer lines to underserved properties in the City.	12/2/2022 5:18 PM
21	I believe the "City Organization and Culture" choice is very important. But I also believe that THAT should be a given, and not have to be voted on.	12/2/2022 2:20 PM
22	Addressing short term home rentals...Parking and noise controls	12/2/2022 2:17 PM
23	Operate City Council in a transparent manner that follows proper procedures and encourages input from Commission representatives in decisions that affect them.	12/2/2022 1:25 PM
24	Bathrooms	12/2/2022 12:29 PM
25	The Street Racks outside The Shops. Do they really increase sales? Not a great look Garbage bins in the Town. Some places always being aware others don't care. The smell at Coral Gables is embarrassing. I took pictures for a month 6 years ago and was told at City Hall "oh you know it is Coral Gables they have been here along time and pretty much run the place" I really didn't know where to turn. Of course it was exactly the same this summer. It is always interesting how one place gets told to remove racks and another just does what they want. This is the nicest place to live and I am only telling because You asked. Thank*You	12/2/2022 12:05 PM
26	Guidelines and controls for short term rentals	12/2/2022 11:07 AM
27	Restroom facilities in the Coglin Park area	12/2/2022 10:26 AM
28	I would like to see Saugatuck concentrate more resources on "walkability." For example, more dedicated walking along streets, using the chain ferry as public transportation rather than a tourist feature.	12/2/2022 10:14 AM
29	We need to address the buying of homes for rental purposes only. It has gotten out of hand. I believe Park Township has already addressed this issue. There are many reasons to pursue a plan to address.	12/2/2022 10:09 AM
30	How to get my mail with a PO Box, many senders will not ship to a PO Box???	12/2/2022 10:04 AM
31	Better cell coverage	12/2/2022 9:53 AM
32	Affordable housing to help increase and keep workers in the area and provide year round homes for residents.	12/2/2022 9:50 AM
33	A public restroom in Culver park.	12/2/2022 9:44 AM
34	The rising number of short term rentals is a huge concern.	12/2/2022 9:39 AM
35	Cap short term rentals. Focus on increased full time residents the goal to support business and schools.	12/2/2022 9:37 AM
36	I think it would be a good idea to confirm homestead/year-around status of all residents receiving the discounted tax rate. I know some of my neighbors are only seasonal and count this as their primary residence to save on taxes...	12/2/2022 9:01 AM
37	Publish parade rules/dates and contact information for the organizer.	12/2/2022 8:51 AM
38	Sell cannabis in saugatuck	12/2/2022 8:49 AM
39	Enforcement of existing codes. Preparation for long term effects of rising water levels.	12/2/2022 8:22 AM

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40	Allow the sale of cannabis within the city limits for both medical and recreational purposes.	12/2/2022 8:04 AM
41	Bring back families so they can actually buy houses and live in our town!!!! It seems every house that sells, becomes a short term rental. It has become a make MANY buck town. And, it is so rampant that there is no one who can really keep tabs on the comings and goings on in these seasonal rentals. Please don't give us the, "but we are a tourist town, that keeps our economy vibrant & alive." (but only for 4 months out of the year) Tourists don't live in Disneyworld. Limit the short term rental properties. Although, it may already be too late. So many businesses can't get help, in part, because working class folks can't afford to live here. And, commuting from Holland, GR or any other surrounding area isn't always cost effective. Please save our small town, make the lights in the houses stay shining all 4 seasons. Instead of the darkness that overshadows this glow from all of the seasonal rentals. Wishing everyone a joyful small town holiday season & maybe a town full of glowing houses for all 12 months.	12/2/2022 7:48 AM
42	Parks - Mt. Baldhead and Village Square Playground Roads - Maple, Taylor, Takken, East, and West Streets	12/2/2022 7:27 AM
43	Open the trails at the airport	12/2/2022 7:01 AM
44	Mount Baldy stairs need some improvements, especially at the top. So many residents & visitors use the stairs.	12/2/2022 6:48 AM
45	Pedestrian safety and bike lanes. Cars still do not stop at crosswalk especially on Blue Star Hwy.	12/2/2022 6:21 AM
46	Less ordinances and policing. Tax base reduction by utilizing better control over finances Balancing the focus on residents and tourism with possible programs for seniors and youth.	12/2/2022 6:14 AM
