

**CITY OF SAUGATUCK COUNTY OF ALLEGAN STATE OF MICHIGAN
RESOLUTION NO. 260112-A**

**A RESOLUTION APPROVING THE ADOPTION OF GUIDELINES FOR POVERTY
EXEMPTIONS FOR 2026**

Council Member Muncey, offer the following resolution and moved for its adoption, seconded by Council Member Dean:

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the City Council, and

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL 211.7u) and as amended by PA 620 of 2002 and further amended by PA 253 of 2020; and

WHEREAS, pursuant to PA 390, 1994, PA 620, 2002 and PA 253 of 2020, City of Saugatuck, Allegan County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the immediately preceding year,

To be eligible, a person shall meet all the following requirements:

- 1) Be an owner of and occupy as a principal residence of the property for which an exemption is requested.
- 2) File a claim with the Chairman, Assessor or Board of Review, accompanied by federal and state income tax returns **for all persons** residing in the homestead, including any property tax credit returns filed in the immediately preceding year UNLESS the attached affidavit is completed for each person that is not required by law to file Federal and/or State income tax return(s).
- 3) Produce a valid driver's license or other form of identification.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is required, if requested.
- 5) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget (see attached).
- 6) Have assets totaling no more than the income level equal to the federal poverty guidelines for the number of individuals in the household, not including the primary residence and one vehicle.
- 7) The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review in the year that the exemption is being requested.
- 8) Any additional eligibility requirements allowed by law as determined by the Township Board of Review.

NOW, THEREFORE BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

YEAS: Council Members: Anderson, Clark, Dean, Gardner, Muncey, Peterson, Stanton

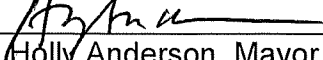
NAYS: Council Members: None

ABSTAIN: Council Members: None

ABSENT: Council Members: None

ADOPTED this 12 day of January, 2026.

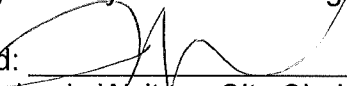
CITY OF SAUGATUCK

BY: 
Holly Anderson, Mayor

BY: 
Jamie Wolters, City Clerk

CERTIFICATION

I, Jamie Wolters, the duly appointed Clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held January 12, 2026.

Signed: 
Jamie Wolters, City Clerk

FEDERAL POVERTY INCOME STANDARDS FOR 2025 ASSESSMENTS

The following are the federal poverty income standards as of December 31, 2025 for use in setting poverty exemption guidelines for 2026 assessments.

<u>Federal Poverty Income Guidelines a</u>	
Number of Persons Residing in the Principal Residence	Maximum Total Income
1	\$15,650
2	\$21,150
3	\$26,650
4	\$32,150
5	\$37,650
6	\$43,150
7	\$48,650
8	\$54,150
Each Additional Person \$5,500	

Income Guidelines

The income guidelines used by the Board of Review have been established in accordance with P.A. 390 of 1994. In determining qualifications for the exemption, the Board of Review shall consider every variable on the application including total household income, the nature and duration of the income stream, the current taxable and state equalized values of the subject property, the quality and accuracy of the information submitted and any other such evidence as they feel appropriate in making their decision. These guidelines shall assist the Board of Review in their decisions.

2026 Poverty Income Guidelines Range for City of Saugatuck

<u>Number of Persons Residing in the Principal Residence</u>	<u>Household Income</u>	<u>Recommended Board Action Exemption % Percentage Granted</u>
1	\$0 - \$15,650 \$19,560 \$23,480 Max \$27,390	Maximum 100% At this range point 75 % At this range point 50 % At this range point 25 %
2	\$0 - \$21,150 \$26,440 \$31,730 Max \$37,010	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
3	\$0 - \$26,650 \$33,310 \$39,980 Max \$46,640	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
4	\$0 - \$32,150 \$40,190 \$48,230 Max \$56,260	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
5	\$0 - \$37,650 \$47,060 \$56,480 Max \$65,890	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
6	\$0 - \$43,150 \$53,940 \$64,730 Max \$75,510	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %
7	\$0 - \$48,650 \$60,810 \$72,890 Max \$85,140	Maximum 100 % At this range point 75 % At this range point 50 % At this range point 25 %

8	\$0 - \$54,150	Maximum 100 %
	\$67,690	At this range point 75 %
	\$81,230	At this range point 50 %
	Max \$94,760	At this range point 25 %
Each Additional Person \$ 5,500		

Assets (not including the primary residence) shall not exceed \$15,000

2026 Poverty Exemption Application Instructions

THIS APPLICATION SHOULD BE RETURNED TO:

Mailing Address & Building Location:
City of Saugatuck, 102 Butler St, Saugatuck, MI 49453

City Of Saugatuck
www.Saugatuckcity.com

To be considered for a hardship exemption, the following steps must be followed:

1. The Petitioners must complete this application **IN FULL** including signatures on the last page. Return the application and attachments to the Assessing Department after January 1, but before the day prior to the last day of Board of Review in the year that the exemption is being requested.
2. Per City of Saugatuck's Poverty Resolution, you must attach signed copies of the following for all persons living in the household:
 - ___ **2025 FEDERAL INCOME TAX RETURN (1040) with W 2's & 1099's.**
 - ___ **2025 MICHIGAN INCOME TAX RETURN (MI-1040)**
 - ___ **2025 HOMESTEAD PROPERTY TAX CREDIT FORM (MI-1040CR)**
 - ___ **2025 SOCIAL SECURITY BENEFIT STATEMENT (SSA-1099)**
 - ___ **YEAR END STATEMENTS FOR ASSET INFORMATION**

IF YOU ARE NOT REQUIRED, BY LAW, TO FILE OR STATE INCOME TAX FORMS, YOU MUST COMPLETE THE ATTACHED POVERTY EXEMPTION AFFIDAVIT.

Hardship Exemption as defined by the Michigan Compiled Laws is as follows:

Section 211.7u: The homestead of persons who, in the judgment of the supervisor and Board of Review, by reason of poverty, are unable to contribute toward the public charges are eligible in whole or in part from taxation under this act.

Please be aware that as an applicant for Hardship Exemption, you must also comply with the following sections of the Michigan Compiled Laws:

Section 211.116 Perjury: Any person who, under any of the proceedings required or permitted by this act, shall willfully swear falsely, will be guilty of perjury and subject to its penalties.

If received timely, your application will be presented at the next scheduled Board of Review.

Your attendance at the appropriate meeting is strongly encouraged but is not required. The Board of Review may have questions for you regarding your application or documentation. Please be aware that the Board of Review MUST conduct their meetings according to the Open Meetings Act.