47	The 4 house boats need to go and so does the large wall and excess docks	12/2/2022 5:38 AM
48	The direction in this community seems to be prioritizing the wants/needs of the individual versus the common good. It seems the emphasis is to satisfy the wealthy that results in loss for the regular person. I think this is demonstrated by the loss of access to the McClendon and Presbyterian property to the common good and other zoning decisions that restrict access to water views and access to other natural views. Our river and lake should have access to everyone and not be restricted to the few. Also I believe many decisions are based on profit or increased revenue instead of public good.	12/2/2022 12:07 AM
49	Keep up with the Jones! Many other lake towns in West MI have really beefed up their image and are stealing our business! Even big towns like Holland are working hard to make downtown attractive. Cell coverage, internet stability, electricity reliability all continue to be issues despite some progress on all. Finding ways to lower property taxes for those who live here, work here and invest more in this community would be great! Still haven't figured out where all the money goes... it's not our appearance for sure and almost all events are privately planned/sponsored with little/no support visible from the city. From the outside seems like a one way street despite surveys like this making it seem like effort is being made from government and not just businesses and citizens.	12/1/2022 10:52 PM
50	Better police service	12/1/2022 10:39 PM
51	High speed internet service ...	12/1/2022 10:37 PM
52	Dedication and strategic planning for a long term vision and plan to preserve city waterfront	12/1/2022 10:27 PM
53	Parking!! It's a real problem from spring till fall. Power line poles on Park Street are in dire need of replacing. Limiting the number of rentals. Seems like the town is being bought up just for renting. This causes a problem with parking, lower school enrollment and no one to work since there's less full time residents.	12/1/2022 10:20 PM
54	Protection of natural environment, coastline and dunes	12/1/2022 10:17 PM
55	The reconstruction of the top decking on Mt Baldy, The pavilion at Mt Baldy and parking at Mt Baldy.	12/1/2022 10:15 PM
56	I don't know if the city has planned for, or has tasked a committee or working group with planning for, ways to create a sustainable and diverse population base of permanent residents. Don't get me wrong, Saugatuck is great and there is a lot happening here that is good. Still, planning for creating a diverse and inclusive community as it pertains to diversifying housing options and creating an affordable housing base that can attract varying demographics is	12/1/2022 9:44 PM

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important and- as far as I can tell- not currently in play within the city limits. Just a thought. Thanks for everything that IS great about this community: I know there are a lot of people working hard on behalf of the community. I've lived in three locations in Michigan and worked in four, where affordable housing is an issue and I'm just curious if there are even conversations happening about options for Saugatuck.

57	Major improvements to Maple Road. It is in deplorable condition and continues to deteriorate.	12/1/2022 9:36 PM
58	Anything to draw young people...	12/1/2022 9:08 PM
59	We would like to see a kayak launch at one of the downtown parks along with a rack for kayak's so people can come into town to eat or shop.	12/1/2022 9:04 PM
60	Public Restrooms on south side of town	12/1/2022 9:02 PM
61	Get Maple Road paved in spring, 2023. It is in horrible condition and is a safety hazard.	12/1/2022 8:49 PM
62	A non motorized trail along Park Street from Campbell to Mt. Baldhead.	12/1/2022 8:46 PM
63	I'd just note that improved CELLULAR SERVICE is my/our primary concern. As a business and for our guests.	12/1/2022 8:30 PM
64	Cell phone service at Oval Beach,& creating a safe walking path on Park St.	12/1/2022 8:12 PM
65	I think Saugatuck is doing a great job. There is one thing that I think has simply been overlooked, and that is the condition of City Hall. The rotting wood siding and trim, and the peeling paint on the north and east sides,(possibly on all sides),of City Hall needs to be addressed in the Spring. Please do not be afraid to spend money on the city's infrastucture-- Saugatuck is a good investment! I like the new sidewalk that goes all the way to Willow Park-- It makes walking that end of town safer. Thank you.	12/1/2022 8:08 PM
66	Finishing the bike trail which could be lumped in with Parks and Recreation but deserves a call-out. A lot of us are "invested" in making that happen.	12/1/2022 7:51 PM
67	The Council to review the amount of funds/budget that has been spent the last 4 years. Citizens to have a choice Trash haulers/ change ordinance.	12/1/2022 7:37 PM
68	Focus on continued amenities for locals vs tourists Addressing the worker and housing crisis impacting all services Land conservation	12/1/2022 7:27 PM
69	house boats	12/1/2022 7:25 PM
70	Remove any click voting	12/1/2022 7:20 PM
71	Our roads are in serious need of repair.	12/1/2022 7:18 PM
72	Bring Saugatuck post office into the 22 century.	12/1/2022 7:16 PM
73	Address the overwhelming density of tourists in the downtown area, and the lack of parking and dining to properly support current levels. New developments have no restriction to abate the issues, they just add more guests without supporting services.	12/1/2022 7:15 PM
74	The short term rental problem	12/1/2022 7:07 PM
75	You should be asking the public what their priorities are rather than list a few and then use the results to justify the goals, projects select members have put on the list. You have forced the public to pick one of YOUR categories in order to respond to this survey. Such BS. This survey doesn't serve the public. Next thing the public will hear from Council Members is we focused on the priorities the public noted in this survey. Were is the leadership, direction, creativity and vision for a small tourist town built around our water wonderland. We need a City Manager that will be the manager run employee the Charter requires.	12/1/2022 7:00 PM
76	Primary health care. Why don't we have a health care facility?? Also, why don't we recruit companies that MAKE THINGS to come here. Artsy fartsy will only get our community so far. It is exasperating. We should get to be a 12 month community not a 100 day a year hot spot. We need to MAKE something, BUILD things and offer young families opportunities to grow and succeed. Our schools are excellent. Our teachers are great But we need families to grow. If the city council doesn't see that then what does it look at? Why do Holland and Grand Haven attract so many businesses to their community. Are we not in the game? Why not? Just asking.	12/1/2022 6:53 PM

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77	Walking trail/bike path development from Singapore Drive vicinity, down through the ravine to the downtown city streets.	12/1/2022 6:50 PM
78	Potential to set limits on STR in residential neighborhoods.	12/1/2022 6:47 PM
79	Transparency. Fiscal responsibility. Audit or review of tax payer projects Updated Master Plan.	12/1/2022 6:29 PM
80	South Haven Saugatuck Holland Bike Path	12/1/2022 6:26 PM
81	Start a systematic street repaving program. Widen Park and Perryman Streers for safety. Consider a pilot project allowing dogs at Saugatuck Natural Area.	12/1/2022 6:18 PM
82	Protecting natural areas, particularly along Lake Michigan, Kalamazoo River and Kalamazoo Lake, from development that is hostile to the environment.	12/1/2022 6:11 PM
83	1. Further involvement and monitoring in Northshore of Saugatuck development. 2. Houseboat (floating barge) restrictions.	12/1/2022 6:03 PM
84	Insuring that Saugatuck maintains its charm and character by controlling the quality of growth.	12/1/2022 6:02 PM
85	1). I believe the Wicks Park boat slips should NOT be a profit center for the city. I believe it should be an inexpensive option for full-time resident working families. There is no need to price the slips competitively with neighboring marinas. They are small slips. There are only ten. They don't have electric service. Let's try to help out folks who can't afford the going rate. Easier said than done, I know. How do you administer that? Maybe keep the rates, but offer a scholarship application? Those that need it can apply. Any other ideas? Let's not let our working families get priced out of everything this great community offers! Thank you for listening. 2). Please thank the Public Works Department for doing such a great job on the fall leaves, as always. Thank you! 3). AND A BIG THANK YOU TO ALL INVOLVED FOR THE DUNES RESOLUTION THIS OCTOBER!!	12/1/2022 6:02 PM
86	Complete the wifi upgrades and addition thereof at Oval Beach; Mt. Baldhead Park (steps, pavilion and upper platform) upgrades; recycling bins throughout the city; focus on utilizing the old Airport property.	12/1/2022 6:00 PM
87	Lighting in the downtown area	12/1/2022 5:57 PM
88	I would like to see better cooperation with the Township and Fire Departments and more transparency with the council!!!	12/1/2022 5:54 PM
89	I would like to see a Sidewalk along Park st from center steet to Oval Beach /Mt Baldhead. In my opinion this is not only a great addition to our city but also a SAFTY issue. There is A LOT of pedestrian traffic along this stretch.	12/1/2022 5:51 PM
90	Downtown parking.	12/1/2022 5:48 PM
91	The service at the Post Office has been awful. Mail often sent back if the box number isn't on it, mail missing, terrible window service.	12/1/2022 5:46 PM
92	Collaboration with SDABA to really crank things up. Reexplore combination with Douglas. Speed and safety on Blue Star - push for traffic light at Allegan Bike path - just get it done. Continue to reject Kalamazoo mouth marina development.	12/1/2022 5:43 PM
93	More housing for families	12/1/2022 5:43 PM
94	The parking lot, grounds, decking and bathrooms at Mt Baldhead are an embarrassment. In most searches, this shows up as Saugatuck's #4 attraction. Trash downtown Saugatuck along the streets/fences, etc., is also a major issue. It is so disgusting along the Singapore lot fence across from Marro's and behind the SCA along Mason St.	12/1/2022 5:42 PM
95	Maple Street project!	12/1/2022 5:39 PM
96	Speeding down Allegan Street is a serious issue especially during the summer months.	12/1/2022 5:39 PM
97	Parking is one of the biggest problems in Saugatuck. Has this ever been addressed?	12/1/2022 5:33 PM
98	Stop the "behind the scenes" decision making. Citizens want to have confidence that there is fairness and openness in their City government.	12/1/2022 5:28 PM
99	The City should sponsor a referendum to allow residents to vote for the sale of cannabis, both medical and recreational within city limits.	12/1/2022 5:27 PM

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100	Better cell service around the area. Helping to find labor for the restaurants so they can be open for the demand. Sidewalks to the the beach!	12/1/2022 5:26 PM
101	I have had ongoing issues with trash removal. Infrastructure to me would include considering another provider for trash removal? Thanks!	12/1/2022 5:26 PM
102	No House Boats on the lake or River	12/1/2022 5:19 PM
103	Better recycling options for the city. Once a month collection and forcing residents into contracts with one Trash hauler promotes bad service and inability to hold them accountable.	12/1/2022 5:19 PM
104	Limit on new building of short-term rentals. Affordable housing for families.	12/1/2022 5:16 PM
105	Protect public boardwalk access (in front of Mermaid, the DeVos house, Coral Gables, and the Butler) and better protect water views (e.g., on Lake Street and Water Street).	12/1/2022 5:15 PM
106	Fix the cell phone coverage issues. It is absolutely dangerous to have that many people in the summer who can't use their phones if their was god forbid something catastrophic happening. Or if they simply need to call 911 and can't get a call to go through. It is a major safety issue!	12/1/2022 5:15 PM
107	Cellular communications continue to be, not only a source of massive inconvenience. It also poses a safety and security risk.	12/1/2022 5:12 PM
108	Might seem minor but I've advocated for improved restroom facilities at Mt Baldhead for several years now. No action to date.	12/1/2022 5:09 PM
109	Safer walkway for pedestrians on Park Street. There is so much traffic year round as it is the one and only road that goes to Oval Beach, Mount Baldhead, Trails, etc. These landmarks are what bring people to Saugatuck, we need a safe way for people to comfortably walk & ride their bikes to and from.	12/1/2022 5:06 PM
110	Are the houseboats still on along Park Street? If so, when will they be moved?	12/1/2022 5:04 PM
111	More public beach access, bike path to oval beach	12/1/2022 5:04 PM
112	Transparency & Accountability: Openly address lack of transparency related to campaign candidate filing petitions and procedure; undocumented offsite meetings among a majority of council members; questionable filings by city officers with State agencies targeting innocent Saugatuck citizens. (In fact, I'd consider this the MOST important priority in order to restore faith in good government procedures here.)	12/1/2022 5:02 PM
113	Cell service. Build a tower. Build a walking lane on park street and create crosswalks with mandatory stop signs for cars to allow pedestrian passage with safety.	12/1/2022 5:00 PM
114	Interaction with city residents when they present their concerns or ideas. It has appeared that they can share their ideas but there isn't acknowledgement that the council has heard it or considered those ideas and concerns	12/1/2022 4:58 PM
115	Ways to build up winter activities that will attract tourist and/or keep residents to stay in Saugatuck so that local businesses and restaurants can remain open.	12/1/2022 4:58 PM